


**New Milford Board of Education
 Policy Sub-Committee Special Meeting Minutes
 June 15, 2023
 Sarah Noble Intermediate School Library Media Center**

Present:	Mrs. Olga I. Rella, Chairperson Mrs. Tammy McInerney Mrs. Sarah Herring Mrs. Leslie Sarich
Absent:	

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 NEW MILFORD, CT



Also Present:	Dr. Janet Parlato, Superintendent of Schools Dr. JeanAnn Paddyfote, Project-Based Employee (virtual)
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1.	Call to Order The New Milford Board of Education Policy Sub-Committee was called to order at 6:02 pm by Mrs. Olga Rella, Chairperson.	Call to Order
2.	Public Comment None	Public Comment None
3.	A. Policies Recommended for Approval at the Conclusion of the 2022-23 School Year <ol style="list-style-type: none"> 1. 5000 Non-Discrimination (Students) 2. 5131 Student Discipline 3. 5131.911 Bullying Prevention and Intervention 4. 5163 Transportation 5. 5164 School Fundraisers <p>Regarding policy 5000 Dr. Paddyfote stated it is already approved and was updated in April. The text at the top is from Shipman & Goodwin, who updated the policy in May. Dr. Paddyfote recommends the update. In the document, the gray at the top is the update, and the italics is the actual text that would become part of the policy and the gray highlighted part would be deleted when presented to the Board. Dr. Parlato stated even if it is language or behavior that suggests or indicates bias but does not rise to the level of discrimination or harassment, which have very clear statutory definitions, the district should still act on it. Dr. Paddyfote and Mrs. Rella</p>	Policies Recommended for Approval at the Conclusion of the 2022-23 School Year

