

REGULAR BOARD MEETING SEPT. 13, 2021 (Monday, September 13, 2021)

Generated by Natasha Kotowicz on Monday, October 11, 2021

Information Call to Order**Procedural Pledge of Allegiance****Discussion Open Forum- no one spoke****Approval of Minutes**

Action, Minutes: Approval of Minutes

Recommended Action: Motion by: Jones Second by: Johnson to approve the minutes of the August 09, 2021, regular meeting & August 19, special meeting to include the following: NA CU

Approval of Agenda

Action, Procedural: Approval of Agenda

Recommended Action: Motion by: Boe Second by: Steer to approve the agenda as presented or amended to include the following: NA CU

Approval of Finances

Action, Reports: Approval of Finances

Recommended Action: Motion by: Boe Second by: Johnson to approve payment of the Bremer Credit Card in the amount of \$8,648.49; bills in the amount of \$231,797.78; checks #72968-73094; wires in the amount of \$152,500.30; and payroll in the amount of \$71,597.58; and activity report. CU

Enrollment

Information, Reports: 2021/22 Student Enrollment

Reports**Reports: High School Principal by Ben Miska Report verbal with handouts**

Monday, 9.13.2021

Staffing

1. High School Teachers for the 21/22 school year
 - a. Art
 - i. Recommending Peter Sedgeman to hire for 1 period of Art and 1 period of Intro to Engineering an assigned duty
 - b. 2 HS SPED
 - i. Recommending Heather Moreno for 1 of the SPED positions
 - ii. Recommending Peter Sedgeman to hire for 5 periods of one of the SPED positions
 - iii. Recommending Donna Hartel to hire for one of the SPED positions
 - c. I would like to advertise for an after school tutor for the 21/22 school year
2. Coaching/Advisor Positions for the 21/22 school year
 - a. JH & C Squad Volleyball Coach-Coach Stroble and Coach Bayne are handling C Squad, Coach Stroble is helping Coach Gloude with JH when she can
 - b. Head Knowledge Bowl Coach-Beth Murray
 - c. Musical Set Design-No applicants
 - d. Community Education-Have interest & interviews coming up
 - e. JH Baseball-No applicants
3. Paraprofessionals for the 21/22 school year-Need 2 more
 - a. Recommending Stacy Balzum & Stephanie Jadeke for new hires
4. Need subs

Events/Meetings

1. Weekly Regional Principals' Meeting
2. Meeting with all grades individual to talk about specifics for them this year
3. Monthly Meetings will start in September=Staff, QET, PLCs

Great Things at WAO High School the past month

1. THE SCHOOL YEAR HAS STARTED!

Upcoming

1. Eric Genius performance, Elementary=9 AM, HS=10:30 AM, Community=7:00 PM
2. Homecoming Week October 4-8
3. Parent Teacher Conferences October 5-6 3:30-7:30 PM
4. Blood Drive October 20

Reports: Elementary Principal Report by Kelsey Johnson verbal with handouts

September 13, 2021 School Board Meeting - ELEMENTARY PRINCIPAL'S REPORT

What's Happening at WAO Elementary

- The first week of school went well!
 - Students and staff are working on routines, transitions, and building relationships.
 - New implementation of our handwriting curriculum will begin soon.
 - Responsive Classroom has kicked off and includes students and staff engaging in morning meetings and team-building activities. We have a universal response to misbehavior and discipline and we look to begin our PLC on the impact of language in November. We are excited to see how this implementation positively impacts the climate and culture in our building.
 - We have welcomed MANY new students this year. Some rejoining us after a year of distance learning or homeschooling and some are brand new to the WAO School district. We are thrilled to see our WAO family grow!
 - We are all greatly appreciative of some sense of normalcy as we begin the new school year and are hopeful that we will continue to feel this way throughout the rest of the year.
- Working with MSUM to offer Telehealth to our students again this year.
 - The program includes graduate students from MSUM who are working towards their practicum completions and are working with a variety of TIER 2 students at WAO Elementary in need of some additional mental health supports.
 - We are happy to have the extra support as we await the start of Sara Kostrzewski in our Social Worker position as she begins in January.
- ECFE - We are working to plan a kick-off event in October. Please be on the lookout for information coming soon!

