

## LSAT Budget Committee Meeting

**Date:** February 17, 2023

**Scheduled Time:** 10:00am (Virtual)

**Meeting Start Time:** 10:05 am

**Facilitator:** Kassekert (Chair)

**Member Attendance:** Tolosi, Venzant, Craig, Little, Crumlin, E. White

**Staff Attendance:** Mullins, Mancus, Gardner, Igelsias, Hurt, Morado, Umoja, McIntyre, Medlock, Iddris, Villatoro

**Other Attendance:** Emanuel Lipscomb (LSAT member), Damian Popkin

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### Points of Discussion

#### I. Opening/Welcome

#### II. Budget Review

##### a. Non-Personal Spending (NPS)

- i. Suggested additional \$10,000 for office supplies
- ii. Suggested additional custodial and maintenance supplies (follow up regarding exact number)
- iii. Little will confirm the types of supplies offered when the Health Suite Supplies line by next budget meeting.
- iv. Educational Supplies will not exceed \$50,000
  1. A spreadsheet will be provided on the money is expected to be utilized
  2. Educational supplies includes art and music equipment
- v. IT Supplies will be reviewed.
  1. IT Equipment that is purchased will be for students and non-instructional staff.
- vi. Local Travel money pending follow up meeting on February 27<sup>th</sup>.
- vii. Suggested \$75,000 for out of city travel over 50 miles
- viii. Electronic Learning (software and learning programs) - pending invoices needed to determine amount
- ix. Professional Services – pending amount
- x. Advertising – pending amount
- xi. Contractual Services – pending amount
- xii. Membership Dues – review needed on what can be covered in this line item
- xiii. Professional Development – pending amount
- xiv. Title II PD Funds and Library MOU were already allocated in the budget.
- xv. Suggested \$60,000 for furniture and fixtures for flexible seating
  1. Furniture is being provided for spaces that are being renovated.
- xvi. Suggested funding for equipment and machinery for mobile science labs

- xvii. Suggested research into the US Labor Department Apprenticeship Program for additional funding and opportunities
- xviii. Note: We have the opportunity to come back to this funding throughout the year. The current amount is: \$562,024

**III. Previous Budget Topics**

- a. Fulltime EDP Coordinator
  - i. Majority of LSAT agrees in adding a Coordinator and Fulltime teacher position for EDP program.

**IV. Considerations**

- a. Consideration for library supplies (laser and 3D printers, makerspace equipment, etc.) in the budget

**V. Future Discussion**

- a. Health Suite funds
- b. Pathways Coordinator Data
- c. Next LSAT Meeting, Monday, February 27, 2023

**VI. Meeting Adjourned: 11:04am**