

**TOWN OF OXFORD, CONNECTICUT
Board of Education**

REQUEST FOR PROPOSAL (RFP)

BID NUMBER: OPS2021-08-01

DUE: August 20, 2021 at 2:00PM

GENERAL PROVISIONS

The Town of Oxford Connecticut, Board of Education (hereinafter referred to as Board), is seeking proposals from qualified general contractors (the Bidders) to convert a locker room, shower room, and hallway spaces into fire code compliant storage areas adjacent to the Gymnasium in the “New” Oxford Center School at 50 Great Oak Road. The work will involve demolition and removal of benches, lockers, locker bases and installation of a fire code compliant walls and doorways, and the spray application of Blaze Shield II to the overhead structures as specified in the statement of work.

PREPARATION OF PROPOSALS

The following activities must be addressed, estimated and included in the vendors bid proposal.

Project Schedule

This project will be bid as a **TIME-IS-OF-THE-ESSENCE Contract**.

All work must be completed **as soon as possible**. **If school is in session, Work must be scheduled around the normal school operating schedule**

Engineering

1. The Bidder will be responsible for engineering an opening and lintel in the gymnasium wall for a new double door opening into the new storage area.
2. Drawings of the new opening will be needed to obtain the building permit

Demolition

3. The Bidder will be responsible for demolishing and removing the lockers, locker bases, and benches.

Construction

4. The bidder will be responsible for constructing a 2 layer 5/8 gypsum wall and install 1 new fire code compliant 3060 door (Rated @ 90 Minutes) and door frame as specified in Section 15, Scope of Work.
5. The bidder will be responsible for;
 - a) Installing the lintel into the gymnasium bearing wall as engineered
 - b) Removing the concrete block wall to form a new opening
 - c) Installing 1 new fire code compliant 6070 door (Rated @ 90 minutes) as engineered. **The new doors will be installed to open INTO the gymnasium and the Center Post separating the doors must be removable**
6. The bidder will be responsible for spray applying Blaise Shield II to the entire structural overhead (steel girders and steel flooring base) as designated in Section 15, Scope of Work.
7. Existing Floor Tile must not be disturbed.
8. The demolished areas under the locker bases (not covered with floor tile) must be filled to the level of the tiles to eliminate any "trip edges"
9. The fire proof ceiling tiles currently installed (fire rated gypsum tiles) must be reused after the Blaise Shield application is complete
10. New fire proof ceiling tiles must be purchased and installed in the existing gird in place of the old, non-compliant tiles currently installed in the "Shower", "Day" and "PE" areas as shown on the floorplan in Section 15, Scope of Work.
11. The Bidder will be responsible for Cleaning (broom clean), paint touchup of the construction areas after the demolition and installation activities are complete.

Material specifications, work specifications, diagrams are documented in **Section 15 Scope of Work.**

Proposal Preparation Process

Voluntary Pre-bid Meeting and GOMS facility tour

To assist bidders in the preparation of their proposals, the OPS Facilities Manager will conduct a **voluntary** pre-bid meeting at the GOMS facility on **August, 6th at 1:00pm.** Bidders will be given a tour of the work area, allowed to examine and measure the construction site, submit questions that will be processed as per the Inquiry Procedure described by this document in Section 6, Inquiries. **During this meeting, Bidders are encouraged to gather information and measurements of the proposed construction to assist in preparation of the bidder's proposal.**

Proposals shall be submitted in a sealed envelope clearly stating that it is a response to bid # **OPS2021-08-01** one (1) ORIGINAL and one (1) EXACT COPY of their bid. Bidders should submit bids in a clear, concise and legible manner to permit proper evaluation of responsive bids.

Bidders may also submit, under separate cover with their proposal, any samples of reports and documents that are necessary to meet the requirements (deliverables) of this request should a purchase order be awarded.

2. BID SUBMISSION

Bids are to be submitted in DUPLICATE and addressed as follows:

Oxford Board of Education
462 Oxford Rd
Oxford, CT 06478
Attn: Dr. Robert Miller, Assistant Superintendent

The person signing the formal proposal must be authorized by the organization to contractually bind that organization with regard to price and related contractual obligations for the delivery period requested.

3. BID TIME

Bids shall be received at the Oxford Board of Education, Central Office, prior to the advertised hour. All bids will be opened and recorded by the Oxford Public School District Central Office on **August 20, 2021 at 2:00 PM.**

A bidder may withdraw a proposal at any time prior to the above-scheduled date and time. Any bid received after the above-scheduled date and time shall not be considered or opened. No bidder may withdraw a bid within sixty (60) days after the actual bid opening.

