

**Williamsburg County School Board of Trustees**  
**Regular Board Meeting Minutes**  
**Monday, October 28, 2013 – 6:00 P. M.**  
**Board/Staff Development Meeting Room**  
**423 School Street - Kingstree, South Carolina**

**Members Present:** Rev. W. C. Henryhand, Sr., Rev. Alfred Darby, Ms. Norma Bartelle, Dr. Linwood Cooper, Rev. Norman Gamble, and Mr. Joseph Lee

**Member Absent:** Mrs. Barbara McKenzie

**Others Present:** Dr. Yvonne Jefferson-Barnes, Dr. Bernice Cooper, Mr. Stanley Brunson, Mrs. Claire Murdoch, Ms. Valeria Brown, Mr. Lee Roy Campbell, Ms. Bonnie King, Ms. Florence M. Thomas, Ms. Lorraine Wilson, Ms. Michaele Duke, and Mrs. Joann Fulton

The meeting was called to order by Rev. W. C. Henryhand, Sr., Board Vice-Chair.

**Moment of Silence**

All persons were asked to observe a Moment of Silence; and to recite the Pledge of Allegiance.

**Adoption of Agenda**

A motion was made by Rev. Alfred Darby and seconded by Ms. Norma Bartelle to adopt the agenda. The motion was carried unanimously, (4-0). The Vice-Chair did not vote.

**Public Comment:**

Ms. Florence M. Thomas, a Williamsburg County School District parent, addressed the Board with concerns about reducing the speed limit on highway 377 at Kingstree Senior High School; placing pedestrian marking on the highway; and installing flashing lights. She said the SC Department of Transportation refused the principal's request. Ms. Thomas asked for the School Board's support as she endeavors to secure 2,000 signatures to petition the state concerning the reduction of speed request.

**Approval of Minutes**

A motion was made by Dr. Linwood Cooper and seconded by Rev. Alfred Darby to approve the minutes from the September 23, 2013, Regular Board Meeting. The motion was carried unanimously, (5-0). The Vice-Chair did not vote.

**INFORMATION ITEMS**

**A. District School Receives National Football League (NFL) Foundation Grant**

Board Members presented a Certificate of Recognition to Kingstree Senior High School, for being the recipient of an NFL Foundation grant in the amount of \$7,500. Head Football Coach, Mr. Charlie Brown was instrumental in helping to secure the grant to be used for football equipment, video editing system/equipment and other associated football program needs. Ms. Valeria Brown, Principal of the Freshmen Academy, accepted the certificate on behalf of the school.

**B. Curriculum and Instruction**

Board Members and the Administration discussed the curriculum of the Star Academy. Dr. Jefferson-Barnes stated that Ms. Roberta Cumbee, Coordinator for the program was absent, but would be in attendance at the November Board Meeting.



### **C. Student Services**

There was a discussion on proper procedures for bus drivers when handling student disciplinary matters on and off buses; to include reporting discipline problems, securing and placement of bus cameras, and student handbooks.

### **D. Administrative Services**

Administrative Services provided a handout of activities performed during the month, by that department. There was a discussion on smoke free campuses as it relates to Adult Education students' smoking on the street in front of the school campus.

### **E. Finance**

Mr. Stanley Brunson presented the Expenditure and Revenue Statements to Board Member.

## **ACTION ITEMS**

### **A. Kingstree Senior High School's Field Trip Request**

A motion was made by Rev. Alfred Darby and seconded by Rev. Norman Gamble to approve Kingstree Senior High School's Senior Class field trip to Orlando/Tampa, FL, April 22-26, 2014. The motion was carried unanimously, (5-0). The Vice-Chair did not vote.

### **B. Possible Consideration of Charter School Status**

No action was taken on this item.

## **EXECUTIVE SESSION**

A motion was made by Rev. Norman Gamble and seconded by Ms. Norma Bartelle to convene in Executive Session to discuss items listed on the agenda.

### **A. Discussion of Election, Transfer, Termination, Retirement and/or Resignation of Staff**

### **B. Legal Update**

1. Facilities Request
2. Personnel Financial Reviews

The motion was carried unanimously, (5-0). The Vice-Chair did not vote. The Board convened in Executive Session at 6:53 p. m.

## **OPEN SESSION**

A motion was made by Mr. Joseph Lee and seconded by Rev. Alfred Darby to convene in Open Session to vote on any matters per Executive Session discussion. The motion was carried unanimously, (4-0). The Vice-Chair did not vote. The Board convened in Open Session at 7:20 p. m.

A motion was made by Rev. Alfred Darby and seconded by Ms. Norma Bartelle that there be an increase in salary for Rehabilitative Services, bus drivers, custodians and food service personnel. The motion was carried unanimously, (4-0). The Vice-Chair did not vote.

A motion was made by Rev. Alfred Darby and seconded by Mr. Joseph Lee to accept the resignations of the following persons: Dr. Linda Hall and Ms. Monica Wilson. The motion was carried unanimously, (4-0).

A motion was made by Rev. Alfred Darby and seconded by Mr. Joseph Lee to accept the administration's recommendation to employ the following personnel for the 2013-2014 school year: Ms. Stacy Baylor and Ms. Danielle Bradley. The motion was carried unanimously, (4-0). The Vice-Chair did not vote.

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**ADJOURNMENT**

A motion was made by Mr. Joseph Lee and seconded by Ms. Norma Bartelle to adjourn the meeting. The motion was carried unanimously, (4-0). The Vice-Chair did not vote. The meeting adjourned at 7:25 p. m.

**RECONVENING OF MEETING**

The meeting was called to order by Rev. W. C. Henryhand, and members reconvened at 7:26 p. m.

A motion was made by Rev. Alfred Darby and seconded by Ms. Norma Bartelle that the motion for salary increases also includes school based secretaries. The motion was carried unanimously, (4-0). The Vice-Chair did not vote.

The meeting adjourned at 7:27 p. m.

Note: There is a difference in votes, because Rev. Norman Gamble arrived late and left prior to Open Session.

Submitted by: Joanna M. Jutor Date: 11-25-13

Board Secretary: Alfred Darby Date: 11-25-13