

EAST HAMPTON UNION FREE SCHOOL DISTRICT

REGULAR MEETING OF THE BOARD OF EDUCATION Board Conference Room at 6:30 p.m.

Tuesday, November 20, 2018

AGENDA

1. Executive Session (6:00 p.m. to 6:30 p.m.). It is anticipated that the Board will make a motion to go into Executive Session and this session will likely run from 6:00 p.m. to 6:30 p.m.
2. Call Meeting to Order
3. Pledge
4. News of the Schools
5. Public Comments (Agenda Items Only)
The EHUFSD Board of Education welcomes public comment. To maintain an orderly and efficient meeting, the Board has established the following guidelines for those wishing to address the Board:
 1. *Each speaker is permitted three minutes for their comments.*
 2. *The Board will listen to comments and input but will not necessarily debate or discuss items; operational matters will be directed to school administration for handling.*
 3. *The Board is not permitted to address personnel or individual student matters in open session.*
6. Consent Agenda
7. Superintendent's Report and Recommendations
8. Old Business
9. New Business
 1. Facilities Committee Update
 2. Nutrikids System Update
10. Public Comments
11. Adjournment

Superintendent's Report and Recommendations:

1. Recommended: That the Board accept the Minutes of November 7, 2018 as written and place on file.
2. Recommended: That the Board approve the following Resolution, to wit: RESOLVED, that the Board of Education of the East Hampton Union Free School District, pursuant to Rule 14 of the Suffolk County Civil Service Commission, and upon the recommendation of the Superintendent of Schools, does hereby appoint Anna Guebli to the position of Paraprofessional for a probationary period of 26 weeks commencing on November 26, 2018, and is to be paid at an annual salary based on \$25,698.00 (Step 1, pro-rated, of the salary schedule attached to the non-instructional collective bargaining agreement).
3. Recommended: That the Board approve the following Resolution: RESOLVED, in accordance with the provisions of Civil Service Law §72, the Board has determined that the employee identified in a confidential attachment hereto is incapable of performing the duties of her position due to a disability, and be it further

RESOLVED, that the employee so identified shall be required to submit to an examination by a physician to be appointed by the Suffolk County Civil Service Commission to determine her fitness for further employment, and be it further

RESOLVED, that in the event such physician determines that the employee is not physically and/or mentally fit to perform the duties of her position, she shall, subject to her rights under the statute, be placed on unpaid leave of absence effective as of the earliest possible date, and be it further

RESOLVED, that the said employee be placed on unpaid medical leave until the first of the following occurs: (1) the District receives the report of said physician's examination, provided same occurs on the first scheduled date; or (2) the employee provides evidence that she is able to perform the duties of her position with or without reasonable accommodation.

4. Recommended: That the Board approve a medical leave for Henry Faison, Custodial Worker I, effective October 16, 2018 through May 2, 2019 using 11.5 accrued sick days, 9 vacation days, and effective November 14, 2018 Mr. Faison begins an unpaid medical leave for the remainder of said leave.
5. Recommended: That the Board approve the following appointments for the 2018-2019 school year:

MS Science Olympiad Program

Nicholas Finazzo - \$8,591.10 (Saturdays) – amendment due to movement on salary guide retro to September 1, 2018

Substitutes

Vanesa Tacuri Chumbi, Paraprofessional at the hourly rate of \$17.94 per hour

Rita Narizzano at substitute Teaching Assistant and uncertified substitute daily rates of \$125.00

Mindy Snyder at uncertified substitute daily rate of \$125.00

Stefany Gomez-Barrientos at uncertified substitute daily rate of \$125.00

Samantha Scaturro at certified substitute daily rate of \$150.00

Interscholastic Coaches (winter)

Brian Mott, Varsity Assistant Wrestling Coach, Level III, 2 years, \$2,642.52 (pro-rated)

James Stewart, Varsity Assistant Wrestling Coach, Level III, 12+ years, \$3,171.48 (pro-rated). Mr. Stewart will not work in the position of Bonac Learning Center PE teacher during his appointment as said Varsity Assistant Wrestling Coach.

