

Macomb Academy
39092 Garfield
Clinton Township, Mi. 48038

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BOARD MEETING
MACOMB ACADEMY BOARD OF DIRECTORS

Date: September 17th, 2024
Time: 5:00 p.m.
Location: Macomb Academy
39092 Garfield
Clinton Township, Michigan 48038

MINUTES

MEETING TYPE: Regular Special Proposed Approved

I. CALL TO ORDER

CALL TO ORDER AT 5:03 P.M.

President Marilyn Wittstock

PLEDGE OF ALLEGIANCE

President Marilyn Wittstock

ROLL CALL BY:

Vice-President Felicia Westbrook-Hilton

Roll Call:

		<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Ms. Marilyn Wittstock	President	yes		
Ms. Felicia Westbrook-Hilton	Vice-President	yes		
Ms. Melina Chynoweth	Secretary	yes		
Ms. Michael Cadrette	Treasurer	yes		
Mr. Traci Comer-Scarsella	Trustee	yes		

MEMBERS PRESENT:

Ms. Marilyn Wittstock	President
Ms. Felicia Westbrook-Hilton	Vice-President
Ms. Melina Chynoweth	Secretary
Mr. Michael Cadrette	Treasurer
Ms. Traci Comer-Scarsella	Trustee

ADMINISTRATION PRESENT: Mrs. Mikelle Hillewaere, Supervisor

GUESTS PRESENT: Doug Coates, MEA Local Executive Director,
Kimberly Starr, Paraprofessional, Vice President - Paraprofessional Union

II. APPROVAL OF MINUTES

President Marilyn Wittstock

The Board reviewed the meeting minutes from July's meeting. **Motion** made by **President Marilyn Wittstock** supported by **Trustee Traci Comer-Scarsella** to approve the minutes of the Board Meeting held July 16th, 2024. All in favor. Unanimous 5/0

Roll Call:

		<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Ms. Marilyn Wittstock	President	yes		
Ms. Felicia Westbrook-Hilton	Vice-President	yes		
Ms. Melina Chynoweth	Secretary	yes		
Ms. Michael Cadrette	Treasurer	yes		
Mr. Traci Comer-Scarsella	Trustee	yes		

MOTION CARRIES

5/0 Unanimous Vote

III. APPROVAL OF AGENDA

President Marilyn Wittstock

The Board reviewed the agenda for the September meeting. **Motion** made by **President Marilyn Wittstock** supported by **Trustee Traci Comer-Scarsella**, to approve the September meeting agenda. All in favor. Unanimous 5/0

Roll Call:

		<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Ms. Marilyn Wittstock	President	yes		
Ms. Felicia Westbrook-Hilton	Vice-President	yes		
Ms. Melina Chynoweth	Secretary	yes		
Ms. Michael Cadrette	Treasurer	yes		
Mr. Traci Comer-Scarsella	Trustee	yes		

MOTION CARRIES

5/0 Unanimous Vote

IV. INTRODUCTION OF GUESTS (if applicable)

President Marilyn Wittstock

Doug Coates, Michigan Education Association (MEA) Local Executive Director, and Kimberly Starr, paraprofessional at Macomb Academy and current Vice President of the Paraprofessional’s Union of Macomb Academy.

V. CORRESPONDENCE RECEIVED (if applicable)

Secretary Chynoweth

The Board received a letter from the Michigan Education Association (MEA). The letter stated that due to there being no members of the teacher’s union of Macomb Academy, the union is dissolved.

VI. ADMINISTRATION UPDATES

President Marilyn Wittstock

OLD BUSINESS:

We are currently at an enrollment of 86 for the 2024/25 school year, with an expected 87th student working on enrollment. That is a 24% increase in student count since this time last year!

Using the remaining ESSER 11-T funds, we were able to purchase new ipads for the students. The ipads will be very useful for virtual learning in the classrooms, as we did not have enough of the old ipads to keep up with the uptick in student enrollment.

NEW BUSINESS:

We have hired two new paraprofessionals over the summer. Ms. Donna Delmotte will be working primarily as a job coach, and Ms. Sara Howington will be working as a classroom paraprofessional.

