

REGULAR BOARD MEETING September 11, 2023 (Monday, September 11, 2023)

Generated by Natasha Kotowicz on Monday, September 11, 2023

Opening

Call to Order @ 7pm

In Attendance: Nikki Peterson-Chair; Sally Roller-Vice Chair; Mark Jones-Clerk; Jordan Johnson-Director; Marshall Westberg-Director, Ashley Reinier- Director.
Absent- Darby Boe Treasurer,

Pledge of Allegiance was spoken.

Open Forum no one spoke.

Approval of Minutes

Action, Minutes:Regular Meeting - August 14, 2023

Recommended Action: Motion by:Jones Second by:Johnson to approve the minutes of the Regular Meeting on August 14, 2023. MC.

Approval of Agenda

Action, Procedural:Approval of Agenda

Recommended Action: Motion by: Roller Second by:Reinier to approve the agenda as presented or amended to include the following:MC

Approval of Finances

Action, Reports:Approval of Finances

Recommended Action: Motion by: Jones Second by: Reinier to approve payment of the Bremer Credit Card in the amount of \$7,987.51; bills in the amount of \$1,244,445.76, checks #75302-75419; wires in the amount of \$187,757.25; payroll in the amount of \$98,815.26; and student activity report. MC

Enrollment

Information, Reports: 5.1 2023/24 Student Enrollment K-6 305; 7-12 231 TOTAL 536

Reports

Reports:High School Principal Report Ben Miska

Monday, 9.11.2023 Staffing

1. High School Staffing Needs for 23/24 school year & beyond
 - a. Math Teacher-Will keep advertising even with current plan
 - b. Assistant & 2 JH Girls Basketball Coach positions
 - c. Prom Advisor
 - d. Robotics Coach
 - e. Speech Coach

Events/Meetings

1. ASEC Administrators Meeting August 15
2. District QET August 17
3. MDE Discipline Zooms August 17 and August 25
4. New Staff Meeting August 21
5. NWSC Paraprofessional training August 23
6. Meet the Ponies August 24
7. Steering Committee August 28 and September 6
8. Inservices August 29-31
9. 6th Grade Parent Meeting August 30
10. Jostens meet with seniors and sophomores September 8
11. Meet with all students and individual grades over the first week
12. WBWF/Curriculum-Kelsey and I will present results from 22/23 and new goals for 23/24

Great Things at WAO High School the Past Month

1. Great Inservice week and weeks priors preparing for students
2. Great first week with students
3. Thank you to everyone who worked to make it a great one

Upcoming

1. HS Staff Meeting August 12-Will meet every month as a staff
2. Fall Sports Pics August 13
3. HS Committee Meetings August 20-Will rotate with PLCs to meet every month
4. Staff & Student pics for grades 6-11 and preschool September 27
5. Staff & Student pics for grades K-5 and preschool September 28
6. Homecoming Coronation Monday, October 2 at 7 PM
7. Homecoming Week October 2-6
8. Homecoming Dance Friday, October 6 after the game
9. Mid quarter for Quarter 1 October 6
10. Parent Teacher Conferences Monday, October 16 and Tuesday, October 17 from 3:30-7:30 PM

Reports:Elementary Principal Report Kelsey Johnson

September 11th, 2023 School Board Meeting - ELEMENTARY PRINCIPAL'S REPORT

What's Happening at WAO Elementary

- OFF TO A GREAT START TO THE 23/24 SCHOOL YEAR!
- Training & Prep for New School Year
 - ASEC/NWSC - Special Education Training
 - Admin
 - Paraprofessional
 - New Staff Training
 - Staff Inservice
 - SEL Curriculum Training
 - CPR
 - Newline Board
 - Medical Policies
 - JMC Training
 - World's Best Workforce - Presentation of 23/24 Goals
 - Elementary Open House
 - Elementary QET - 23/24 Goals - See Attachment Staffing
- Seeking the following positions for the 23/24 school year:
 - Subs - Teachers & Paraprofessionals

Upcoming Dates of Importance
September 11th - 15th - Fall Fastbridge Window
September 23rd-25th - Kelsey's MESPA Leadership
September 28th - Pictures Day!
October 9th - Indigenous People's Day
October 16th & 17th - Parent/Teacher Conferences
October 19th & 20th - No School

Information, Reports: Superintendent Report Kirk Thorstenson
Superintendent Board Report September 11, 2023

Community Growth & Engagement

a. Board Member resignation - Marshall Westberg

- appointment of temporary member
- Nov, 2024 - election of member to fulfill Marshall's term

b. upcoming meeting conflicts

- Monday, Oct. 2: Work Session @ 7PM

Homecoming Coronation @ _____?