TITLE III & TITLE III IMMIGRANT – After School Program

(at the hourly professional rate of \$74.05)

JMMES CEIS/RTI Program – Irene Riva-Quinn

6. Recommended: That the Board approve the Tuition Agreement between East Hampton Union Free School District and residents residing in the Sag Harbor Union Free School District for the 2018-2019 school year based on the annual estimated tuition rate of \$24,571.00 set by NYSED.
7. Recommended: That the Board approve the Consultant Agreement between East Hampton Union Free School District and Long Island Council on Alcoholism and Drug Dependence for the purpose of providing two three-hour workshops on January 11, 2019 and April 11, 2019 for pertinent Pupil Personnel Service staff members, i.e., psychologists, counselors and social workers in the amount of \$405.00 for the 2018-2019 school year.
8. Recommended: That the Board accept the Final Report (Observations and Recommendations) provided by the Internal Audit Report for the 2017-2018 school year.
9. Recommended: That the Board approve the proposed Budget Calendar for the upcoming 2019-2020 school year.

CONSULTANT AGREEMENT

AGREEMENT made this 1st day of November, 2018, by and between Long Island Council on Alcoholism and Drug Dependence ("Consultant"), whose principal place of business is 1025 Old Country Road – Suite 221, Westbury, New York 11590, and the Board of Education of the East Hampton Union Free School District ("District"), 4 Long Lane, East Hampton, New York 11572.

WHEREAS, the District desires to retain the professional services of Consultant to provide "a professional workshop and training on Anxiety in the 21st Century, and Stress Management and Coping Skills.

WHEREAS Consultant is duly certified and/or qualified under the laws of the State of New York and regulations of the Commissioner of Education to provide such services;

NOW, THEREFORE, in consideration of the mutual covenants, conditions and agreements herein contained, and for other good and valuable considerations, the Consultant and the District hereby agree as follows:

1. At the District's request, the Consultant will provide the following services: Two (2) 3-hour Trainings for Pupil Personnel Services.
On January 11, 201~~8~~ and April 11, 201~~8~~
2. The District agrees to pay the Consultant: \$45 per person. A total of \$405. There shall be no other benefits or compensation.
3. The Consultant will not be eligible for any benefits relative to this contract for social security, New York State worker's compensation, unemployment insurance, New York State Employee's Retirement System, etc. Consultant shall be solely responsible for the payment of federal and state income taxes applicable to any payments received under this agreement.
4. This Agreement shall be subject to termination with or without cause by the District upon seven (7) days' notice in writing to the Consultant at the address noted above. Upon termination, all obligations under this Agreement shall cease, and the Consultant shall be entitled to reimbursement only for services rendered as of the effective date of termination.
5. Consultant and the District will have the status of independent contractor one to the other, and, unless otherwise expressly agreed in writing, neither will constitute the agent of the other for any purpose.

6. Long Island Council on Alcoholism and Drug Dependence, does hereby covenant and agree to defend, indemnify, and hold harmless the East Hampton Union Free School District, its Board of Education members, officers, agents and employees from and against any and all liability, loss, damages, claims or actions (including costs and attorney fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of East Hampton Union Free School District property, facilities and/or services, and/or in any manner from the performance of services under this Agreement by Long Island Council on Alcoholism and Drug Dependence.

7. Long Island Council on Alcoholism and Drug Dependence will maintain general and professional liability insurance of \$1,000,000/\$3,000,000. Consultant will provide the District with documentation of such insurance coverage. If for any reason Consultant's insurance is changed or cancelled, Consultant shall provide the District with written notice, at least ten (10) days prior to change or cancellation. An applicable Insurance Endorsement, naming the District as an additional insured, shall be submitted by Consultant to the District upon execution of this Agreement.