There are several new work sites that we have started to collaborate with for this year: We will once again have Select Specialty as a PM work site, as opposed to only in the AM. Autism Play Place is a new work site where students can learn clerical and sanitary job skills. Camp Bowwow will be a great work site for students who are interested in learning how to work with animals. We are also offering an in-house office work site, where students work with administrative staff to learn skills needed for clerical tasks.

Next, the Board reviewed the proposed Paraprofessional Contract. **President Marilyn Wittstock** opened the floor to discussion, asking if any Board members had any question or comments on the proposed contract. No comments given. **Motion made by President Marilyn Wittstock supported by Trustee Traci Comer-Scarsella to accept the proposed Paraprofessional Contract. All in favor. Unanimous 5/0**

<u>Roll Call:</u>			<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
	Ms. Marilyn Wittstock	President	yes		
	Ms. Felicia Westbrook-Hilton	Vice-President	yes		
	Ms. Melina Chynoweth	Secretary	yes		
	Ms. Michael Cadrette	Treasurer	yes		
	Mr. Traci Comer-Scarsella	Trustee	yes		

MOTION CARRIES **5/0 Unanimous Vote**

VII. FINANCIALS

Treasurer Cadrette

The Board reviewed the financial report for the month of August 2024. **Treasurer Cadrette** noted no major expenses, and that the financials looked on par with what is expected for the start of the school year. **Motion made by President Marilyn Wittstock supported by Trustee Traci Comer-Scarsella, to approve the finances for August 2024. All in favor. Unanimous 5/0**

<u>Roll Call:</u>			<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
	Ms. Marilyn Wittstock	President	yes		
	Ms. Felicia Westbrook-Hilton	Vice-President	yes		
	Ms. Melina Chynoweth	Secretary	yes		
	Ms. Michael Cadrette	Treasurer	yes		
	Mr. Traci Comer-Scarsella	Trustee	yes		

MOTION CARRIES **5/0 Unanimous Vote**

VIII. BOARD PROFESSIONAL GROWTH

President Marilyn Wittstock

N/A

IX. BOARD OF DIRECTORS COMMITTEES

All

N/A

X. PUBLIC COMMENTS

All

Ms. Kimberly Starr asked if the paraprofessionals would be retroactively paid based on the new contract. It was stated that it was included in the contract.

XI. CMU COMMENTARY

CMU Authorizer

Mr. Jonathan Trout spoke with the Board about a virtual session being held in the near future called “coffee with special ed”. Ms. Mikelle Hillewaere will be attending the virtual meeting. Mr. Trout also mentioned to the Board that they should be getting a report soon with education goals on it.

XIII. BOARD COMMENTARY

President Marilyn Wittstock

Ms. Mikelle Hillewaere asked if the Board could ask their contacts in the education field to procure STEM kits for Macomb Academy students. There are a couple of students who would benefit from that sort of hands-on learning. The Board thanked Ms. Traci Comer-Scarsella for her years of service as president of the Board, and thanked her for staying on the Board for one final year in order to help smooth the transition process.

XII. ADJOURNMENT

President Marilyn Wittstock

Motion made by **President Marilyn Wittstock** supported by **Trustee Traci Comer-Scarsella**, to adjourn the board meeting at 5:17 p.m. All in favor. Unanimous 5/0

Roll Call:

		<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Ms. Marilyn Wittstock	President	yes		
Ms. Felicia Westbrook-Hilton	Vice-President	yes		
Ms. Melina Chynoweth	Secretary	yes		
Ms. Michael Cadrette	Treasurer	yes		
Mr. Traci Comer-Scarsella	Trustee	yes		

MOTION CARRIES

5/0 Unanimous Vote

Minutes are available at Macomb Academy, 39092 Garfield, Clinton Township, Mi. 48038, (586) 228-2201, in the administration office. Please contact the Business Office if you would like a copy of the minutes. Any person with disabilities who needs special provisions to attend a scheduled meeting should contact me five days prior to the meeting.

MINUTES CERTIFICATION

Minutes respectfully submitted,



Mr. Brandon Busch, Recording Secretary

10/15/24

Date

Approved by the Macomb Academy Board of Directors



Mrs. Melina Chynoweth, Board Secretary

10/15/2024

Date