

PAULSBORO PUBLIC SCHOOLS

Board of Education Meeting
PAULSBORO, NEW JERSEY

MINUTES

MONDAY, SEPTEMBER 27, 2021

**Paulsboro Junior / Senior High School Auditorium
670 N. Delaware Street
Paulsboro, New Jersey 08066**

6:00 p.m.

Board of Education Executive Session

7:00 p.m.

Board of Education Meeting

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MISSION STATEMENT

The mission of the Paulsboro School District is to work with students, parents, educators, and community to develop excellence in education while preparing each student to be viable and productive citizens in society. Our goal is to develop the unique potential of the whole student by creating a challenging and diverse learning climate that prepares students for the 21st Century and is rich in tradition and pride.

CALL TO ORDER (6:00 PM)

As required by the Open Public Meetings Act as presiding officer, I announce that adequate notice of this meeting has been provided by mailing on the original date of Wednesday, June 23, 2021 and Wednesday, September 8, 2021 for the change of February 21, 2022 Meeting to February 22, 2021 to the Paulsboro Clerk, Greenwich Township Clerk, Courier Post, South Jersey Times, Secretary of Greenwich Township Board of Education and by posting the schedule of meetings in a public place reserved for such announcements by the Board of Education. The 2021-2022 Board of Education schedule of meetings was adopted by the Board of Education at the Meeting on August 25, 2021.

In addition, an announcement that this meeting would be conducted in public was placed on the district website, Facebook and Twitter. A phone blast announcement was sent to alert citizens that the information about the public meeting is available on the district website, Facebook and Twitter. As usual, notice of the meeting was posted in Paulsboro Borough Hall and sent to the newspapers.

ROLL CALL

Theresa Cooper, Robert Davis, Marvin E. Hamilton (absent), Crystal L. Henderson, Elizabeth J. Reilly (arrived 6:13 pm), Markee Robinson (absent), Danielle Scott, Tyesha Scott, Irma R. Stevenson, Greenwich Township Representative Gerald Michael

EXECUTIVE SESSION

BE IT RESOLVED: The Paulsboro Board of Education adjourned to Executive Session to discuss personnel and legal matters the results of which may be made known upon return to regular session or when conditions warrant.

PLEDGE OF ALLEGIANCE

PRESENTATION – None at this Time

RESOLUTIONS

RETIRING BOARD OF EDUCATION MEMBER

A. Approved adoption of the following resolution:

WHEREAS, Gerald Michael has given freely of his time and expertise in service to the Paulsboro Public Schools, and

WHEREAS, Gerald Michael has been a member of the Paulsboro Board of Education for 3 years, and

WHEREAS, Gerald Michael has served on various committees of the Board of Education, and

WHEREAS, his hard work, dedication, and “can-do” attitude represents the Paulsboro Public Schools in a most positive way, now

THEREFORE, BE IT RESOLVED that the Paulsboro Board of Education offers its sincere congratulations and commendations to **Gerald Michael** upon his retirement from the Board of Education, and

BE IT FURTHER RESOLVED, that **Gerald Michael** be presented with a certificate affirming the actions of the Board of Education, and

BE IT FURTHER RESOLVED that these actions be spread across the minutes of the Board of Education.

Resolution Number #09-27-21-001

RESOLUTION TO APPROVE NAMING THE SPORTS COMPLEX

B. Recommend adoption of the following resolution: **Tabled**

WHEREAS, Peter P. Limanni was a 1942 graduate of Paulsboro High School; and

WHEREAS, Peter P. Limanni was a four-year varsity letterman in football and was named all Group III guard. He was also a letterman in wrestling, in which he won the South Jersey Wrestling Championship and placed third in the state at 175 pounds his senior year; and

WHEREAS, Peter P. Limanni in 1953 joined the faculty at Paulsboro High School where he was a teacher of History; and

WHEREAS, Peter P. Limanni from 1954 through 1967 coached football and in 1968, he became the schools’ Athletic Director; and

WHEREAS, the naming of a facility is an appropriate recognition for such a distinguished person; and

NOW THEREFORE BE IT RESOLVED, that the Board of Education hereby names the Sports Complex in honor of Peter P. Limanni; and

BE IT FURTHER RESOLVED that the Board of Education directs that an appropriate ceremony be held to mark the naming of the Peter P. Limanni Sports Complex during Homecoming on October 23, 2021.

Resolution Number #09-27-21-002

Informational: In the Paulsboro High School Class of '42 yearbook, Peter P. Limanni wrote that his goal was to return to his alma mater as a teacher and coach. Suffice it to say he has fulfilled those dreams and then some.

Peter Paul Limanni was born in Philadelphia and lived most of his life in Paulsboro. He was a 1942 graduate of Paulsboro High School where he was a four-year varsity letterman in football and was named all Group III Guard. He was also a letterman in wrestling, in which he won the South Jersey Wrestling Championship and placed third in the state at 175 pounds his senior year.

He was a veteran serving the United States Army as a demolition paratrooper with the 192nd Airborne during World War II. After the war, Mr. Limanni continued his education with a full four-year football scholarship to Villanova University where he graduated with a Bachelor of Science in Education in 1950. During his time at the university, Peter played on the Wildcats team that was among the best in the nation that played in the Harbor Bowl in San Diego and beat Paul “Bear” Bryant who coached teams at Texas A&M and Kentucky.

In 1953, he joined the faculty at Paulsboro High School where he was a teacher of History. From 1954 through 1967 he coached football and in 1968, he became the schools’ Athletic Director. Mr. Limanni was the driving force behind the move of the competitive District 29 Tournament from Paulsboro High School to Gloucester County College. After 35 years of service, he retired from Paulsboro High School in 1988, the year in which he was also recognized with the Governor’s Teacher of the Year Award. Mr. Limanni also served for many years as the president of the Paulsboro Education Association.

Among his many distinctions are Outstanding Graduate of Paulsboro High School, NJSIAA Sports Award for wrestling, and the Outstanding Service Award from the South Jersey Touchdown Club. He was a member of the South Jersey Coaches Hall of Fame, Gloucester County Hall of Fame, Paulsboro High School Hall of Fame and South Jersey Wrestling Hall of Fame.

Mr. Limanni was a member of the NJREA, NREA and the Gloucester County Retired Educator’s Association. He also served on the NJSIAA wrestling committee and was on the South Jersey Touchdown Club Board of Directors and on the All Sports Banquet Committee for 17 years.

PUBLIC COMMENTS – ITEMS UNDER THE JURISDICTION OF THE BOARD OF EDUCATION

One parent from the public addressed the board regarding concerns about the Board receiving documentation for sports physicals.

CORRESPONDENCE – None at this time.

NEW BUSINESS – None at this time.

OLD BUSINESS

A. INFORMATIONAL:

SHARE YOUR EXPERTISE AT VIRTUAL WORKSHOP 2021

The New Jersey School Boards Association invites you to share your expertise at Workshop 2021, the largest training event for K-12 public school leaders in the state. The three-day virtual conference is taking place from Tuesday, October 26, 2021 to Thursday, October 28, 2021.

The deadline for receiving completed forms is August 1, 2021. All program submissions will receive equal consideration. NJSBA will notify those submitting proposals with its decision via email by early August.

For more information visit <http://workshop.njsba.org> or email wsprograms@njsba.org.

B. NOVEMBER 2021 ELECTION - OFFICES OPEN FOR GENERAL ELECTION

<u>Term of Office</u>	<u>Incumbents</u>
Three (3) three year terms	Theresa Cooper Danielle Scott Irma Stevenson

Election petitions are available through the Gloucester County Board of Elections office located at 550 Grove Road, West Deptford, New Jersey.

Petition submission deadline to the County Board of Elections Office is Monday, July 26, 2021.

PENDING ITEMS – None at this time.

BOARD BUSINESS:

A. COMMITTEE OF THE WHOLE: NEGOTIATIONS

COLLECTIVE BARGAINING –PAULSBORO ADMINISTRATORS ASSOCIATION

At the January 27, 2020 meeting, the Interim Superintendent Dr. Walter C. Quint suggested that the Board of Education might want to select the members who will serve on the Negotiations Committees for the contracts with the Paulsboro Education Association and Paulsboro Administrators Association. These agreements expire on June 30, 2021. Selection of committees now will allow them to review the existing contracts as well as attend training provided by New Jersey School Boards Association.

