

## **FOCUS ON LEARNING CO-LEADER**

### **JOB GOAL:**

Leads staff forward in the Focus on Learning improvement process of the school while acting as a resource for current thinking and research on school change. Facilitates the school-wide process assessing the ESLRs (Expected School-wide Learning Results) within the FOL process. Promotes staff discussion around the results of the KEY survey.

### **PERFORMANCE RESPONSIBILITIES AND DUTIES:**

Organizes and coordinates the different Focus Groups required for the Focus on Learning accreditation process. The five categories are:

- A. Organization
- B. Curriculum
- C. Instruction
- D. Assessment and Accountability
- E. Student Culture and Support for Student Personal and Academic Growth

Designs, coordinates and facilitates in-services dealing with ongoing school-wide learning needs of students.

Attends Department Chair, SDM (Shared Decision Making), and Curriculum Council meetings as needed.

Attends regular FOL self-study Steering Committee meetings.

Coordinates the development of and writing of the Focus Group Report.

Attends three days of FOL Training put on by WASC.

### **REPORTS TO/PRIMARY EVALUATOR:**

Principal

### **QUALIFICATIONS:**

Tenured certificated employee

Strong collaboration skills

Effective communicator and facilitator

Positive human relation skills

Knowledge of Interest-Based Problem Solving