Open Positions for 21/22 School Year

- Paraprofessionals
- Substitute Teachers & Paraprofessionals

Upcoming Dates of Importance

- September 21st - Eric Genius Performance
- September 21st - 4th Grade attending Northwest Minnesota Water Festival @ Warren Fair Grounds
- September 28th - T/TH Preschool Pictures ● September 29th - M/W Preschool & Elementary Picture Day
- October 5th & 6th - Parent/Teacher Conferences - Offered in both face-to-face & zoom formats

Reports: Superintendent Report by Kirk Thorstenson verbal with handouts

School Board Report Kirk Thorstenson 9/13/21

1. Establish "Financial" Board level committee

- Item: Levy pre-certification workshop
 - Set meeting date & time next week (Sept. 20-24)
 - assist with future financial planning IE: referendum renewal
2. Set date for Special Board meeting in September
 - determine levy amount by Wed. Sept 29
 - approve Long Term Facilities Maintenance budget for 21/22.
 3. Updated Financial Report
 - August 9, 2021 Natasha updated the August financials in Board Docs.
 4. Bremer Certificate of Deposit
 - \$1,582,285.37 matures Oct. 13, 2021
 5. Trap Shooting
 - no Fall 21/22 season
 - due to ammunition shortages
 - hopeful to have Spring season
 6. 54 Preschool students registered in 2021/22
 - 54 preschool
 - 526 K-12
 - 580 total PreK-12
 7. Compensatory Aid
 - Tied to Free & Reduced student counts
 - New this year: Wave technology fee if parent fills out F&R form
 - *NOTE* FY 2022 (2021/22) revenue is based on Oct. 1, 2020 F&R counts

Fiscal Year	District #	District Name	Free Count	Reduced Count	Adjusted Count	Revenue
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FY 2020	2176	Warren-Alvarado-Oslo	161	62	192	\$307,273
FY 2021	2176	Warren-Alvarado-Oslo	146	81	186.5	\$277,865
FY 2022	2176	Warren-Alvarado-Oslo	120	75	157.5	\$204,702

8. Special School Board Election
Cost for Marshall County to provide the election at WAO \$942.21

9. Board & committee meetings Idea handout:

Board Meeting 2nd Monday @ 7 PM
Policy 2nd Thursday @ 7 AM
Financial 3rd Tuesday @ 5 PM
Facilities/Safety 3rd Thursday @ 5 PM
District QET 4th Wednesday @ 3:20 PM

10. District QET
Instrumental in creating "Action Steps" for the Strategic Plan
Gauge progress on Strategic Plan & assist the process
COVID planning/ board suggestion committee

11. A great start to the new 2021-22 school year
Thank you staff & students!

Reports:Board Committees

Education Foundation- Jordan Johnson verbal.
Falls Needs request going out to teaching staff due on Oct 12th.
Scholastic Books going out to classrooms from the CJ Anderson endowment.
Discussing Fundraising projects/ideas.
Would like to thank everyone for their support.

Negotiation Committee- Mark Jones verbal.
Committee met on the 30th and will be making recommendation.

Policy Reading

Information: NA - First Reading of WAO District Policies-

Information:NA - Second Reading of WAO District Policies

Personnel

Action:Hire - Heather Moreno - SPED Teacher
Recommended Action: Motion by: Jones Second by: Roller to hire Heather Moreno as a 1.0 FTE SPED Teacher at BA Step 1, for 2021/22 school year. CU

Action:Hire - Peter Sedgeman - Art, Engineering & SPED Teacher
Recommended Action: Motion by: Westberg Second by: Johnson to hire Peter Sedgeman as 1.0 FTE Art, Engineering and SPED Teacher at MA Step 1, for 2021/22 school year. CU

Action:Hire - Donna Hartel - SPED Teacher
Recommended Action: Motion by: Boe Second by: Jones to hire Donna Hartel as a 1.0 FTE SPED Teacher at BA Step 1, for 2021/22 school year. CU

Action:Hire - Kari Miska - Speech Teacher
Recommended Action: Motion by: Westberg Second by: Johnson to hire Kari Miska as .6 FTE Speech Teacher at MA+15, Step 17 for the 2021/22 school year. CU