The Interim Superintendent Dr. Walter C. Quint sent the two collective bargaining agreements to the New Jersey School Board Association (NJSBA). NJSBA will review the agreements and make suggestions.

At the September 28, 2020 Board meeting, the Superintendent, Dr. Roy J. Dawson suggested that the Board of Education select the members who will serve on the Collective Bargaining Committee.

PAULSBORO ADMINISTRATION ASSOCIATION

Update: March 12, 2021, the Paulsboro Board of Education has requested the following meeting dates for negotiations with the Paulsboro Administration Association to begin the process:

Monday, April 19, 2021 at 4:00 Cancelled
Monday, May 3, 2021 at 4:00
October 18, 2021 at 4:00

All meetings will take place at the Paulsboro High School Library

Update: May 19, 2021, no dates have been set for the next meeting.

Update: September 15, 2021, new meeting date is set for October 18, 2021.

REPORT OF THE BOARD SECRETARY/BUSINESS ADMINISTRATOR

REPORT OF THE SUPERINTENDENT

EXECUTIVE SESSION

WHEREAS the “Open Public Meetings Act:” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed, the Paulsboro Board of Education will meet in Executive Session for the purpose of discussing the following: Personnel, Student Matters, Contracts, Negotiations and Litigation. The matters discussed will remain confidential until the need for confidentiality no longer exists.

NEXT MEETINGS OF THE BOARD OF EDUCATION

Regular Meeting

**Monday, October 25, 2021 at
7:00p.m. in the
Paulsboro High School Auditorium**

- The Board will take official action at this meeting.
- The meeting is open to the public and comments will be solicited from citizens in attendance.

REPORT OF THE BOARD SECRETARY/BUSINESS ADMINISTRATOR

RECOMMEND APPROVAL OF A – D: The Greenwich Township Representative may vote on items in this section of the agenda.

Motion made by Mrs. Stevenson and seconded by Mrs. Henderson to approve items A – D.

Informational: The Report of Secretary to the Board of Education as well as associated reports of accounts will be available for review at the meeting or in advance in the Office of the Interim Business Administrator/Secretary to the Board of Education.

A. Approval of Minutes (**Attachments**)

Regular Meeting	August 25, 2021
Executive Meeting	August 25, 2021

B. Approval of the July 2021 transfers. (**Attachment**)

C. Approval of the July 2021 Board Secretary’s Report. (**Attachment**)

Be It Resolved, pursuant to NJAC 6A:23-2-11(c)4, that we, the members of the Paulsboro Board of Education, certify that as of July 31, 2021, after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of NJAC 6A:23-2.11(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

D. Approval for payment of bills that are duly signed and authorized. (**Attachment**)

Informational: A copy of the Bill List will be available at the meeting or in advance in the office of the Business Administrator/Secretary to the Board for review by members of the Board of Education.

Roll call Vote: Theresa Cooper, Robert Davis, Crystal L. Henderson, Elizabeth J. Reilly, Danielle Scott, Tyesha Scott, Irma R. Stevenson, Greenwich Township Representative Gerald Michael (abstained)
8 YES

MOTION CARRIED

REPORT OF THE SUPERINTENDENT OF SCHOOLS

**NOTE: ALL RECOMMENDATIONS IN THE REPORT OF THE SUPERINTENDENT ARE MADE
“UPON THE RECOMMENDATION OF THE SUPERINTENDENT.”**

PERSONNEL B - S: The Greenwich Township Representative may vote on items in this section of the agenda.

Motion made by Mrs. Stevenson and seconded by Mr. Michael to approve items B - S.

A. Informational: All people being recommended for employment must have completed a Criminal History Background Review and met certificate / license requirements along with all necessary paperwork prior to board action unless otherwise noted.

B. Recommend approval of the substitute teachers on the attached list from ESS (formally known as Source 4 Teachers). (**Attachment**)

Informational: The Board of Education has a contract with ESS to provide substitute teachers for the district. ESS verifies proper certification, Criminal History Background checks, etc. The Paulsboro Board of Education must then approve the names of the

C. Recommend approval to grant the Superintendent authority to use a letter of intent to hire staff, as needed, prior to the Monday, October 25, 2021 meeting of the Board of Education.

Informational: "Letter of Intent" authority authorizes the Superintendent to offer positions to candidates prior to the next meeting of the Board of Education. At its next meeting, the Superintendent will request the Board of Education to approve these appointments. The Superintendent will only use letters of intent when absolutely necessary. The letter of intent authority will not be used for administrative or supervisory positions.

D. Recommend approval of the voluntary transfer of Matthew Shannon to the position of Network Technician for the 2021-2022 school year effective July 1, 2021. Mr. Shannon will earn Step 1 - \$65,000.00 as per agreement with the Paulsboro Education Association.

Informational: Mr. Shannon was a Computer Technician since March 1, 2015. Interviews were conducted by Part-Time Director of Technology Shaun O'Bryant.

E. Recommend approval for the following personnel to hang their boiler licenses for the 2021 - 2022 school year with a stipend of \$694.00.

Cindy Anderson
Jack Henderson
John Ponter
Dietra Roane

Account # 11-000-261-110-00-997

Account # 11-000-262-110-00-997

F. Recommend approval to appoint Paul Sommers to the position of Director of District Student Personnel for the remainder of the 2021-2022 school year effective November 10, 2021 or sooner if a replacement is found for his current position in the other district. Mr. Sommers will earn \$91,000.00 prorated. This recommendation is contingent on completion of all required paperwork and the Criminal History Background Review.

Informational: Interviews were conducted by Superintendent Dr. Roy J. Dawson III and Director of Curriculum and Instruction Christine Lindenmuth.

Mr. Sommers has a wide range of expertise in the area of school counseling. He has experience in school to career placement and experience in directing high school students to discover which career to pursue after graduation and which institutions to attend to receive their education for their desired occupation.

Mr. Sommers has counseled, assisted students with college applications, forwarding applications to universities and following up with university personnel regarding status.

G. Recommend approval, via Letter of Intent dated August 30, 2021, to appoint Andrew Husenica to the position of Behavioral Disabilities Teacher Grade 9-12 for the 2021-2022 school year effective August 31, 2021. Mr. Husenica will earn BA Step A - \$48,985.00 as per agreement with the Paulsboro Education Association. This recommendation is contingent on completion of all required paperwork and the Criminal History Background Review.

Account Number: 11-209-100-101-01-999

Informational: Interviews were conducted by Paulsboro Junior / Senior High School Principal Paul Morina and Paulsboro Senior High School Vice Principal James Pandolfo.

- H. Recommend approval to accept the resignation of Paulsboro High School Math Teacher Nelson Hall effective date will be October 24, 2021 or when this position is filled.

Informational: Mr. Hall has served the Paulsboro Public Schools for 13 years. Per the teacher contract, they may at any time give 60 days’ notice in writing of their intention to terminate.

- I. Recommend approval to accept the resignation, with intent to retire, of Paulsboro Junior / Senior High School Special Education Teacher Judith Butler effective September 1, 2021.

Informational: Ms. Butler served the Paulsboro Public Schools for 21 years.

- J. Recommend approval to appoint Richard Polite to serve as a Substitute Custodian at Paulsboro Public Schools to be used on an “as needed” basis. Mr. Polite will earn \$12.00 per hour. This position that does not include benefits. This recommendation is contingent on successful completion of the Criminal History Background Review.

Informational: Interviews were conducted by Supervisor of Support Staff Jack Henderson.

- K. Recommend approval to appoint Christina Brown to Paulsboro Junior / Senior High School Full Time 12 Month Custodian. Mrs. Brown will earn Step 2- \$31,325.00 prorated as per agreement with the Paulsboro Education Association. This recommendation is contingent on completion of all required paperwork and the Criminal History Background Review.

Informational: Interviews were conducted by Supervisor of Support Staff Jack Henderson.

- L. Recommend retroactive approval for Austin Lee Paulsboro High School Athletic Trainer to be compensated \$40.00 per hour not to exceed 128 hours. Mr. Lee worked from August 6, 2021 until August 30, 2021 for a total of \$5,120.00

Informational: Mr. Lee worked six days a week in August covering all practices, scrimmages and two football games before school began.

