

## SIT (School Improvement Team) Meeting

**Date:** June 21, 2023

**Scheduled Time:** 4:00 pm (virtual)

**Meeting Start Time:** 4:02pm

**Facilitator:** Toussaint Webster

**Member Attendance:** Kasekert (LSAT Chair), Venzant, Crumlin, Craig, Damian Popkin (LSAT Central Office)

**Staff Attendance:** Dr. Little, Coble, Gardner, Dr. Williams, Morado, Spinner

**Other Attendance:** Aslam Patmah, Kerric Baird (DGS), Ingrit Arravel, Kavindra Bu, (DGS), Toussaint Webster, Tania Jackson (Council), Kate Mossafer, Derrick Johnson (DGS)

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### Summary

LSAT members, DGS, and Contractors met to discuss building updates, follow up on previous inquiries presented in previous SIT meeting, addressing the urgency of school security and safety, and ensuring the building is able to be fully open and accessible for the upcoming school year.

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### Points of Discussion

#### I. New Building & Construction Updates

- a. Past 2 Weeks Include
  - i. 3<sup>rd</sup> Floor: Student Services office and restroom flooring and ceiling system
  - ii. 2<sup>nd</sup> Floor: Staff lounge and restroom flooring and wall prep
  - iii. 1<sup>st</sup> Floor: Health suite and admin office demo, framing new walls
  - iv. Basement: Rough ins, new walls, ductwork
- b. Upcoming 2 Weeks Include:
  - i. 3<sup>rd</sup> floor: Students services office and restroom PA systems, doors
  - ii. 2<sup>nd</sup> Floor: Staff lounge restroom paint and ceiling system
  - iii. 1<sup>st</sup> Floor: Health suite and admin office wall prep and paint
  - iv. Basement: Wall prep, ceiling system, doors, and kitchen equipment
- c. Move from Roosevelt HS to Garnet-Patterson is in progress. Roosevelt HS will be moved in August. (August 1-10<sup>th</sup>)

#### II. Follow Up

- a. Science Equipment: eye wash stations will be made available for 3 science labs
- b. Library/Maker space furniture: request sent last month
- c. Elevator small capital project timeline has been awarded; design starts in the fall (project takes about 2 years to fulfill)

- d. Solution for ADA access to basement until elevator is complete: Webster states he is sending this up the chain and recommends keeping part of the library available for food usage
- e. Window replacement timeline not been awarded; set to begin SY 2024
- f. Door replacement timeline: not yet been awarded; set for SY 2024
- g. 12-month employees will vacate the GP building over the summer (limited operations and beautification team will be present in GP building during the summer)
  - i. Little requested consistent and specific communication regarding the Roosevelt HS move
- h. Cameras will be added to 2<sup>nd</sup> and 3<sup>rd</sup> floors
- i. Next steps for CDC: DGS is accessing what is possible for the program
- j. Restroom will be on the basement floor
- k. It is requested that the gym floor have the emblem "STAY" due to the name change

### III. Staff Questions

- a. When will science labs be totally remodeled? A small capital project is not present for this project. Webster stated it can be noted as a future desire for the school for SY 2025 planning.
- b. Did the alarm go off during our recent unauthorized intruder event? Webster stated there are many errors clogging the central command system. DGS hopes to go school by school to clear security software errors. Webster stated doors were checked by DGS and adjusted accordingly. Webster admitted that the issue will not be resolved in a week.
  - i. Kassekert stated that the student entrance still does not close automatically.
- c. How can we ensure the door security of our school community considering recent events by August 2023? Webster stated the lock situation is not the issue and that it is the actual door. There is a project underway, but it will not begin until DY 2024. DBS is only able to make repairs.
  - i. Kassekert reiterated the urgency of fixing school doors for the safety of students.
- d. Can we fix the student entrance door for now and can we receive priority of fixing our security system? Webster will ensure that everyone is updated so that DGS can be intentional about their response. Derrick Johnson stated he would work with DGS to assess and address door repairs during the summer. Webster confirmed that student entrance and basement doors are the doors that need the most attention.
- e. What admin office is being painted? The 1<sup>st</sup> floor office is located near the gender-neutral restrooms.
- f. Is there any plan to paint the main office? 1<sup>st</sup> floor corridor, health suite, and newly constructed conference room, admin offices, and gender-neutral bathrooms are getting painted. Classrooms and the main office are not within the scope to be painted. Derrick Johnson asked if there is a specific space to address to inform him and he would see if he could get the areas painted. He also noted that the first corridor painting was taken out of the scope and may not be repainted.
- g. Can we fix the flagpole? Derrick Johnson suggested putting in a work order to Shawn Linkwith of Eastern Shore Contractors who do flagpole repairs and to inform him of the work order so that he could forward it as well.

h. Little requested another SIT meeting in the building in August 2023.

**IV. Meeting Adjourned: 4:54pm**