



Course Name and Semester

2022-23

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| Instructor | Don Miller | E-mail | dmiller@lhusd.org | Phone | 928-854-5001 |
| Class Information: | Room #: D-104 Classroom D-110 Shop Office Hours: M/W/F 2:30 – 3:00 | | | | |
| Course Description: | CTE AUTOMOTIVE MAINTENANCE This one semester course is designed to develop an understanding of the Automotive Technology field, covering the basic principles and techniques of the OEM (Operations, Engineering, & Maintenance) maintenance and for those who would like to explore the career possibilities in this Engineering Pathway. Safety is always a priority. Students will explore various automotive components in the context of workplace skills. The shop work involves the use of trainers that help document student competence as they progress throughout this course. Career and Technical Students Organization (CTSO) competencies will be an integral part of this class. Students will have the opportunity to participate in SkillsUSA. Students who do not pass the safety skills exams will be placed in a NO CREDIT study hall. | | | | |
| Prerequisite: | None | | | | |
| Course Learning Units: | 0.5 | | | | |
| Major Course Assignments and Projects: | Shop safety, weekly maintenance, introduction to ASE maintenance and light repair AVI on demand. | | | | |
| Supplies and Resources: | None | | | | |
| Text / Online Applications | AVI on demand | | | | |

**GRADING/ASSIGNMENT PROCEDURES:**

District policy, see handbook.

Assignment Weighting for Course:

District policy, see handbook.

Grade Scale:

District policy, see handbook.

Assignment Policies:

District policy, see handbook.

Late Work:

District policy, see handbook.

Attendance & Absence:

A parent or guardian must notify the attendance office by phone or in writing on the day of the absence. Once on school grounds, a student may not leave campus without permission and without signing out in the attendance office.

Tardiness:

A student not in his/her assigned seat when the tardy bell rings is considered tardy. A student who is tardy to his/her first class of the day must report directly to the attendance office and not go directly to class. It is the student's responsibility to have a pass if they are late to the other class periods.

Absent Work:

A student is allowed 1 day to make up work for each day he/she is absent. (2 days absent= 2 days to make-up work, etc.)

District Homework Policy**Purpose:**

- Homework should be purposeful, intentional, and relevant to instruction.
- All types of homework should promote high-quality learning and achievement.
- Teachers introduce new concepts, information, and skills in school, **not** in homework.

Time:

- Time spent on homework should be purposeful in terms of learning and skill acquisition.
- Homework may be assigned on a daily or long-range basis where students can expect an average of 70 to 120 minutes per night encompassing all subject areas.

**Academic Dishonesty:**

Academic dishonesty will not be tolerated under any circumstances. Cheating, copying, or plagiarism of any form will result in failure of the assignment, disciplinary referral, and a parent contact. (See Student Handbook)

School Behavior and Expectations:

Students are responsible for abiding by the Student Code of Conduct located in the Student Handbook.

Cell Phone Policy:

Upon entering the classroom, cell phones must be silenced and placed in a cell phone holder unless being used with a teacher BYOD plan. When staff members ask students for their cell phones, refusal to turn the cell phone over may be treated as insubordination. Cell phones may be in use during passing period and during their lunch period. Students may not use their phones to take pictures. Air Pods, Ear Buds, and Headphones will be treated as a cell phone violation. Inappropriate use of smartwatches and other smart technology will also be treated as a cell phone violation.

Dress Code:

The district dress code will be strictly enforced. If you are not dress code compliant, you will be sent to the office. (See Student Handbook)

Location of Use and Wireless Access

Wi-Fi: LHUSD-Guest Password: guestpassword



PARENT / STUDENT AGREEMENT

(Please keep the syllabus and return this page to your teacher)

I have read the above syllabus and understand all policies and procedures.

Student's Name Printed

Student's Signature

Date

Student's School E-Mail Address

Parent's Name Printed

Parent's Signature

Date

Best way to reach you: _____ AND/OR _____
Parent's E-Mail Address Parent's Phone Number

Additional comments/information from the student or parent:

Acknowledgment must be signed and returned for credit!