- M. Recommend appointment of the following staff to Co-Curricular and Class Advisor positions at Paulsboro High School for the 2021-2022 school year. Stipends are as per agreement with the Paulsboro Education Association. (**Attachments**) Acct. #11-401-100-100-00-997

Position	Advisor	2021-2022* Salary (in \$)
A.V. Coordinator	Michael Calabrese	\$2,812.00
Assistant Band Director	Tyler Graves	\$2,170.00
Band Director	Jenna Ouellette	\$5,498.00
Choral Director	Aaron Krasting	\$1,579.00
Jazz Band Director	Brian Betz	\$1,984.00
7 th Grade Advisor	Donna Backus	\$1,354.00
8 th Grade Advisor	Tahje Thomas	\$1,354.00
9 th Grade Advisor	Christine O’Malley	\$1,535.00
10 th Grade Advisor	Andrea Bish	\$1,535.00
11 th Grade Advisor	Rachel Wulk	\$2,453.00
12 th Grade Advisor	Brenda Caltabiano	\$2,594.00
Senior Fund Raising (Note 3)	Monica Garner	\$2594.00
Gallery Advisor	Holly Klein	\$410.00
Key Club Advisor (Note 2)	Christine O’Malley	\$1,000.00
National Honors Society Advisor	Gina Morina	\$2,004.00
National Jr. Honors Society Advisor	L. Jean Brown	\$2,004.00
Newspaper Advisor (Paulsentinel)	Holly Klein	\$1,569.00
Play Director	Barbara Thomson	\$6,737.00
Assistant Play Director	Matthew Phillips-English	\$2,219.00
Play Business Advisor (Note 1)	Barbara Thomson	\$339.00
Student Council Advisors	Christine O’Malley	\$2,122.00
Yearbook Advisor	Gina Morina	\$2,589.00

Position	Advisor	2021-2022* Salary (in \$)
Yearbook Business Advisor	Tahje Thomas	\$1,658.00
Stage & Set Crew Advisors	Margaret LaDue Steven Smeresky	\$2,154.00 \$2,154.00
S.U.R.E. – Students United for Respect and Equality	Margaret LaDue Rachel Wulk	\$425.50 \$425.50
School Supply Room (Note 2)	Holly Klein	\$500.00

Note 1: Advisor earns the stipend listed plus 10% of revenues from advertisement book as per agreement with the Paulsboro Education Association.

Note 2: These positions are not part of the agreement with the Paulsboro Education Association.

Note 3: These stipends are paid from the profits of the fundraising activities as per agreement with the Paulsboro Education Association.

***Salaries to be determined upon completion of the PEA contract.**

- N. Recommend approval of a medical leave of absence for Staff #338 DOH 10/27/1998, with the following terms and conditions:

Dates of Leave

Monday, August 9, 2021 – Tuesday, August 31, 2021

Wednesday, September 1, 2021 – Thursday, September 23, 2021

Terms and Conditions of Leave

With pay and benefits by use of accumulated sick time. (17 days)

Unpaid with benefits, employee to pay Chapter 78 portion. (15 days)

- O. Recommend approval for compensation for School Nurses when working beyond scheduled working hours due to contact tracing of individuals exposed to COVID-19. The School Nurses will earn \$40.00 per hour on an as needed basis.

Informational: Our School Nurses perform contact tracing beyond their contracted hours. Often during evenings and weekends, our nurses are taking calls from employees, parents and in contact with the Gloucester County Health Department. Allocation of funds will be sourced from the District’s Educational Stabilization funds.

- P. Recommend approval to appoint Lucinda Quint, RN to serve as a Substitute School Nurse for Paulsboro Public Schools on an as needed basis during the 2021-2022 school year. Mrs. Quint will earn \$300.00 per day. This recommendation is contingent on completion of all required paperwork and the Criminal History Background Review.

Informational: Mrs. Quint will be substituting at the Billingsport Early Childhood Center while we continue to search for a School Nurse.

The following agencies that provide nursing services daily cost are as follows:

Agency	Registered Nurse
Bayada	\$412.50 per day
Preferred Home Health	\$457.50 per day
Delicate Homecare Agency	\$412.50 per day

- Q. Recommend approval of the following 9-12 salaries be funded through Federal Elementary and Secondary Education Act (ESEA)/Title I funds for the 2021-2022 School Year:

Teacher	% of	ESEA Salary
Leslie O’Brien	40%	\$24,674.00
Andrea Bish	20%	\$15,364.00
Brittany Toole	20%	\$9,877.00

Informational: This posting is required as part of the Federal grant regulations.

- R. Recommend approval of the following administrator salary be funded through Federal Elementary and Secondary Education Act (ESEA)/Title IV funds for the 2021-2022 School Year:

<u>Administrator</u>	<u>% of</u>	<u>ESEA Salary</u>
Christine Lindenmuth	27%	\$30,000.00

Informational: This posting is required as part of the Federal grant regulations.

- S. Recommend approval to contract with Patricia Applegate for the position of Part Time Student Support Services Interventionist for the Paulsboro Junior / Senior High School. Ms. Applegate will earn \$40.00 per hour not to exceed 15 hours per week. The position is grant funded through Elementary and Secondary School Emergency Relief Fund (ESSER II). This recommendation is contingent on successful completion of criminal history background review.

Informational: Interviews were conducted and references checked by Paulsboro Junior / Senior High School Principal Paul Morina and Vice Principal James Pandolfo.

Roll call Vote:

- Theresa Cooper: Yes to all, except no to items: F, M, O, P
- Robert Davis: Yes to all, except no to items: F, M, O
- Crystal L. Henderson: Yes to all, except abstained from items: E, J, K, M
- Elizabeth J. Reilly: Yes to all
- Danielle Scott: Yes to all, except abstained from item M
- Tyesha Scott: Yes to all, except no to items: M, O
- Irma R. Stevenson: Yes to all
- Greenwich Township Representative Gerald Michael: Yes to all

MOTION CARRIED

PERSONNEL T - MM: The Greenwich Township Representative may not vote on items in this section of the agenda.

Motion made by Ms. Reilly and seconded by Mrs. Stevenson to approve items T-MM.

- T. Recommend approval of the following K-8 salaries be funded through Federal Elementary and Secondary Education Act (ESEA)/Title I funds for the 2021-2022 School Year:

<u>Teacher</u>	<u>% of</u>	<u>ESEA Salary</u>
Cynthia Moultrie	10%	\$5,208.00
Tara Madison	100%	\$26,255.00
Evelyn Johnson	100%	\$26,255.00
Marie Lexa	100%	\$26,255.00
Cheryl DeLorenzo	100%	\$26,255.00
Haley Wellington	100%	\$26,255.00
Angela Painter	100%	\$20,526.00
Joanne Gayeski	100%	\$83,894.00
Anthony Petruz	100%	\$58,972.00
Heather Parks	100%	\$26,255.00
Taylor Brady	100%	\$26,189.00
Anthony Lelionis	60%	\$29,751.00
William Brown	40%	\$19,834.00
Kelly Kovalesky	20%	\$16,779.00
Sarah Bubnis	100%	\$48,985.00

Informational: This posting is required as part of the Federal grant regulations.

- U. Recommend approval for the following K-8 salary be funded through Federal Elementary and Secondary Education Act (ESEA)/Title II for the 2021-2022 School Year:

<u>Teacher</u>	<u>% of</u>	<u>ESEA Salary</u>
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Shaun Darby 48% \$32,279.00

Informational: This posting is required as part of Federal grant regulations.

- V. Recommend approval of the following K-8 salaries be funded through Federal Elementary and Secondary Education Act (ESEA)/Title IV funds for the 2021-2022 School Year:

<u>Teacher</u>	<u>% of</u>	<u>ESEA Salary</u>
Kayla Callaway	24%	\$13,825.00
Noreen DeMarco	39%	\$20,571.00

Informational: This posting is required as part of the Federal grant regulations.

- W. Recommend approval to accept the resignation with the intent to retire of Loudenslager Elementary School Basic Skills Teacher, Mrs. JoAnne Limanni Gayeski effective December 31, 2021.

Informational: Ms. Gayeski has served our district for 39 years.

- X. Recommend approval for Rowan University Student Christopher Kappa to complete his Literacy Pedagogy II assignment at Loudenslager Elementary School this semester with Guidance Counselor Kayla Callaway.