4. TOWN'S OPTIONS

The Town reserves the right to award the requirement as one contract or multiple contracts depending on the best interest of the Town and the Board of Education.

The Town reserves the right to select any or all portions of the bid depending on the best interest of the Town and the Board of Education.

The Town reserves the right to extend the award of the requirements if it is in the best interest of the Town. The contract extension shall be awarded in one (1) year periods, not to exceed a total of two (2) years.

The Town reserves the right to reject any or all bids and to waive any requirements, irregularities, technical defects or service therein when it is deemed to be in the best

interest of the Board of Education. The award shall be made after careful consideration of all factors including but not limited to price.

The requirements and specifications of this request calls for specific requirements. The Board may waive any items listed in the bid (RFP).

If your proposal does not meet or better the required specifications on all points that must be outlined in a letter otherwise it will be presumed that a proposal is in accordance with the required specifications.

All bids will be awarded by the Board of Selectmen. The Board of Selectmen shall seek a recommendation from the Board of Education, Assistant Superintendent and the OPS Facilities Manager.

5. TAXES

All purchases made by the Town, and associated with the award of this requirement shall be tax exempt. Any taxes must not be included in bid prices. A Town Tax Exemption Certificate shall be furnished upon request.

6. INQUIRIES

All inquiries regarding this request shall be answered up to the close of business on **August 10, 2021** after which time no additional questions will be accepted. To ensure consistent interpretation of certain items, answers to questions the Town deems to be in the interest of all bidders will be made available in writing or by Fax as appropriate to all bidders.

All inquiries are to be directed to the **Facilities Department** at bids@oxfordpublicschools.org. **Answers to all received questions will be posted on the Oxford Public School District website** http://www.oxfordpublicschools.org/district_information/bid_notifications with the Bid # **OPS2021-08-01**.

After proposals are received, the Town reserves the right to communicate with any or all of the bidders to clarify the provisions of Proposals. The Town further reserves the right to request additional information from any bidder at any time after proposals are opened.

7. AWARD AND AUTHORITY

The Board of Selectmen shall issue notification of award in writing. The Board of Selectmen shall seek a recommendation from the Board of Education, Assistant Superintendent and the OPS Facilities Manager,

8. PRICING

All prices quoted are to be firm for a period of one (1) year following bid opening. Special Consideration will be given to responses with extended firm price dates. The Town is always interested in any and all cost reduction opportunities.

9. ASSIGNMENT OF RIGHTS, TITLES, AND INTERESTS

The contractor or subcontractor offers and agrees to assign to the public purchasing body all rights, title, and interest in and to all causes of action it may have under Sec. 4 of the Clayton Act, 15 U.S.C. Section 15 or under Chapter 624 of the General Statutes of Connecticut arising out of the purchase of services, property or intangibles of any kind pursuant to a public purchase contract or subcontract. This assignment shall be made and become effective at the time the public purchasing body awards or accepts such contract, without further acknowledgment by the parties.

10. HOLD HARMLESS CLAUSE

The Contractor further agrees to indemnify, hold harmless and defend the Town from and against any and all liability for loss, damage or expense which the Town may suffer or for which the Town may be held liable by reason of injury, including death, to any person or damage to any property arising out of or in any manner connected with the operations to be performed under this Contract, whether or not due in whole or in part of any act, omission or negligence of the Owner or any of his representatives or employees.

11. WORK REGULATIONS AND STANDARDS

All work activities performed in association with this request must be performed and completed for the Town in accordance with current Federal State and Local regulations. All services performed shall also conform to the latest OSHA standards and/or regulations.

12. PERFORMANCE BOND

The Town requires a performance bond from the successful bidder(s) in the amount of \$10,000 thousand dollars (\$10,000) as a guarantee of fulfillment of the contract before a purchase order is awarded. **The Town may waive the Bond requirement based on prior acceptable services supplied to the Town.**

13. DELIVERY AND TERMS

All prices shall be quoted as DELIVERED PRICES. The terms of the sale must be stated. No advance payments will be made to the vendor. Payment will be made as soon as the work is accepted. Partial payments are acceptable

14. INVOICES

Individual original invoices shall be furnished to the Town. Statements are not acceptable for use as invoices.

