

## MINUTES

Boulder Elementary School District No. 5  
Regular Meeting

June 12, 2023  
Boulder Elementary School

### Board members present:

Carrie Harris – *Board Chair*      Cheryl Hecht – *Vice Chair*      Matt Strozewski - *Trustee*  
Andrea Dolezal - *Trustee*      Kyle Simons - *Trustee*

### Administrators present:

Jeff Elliott, Superintendent  
Britton Mann, Clerk

### Staff:

Devyn Ottman, IT support

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Visitors: Doug Richards, Cheryl Breker, Troy Humphrey, Kassie Nordlinder, Andrea Sarchet, Christine Glueckert  
CALL ELEMENTARY BOARD TO ORDER      The Elementary Board was called to order at 5:31 p.m. by Carrie, who led the Pledge of Allegiance.

AGENDA REVIEW      Move New Business #4 after the Superintendent Report.

APPROVAL OF CLAIMS      There were no questions regarding the June 2023 claims. Cheryl motioned to approve claims and warrants with the prior month ending with warrant #10580 and the current warrant numbers #10581-10631 in the amount of \$79,891.66. Matt seconded, all present approved. Claims were present for review.

REVIEW OF PREVIOUS MONTH PAYROLL      There were no questions regarding May 2023 payroll.

APPROVAL OF PREVIOUS MONTH MINUTES      Britton was absent for the May 2023 meeting. There was no sound for from the recording, Britton will have to look back at Facebook to view/hear the meeting to create minutes. Matt motioned to approve the special meeting minutes for May 19, 2023. Andrea seconded, all present approved.

APPROVAL OF STUDENT ACTIVITIES      There were no question regarding Student Activities. Cheryl motioned to approve the Student Activities ledger as presented. Andrea seconded, all present approved.

PUBLIC COMMENT      Carrie read the public comment.

COMMUNICATIONS      **LETTERS:** There were no letters for the board.  
**STUDENT ISSUES:** None

COMMENDATIONS /RECOGNITIONS      None.

UNFINISHED BUSINESS      None

COMMITTEE REPORTS      **Leadership** – Chair and Vice Chair: Carrie Harris & Matt Strozewski: This committee did not meet.  
**Handbook/Policy** – Cheryl Hecht & Andrea Dolezal: This committee did not meet. Mr. Elliott stated that this committee will need to meet to review several policies.  
**Budget/Finance & Negotiations/Personnel** – Carrie Harris & Cheryl Hecht: This committee did not meet.  
**Facilities** – Matt Strozewski & Andrea Dolezal: This committee did meet with Johnson Controls to discuss fixing the heating/cooling issues. Our main boiler has about 10 years left. It was recommended top get all systems on the same controls. Johnson Controls will put together a bid.  
**Transportation** – Andrea Dolezal & Cheryl Hecht: This committee did not meet. The yearly County Transportation meeting is scheduled for July 6, 2023.

ADMINISTRATORS REPORT      Mr. Elliott went over required polices from the legislature that are required. He stated that Indian Education needs to be more robust, not just an afternoon of learning. Mrs. Breker started the Instructional Summit today and depending on how

things go, this might be something that we can look at doing in the future and invite other schools to participate. Mrs. Breker was in attendance and stated that Boulder Elementary has exceptional paraprofessionals. They are asked to do a lot and do whatever is needed for students. One of the goals for the Instructional Summit would be to provide training and follow up with input and feedback from each staff member. The program is structure and broken into categories. Mrs. Breker invited board members to come and sit in on a session if they are available. Mrs. Heaton facilitated para expectation training this afternoon. The OPI Literacy Grant coordinator will be at the school on Thursday afternoon.

John Morrison donated funds towards the summer program and was present at the school. Cheryl was able to be present during his visit and stated that he was impressed that so many of the regular BES staff also worked for the 21<sup>st</sup> Century after school and summer programs.

The Boulder PTA was present. The group currently consists of Kassie Nordlinder, Andrea Sarchet and Christine Glueckert. The group meets on the second Wednesday every other month and invited board members to attend if they wanted to. They just finished a movie night this past Saturday. They wanted to come to the meeting for a face to face visit. They also have a standing agenda item on their agenda for the principal but also encouraged any other staff member to come to their meeting with any concerns or questions. They also wanted to thank the school for all of the support they have been given. They are a new group and appreciate the board and staff.