Informational: One of the major class assignments is to administer the Critical Reading Inventory to a student who has literacy needs. This assessment measures reading skills and tests the reader's ability to recall facts, draw logical conclusions, and respond critically.

Based on the testing results, three tutoring lessons will be planned and taught to the student one on one. This assignment will take several hours over the course of a few weeks.

- Y. Recommend approval, via Letter of Intent dated September 15, 2021, to appoint Suzanne Tuttle to the position of Learning Disabilities Teacher Grade 1 for the remainder of the 2021-2022 school year effective September 17, 2021. Mrs. Tuttle will earn BA Step K - \$61,685.00 prorated as per agreement with the Paulsboro Education Association. This recommendation is contingent on completion of all required paperwork and the Criminal History Background Review.

Account Number: 11-204-100-101-02-999

Informational: Interviews were conducted and references were checked by the Billingsport Early Childhood Center Principal Mrs. Morris and Interim Supervisor Special Education Robert Harris.

- Z. Recommend approval to appoint Melissa Lexa to the position of Classroom Aide at Loudenslager Elementary School. Ms. Lexa will earn Step 2 - \$26,189.00 as per the agreement with the Paulsboro Education Association. This recommendation is contingent on successful completion of criminal history background review.

Acct# 11-209-100-106-03-999

Informational: Interviews were conducted and references were checked by Loudenslager Elementary School Principal Mr. Browne and Billingsport Early Childhood Center Principal Mrs. Morris.

- AA. Recommend approval to appoint Madison Homan to the position of Classroom Aide at Billingsport Early Childhood Center. Ms. Homan will earn Step 1 - \$26,134.00 as per the agreement with the Paulsboro Education Association. This recommendation is contingent on successful completion of criminal history background review.

Informational: Interviews were conducted and references were checked by Billingsport Early Childhood Center Principal Mrs. Morris.

- BB. Recommend approval to appoint Lisa Horton to the position of Classroom Aide at Paulsboro Junior High School. Ms. Horton will earn Step 1 - \$26,134.00 as per the agreement with the

Paulsboro Education Association. This recommendation is contingent on successful completion of criminal history background review.

Informational: Interviews were conducted by Paulsboro Junior / Senior High School Principal Paul Morina and Paulsboro Senior High School Vice Principal James Pandolfo.

CC. Recommend approval to appoint Renee Thomas to the position of Playground Aide at Loudenslager Elementary School. Ms. Thomas will earn \$12.00 per hour for 3.5 hours per day on those days that lunch is served. This recommendation is contingent on successful completion of all required paperwork and the Criminal History Background Review.

Informational: Interviews were conducted and references were checked by Loudenslager Elementary School Principal Mr. Browne.

DD. Recommend approval to appoint Renee Thomas to the position of Substitute Bus Aide for the 2021-2022 school year. Ms. Thomas will earn \$12.00 per hour on an “as-needed” basis. This recommendation is contingent on successful completion of criminal history background review.

Acct# 11-000-270-107-00-000

EE. Recommend approval to appoint Letia Davis to the position of Playground Aide at Loudenslager Elementary School. Ms. Davis will earn \$12.00 per hour for 3.5 hours per day on those days that lunch is served. This recommendation is contingent on successful completion of all required paperwork and the Criminal History Background Review.

Informational: Interviews were conducted and references were checked by Loudenslager Elementary School Principal Mr. Browne.

FF. Recommend approval to appoint Letia Davis to the position of Substitute Bus Aide for the 2021-2022 school year. Ms. Davis will earn \$12.00 per hour on an “as-needed” basis. This recommendation is contingent on successful completion of criminal history background review.

Acct# 11-000-270-107-00-000

GG. Recommend approval of an Intermittent Family Medical Leave of Absence (FLMA) for Staff #291 DOH 05/15/1997, with the following terms and conditions:

Dates of Leave
Tuesday, August 31, 2021 - June 10, 2021

Terms and Conditions of Leave
With pay and benefits by use of accumulated sick and personal leave as well as the concurrent use of Federal Family Leave (60 days total)

HH. Recommend approval of the following staff members to Extra-Curricular and Extra Duty positions at Loudenslager Elementary School for the 2021-2022 school year. The School Store and Student Council positions are as per agreement with the Paulsboro Education Association:

Position	Staff Member	2021-2022* Salary	Account Number
School Store (Note 1) Loudenslager Elementary School	Toni Howard	\$425.50	11-401-100-100-00-997
	Sue Piccione	\$425.50	
Student Council (Note 1) Loudenslager Elementary School	Gianna Lombardi	\$447.50	11-401-100-100-00-997
	Amber Berry	\$447.50	

Note 1: The staff members appointed to these positions share the stipend delineated in the agreement with the Paulsboro Education Association. ***Salaries to be determined upon completion of the PEA contract.**

- II. Recommended appointment of the following staff members to serve as Lunch Detention Monitors at Loudenslager Elementary School for 2021 - 2022 School Year.

<u>Position</u>	<u>Staff Member</u>	<u>2021 – 2022*</u>	<u>Account #</u>
Lunch Detention Monitor	Heather Parks	\$18.87/Hr	11-000-262-107-03-012

Informational: Heather Parks is a Basic Skills Aide at Loudenslager Elementary School. The Lunch Detention Monitor hours do not exceed 2 periods daily x 45 minutes/period x 181 days = 271.5 hours for the 2021 - 2022 school year not to exceed 2 periods daily. ***Salaries to be determined upon completion of the PEA contract.**

- JJ. Recommend approval to accept the resignation of Loudenslager Elementary School Instructional Aide Tina Cooke effective August 11, 2021.

Informational: Ms. Cooke has served the Paulsboro Public Schools for 2 years.

- KK. Recommend approval to increase the hours for the playground aides from 2 Hour (11:15 AM – 1:15 PM) to 3.5 Hours (10:30 AM – 2:00 PM) per day at Loudenslager Elementary School.

Informational: In order to follow COVID-19 protocols there was a need to reduce the number of students in the cafeteria during lunchtime each day. Principal Matthew Browne was able to make the four-period lunch schedule work as part of their instructional schedule and therefore will be able to significantly reduce the number of students in the cafeteria during lunchtime each day.

- LL. Recommend approval to accept the resignation of Loudenslager Elementary School Instructional Aide Nicole Notarianni effective September 7, 2021.

- MM. Recommend approval to accept the resignation of Loudenslager Elementary School Basic Skills Teacher Anthony Petruz effective date will be November 8, 2021 or when this position is filled.

Informational: Mr. Petruz has served the Paulsboro Public Schools for 10 years. Per the teacher contract, they may at any time give 60 days' notice in writing of their intention to terminate.

Roll call Vote: Theresa Cooper, Robert Davis, Crystal L. Henderson, Elizabeth J. Reilly, Danielle Scott, Tyesha Scott, Irma R. Stevenson
7 YES

MOTION CARRIED

STAFF AND CURRICULUM DEVELOPMENT A - J: The Greenwich Township Representative may vote on items in this section of the agenda.

Motion made by Mrs. Stevenson and seconded by Ms. Reilly to approve items A-J.

- A. Recommend approval for the Superintendent of Schools to approve field trips and professional development workshops during the 2021 - 2022 school year then seek the Board of Education approval at its next meeting.

Informational: In many cases, field trips such as requests to have the Paulsboro High School Band perform come up with very little advanced notice. The same is true for professional development workshops. Agreeing to this recommendation will authorize the Superintendent to permit these activities to seek retroactive approval of the Board of Education at its next meeting. The Superintendent will only use the authority when it is absolutely necessary.

- B. Recommend approval of the attached Student Affiliation Agreement with Rowan University for the 2021 - 2022 school year. (**Attachment**)

Informational: This agreement allows the Paulsboro Public Schools to accept student teachers, practicum students and other students completing field experiences from Rowan

University. Prior to a given student working in the district, the administration will seek approval from the Board of Education.

- C. Recommend approval to participate in a youth engagement pilot program *Life Worth Living* to be conducted in small groups and mentoring services with Paulsboro High School students at the Paulsboro Boys and Girls Club location once per week. (**Attachment**)

Informational: Life Worth Living is a not-for-profit 501(c) 3 organization that aims to reduce gang and drug involvement among the youth and young adults already engaged or at especially high risk of future engagement. By connecting openly about the factors that lead to these things, investing in individual growth, and promoting an expectation of peace and progress within our community.

