



"Soar to Excellence."

LIBERTY COMMUNITY UNIT #2 SCHOOL

505 N. PARK ST. LIBERTY, IL 62347

www.libertyschool.net

Board of Education

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Kimberly Harrison, 6-12 Principal

***Liberty School District will equip the whole student with knowledge,
skills, and character to achieve personal success as they "Soar to
Excellence."***

Special Board Meeting Agenda for July 21, 2025 at 6:30 p.m. in the Chorus Room

1. Routine Consent Agenda:
 - A. Approval of the Agenda
 - B. Approval of the following Minutes:
June 23, 2025 Regular Board Meeting
 - C. Approval of June 30, 2025 Bills
 - D. Approval of the Bills, Payroll, and Additional Bills
 - E. Approval of the Treasurer's Report
 - F. Approve the Financial Summary Report
 - G. Approve the Food Service Report
 - H. Approval of the Activity Report
 - I. Approval of the Imprest Fund
2. Consent Agenda:
 - A. Review keeping closed session minutes closed.
 - B. Authorize the Superintendent to destroy closed session verbatim recordings that have surpassed the required date for keeping on file.
 - C. Approve the Risk Management Plan for 2025-26.
 - D. Approve the standing orders, procedures, and indemnification form for Dr. Tim Smith. (flu shots & epi-pens).
 - E. Approve the first reading of PRESS Policy.
 - F. Approve the Agreement with Cornerstone for the Employee Assistance Program for 2025-26.
 - G. Approve the Transfer of Lease Levy proceeds to pay July 2025 lease payments from Ed Fund to the Debt Service Fund to American Capital Services for chromebooks for \$21,633.90.
 - H. Approve the Employee Guide 2025-26.
 - I. Approve district and school improvement plans for 2025-26.
3. Reports:
 - A. Technology Coordinator's Report
 - B. Superintendent's Report
4. Personnel Report:
 - A. Approve Jalie Peebles as a high school Para Educator, effective August 18, 2025.
 - B. Correction: Approve Kristin Smith as the Cafeteria Manager, effective August 19, 2025, instead of August 20.
 - C. Approve Casher Catlett as a Pre K bus monitor, effective August 25, 2025.
 - D. Approve Travis Knuffman as the Assistant Coach for JH Softball for the 2025 season.
 - E. Approve the resignation of Angie Newell as a Cook, effective August 15, 2025.

Superintendent's Comments

Six-Month Review

Every six months, the school board must decide whether to keep Closed Session minutes closed and to dispose of Closed Session minutes over 18 months old. Closed Session minutes will remain closed.

Risk Management Plan

Each year the school board must update and approve the Risk Management Plan. Two items were added—facility upgrades needed to address safety issues and taking a percent of the Tech Director's salary out of Tort Funds, since a time study revealed that 42% of his job responsibilities support safety and security.

PRESS

There was a first reading for the new edition of PRESS Policy, which will have a second reading and adoption in August 2025.

Standing Orders

We appreciate Dr. Tim Smith for providing the standing orders for epi-pens.

Employee Assistance Program

The Liberty School Board approved the annual agreement with Cornerstone for the Employee Assistance Program. Staff or any member of their immediate family may have up to 4-hour sessions per year to support social-emotional wellbeing.

Lease Levy

Annually, the school board must approve the transfer of Lease Levy funds from the Ed Fund to Debt Service to pay for leasing of chromebooks. We are in a 3-year lease with American Capital Services, from July 1, 2024-June 30, 2027.

Employee Guide

The Employee Guide is updated every year and approved by the school board. This year there were very minor changes.

School Improvement Plans

Each year goals for school improvement are developed by both principals and the superintendent. These are things that staff have given feedback on or are items that will help enhance the learning environment and community relations.

The fair is coming!