Action:Hire - Nora Laymon - Speech Teacher
Recommended Action: Motion by: Johnson Second by: Steer to hire Nora Laymon as .4 FTE Speech Teacher at MA Step 4 for the 2021/22 school year. CU

Action:Hire - Nate Wozniak - Industrial Tech. Teacher
Recommended Action: Motion by: Steer Second by: Boe to hire Nate Wozniak as 6/7 FTE Industrial Tech Teacher at BA Step 15 for the 2021/22 school year. CU

Action:Hire - Stephanie Jadeke - Paraprofessional
Recommended Action: Motion by: Jones Second by: Roller to hire Stephanie Jadeke as a Paraprofessional at Training Step 4 for 2021/22 school year. CU

Action:Hire - Stacy Balzum - Paraprofessional

Recommended Action: Motion by: Boe Second by: Roller to hire Stacy Balzum as a Paraprofessional at Training Step 1 for 2021/22 school year. CU

Action:Hire - Jennifer Amiot - Paraprofessional

Recommended Action: Motion by: Westberg Second by: Johnson to hire Jennifer Amiot as a Paraprofessional at Training Step 6 for 2021/22 school year. CU

Action:Hire - Beth Murray - Knowledge Bowl Coach

Recommended Action: Motion by: Johnson Second by: Jones to hire Beth Murray as Knowledge Bowl Coach for 2021/22 school year at a salary of 6.5% of BA Step 1, per Master Contract. CU

Action:Hire - Zane Reller - Jr. High Baseball

Recommended Action: Motion by: Steer Second by: Roller to hire Zane Reller as Jr. High Baseball Coach for 2021/22 school year at a salary of 6.5% of BA Step 1, per Master Contract. CU

District Business

Action:District Insurance

Recommended Action: Motion by:Johnson Second by: Jones to accept the Cyber Insurance quote option #3 from North Risk Partners at a premium cost of \$2781 for the 2021-2022 school year. CU

Option 1: Annual Aggregate- \$250,000
\$1,000 Deductible
Total Premium \$1348.00

Option 2: Annual Aggregate-\$500,000
\$5,000 Deductible
Total Premium \$2096.00

Option 3: Annual Aggregate-\$1,000,000
\$10,000 Deductible
Total Premium \$2781.00

Action:Approve Support Staff Salaries for 2021-23

Recommended Action: Motion by: Westberg Second by: Boe to approve the Support Staff negotiated salaries for the 2021-22 & 2022-23 school years; with exception to training.
Steer abstained from vote.

Food Service

Paraprofessionals

Custodial

Transportation

Secretarial

Drivers Ed.

Kid's Spot

Action:Approve Certified Staff Salaries for 2021-23

Recommended Action: Motion by: Jones Second by: Steer to approve the Certified Staff negotiated salaries for the 2021-22 & 2022-23 school years. CU

[https://go.boarddocs.com/mn/wao/Board.nsf/files/C6PQAU66ADEC/\\$file/NEGOTIATIONS%20FINAL%20-%20Certified%20Staff%202021-23.pdf](https://go.boarddocs.com/mn/wao/Board.nsf/files/C6PQAU66ADEC/$file/NEGOTIATIONS%20FINAL%20-%20Certified%20Staff%202021-23.pdf)

Action:Approve Master Teacher Contract for 2021-23

Recommended Action: Motion by: Steer Second by: Jones to approve the Master Teacher Contract for the 2021-22 at 3.23% & 2022-23 at 2.62% school years. CU

Master Contract

Action:Levy Pre-Certification

Recommended Action: Motion by: Second by: to _____ levy \$_____ in Operating Referendum for the 2021-22 school year.

Proposed Property Tax Levies

School boards are required to certify proposed property tax levies to the home county auditor by September 30 of every year and to MDE by October 7. For the 2021 Payable 2022 levy, the certified proposed property tax levies will be due to the home county auditor on September 30, 2021, and to MDE on October 7, 2021.

Final Property Tax Levy

School boards must adopt their final property tax levy and certify the levy to the home county auditor no later than five working days after December 20 (December 28 for the 2021 Payable 2022 levy).