8. Long Island Council on Alcoholism and Drug Dependence shall comply with all applicable Federal, State and local statutes, rules and regulations including the New York State Safe Schools Against Violence in Education ("SAVE") legislation, including fingerprinting and clearance requirements. Consultant shall adhere to all applicable policies, procedures, rules and regulations of the District and the State Education Department.

9. The invalidity or unenforceability of any provisions of this Agreement shall in no way affect the validity or enforceability of any other provision.

10. This Agreement cannot be changed, modified or discharge orally, but only if consented to in writing by the parties.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day and year first above written.

EAST HAMPTON U.F.S.D.

LONG ISLAND COUNCIL ON
ALCOHOLISM AND DRUG
DEPENDENCE.

BY: _____
_____, President
Board of Education

Annella [Signature], UMSCU
11/8/18

**East Hampton Union Free School District
School Budget Deadlines and Actions 2019-2020**

DEADLINE	ACTION
November 20	Distribution and Adoption - 2019-2020 School Budget Calendar
	Board of Education will give budgetary parameters to Superintendent during
	Public Session
November	Superintendent will discuss budgetary parameters with administration at monthly
	Administrative Meeting
December 10-21	Review of Buildings' Proposed Budgets. Business Office will schedule meetings
January 11	All departmental budgets are due to Business Office for review and compilation
	Departments will use the same budget format as previous year. Electronic budget
	layout will be available at the Business Office upon request
January 15	Regular BOE Meeting
January 31	First Draft of 2019-2020 Budget delivered to BOE & Superintendent
February 5 6:00 p.m.	Budget Working Session - Payroll, Benefits, Transfer to Capital, and other Contractual items not included in departmental budgets; Assistant Superintendent's Office, Staff Development & DW Curriculum
February 12	Regular BOE Meeting
February 26 6:00 p.m.	Budget Working Session - Middle School, Elementary School and ENL
March 1	Deadline for submission to Comptroller's Office - Tax Levy Limit
March 5	Regular BOE Meeting
March 12 6:00 p.m.	Budget Working Session - High School, Special Education and DW Technology & Instruction
March 19	Regular BOE Meeting
March 26 6:00 p.m.	Budget Working Session - Custodians/ Grounds, Transportation and Athletics
April 2	Regular BOE Meeting
April 4	First Publication of Official Notice of Annual Meeting
April 16	Regular BOE Meeting / Last Board Meeting for the 2019-2020 Budget adoption
April 18	Second Publication of Official Notice of Annual Meeting
April 22	All Petitions are due - Nominating Petitions for Board of Education & Propositions
April 25	Property Tax Report - Submission to SED & Local Newspapers
April 26	Last day for submitting Property Tax Report Card to State Education Department.
May 2	Third Publication of Official Notice of Annual Meeting
May 7	Budget Available to the Public
May 7	Board of Education Budget Hearing at 6:00 pm
May 14	Voter Registration - 8:00 AM to 4:00 PM at District Office
May 15	Mailing - Budget Postcards to East Hampton Residents

**East Hampton Union Free School District
School Budget Deadlines and Actions 2019-2020**

May 16	Fourth Publication of Official Notice of Annual Meeting
May 21	Regular BOE Meeting & Annual Budget Vote and Election of Board Members from
	1:00 PM to 8:00PM
Administration will present the Proposed Budget 2019-2020 to the Board of Education. During the presentation, public commentary will not be allowed.	

Date	PRESENTING
2-5-19	Jerel Cokley, Assistant Superintendent for Business, and Robert Tymann, Assistant Superintendent
2-26-19	Charles Soriano, MS Principal; Beth Doyle, ES Principal; and Elizabeth Reveiz Director of ENL.
3-12-19	Adam Fine, HS Principal; Cindy Allentuck, Director of PPS; Robert Hagan, Director of Learning Technology & Instruction; Charles Westergard, Network Systems Administrator
3-26-19	Anthony DeFino, Director of Facilities; Joseph LiPani Director of Transportation; Joseph Vasile-Cozzo, Director of Athletics.