Work Session mtg. alternate date _____

- Monday, Dec. 11: Truth in Taxation mtg. @ 6:30PM

Regular Board mtg. @ 7PM

Elementary Christmas concert @ _____?

TNT & Regular mtg. alternate date _____

Finance & Facilities

c. Re-bidding of building project

- Issue re-bid to contractors = Tues. Sept. 12

• Bid day = Tuesday, Oct. 10

d. Pre-Certify 2023 Pay 2024 Levy

- History: September 26, 2022 we held a special meeting to certify a proposed property tax levy amount of \$1,380,287.43 for the 2023-24 school year. This was an under-levy of \$418,579.20 Levy Pre-Certification mtg. date _____.

e. ICON Architecture

- contract signed 8/15/23 total project fee = \$1,509,270

• \$1,112,090.38 payment made 8/15/23

o \$341,478.37 balance

o Construction Costs document in Public Files

f. Charge for credit or debit card usage

- new for families in 23/24

• \$5.00 per card transaction using the JMC family portal

g. Unpaid Lunch/Kids Spot account charges (update)

- 9 of 47 enrolled families paid a total of \$2,145.10 between 8/7/23 and 9/11/23 leaving a balance of \$14,176.27

Reports: Activities Report

From the Activity Director's Desk 9/8/2023

Fall Sports have started. Participation numbers are as follows. Participants by sport and grade: Volleyball 7th Grade - 8 and 1 manager, 8th Grade - 9, C - Varsity 23 and 1 manager; Cheer 11; Fusion Cross Country 5 boys and 8 girls all from WAO; and Football 7th grade 11, 8th grade 6, 9-12 33 and 3 managers. Our participation numbers are slightly ahead of neighboring schools but we would like to see even more students participate.

We are in the process of hiring winter coaches and advisory positions. We have several quality applicants for the JH and JV girls basketball openings. We will schedule interviews starting the week of 9/25.

We interviewed several for Prom advisor and are were excited for the quality of the applicants. My recommendation to the board is to hire Abbey Johnson for the Prom Advisory position.

Scheduling JV football games has been a struggle as most schools in the area do not have the participation numbers to have a JV team. We had to reach out a little further and play teams not on our schedule to get games. We will play 3 away games and 2 home game this year. The opponents will be Fertile-Beltrami, Goodridge-Grygla at home, Win-E-Mac, NCE, and Fosston on the road.

WAO hosted the Northern Lights Volleyball Conference Jamboree on Aug. 22.

Meet the Ponies night was held on Thursday Aug. 24. We had a great turnout of parents and fans. Many pictures were taken. Thanks to the booster club for sponsoring the event.

All programs have had their students go through ImpACT (immediate post-concussion assessment and cognitive testing). Thank you to NVHC and specifically Rachel Johnston for providing this service to our students.

Thank you to the coaches who have offered to get their title III bus certification and DOT physical. At nearly each event we will be transporting some, if not all, of the teams by suburban and mini-bus due to driver shortage. If anyone is interested or knows someone that may be interested in bus driving please reach out. The district needs drivers!

Respectfully submitted, Tony Gullikson

Policy Reading

Information: (NA) First Reading of WAO District Policies

Information: (NA) Second Reading of WAO District Policies

Action: Adoption of WAO District Policies

Recommended Action: Motion by: Roller Second by: Jones to approve 2023 legislative changes to the following policies:

418.23.01 - Drug-Free Workplace/Drug Free School

507.23.01 - Corporal Punishment and Prone Restraint

509.23.01 - Enrollment of Nonresident Students

514.23.01 - Bullying Prohibition Policy

524.23.01 - Internet Acceptable Use and Safety Policy

616.23.01 - School District System Accountability

708.23.01 - Transportation of Nonpublic School Students

Roller Call

Johnson-aye

Jones-aye

Roller-aye

Reinier-aye

Peterson- Aye

Boe absent.