- D. Recommend approval of the following Mentor / Buddy Teachers at Paulsboro Schools District and Paulsboro High School for the 2021-2022 school year:

Subject	New Staff Member	Buddy	Mentor
Guidance Counselor	Nicole Vitale	Paul Sommers	NA
Behavior Disability (BD) Teacher	Andrew Husenica	Rachel Wulk	NA

Informational: When a novice teacher is hired, they are issued a Provisional Certificate. Upon the completion of two years of successful teaching, the Provision Certificate converts to a Standard Certificate. During the first year with a Provision Certificate, the teacher must be assigned a mentor teacher. The provisional teacher pays a stipend to the mentor.

Experienced teachers who begin work in the Paulsboro Public Schools are assigned a buddy teacher to help orient and guide them through their first year of service. This is a local requirement not one imposed by the state. The buddy teachers are not paid but rather serve as a professional courtesy to their colleagues.

- E. Recommend approval of the following staff members to serve on the Paulsboro Junior/Senior High School Improvement Panel (ScIP):

School	School Improvement Panel
Paulsboro Junior/Senior High School	Michael Calabrese, Monica Garner, Donna Backus, Christopher Costenbader, Paul Morina, James Pandolfo, Rachel Wulk, Tony Chila

Informational: Each school is required to form a School Improvement Panel (ScIP) whose role is to ensure, oversee, and support the implementation of the district's evaluation, professional development (PD), and mentor policies at the school level. The New Jersey Department of Education recommends that ScIPs work closely with the District Evaluation Advisory Committee (DEAC).

- F. Recommend approval of Intervention & Referral Services Team for Paulsboro Junior/Senior High School during the 2021-2022 school year.

School	Intervention and Referral Services Team
Paulsboro Junior/Senior High School	Jessicarose Johnson, Jean Brown, Melba Moore-Suggs, William Brown, Chelsea Brown, Christopher Costenbader, Ashley Higginbotham, Brenda Caltabiano, Adrias Schwartz, Nicole Vitale

Informational: The Intervention & Referral Services Team (I&RS) is an interdisciplinary team of professionals within the school environment who come together throughout the school year to formulate coordinated services and team delivery systems to address the full range of student learning, behavior, social, and health problems in the general education program as well as for students determined to be in need of special education programs and services. According to N.J.A.C 6A:16-8.1.,8.2 the goal of the committee is to see measurable student improvement in the identified targeted areas. Staff members refer

students to the I&RS Team through the building principal, who then advises the parents of the referral. The I&RS Team develops an Action Plan containing goals, interventions, and a timeline for the plan's duration. (New Jersey Department of Education)

- G. Recommend retroactive approval for Paulsboro High School Teacher Brenda Caltabiano who participated in the Society of Health and Physical Educators (SHAPE) NJ Drivers Education Conference Online. The cost to the Board of Education is \$65.00 for membership and \$49.00 registration.

Informational: SHAPE NJ is dedicated to advancing quality health, physical, recreation, and dance education through professional development, programming, advocacy, and collegial exchange. Membership to SHAPE NJ is required to participate in conferences and workshops sponsored by the group. This workshop provides educators with timely and relevant information related to driver's education classes and administering the online drivers' education test. This is funded through local revenues.

- H. Recommend approval for Paulsboro High School Guidance Counselors Nicole Vitale and Adrias Schwartz to attend the Masonic Model Student Assistance Program (MMSAP) Interventions for students at risk (I&RS) training in Burlington, NJ on October 19, 20 & 21, 2021. There is no cost for this workshop. Cost to the Board of Education is \$ 11.55 for mileage reimbursement.

Informational: The Masonic Model Student Assistance Program (MMSAP) is designed to train school personnel to work as a team to identify the student in their care who they believe are "at risk". MMSAP is a research-based and effective response to the negative behaviors that interfere with the success of children. This model of prevention and intervention is a vital tool in increasing attendance, improve academic performance, increase graduation rates and decrease behavioral challenges. The mileage fee is congruent with State of New Jersey's approved reimbursement rate of \$0.35/mile. This will be funded through local revenues.

- I. Recommend approval for Paulsboro High School Guidance Counselor Melba Moore-Suggs to attend the New Jersey Higher Education Student Assistance Authority's (HESAA) Annual School Counselor Training Institute at Rowan College South Jersey, Gloucester Campus, on October 29, 2021

Informational: The HESSA workshop will cover Federal and State Aid, 2022-23 FAFSA completion, NJFAMS System, and Financial Aid resources for New Jersey Dreamers. There is no cost the Board of Education.

- J. Recommend approval for Paulsboro High School Teacher Rachel Wulk to participate in the online workshop "How to Teach the Holocaust, October 20, 2021. The cost to the Board of Education is for a substitute or coverage not to exceed \$200.00.

Informational: This interactive workshop will teach educators the pedagogy behind effectively teaching the Holocaust; this is in direct alignment with the goals and objectives of the New Jersey Commission on Holocaust Education. The workshop is free. Class coverage will need to be provided. The information received and strategies learned will be turn-keyed to other staff members providing social studies education. This will be funded through local revenues.

Roll call Vote: Theresa Cooper, Robert Davis (no – D), Crystal L. Henderson, Elizabeth J. Reilly, Danielle Scott, Tyesha Scott (no – D), Irma R. Stevenson, Greenwich Township Representative Gerald Michael

8 YES all except D

6 Yes –D

MOTION CARRIED

STAFF AND CURRICULUM DEVELOPMENT K - N: The Greenwich Township Representative may not vote on items in this section of the agenda.

Motion made by Mrs. Stevenson and seconded by Ms. Reilly to approve items K – N.

- K. Recommend approval for Billingsport Early Childhood Center Speech Specialist Kristin Shute, Preschool Intervention and Referral Team specialist Megan Dimit and teacher Cynthia Moultrie to attend the Masonic Model Student Assistance Program (MMSAP) Interventions

for students at risk (I&RS) training in Burlington, NJ on October 19, 20 & 21, 2021. There is no cost for this workshop. Cost the Board of Education is \$ 44.10 for mileage reimbursement.

Informational: The Masonic Model Student Assistance Program (MMSAP) is designed to train school personnel to work as a team to identify the student in their care who they believe are “at risk”. MMSAP is a research-based and effective response to the negative behaviors that interfere with the success of children. This model of prevention and intervention is a vital tool in increasing attendance; improve academic performance, increase graduation rates and decrease behavioral challenges. The mileage fee is congruent with State of New Jersey’s approved reimbursement rate of \$0.35/mile. This will be funded through local revenues.

- L. Recommend the following Mentor/Buddy Teachers at Billingsport Early Childhood Center, Loudenslager Elementary School and Paulsboro Junior High School for the 2021-2022 school year:

Subject	New Staff Member	Buddy	Mentor
Guidance Counselor 7&8	Adrias Schwartz	Paul Sommers	NA
Grade 1 Special Ed Teacher	Suzanne Tuttle	Lisa Kuhnel-Morrison	NA

Informational: When a novice teacher is hired, they are issued a Provisional Certificate. Upon the completion of two years of successful teaching, the Provision Certificate converts to a Standard Certificate. During the first year with a Provision Certificate, the teacher must be assigned a mentor teacher. The provisional teacher pays a stipend to the mentor.

Experienced teachers who begin work in the Paulsboro Public Schools are assigned a buddy teacher to help orient and guide them through their first year of service. This is a local requirement not one imposed by the state. The buddy teachers are not paid but rather serve as a professional courtesy to their colleagues.

- M. Recommend approval of the following staff members to serve on the School Improvement Panel (ScIP) during the 2021-2022 School Year:

Paulsboro Public Schools	School Improvement Panel
Billingsport Early Childhood Center	Tina Morris, Lisa Kuhnel-Morrison, Colleen Phifer, Noreen DeMarco, Keri Lyn Cooper, Barbara Devine, Rachel Kuser, Judy Toscano, Mary Ann Costa
Loudenslager Elementary School	Matthew Browne, Christina Roberts, Joanne Gayeski, Maria Phillips, Jacqueline Breshock, Charisse Generette, Amber Berry, Monica Moore-Cook, Krista Lange, Danielle Relation, Tamara Diodati, Kayla Callaway, Shirley Gill, William Tuff, Monica Moore-Cook

Informational: Each school is required to form a School Improvement Panel (ScIP) whose role is to ensure, oversee, and support the implementation of the district's evaluation, professional development (PD), and mentoring policies at the school level. The New Jersey Department of Education recommends that ScIPs work closely with the District Evaluation Advisory Committee (DEAC).