## NEW BUSINESS

### 1. Personnel –

- a. Substitutes – Jestin Streib currently works at YDI and is interested in subbing at the school. He has a son at the school and would like to be more involved. Andrea motioned to approve the sub application for Jestin Streib, Kyle seconded, all present approved.
- b. Summer Program Cook – Keaton Pettis applied as an assistant cook for the summer program. Carrie asked who the head cook was. Mr. Elliott stated that Tawni Pettis, the school secretary was hired for that position and Keaton is her daughter. Cheryl motioned to approve Keaton Pettis as an assistant summer cook. Andrea seconded, all present approved.
- c. Custodian Sub – Brooks Rudolph submitted an application for custodian sub. Matt motioned to approve the application for Brooks Rudolph. Andrea seconded, all present approved.

**2. Non-Resident Student Acceptance – *Standing Agenda Item*** – A list was provided with student names to the board for out of district students wanting to continue to attend Boulder Elementary. All of the students currently have been approved and attended school this past school year. All are also in good academic standing. Andrea motioned to approve the out of district students as presented. Cheryl seconded, all present approved.

**3. Liquidation of School Property – *Standing Agenda Item*** – Two globes were presented to Mr. Elliott for liquidation.

**4. 8<sup>th</sup> Grade Students Wrestling** – Troy Humphrey, the current wrestling coach for JHS and BES, was in attendance. MHSSA (Montana High School Sports Association) has authorized 8<sup>th</sup> graders to participate in all athletics except football. Mr. Humphrey would like the BES Board to approve the 8<sup>th</sup> graders who participate in wrestling to be able to compete at the high school level. 25 schools currently are interested in allowing their 8<sup>th</sup> graders to do this. Humphrey went on to say that wrestling is a unique sport where it's based on weight. A lot of freshmen don't have a lot of competition due to that fact. By allowing 8<sup>th</sup> graders to wrestle, they are exposed to quality competition for their current weight class and this also helps to build the wrestling program. Andrea asked if girls are also allowed to participate. Troy said, they are absolutely allowed to participate. Troy also spoke with the board at JHS before coming to the BES board. JHS approved allowing 8<sup>th</sup> graders to wrestle with the high school team. Mr. Richards (incoming Superintendent) asked about eligibility and who would that fall to. Jeff stated that Devyn Ottman is the current Athletic Director and this is something that she currently does with all of the other sports and would also take on this responsibility. Mrs. Breker asked Mr. Humphrey if he was here to seek approval and does the board approved this. Mr. Elliott stated that the board will vote on this tonight. There were no more questions

on the subject. Matt motioned to allow the BES 8<sup>th</sup> graders to participate with the JHS wrestlers. Cheryl seconded, all present approved.

**5. Approve new bus stop at 2512 HWY 69** – Mr. Elliott asked the board to approve a stop where the valley route would turn around at Quaintenance Lane to pick up students so they wouldn't have to cross HWY 69. There was a small discussion on the route. Andrea motioned to approve the stop. Kyle seconded, all present approved.

**6. Clerk Contract** – Mr. Elliot asked to speak on the clerk contract. He suggested that Britton receive a \$5000 increase. She will have to take on more work this year with the new admin working towards his Superintendent. He also asked for her to be able to work a flexible hour's schedule during the year. Carrie asked what that meant. Mr. Elliott asked if she could work 4 10 hour days and be on an on call status on Fridays. The board didn't see any issue with that. Andrea motioned to approve the \$5000 increase and flexible schedule and continue the cell phone reimbursement. Cheryl seconded, all present approved. Britton thanked Mr. Elliott.

**7. Superintendent Contract** – Cheryl asked Mr. Douglas had a chance to review his contract and if he had any questions. He did not have any at this time. Matt motioned to approved the contract for Mr. Douglas as presented. Kyle seconded, all present approved. Carrie asked Britton to get a cell phone ordered for Mr. Douglas.

**8. Approval of TR4's – Elk Park Families** – Britton stated that we have 1 family left in Elk Park who we have a transportation contract with. Kyle motioned to approved the TR4 for the family in Elk Park. Andrea seconded, all present approved.

**9. Approval of Collective Bargaining Agreement – Certified and Classified** – Andrea motioned to approved the classified CBA. Matt seconded all present approved. Cheryl motioned to approved the certified CBA as presented. Andrea seconded, all present approved.

**11. Cancel July Meeting** – Carrie asked Mr. Douglas if he wanted to have a meeting in July. Mr. Douglas stated that he will be having surgery on his shoulder and didn't think there needed to be one but could always call for a special meeting if something came up. Matt motioned to cancel the July meeting. Andrea seconded, all present approved.

Cheryl thanked Mr. Elliott for all of his hard work and everything he has done for the school.

TOPICS FOR FUTURE  
AGENDAS

Budget

ADJOURNMENT

Meeting adjourned at 7:10 p.m.  
Next meeting is scheduled for August 14, 2023.

  
Chair, Elementary Board

  
Clerk, Elementary Board