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	<p>agreed. Mrs. Rella stated it is needed to provide a school environment that is welcoming and safe for all individuals. There were no questions.</p> <p>Regarding policy 5131, Dr. Paddyfote stated this policy adds definition of protected class harassment. Dr. Parlato stated page 2, letter I has protected class harassment. Mrs. Rella stated there is a definition of cannabis and asked if it was new. Mrs. McNerney stated these have been part of policy and it is a way to go back to see the definitions. Mrs. Rella stated there was a clarification on sale and distribution of cannabis that less than 1 kilogram of cannabis is not subject to mandatory expulsion and on page 1 of 36 is the new cannabis expulsion policy. Mrs. Rella asked if there was an electronic defense weapons policy before. Dr. Parlato stated yes. Mrs. Rella asked about student discipline. Dr. Paddyfote stated the Board looked at it in April, Shipman & Goodman usually updates after June 30th but it was important enough to update early. Mrs. McNerney stated there is lots of explanation on what happens when a child is part of expulsion and very well spelled out. Mrs. Rella asked if 504 is covered. Dr Paddyfote said no. Mrs. McNerney stated page 22 of 36 addresses IDEA students. Mrs. McNerney stated it is extremely specific and Dr. Parlato stated it is the one referred to the most during the year. Dr. Paddyfote stated it is important for handbooks. Mrs. Rella stated the policies have to be very clear and pointed out a page number discrepancy. Dr. Paddyfote stated she would fix the page number issue. There was no further discussion.</p> <p>Regarding policy 5131.911 Mrs. Rella stated this is a revised policy as of May 23rd. Dr. Parlato read the policy and Mrs. Rella added “or bullying.” Dr. Parlato stated this behavior is not just applicable to school, but also alternate school locations. Mrs. McNerney asked if it was new. Dr. Parlato stated it was revised in March. Dr. Paddyfote agreed. Dr. Parlato stated it is adding the definition of discrimination and</p>	
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	<p>harassment. Mrs. McInerney asked if there was an updated audit. She found it helpful if there was a repeal or replacement of the audit. Dr. Paddyfote stated she did not have one. Dr. Paddyfote stated when Shipman & Goodwin modify a policy they send out a memo. For this particular policy one was sent out on May 21st, so she could not get to the changes prior to the meeting. Mrs. Rella noted this policy has all the other definitions as well, cyber bullying, bullying and is very comprehensive.</p> <p>Regarding policy 5163 Mrs. Sarich asked if this policy was new or if it was a move to the student series. Dr. Paddyfote stated it was being moved to the student series. She modified the Shipman & Goodwin policy to fit to New Milford specifically. Dr. Paddyfote stated, for example she modified the walking distance. In the Shipman & Goodwin policy it is a mile for kindergarten, and she modified that because the walking distance in New Milford is shorter. Mrs. Rella stated with a rural district it is not possible. Dr. Paddyfote stated another item in the guidelines from the state, as well as the Shipman & Goodwin, proposed students kindergarten through 8th grade should not be walking within a half an hour before sunrise. Dr. Paddyfote modified the language to state kindergarten through 5th grade because middle school in New Milford and high school begin at the same time.</p> <p>Regarding policy 5164 Mrs. Rella asked if it is a change from the business series to the student series. Dr. Paddyfote stated yes, and 3281 forms also cross reference to 1324. There are school fundraisers in the community series, and it is implied that will also be repealed. When reviewing section B it should be said that policy 3281 is recommended for repeal as well as 1324. Dr. Paddyfote stated she used the Shipman & Goodwin policy along with the other regulations New Milford currently has for school fundraising and modified it because it referred to policy. Dr. Paddyfote stated she asked Mr. Giovannone to review this as well and clarified</p>	