Motion Carried

Personnel

Action, Procedural: 8.1 Resignation - Marshall Westberg - School Board member

Recommended Action: Motion by: Roller Second by: Reinier to approve the resignation of School Board member Marshall Westberg effective 8/29/23. Roll Call Reinier Roller Peterson Jones

Johnson

Action:Hire - Marshall Westberg - Trades & Industry teacher 23/24

Recommended Action: Motion by:Jones Second by:Johnson to hire Marshall Westberg as 1.0 Trades & Industry teacher, at BA Step 16 for the 23/24 school year, per the Master Contract. MC

Action:Hire - Shelly Kalt - Paraprofessional

Recommended Action: Motion by:Johnson Second by: Roller to hire Shelly Kalt as Elementary Paraprofessional, at Step 6 Training of the Support Staff Handbook for the 2023/24 school year. MC

Action:Hire - Maylie Solberg - Paraprofessional

Recommended Action: Motion by:Johnson Second by:Reinier to hire Maylie Solberg as Elementary Paraprofessional, at Step 6 Training of the Support Staff Handbook for the 2023/24 school year. MC

Action: Hire - Madison Kvasager - Paraprofessional

Recommended Action: Motion by: Jones Second by: Roller to hire Madison Kvasager as Elementary Paraprofessional, at Step 7 Training of the Support Staff Handbook for the 2023/24 school year. MC

Action: Hire - Courtney Nelson - Paraprofessional

Recommended Action: Motion by: Roller Second by: Reinier to hire Courtney Nelson as Elementary Paraprofessional, at Step 1 Training of the Support Staff Handbook for the 2023/24 school year. MC

Action: Hire - Abbey Johnson - Prom Advisor

Recommended Action: Motion by: Jones Second by: Roller to hire Abbey Johnson as Prom Advisor at 6.5% of base salary, per the Master Contract. MC

Action: Termination of Employment - Custodian

Recommended Action: Motion by: Jones Second by: Johnson to ratify the termination of Elementary custodian Rob Calder, effective 8/24/23. MC

District Business

Action, Information:Approval of Construction Drawings - ICON Architecture

Recommended Action: Motion by:Jones Second by:Roller to approve the final drawings for the construction project submitted by ICON Architecture. MC

Action:Set date and time for Truth in Taxation presentation

Recommended Action: Motion by: Jones Second by: Roller set the date & time of the Truth in Taxation Presentation for December 18th, 2023 @ 5:30PM in the High School Multi-Purpose Room. MC

Discussion:discussion - World's Best Workforce report

Principal Johnson and Miska will report on updated WBWF goals for the new 23/24 school year.

<https://docs.google.com/presentation/d/1qzWKfRKFy9WCp8J0U7cuRTGXCDUXZTGly6tSZLTF4aI/edit?usp=sharing>

Action:Approve Athletic Dept. Donation

Recommended Action: Motion by: Johnson Second by: Roller to approve the donation of \$50 for the Athletic Dept. from James and JoAnne Ranstrom on behalf of Darin Kolness memorial. Thank you! MC

Important Dates

Information:Communication & Events

11 - Regular School Board mtg. @ 7PM

12 - VB vs KCC @ WAO

14 - VB vs Climax Fisher @ WAO

15 - FB vs Fertile Beltrami @ WAO

16 - Pony Booster VB Tournament

20 - Facilities mtg. @ 7AM

Ed. Foundation mtg. @ 5:30PM

27 - District QET @ 3:20PM

28 - Policy mtg. @ 7AM

Construction Project Bid Day

VB vs RLCC @ WAO

Adjourn

Action: Adjourn. Next Work Session Meeting will be October 2, 2023 at 7:00 pm in the H.S. Multipurpose room.

Recommended Action: adjourn at: Roller Reinier Adjourned at 9:25pm