- N. Recommend approval of the following staff members to serve on the Intervention and Referral Service Teams for Billingsport Early Childhood Center and Loudenslager Elementary School during the 2021-2022 school year:

School	Intervention and Referral Services Team
Billingsport Early Childhood Center	Tina Morris, Megan Dimit, Nurse, Cynthia Moultrie, Kristin Shute, Renee Thigpen-Smallwood

Loudenslager Elementary School	Anthony Petruz, Kayla Callaway, Maria Phillips, Elaine Andrus, Janice Esters, Charisse Generette, Addie Shmuel, JoAnne Gayeski
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Informational: The Intervention & Referral Services Team (I&RS) is an interdisciplinary team of professionals within the school environment who come together throughout the school year to formulate coordinated services and team delivery systems to address the full range of student learning, behavior, social, and health problems in the general education program as well as for students determined to be in need of special education programs and services. According to N.J.A.C 6A:16-8.1.,8.2 the goal of the committee is to see measurable student improvement in the identified targeted areas. Staff members refer students to the I&RS Team through the building principal, who then advises the parents of the referral. The I&RS Team develops an Action Plan containing goals, interventions, and a timeline for the plan's duration. (New Jersey Department of Education)

Informational - Enrollment and Class Size:

1. The following chart presents the enrollment data for Preschool -8:

Grade	Enrollment - September 15, 2021						
	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
Pre- School Age 3 & 4	63	67	60	58	76	42	45
K	109	94	87	93	100	71	72
1	106	89	95	82	89	82	78
2	68	85	80	80	92	86	86
3	65	64	100	90	82	88	88
4	56	70	62	102	82	78	96
5	74	62	69	56	100	79	80
6	66	83	56	69	61	95	83
7	74	74	96	66	78	59	103
8	78	77	72	90	60	71	64
Self-Contained Special Education Billingsport/Loudenslager	26 / 17	27 / 5	18/0*	18 / 5	22/0*	10/0	16/0
Grand Totals	802	797	795	809	842	761	811

* At Loudenslager School, students in self-contained classes are included with general education students for purposes of this report.

2. The following chart presents the enrollments for Paulsboro Senior High School:

GRADE	Enrollment – September 15, 2021						
	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
9	75	79	92	91	107	96	110
10	94	80	84	85	85	99	95
11	90	84	65	81	71	75	82
12	83	93	83	69	82	82	76
TOTAL	342	336	324	326	345	352	363

3. The following chart presents the class sizes for Billingsport Early Childhood Center and Loudenslager Elementary School:

Grade	Number of Students per Class as of September 15, 2021						
Pre-School	7	8	8	8	7	7	
Kindergarten	19	18	18	17			
1	19	19	20	20			
2	22	22	21	21			

Grade	Number of Students per Class as of September 15, 2021							
3	22	22	21	22	1			
4	23	25	24	23	1			
5	20	19	19	21	1			
6	21	20	19	21	2			
Special Education		2	8	6				

Roll call Vote: Theresa Cooper (Yes, except abstained on M, N), Robert Davis (Yes, except no –L), Crystal L. Henderson, Elizabeth J. Reilly, Danielle Scott (Yes, except abstained on M, N), Tyesha Scott (Yes, except no to L, and abstained on M, N), Irma R. Stevenson

MOTION CARRIED

INSTRUCTIONAL SERVICES A: The Greenwich Township Representative may vote on items in this section of the agenda.

Motion made by Mrs. Stevenson and seconded by Mrs. Danielle Scott to approve item A.

- A. Recommend approval of the Title I Parent Compact Handbook and the District Parent Involvement Policy as revised in August 2021. (**Attachments**)

Informational: Title I programs must be evaluated annually and revised if necessary. Title I programs contain a family and community engagement component. The District Wide Title I Program Parent Compact Handbook as well as the Family Involvement Policy explain how the school staff works to engage families in school programs as well as reporting student progress. This handbook must be reviewed, revised, approved and distributed annually to all parents then posted on the district website.

Roll call Vote: Theresa Cooper, Robert Davis, Crystal L. Henderson, Elizabeth J. Reilly, Danielle Scott, Tyesha Scott, Irma R. Stevenson, Greenwich Township Representative Gerald Michael
8 YES

MOTION CARRIED

STUDENT ACTIVITIES A - B: The Greenwich Township Representative may vote on items in this section of the agenda.

Motion made by Mrs. Stevenson and seconded by Mrs. Danielle Scott to approve items A-B.

- A. Recommend approval of the following winter athletic coaches for Paulsboro Senior High School and Paulsboro Junior High School for the 2021-2022 school year with stipends as per agreement with the Paulsboro Education Association*.

Boys Basketball:

Darius Quarles	Head Coach	Step 3	\$7,522.00
John Marcucci	Assistant Coach	Step 3	\$5,006.00
Kevin Harvey	Volunteer Paraprofessional		
Shane Kovalesky	Volunteer Paraprofessional		
Glenn Howard	7 th / 8 th Grade Coach		\$3,181.00

Girls Basketball:

Erica Scott	Head Coach	Step 2	\$6,717.00
Thomas Richardson	Assistant Coach	Step 2	\$4,435.00
Kai Myers	7 th / 8 th Grade Coach		\$3,181.00

Wrestling:

Paul Morina	Head Coach	Step 3	\$8,112.00
Dean Duca	Assistant Coach	Step 3	\$5,662.00
Joseph Duca	Assistant Coach	Step 3	\$5,662.00
Carmel Morina	Assistant Coach	Step 3	\$5,662.00
Steven Anuszewski	Volunteer Paraprofessional		
Nick Morina	Volunteer Paraprofessional		
Casper Tortella	Volunteer Paraprofessional		
Robert Onorato	Volunteer Paraprofessional		

M. Tyrone Hamilton Volunteer Paraprofessional

Tony Chila 7th / 8th Grade Coach \$3,181.00

Informational:* Salary subject to the PEA contract negotiations when finalized.

- B. Recommend approval for the following parents and alumni under the supervision of the music teacher to serve as volunteers for the Paulsboro High School Marching Band during the 2021-2022 school year.

John Hurst	Treva Oster	Kimberly Stosenburg
Carol Denny	Maggie Alesiani	Lisa Horton
DeAnna Smith	Nate Woodards	Michaela Lieggi
Joel Ouellette	Debbie Waegel	

Informational: The volunteers ride student buses to events, provide snacks for the home and away bands, help with uniforms, sew uniforms, and provide support along parade routes. Some of the volunteers also have music training and, therefore, assist students with their instruments and playing.

Roll call Vote: Theresa Cooper (Yes to all, abstained on E. Scott), Robert Davis (Yes to all except Wrestling Staff), Crystal L. Henderson, Elizabeth J. Reilly, Danielle Scott (Yes to all, abstained on E. Scott), Tyesha Scott (Yes to all, abstained on E. Scott), Irma R. Stevenson, Greenwich Township Representative Gerald Michael

MOTION CARRIED

STUDENT ACTIVITIES C: The Greenwich Township Representative may not vote on items in this section of the agenda.

- C. Recommend approval for Carrie Dowdy as a volunteer coach for Paulsboro Junior High School Girl's Middle School Field Hockey team. **Tabled**

Informational: Ms. Dowdy is an Instructional Aide at Paulsboro High School.

POLICY: None at this Time

CONSTRUCTION UPDATES:

- A. **Informational: ROD and Non-ROD Grants**

District Consultant Frank Domin has established contact with and conducted meetings with the official at the School Development Authority (SDA) charged with the Paulsboro projects that are jointly funded by the 2015 Bond Referendum and SDA. All parties are reviewing and familiarizing themselves with the projects since they have been dormant for approximately four years.

The first task is to assemble all of the required documents to apply for reimbursement from SDA for projects that are at the 65% completion level. When this information is submitted to and approved by SDA, reimbursement will be paid to the district.