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	<p>that policy 1324 is the same as policy 3281 and both need to be repealed.</p> <p><i>Mrs. Rella moved to bring the following policies to the full board for second review and Approval at the Conclusion of the 2023 School Year, seconded by Mrs. McInerney and passed unanimously.</i></p> <ol style="list-style-type: none"> 1. 5000 Non-Discrimination (Students) 2. 5131 Student Discipline 3. 5131.911 Bullying Prevention and Intervention 4. 5163 Transportation 5. 5164 School Fundraisers <p>Policies Recommended for Repealed upon Approval of Above Policies in Item A</p> <p>B.</p> <ol style="list-style-type: none"> 1. 5131.1 Student Driving & Parking 2. 5141.21 Administration of Medication 3. 5145.111 Student/Probation/Police/Courts 4. 6111 School Calendar 5. 6121.1 Educational Opportunities to Promote Diversity Awareness 6. 6140 Curriculum 7. 6141.11 Curriculum Research/Experimental Projects 8. 6141.312 Migrant Students 9. 6141.322 Computers: Websites/Pages 10. 6141.324 Posting of Student Work 11. 6141.4 Independent Study 12. 6141.42 Student Volunteers & Community Service 13. 6141.5 Advanced College Placement 	<p>Motion made and passed unanimously for the following policies to the full board for second review:</p> <ol style="list-style-type: none"> 1. 5000 Non-Discrimination (Students) 2. 5131 Student Discipline 3. 5131.911 Bullying Prevention and Intervention 4. 5163 Transportation 5. 5164 School Fundraisers <p>Policies Recommended for Repealed upon Approval of Above Policies in Item A</p> <ol style="list-style-type: none"> 1. 5131.1 Student Driving & Parking 2. 5141.21 Administration of Medication 3. 5145.111 Student/Probation/Police/Courts 4. 6111 School Calendar 5. 6121.1 Educational Opportunities to Promote Diversity Awareness 6. 6140 Curriculum 7. 6141.11 Curriculum Research/Experimental Projects 8. 6141.312 Migrant Students 9. 6141.322 Computers: Websites/Pages 10. 6141.324 Posting of Student Work 11. 6141.4 Independent Study
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		<ul style="list-style-type: none"> 14. 6141.6 Weighted Grading for Advanced High School Courses 15. 6142.2 Student Nutrition and Physical Activity (Student Wellness) 16. 6145.2 Interscholastic/Intramural Activities 17. 6145.22 Sportsmanship 18. 6145.3 Development of Expansion of New Athletic Programs 19. 6145.5 Organizations/Associations 20. 6146 Graduation Requirements 21. 6146.2 Statewide Mastery Examinations 22. 6152 Grouping Policy 23. 6152 Field Trips 24. 6153.1 Educational Tours 25. 6154 Homework 26. 6156 Use of Technology in Instruction 27. 6259 Special Education 28. 6161 Textbooks and Other Learning Resource Materials Selection and Adoption 29. 6161.21 Fees, Fines & Charges 30. 6161.7 Use of Proprietary Software Products 31. 6161.51 Protection of Student Privacy Surveys, Certain Physical Examinations, and Parental Access to Information 32. 6162.6 Use of Copying Devices 33. 6164.12 Acquired Immune Deficiency Syndrome (AIDS) 34. 6172.6 Virtual/Online Courses/College/University Courses 35. 6173 Homebound Instruction 36. 6174 Summer School 37. 6176 Career & Vocational Education 	<ul style="list-style-type: none"> 12. 6141.42 Student Volunteers & Community Service 13. 6141.5 Advanced College Placement 14. 6141.6 Weighted Grading for Advanced High School Courses 15. 6142.2 Student Nutrition and Physical Activity (Student Wellness) 16. 6145.2 Interscholastic/Intramural Activities 17. 6145.22 Sportsmanship 18. 6145.3 Development of Expansion of New Athletic Programs 19. 6145.5 Organizations/Associations 20. 6146 Graduation Requirements 21. 6146.2 Statewide Mastery Examinations 22. 6152 Grouping Policy 23. 6152 Field Trips 24. 6153.1 Educational Tours 25. 6154 Homework 26. 6156 Use of Technology in Instruction 27. 6259 Special Education 28. 6161 Textbooks and Other Learning Resource Materials Selection and Adoption 29. 6161.21 Fees, Fines & Charges 30. 6161.7 Use of Proprietary Software Products 31. 6161.51 Protection of Student Privacy Surveys, Certain Physical Examinations, and Parental Access to Information
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		<p>38. 6177 Use of Community Produced Video Recordings 39. 6180 Evaluation of the Instructional Program 40. 6200 Adult Education 41. 3281 School Fundraising 42. 3541 Transportation Services</p> <p>Mrs. Rella made a note to state the policies recommended for repeal will be reviewed prior to the June 20th Board of Education meeting. Mrs. McInerney stated sending the policies ahead of time to the Board is beneficial and the Board should have the weekend to review the agenda.</p> <p><i>Mrs. Sarich moved for the following policies, items 1-42, to be repealed upon Approval of Above Policies in item 3A, with respect to item 41, policy 3281, it is inclusive of repeal 1324 because it is cross referenced. Seconded by Mrs. McInerney and passed unanimously.</i></p> <p>Items of Information—Administrative Regulations to be Implemented Upon Approval of Above Policies in Item 3.A</p> <p>1. 5161 R Administrative Regulation Regarding Field Trips 2. 6111 R Administrative Regulation Regarding School Calendar 3. 6151 R Administrative Regulation Regarding Weighted Grading for Honors Classes</p>	<p>32. 6162.6 Use of Copying Devices 33. 6164.12 Acquired Immune Deficiency Syndrome (AIDS) 34. 6172.6 Virtual/Online Courses/College/University Courses 35. 6173 Homebound Instruction 36. 6174 Summer School 37. 6176 Career & Vocational Education 38. 6177 Use of Community Produced Video Recordings 39. 6180 Evaluation of the Instructional Program 40. 6200 Adult Education 41. 3281 School Fundraising 42. 3541 Transportation Services</p> <p>Motion made and passed unanimously for the following policies to be repealed upon Approval of Above Policies in item 3A, with respect to item 41, policy 3281, it is inclusive of repeal 1324.</p> <p>Items of Information—Administrative Regulations to be Implemented Upon Approval of Above Policies in Item 3.A</p> <p>1. 5161 R Administrative Regulation Regarding Field Trips 2. 6111 R Administrative Regulation Regarding School Calendar</p>