OXFORD BOARD OF EDUCATION
BID NUMBER OPS2021-08-01

Oxford Board of Education
Director of Facilities
462 Oxford Road
Oxford, CT 06478

TOWN OF OXFORD, CONNECTICUT

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DUE: August 20, 2021 at 2:00PM

Service required and/or Materials to be purchased

15. SCOPE OF WORK:

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Demolition

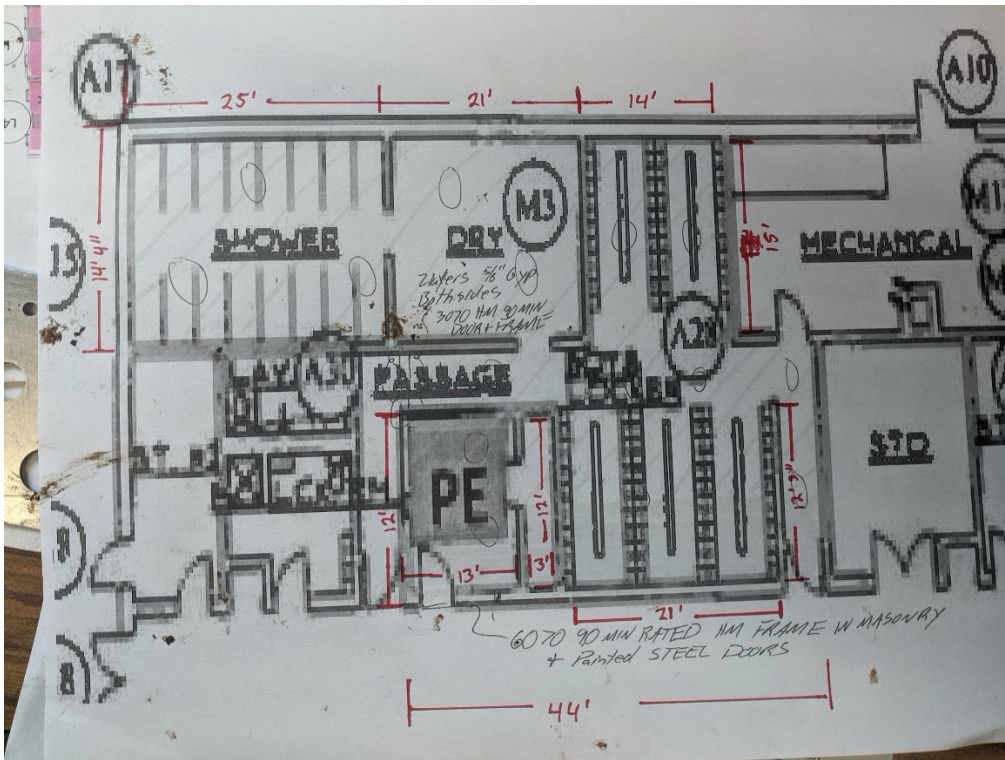
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Material & Construction Standards – Area Dimensions



Tile Replacement Areas & Counts

“Shower Area” 25’x14.4’

Replace with **104** fire rated tiles

“Dry Area” 21’x14.4’