The second task is to determine what facilities upgrade are included in the application to SDA. It appears that some of the items in the application to SDA were not part of the original scope of the bond referendum. On the other hand, some items included in the original scope of the project seem to have been “de-scoped” which removed them from funding consideration by SDA. Mr. Domin, working with representatives of SDA and School Architect Robert Garrison has resolved these concerns. All parties now agree that the project is now just as it was presented to the public for the 2015 bond referendum.

The SDA official emphasized the importance of beginning work on those items that all parties agree are within the scope of the projects. The work needs to be completed quickly for two reasons. First, the projects are critical repairs to district facilities. Second, to protect the funding available by SDA. Mr. Domin is now working with the School Architect and Camden County Special Services School District in order to restart projects. It seems likely

that within a month or two, the Board of Education will be able to award contracts for projects such as heater controls, drainage projects, etc. so that the work begun in 2015 can move forward.

September 2021 Update

Summer Projects will be continuing through the fall due to supply chain delays and will have to be completed during school Holiday breaks.

MOTION: to approve the following Rod Grant Change - motion to approve a \$4,250.00 supply increase for the High School Toilet Renovations and \$3,450.00 to upgrade the doors to Aluminum frame and FRP doors.

The past two years has taught us how important planning is and early submission to the State for approvals is in getting projects into the pipeline to be completed. The new **ESSER II** funding and **Security Grant** funding is already in the planning stages to have supplies and equipment ready for next summer. Garrison Architects has developed plans for building ventilation and Security Vestibules that are being reviewed.

ESIP Energy Savings Improvement Program. We have filed the application with the New Jersey Clean Energy Program and they have been reviewing the district's energy bills for the last three years. They will be scheduling a building-by-building Energy Audit in the Fall that will be the first step in the Energy Savings process. They anticipate that we will have a report for the November meeting.

FACILITIES A – B: The Greenwich Township Representative may vote on items in this section of the agenda.

Motion was made by Mrs. Stevenson and seconded by Mrs. Cooper to approve items A-B.

- A. Recommend approval of Paulsboro Public Schools major amendment to the Long-Range Facilities Plan (LRFP) submitted to the Department of Education. The Office of School Facilities Planning has approved the LRFP as amended on September 15, 2021. (Attachment)

Informational: The approved amendment fulfills LRFP reporting requirements for a period of five years from the date of this letter pursuant to N.J.S.A. 18A:7G-4 (a) unless the LRFP needs to be further amended to address a proposed school facilities project that is inconsistent with the approved Plan. The approved LRFP amendment supersedes all prior LRFP approvals. Unless and until a new amendment is submitted to and approved by the Department pursuant to N.J.S.A. 18A:7G-4(c), this approved LRFP shall remain in effect. The approval of the LRFP does not imply approval of an individual school facilities project listed therein or its corresponding costs and eligibility for State support. Determination of preliminary eligible costs will be made at the time of the approval of a school facilities project pursuant to N.J.S.A. 18A:7G-5. Similarly, approval of the LRFP does not imply approval of portions of the Plan that are inconsistent with the Facilities Efficiency Standards (FES) or proposed building demolition or replacement.

- B. Recommend approval for the Paulsboro Boys and Girls Club to use Paulsboro High School as its emergency evacuation site.

Informational: Approval of this recommendation is a renewal of an agreement that goes back at least 8 years.

Roll call Vote: Theresa Cooper, Robert Davis, Crystal L. Henderson, Elizabeth J. Reilly, Danielle Scott, Tyesha Scott, Irma R. Stevenson, Greenwich Township Representative Gerald Michael
8 YES

MOTION CARRIED

FACILITIES C: The Greenwich Township Representative may not vote on items in this section of the agenda.

Motion was made by Mrs. Stevenson and seconded by Mrs. Cooper to approve item C.

- C. Recommend approval to dispose of the following materials from Billingsport Early Childhood Center:

Quantity	Item	Age of Item	Method of Disposal	Reason for Disposal
4	File Cabinets	Unknown	Trash	Very poor condition/ Rusty
10	Desks	Unknown	Trash	Very poor condition / Unsafe
10	Chairs	Unknown	Trash	Very poor condition / Unsafe

Roll call Vote: Theresa Cooper, Robert Davis, Crystal L. Henderson, Elizabeth J. Reilly, Danielle Scott, Tyesha Scott, Irma R. Stevenson,
7 YES

MOTION CARRIED

FINANCE A - F: The Greenwich Township Representative may vote on items in this section of the agenda.

Motion was made by Mrs. Stevenson and seconded by Mrs. Cooper to approve item A-F.

- A. Recommend approval of a transportation jointure agreement with Gloucester County Special Services School District to transport students for the 2021-2022 school year.

Informational: A transportation jointure agreement is a type of shared-service where one school district contracts with another school system or group of schools in order to provide transportation on an as needed basis. By illustration, Paulsboro might use the services of a jointure to transport a student to an out of district school for students with disabilities. Other examples are using a jointure is to provide transportation to a field trip or athletic event when all of the Paulsboro buses are already scheduled.

Recommend approval of the 2021-2022 School Year Transportation Routes as follows:

- Route 1: Bankbridge Development
 - Route 2: Archway, Marlton
 - Route 3: YALE – Southeast
 - Route 4: LARC School
 - Route 5: Bankbridge Elementary
 - Route 6: GCIT
 - Route 7: Katzenbach
 - Route 8: Pinelands Learning Center
- B. Recommend approval to accept a donation consisting of two truckloads of assorted hand sanitizers and disinfecting wipes from Home Depot in Mantua, New Jersey. The donation was made available through the efforts of Ms. Jean Hentschke, Manager at Home Depot.
- Informational: Home Depot had extra sanitizing and disinfecting supplies available for donation. Ms. Jean Henschke, suggested the store donate the supplies to Paulsboro Public Schools. The District is very grateful for the generous donation.
- C. Recommended approval to authorize Garrison Architects to prepare and submit a New Jersey Department of Education Other Capital Project for the installation of a surveillance system and security vestibule at Billingsport Early Childhood Center and the Paulsboro High School buildings. The district will utilize local funds, State and Federal Grant allocations to fund this project. Additionally Garrison Architects will be authorized to amend the districts Long Range Facility Plan to include this project.
- D. Recommend approval to award a contract to Special Education Solutions of New Jersey, LLC located at 104 North Monroe Avenue, Wenonah, New Jersey 08090 to perform up to 50 Learning Disability evaluations on an as needed basis for the 2021 - 2022 school year at the rate of \$350.00 per evaluation. Total cost of the contract is \$17,500.00 to be paid with local funds.

Informational: A basic Child Study Team is composed of a School Social Worker, School Psychologist and a Learning Disability Teacher / Consultant (LDTC). The Paulsboro Public Schools does not have an LDTC on staff. As a result, it must contract with an agency in order to complete evaluations of student being studied for disabilities and those already classified but needing to be re-evaluated.

E. **DISTRICT PROFESSIONALS:**

Recommend approval of the following professional services contracts beginning July 1, 2021 and ending June 30, 2022 for the following professional services:

1. Parker McCay to provide Legal Services as per the attached agreement. (**Attachment**)

Informational: The Parker McCay have provided legal services beginning in 2020 – 2021 school year. There is no change in the firm’s rates compared to those charged during the 2020-2021 school year.

2. Garrison Architects to provide architectural and engineering services as per the attached agreement. (**Attachment**)

Informational: Garrison Architects has provided architectural and engineering services for many years.

3. Dr. Anthony Villare, MD to serve as the School Physician as per the attached agreement. (**Attachment**).

Informational: Dr. Villare has served as School Physician for approximately eight years. There is no change in the rates compared to those charged for 2020-2021 school year.

4. Horizon Environmental Group Inc. to provide AHERA services on an as needed basis. (**Attachment**)

Informational: Horizon Environmental Group has provided AHERA services such as asbestos and lead paint testing for many years. The firm’s rates vary based on the service provided.

5. Bowman and Company to serve as the District Auditor as per the attached agreement. (**Attachment**)

Informational: Bowman and Company was approved on August 25, 2020 to provided auditor services. There is no change in the rates compared to those charged for 2020-2021 school year.