Recommended Action: Motion by: Westsberg Second by: Johnson to table Levy Pre-Certification to special meeting. CU.

Action:Long Term Facilities Maintenance

Recommended Action: Motion by: Boe Second by:Westberg to approve the 2021-22 10 Year Long-Term Facilities Maintenance Plan.

[https://go.boarddocs.com/mn/wao/Board.nsf/files/C6MRQW6F289D/\\$file/22%20.pdf](https://go.boarddocs.com/mn/wao/Board.nsf/files/C6MRQW6F289D/$file/22%20.pdf)

Resolution for Adoption of Strategic Plan:

Background - The Warren/Alvarado/Oslo Strategic Plan is a comprehensive, long term plan which defines the district's beliefs, mission, vision, goals, and objectives to support and improve teaching, student learning and achievement for all student groups. The Strategic Plan is the Board's visionary road map for governing while focusing on equitable student achievement for all.

Gail Gilman, MSBA Director of Strategic Planning and Board Leadership guided the WAO School Board and Strategic Planning Committee, made up of internal and external stakeholders, through a two-month planning process to assess the current status of the school district and to develop a strategic plan for the district's future.

The planning process included internal and external surveys, listening sessions, focus groups, developing foundational elements (Belief Statements, Mission Statement, Vision Statement), and identifying future goals and objectives which has become the foundation of the WAO Strategic Plan.

Action:Approve WAO Strategic Plan

Recommended Action: Motion by: Boe Second by: Johnson to adopt the WAO Strategic Plan as presented. CU

Action:Interior Design presentation/proposal - Jerrica Pribula

Recommended Action: Motion by: Second by: to approve the 2021/22 Interior Design 2 Class proposal to remodel one classroom during the second semester of the school year at a cost of \$1000.

Dropped.

HS Physical Ed. presentation - Tony Gullikson

Mr Gullikson, High School Physical Education teacher reported on the use of equipment we are able to offer at WAO through Grants with MN Dot and DNR.

The WAO school have the use of a bicycle fleet to promote healthy and active living. This was a grant was through MN DOT, and we have been using them with high school Phy Ed. students over the last few years. We have some volunteers to help with maintenance; the has grant ran out of money for upkeep.

The WAO school has Compound Bows to use for a Phy Ed class. This Grant was matching funds through DNR with sponsors: TRF Deer Hunters Association; True Value of Warren; Warren Rod n Gun; and Boosters Club. We have 10 right hand and 2 left-hand bows for students.

Discussion:Discussion - Board Committee meetings 2021/22

School Board discussion

Committee Meetings in 2021/22:

1. facilities-
2. district QET-
3. negotiations-
4. safety-
5. policy-
6. technology-

Consider for 2021/22:

Facilities & Safety committee combination into one
Financial committee

Action: Approve WAO Covid-19 Matrix

Recommended Action: Motion by: Westberg Second by: Jones to adopt the WAO Covid-19 Matrix as presented. CU

[https://go.boarddocs.com/mn/wao/Board.nsf/files/C6TQKP674B37/\\$file/COVID%20Matrix.pdf](https://go.boarddocs.com/mn/wao/Board.nsf/files/C6TQKP674B37/$file/COVID%20Matrix.pdf)

Important Dates

Information: September Communication & Events

September:

Sept. 14 - VB vs. KCC

Sept. 15 - WAO Ed. Foundation mtg. @ 5:30pm

Sept. 16 - VB vs. Climax-Fisher

Sept. 17 - FB at SAC

Sept. 18 - Pony Booster VB Tourney

Sept. - Financial Board committee meeting: (date Sept 28th, 2021 time 7am)

Sept. 20 - VB at Newfolden

Sept. 23 - VB at Greenbush

Sept. 24 - FB vs. GGG

Sept. TBD - Special School Board Meeting: (date _____ time _____)

Sept. 28 - VB at SAC

Sept. 30 - VB vs. RLCC

Adjourn

Action: Adjourn. Next Meeting will be October 11, 2021, at 7pm in the H.S. Multipurpose room.

Recommended Action: Motion to adjourn @ 9:16 pm. Motion by: Roller Second by: Steer