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	<ol style="list-style-type: none"> 4. 5000 R Administrative Regulations Regarding Non-Discrimination (Students) 5. 5111 R Administrative Regulations Regarding Attendance, Truancy and Chronic Absenteeism 6. 5131 R Student Discipline 7. 5131.911 R Bullying Prevention and Intervention 8. 5141.3 R Administrative Regulations Regarding Health Assessments, Screening, and Oral Assessments 9. 5161 R Administrative Regulations Regarding Non Resident Students 10. 5164 R Administrative Regulations Regarding School Fundraisers 11. 6141 R Administrative Regulations Regarding Independent Study <p>Regarding 5161R Mrs. Rella stated it is an administrative regulation regarding field trips. Dr. Paddyfote stated it used to be policy but is not mandated and moved it to administrative regulation because the process works and this way the rules are understood. Dr. Parlato stated there is a duplicate number. In the agenda, #1 and #9 are duplicate numbers. Dr. Paddyfote stated she will change the regulation number for agenda item 4A #9 since it is a duplicate regulation number of agenda item 4A #1, and as long as both are approved she will determine a number for agenda item 4A #9.</p> <p>Dr. Paddyfote stated regulation 5161 was policy not required, so New Milford is adopting the regulation instead of policy.</p> <p>Dr. Paddyfote stated 6111 R was a policy for school calendar not required. Now it is being adopted as regulation.</p>	<ol style="list-style-type: none"> 3. 6151 R Administrative Regulation Regarding Weighted Grading for Honors Classes 4. 5000 R Administrative Regulations Regarding Non-Discrimination (Students) 5. 5111 R Administrative Regulations Regarding Attendance, Truancy and Chronic Absenteeism 6. 5131 R Student Discipline 7. 5131.911 R Bullying Prevention and Intervention 8. 5141.3 R Administrative Regulations Regarding Health Assessments, Screening, and Oral Assessments 9. 5161 R Administrative Regulations Regarding Non Resident Students 10. 5164 R Administrative Regulations Regarding School Fundraisers 11. 6141 R Administrative Regulations Regarding Independent Study
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<p>5.</p>	<p>Dr. Paddyfote stated 6151 R required an edit, so it was included in the meeting this evening for review.</p> <p>Dr. Paddyfote stated 5000 R was updated to go along with policy from agenda item 3A.</p> <p>Mrs. Rella stated 5111 R is utilized quite a bit. Mrs. McInerney stated it has changed how the school accepts signed notes.</p> <p>Regarding 5131R Dr. Parlato stated it was from last time.</p> <p>Dr. Paddyfote stated 5141.3 R was updated based upon input from Dr. Hack.</p> <p>Dr. Paddyfote stated item 4A #9, 5161 R, was deleted but wanted to keep it in regulation because it is something that is widely referenced. Dr. Paddyfote asked if Dr. Parlato would like to revise item 4A #9 to number 5175 R so there is no longer a duplicate of 5161 R and will be 5175 R for the regulation of Administrative Regulations Regarding Non Resident Students. Dr. Parlato agreed.</p> <p>Dr. Paddyfote stated 5164 R is a comprehensive policy. Mrs. Rella stated it was redone in 2021.</p> <p>Dr. Paddyfote stated 6141 R was recommended for deletion by Shipman & Goodwin because it is not mandated but in New Milford, students are still participating in independent study and felt the district should keep it.</p> <p>Summary of Policies Reviewed in Series 5000 and 6000</p> <p>Mrs. McInerney noted it was updated and in the back of the packet.</p> <p>Mrs. Rella suggested canceling the July 5, 2023 meeting. Mrs. McInerney, Dr. Parlato, Mrs. Herring, Mrs. Sarich and Dr. Paddyfote agreed it should be canceled. Meeting for July 5, 2023 will be canceled.</p>	<p>Summary of Policies Reviewed in Series 5000 and 6000</p>
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6.		Public Comment none	Public Comment
7.		Adjourn <i>Mrs. McInerney moved to adjourn the meeting at 6:44 pm, seconded by Mrs. Herring and passed unanimously.</i>	Adjourn Motion made and passed unanimously to adjourn the meeting at 6:44pm.

Respectfully Submitted,



Mrs. Olga I. Rella, Chair