**COFFEE COUNTY BOARD OF EDUCATION**

**MINUTES OF**

**June 3, 2021**

**Regular Board Meeting**

A regular meeting of the Coffee County Board of Education was held June 3, 2021, 5:30 p.m. in the Board of Education Office, Elba, Alabama.

# ATTENDANCE

# Brian McLeod, Galen McWaters, Sherry Eddins, Wendy Massey, Eric Payne, Brandi Carr and Superintendent: Kevin D. Killingsworth

# ABSENT

Mike Bailey

**CALL TO ORDER**

Mr. McLeod called the meeting to order.

**ADOPTION OF AGENDA**

A motion was made by Mrs. Massey to adopt the agenda as presented. A second was made by Mrs. Carr and it passed unanimously.

**APPROVAL OF MINUTES OF MAY 26, 2021**

The minutes of the May 26, 2021, meeting were approved as printed.

**FINANCIAL STATEMENT AND CASH/BANK RECONCILIATION FOR APRIL 2021**

The April financial statement and cash/bank reconciliation report was provided.

**APPROVAL OF 2021-2022 PARENT/STUDENT INFORMATION GUIDE**

Mr. Killingsworth presented the changes to the Parent/Student Information Guide which consists of the addition of the new Sexual Harassment form and statement, Class 2.02 Violations and Dispositions, and revision of the Procedures for the Administration of the Code of Conduct.

Mr. Killingsworth recommended the 2021-2022 Parent/Student Information Guide be adopted as presented. Mr. Payne made a motion to approve Mr. Killingsworth’s request. A second was made by Mrs. Massey and passed unanimously.

**APPROVAL TO RENEW BIDS FOR MILK, PRODUCE AND BREAD/BAKERY**

The bids for milk, produce, and bread/bakery were eligible to be renewed for the 2021-2022 school year. Mr. Killingsworth recommended the bids of $49,674.50 from Borden Dairy, $37,190.41 from Four Seasons Produce and $26,120.00 from Flowers Baking Company be renewed for the 2021-2022 school year. A motion to accept Mr. Killingsworth’s recommendation was made by Mrs. Carr. A second was made my Mr. Payne and passed unanimously.

**DISCUSSION OF SEALING AND STRIPING OF PARKING LOTS**

Mr. Killingsworth discussed the sealing and striping of the parking lots at each school and central office. He informed the Board that ETF Advancement and Technology Funds will be utilized to complete this project.

**EXECUTIVE SESSION**

None

**PERSONNEL**

Mr. Killingsworth recommended the following personnel actions be approved as presented in writing:

**CERTIFICATED PERSONNEL**

**The following employment is recommended to be approved:**

1. **Mareena Mills –** Teacher at New Brockton Elementary School effective for the

2021-2022 school year.

1. **Sara Kate Jones –** Teacher at Kinston School effective for the 2021-2022 school year.
2. **Kaylee Hussey –** Physical Education Teacher at Zion Chapel School effective for the 2021-2022 school year.
3. **Ethan Deal –** Physical Education Teacher at Zion Chapel School effective for the 2021-2022 school year.

**The following resignation is recommended to be approved:**

1. **Dakota Tillis** – Teacher at New Brockton High School and head baseball coach effective at the end of the 2020-2021 school year.

Mr. McWaters made a motion to accept Mr. Killingsworth’s recommendation with a second by Mr. Payne and it passed unanimously.

**ACKNOWLEDGMENTS**

Mr. Payne wished all the kids a happy and normal summer. Mr. McLeod stated that he was glad to see regular graduation ceremonies this year and that he appreciated all the work of the Board members this far and in the next few weeks.

**SUPERINTENDENT’S COMMENTS**

Mr. Killingsworth informed Board members that “No virtual school option is available for grades K-8 for the 2021-2022 school year. Students in grades 9-12 may apply for Coffee County's Virtual Education Option (ACCESS Distance Learning) through their school counselors”. Mr. Killingsworth ended his comments by asking everyone to keep ESCC President Matt Rodgers in their prayers as he battles cancer.

**NOTICE OF NEXT REGULAR MEETING**

The next regular meeting will be held July 8, 2021, 5:30 p.m.

**ADJOURN**

There being no further business, the meeting adjourned.