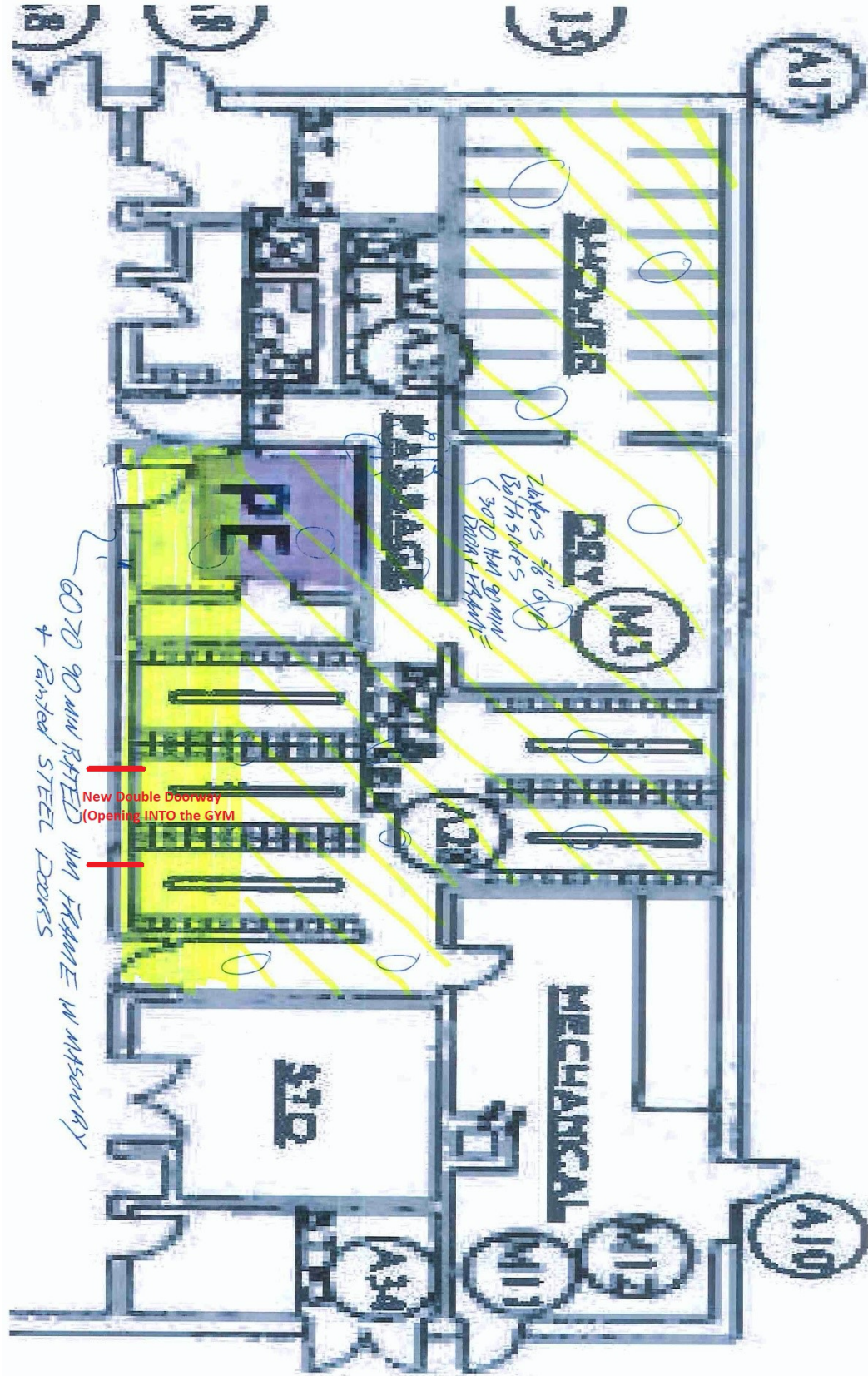
Replace (Included in “Shower Area”)

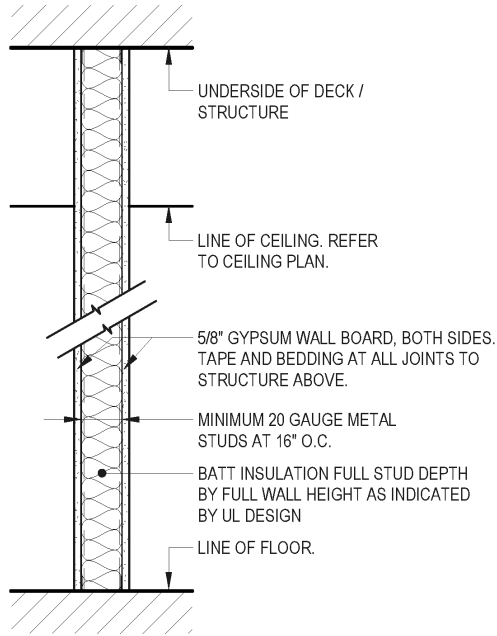
“PE” Area 12’x13’

Replace with **21** fire rated tiles

“Passage” Area, “Locker” Area

Reuse currently installed tiles.





TYPE A					
FULL HEIGHT GYPSUM BOARD SOUND PARTITION					
PARTITION TYPE	WALL THICKNESS	STUD SIZE	STC RATING	UL DESIGN #	DESCRIPTION
A3-0	4 7/8"	3 5/8"	50		A3-0 - 3 5/8" Metal Stud, 1 layer 5/8" GB each side - 4 7/8" thick

Drawing Title: STANDARD WALL PARTITION	DWG No: <h1 style="text-align: center;">A7</h1>	Date: 03/11/20
		Scale: 1" = 1'-0"
		Job No: OXF02AR
Project: Great Oak School 50 Great Oak Rd, Oxford, CT 06478	TectonArchitects Tecton Architects pc Hartford CT, Westerly RI 860 548 0802 www.tectonarchitects.com	Revised:

F:\Projects\Oxford CT\Ox02ar - Great Oak MS\02 Dwgs and Specs\01 Arch\OXF02AR_ARCH.rvt

BID NUMBER: OPS2020-05

DUE: August 20, 2021 at 2:00PM

Total Cost _____

Signature Submission Page

Company Name

by (Signature)

Address

Print Name

Company Name

Title

Date