- F. Board Input Requested: A copy of the Budget Calendar for 2022 - 2023 is attached for review by members of the Board of Education. The administration respectfully requests input and suggestions from members of the Board of Education prior to finalizing the calendar. If the Board of Education agrees with the overall calendar including changes suggested at this meeting, then; (**Attachment**)

Recommend adoption of the Budget Calendar for the 2022 - 2023 school year.

Informational: This document serves as a guide as the Board of Education begins its review of the 2022 - 2023 budget.

Roll call Vote: Theresa Cooper, Robert Davis, Crystal L. Henderson, Elizabeth J. Reilly, Danielle Scott, Tyesha Scott, Irma R. Stevenson, Greenwich Township Representative Gerald Michael
8 YES

MOTION CARRIED

G. **Informational - Child Nutrition**

The summary of student participation in the breakfast and lunch program for the 2021 - 2022 school year will begin in September 2021 and begin being recorded on the October 25, 2021 Agenda. Paulsboro participates in the Community Eligibility Program (CEP) that provides

both breakfast and lunch free of charge to every student. The administration continues to explore strategies to increase participation in this important program.

FINANCE H - P: The Greenwich Township Representative may not vote on items in this section of the agenda.

Motion was made by Mrs. Stevenson and seconded by Mrs. Cooper to approve items H-P.

- H. Recommend approval for Billingsport Early Childhood Center to accept the donation of 50 Backpacks filled with school supplies and one laptop computer from the Amazon Fulfillment Center in Logan Township, New Jersey. These items are valued at approximately \$1,250.00.

Informational: The Amazon Fulfillment Center in Logan Township donated backpacks and other items to local schools throughout the South Jersey Area. These items will be distributed to students based on need. This donation was coordinated by Amazon Stow Area Manager Delisia Cherenfant.

- I. Recommend approval for Billingsport Early Childhood Center to accept 300 bags filled with school supplies from St. Paul's United Methodist Church in Paulsboro, New Jersey. The bags contained pencils, crayons and glue sticks. These items are valued at approximately \$500.00.

Informational: St. Paul's United Methodist Church collected items during the month of August to be distributed to local schools in the Paulsboro Area. Teachers and staff supplies were distributed to each teacher and will be distributed to students based on need. This donation was coordinated by Mrs. Joan Driver from St. Paul's United Methodist Church.

- J. Recommend approval for Billingsport Early Childhood Center to accept various school supplies from Clonmell United Methodist Church in Gibbstown, New Jersey. These items are valued at approximately \$500.00.

- K. Recommend approval for Loudenslager Elementary School to accept the donation of book bags and school supplies from the Parish of St. Clare of Assisi from Swedesboro, New Jersey. These items are valued at approximately \$500.00.

Informational: The Parish of St. Clare of Assisi conducted a school supply drive during the month of August and made donations to several local schools in the areas they serve. These items will be distributed to students based on need during the month of September. This donation was coordinated by Ms. Theresa Breen from St. Clare of Assisi.

- L. Recommend approval for Loudenslager Elementary School to accept the donation of school and teacher supplies from the St. Paul's United Methodist Church in Paulsboro, New Jersey. These items are valued at approximately \$500.00.

Informational: St. Paul's United Methodist Church collected items during the month of August to be distributed to local schools in the Paulsboro Area. Teachers and staff supplies were distributed to each teacher and will be distributed to students based on need. This donation was coordinated by Mrs. Joan Driver from St. Paul's United Methodist Church.

- M. Recommend approval for Loudenslager Elementary School to accept the donation of school supplies from the PBF Energy in Paulsboro, New Jersey. These items are valued at approximately \$450.00.

Informational: PBF Energy conducted a school supply drive amongst its staff members during the month of August to support local schools in the Paulsboro area. These items will be distributed to students based on need. This donation was coordinated by Rachael Vaughn the Community Relations Advisor for PBF Energy.

- N. Recommend approval for Loudenslager Elementary School to accept the donation of 50 Backpacks filled with school supplies and one laptop computer from the Amazon Fulfillment Center in Logan Township, New Jersey. These items are valued at approximately \$1,250.00.

Informational: The Amazon Fulfillment Center in Logan Township donated backpacks and other items to local schools throughout the South Jersey Area. These items will be distributed to students based on need. This donation was coordinated by Amazon Stow Area Manager Delisia Cherenfant.

- O. Recommended approval for Loudenslager Elementary School to accept the donation of the Project entitled; Curl Up With A Good Book through anonymous donors through donorschoose.org. The donated items include alternate seating options for students and will be utilized in Mrs. Brassill's Language Arts Classroom. These items are worth approximately \$300.00.

Informational: DonorsChoose.org is a non-profit organization that allows individuals to donate directly to public school classroom projects in the United States. This item was requested by Loudenslager 5th Grade Teacher Lauren Brassill.

- P. Recommended approval for Loudenslager Elementary School to accept the donation of the Project entitled; Learn About Racial Equality through anonymous donors through donorschoose.org. The donated items include books and other educational materials and will be utilized as part of the STEAM Curriculum at Loudenslager Elementary School. These items are worth approximately \$200.00.

Informational: DonorsChoose.org is a non-profit organization that allows individuals to donate directly to public school classroom projects in the United States. This item was requested by Loudenslager STEAM Teacher, Rebecca Richardson.

Roll call Vote: Theresa Cooper, Robert Davis, Crystal L. Henderson, Elizabeth J. Reilly, Danielle Scott, Tyesha Scott, Irma R. Stevenson
7 YES

MOTION CARRIED

SCHOOL SAFETY A - : The Greenwich Township Representative may vote on items in this section of the agenda.

Motion was made by Mrs. Stevenson and seconded by Mrs. Cooper to approve items A.

- A. Recommended approval for the following people to serve on the School Safety Team for Paulsboro Junior-Senior High School during the 2021-2022 school year.

Paulsboro Junior-Senior High School

Chelsea Brown	Joseph Duca
David Glocker	Thomas Hampel
Paul Morina	James Pandolfo
Mary Porter	Donna Backus
Tony Chila	

Informational: The School Safety Committee meets several times per year in order to review, revise and update school safety procedures.

Roll call Vote: Theresa Cooper, Robert Davis (No), Crystal L. Henderson, Elizabeth J. Reilly, Danielle Scott, Tyesha Scott, Irma R. Stevenson, Greenwich Township Representative Gerald Michael
7 YES

MOTION CARRIED

SCHOOL SAFETY B: The Greenwich Township Representative may not vote on items in this section of the agenda.

Motion was made by Mrs. Stevenson and seconded by Mrs. Cooper to approve item B.

- B. Recommended approval for the following people to serve on the School Safety Teams for Loudenslager Elementary School and Billingsport Early Childhood Center during the 2021-2022 school year:

Loudenslager Elementary School

Matthew Browne	Amber Berry
Krista Lange	Christina Roberts
Maria Phillips	Charisse Generette
Monica Moore-Cook	Tamara Diodati
Dennis Weiss	Janice Esters
Kayla Callaway	JoAnne Gayeski
Elaine Andrus	Shaun Darby
Addie Shmuel	William Tuff

Billingsport Early Childhood Center

Kristin Shute	Devin Bellocchio
Megan Dimit	Officer John Sierocinski
Tina Morris	Jennifer Henson
Prudence Hanly	Evelyn Johnson

Informational: The School Safety Committee meets several times per year in order to review, revise and update school safety procedures.

Roll call Vote: Theresa Cooper (abstained on T. Morris), Robert Davis, Crystal L. Henderson, Elizabeth J. Reilly, Danielle Scott (abstained on T. Morris), Tyesha Scott (abstained on T. Morris), Irma R. Stevenson
7 YES

MOTION CARRIED

PUBLIC COMMENTS

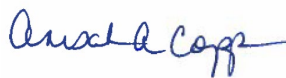
At this time, four individuals from the audience addressed the Board on topics that included:

- Written COVID protocols;
- High school breakfast menus/offerings;
- Joy Afterschool Program;
- Student teaching;
- Printed school calendars;
- Ability to track student ranking in Genesis Student Information System; and,
- Tracking student contributions to the Student Activities accounts.

MOTION TO ADJOURN

Motion made by Ms. Reilly, seconded by Mrs. Stevenson and unanimously carried (8-0) to adjourn the meeting at 8:01 pm.

Respectively Submitted,



Board Secretary