

Minutes of the April 11, 2023 Planning/Action Meeting of the Board of School Directors held in the Shippensburg Area Senior High School Library, 201 Eberly Drive, Shippensburg, PA 17257.

## **1. OPENING**

### **1.a. Call to Order**

Dr. Nathan Goates called the meeting to order at 8:00 p.m.

### **1.b. Roll Call**

On roll call, the following members were present: Dr. Nathan Goates, President; Mrs. Steph Eberly, Vice President; Mr. Jim Bard; Mr. Levi Cressler; Mr. Kirk Naugle; Mr. Fred Scott; Mrs. Becky Wolfinger; Mr. Charlie Suders; Dr. Michael Lyman; Lily Kell and Aryan Gaonkar, Student Representatives, were absent.

Others present were: Mr. William August, Superintendent; Mrs. Sheri Woodall, Director of Curriculum, Instruction, and Assessment; Dr. Troy Stevens, Technology Coordinator; Mr. Randy Bibey, Transportation Coordinator; Dr. Alan Moyer, Interim Administrator; parents, teachers, concerned citizens; and Mrs. Cristy Lentz, Business Administrator/Board Secretary.

### **1.c. Pledge of Allegiance**

### **Executive Session**

Dr. Goates announced that an Executive Session was held before the Committee of the Whole Meeting regarding personnel matters and will continue after this meeting.

### **1.d. President's Charge to the Board**

### **1.e. Moment of Silence**

The Board of School directors held a moment of silence to reflect on our thoughts, plans, and actions on behalf of the students in the Shippensburg Area School District.

**(Action)**

### **1.f. Agenda Approval**

On a motion of Wolfinger, seconded by Scott, to approve tonight's agenda.

On voice call, all present voted yes to approve tonight's agenda.

**(Information)**

## **2. CITIZENS' COMMENTS REGARDING AGENDA ITEMS**

Jeremy Stouffer, resident of SASD, expressed his concerns regarding Terrace Metrics and the information gathered from our students. Mr. Stouffer also stated that the District needs to build a fully functional stadium for all students and we need to listen to the kids, coaches and parents and their opinions concerning the use of the field at Shippensburg University.

Lydia Lyman, a junior at SASHS and a resident of SASD, shared her experience with dealing with anxiety and depression and is in support of Care Solace and Terrace Metrics in the schools. She stated that there

are many support systems in school, however, although some have questions regarding the survey, she feels this could help her peers.

Treslyn Staggs, a junior at SASHS, President of the Student Activism Club, and a resident of SASD, stated that they surveyed students and students feel there is not enough done for their mental health. She also shared statistics on suicide and stated that she and other students feel that having Terrace Metrics and Care Solace in the school would bring awareness and help students receive the services they need.

### **3. REPORTS**

#### **3.a. Student Representatives - Lily Kell and Aryan Gaonkar**

N/A

#### **3.b. Franklin County Career and Technology Center Report - Becky Wolfinger, Charlie Suders; Jim Bard Alternate**

Nothing to report

#### **3.c. Board Committee Reports**

##### **Transportation Committee**

Mr. Cressler reported that a meeting was held on March 30th and the following items were discussed: (1) bringing routing back in-house, (2) initiating a bus patrol program - leasing camera equipment on buses that can take pictures of license plates of cars that do not stop for the buses and some other features and (3) fuel costs and increasing the budget.

##### **Policy Committee**

Mrs. Eberly stated that there are 12 policies on the agenda this evening for first read and discussion and four policies on for deletion and the committee has made it through the "000" group of policies and that when this process started, there were about 260 to get through and they are moving right along.

#### **3.d. Superintendent's Report**

##### **3.d.a. Enrollment Report**

Mr. August shared the information below regarding enrollment and informed the Board that 169 more students are enrolled this year when compared to the same time last year.

The enrollment report for April 3 was presented to the Board as follows:

Kindergarten	281	Fifth Grade	287	Tenth Grade	288
First Grade	284	Sixth Grade	276	Eleventh Grade	289
Second Grade	259	Seventh Grade	256	Twelfth Grade	268
Third Grade	259	Eighth Grade	250	Out of District	27
Fourth Grade	271	Ninth Grade	304	Total Enrollment	3599

##### **3.d.b. Donation Report**

The Shippensburg Area School District Board of School Directors acknowledges receipt of donations from the following:

**ProtectSHIP LLC**, \$200.00 monetary donation to support the Shippensburg Area Middle School Golf Club.

**Penn State**, \$300.00 monetary donation to support the Shippensburg Area Senior High School Vo-Ag Student Teacher expenses.

**Penn State**, \$420.00 monetary donation to support the Shippensburg Area Senior High School Vo-Ag Student Teacher expenses.

**SAMS Faculty and Staff**, \$241.00 monetary donation from a cookout fundraiser to support the SAMS Facility Dog Program.

**The Beistle Company**, \$100.00 monetary donation to support the Special Education Track and Field Meet to be held at the Shippensburg Area Senior High School.

**Volvo**, \$250.00 monetary donation to support the Special Education Track and Field Meet to be held at the Shippensburg Area Senior High School.

**Thomas Gleason, Esquire**, \$100.00 monetary donation to support the Special Education Track and Field Meet to be held at the Shippensburg Area Senior High School.

**Thomas Gleason, Esquire**, \$100.00 monetary donation to support the Shippensburg Area Senior High School Facility Dog Program.

**Anchor Settlement Co.**, \$100.00 monetary donation to support the Shippensburg Area Senior High School Facility Dog Program.

**Anonymous**, \$25.00 monetary donation to support the Shippensburg Area Middle School Facility Dog Program.

Mr. August thanked everyone for supporting the District programs with their donations.

### **3.e. Construction Update**

Mr. Damion Spahr, from Sitelogiq, explained to the Board the change order process, including the administrative authority for changes under \$20,000 and discretionary vs non-discretionary. Mr. Spahr reviewed all of the change orders and explained “unforeseen conditions” listed below.

#### **Shippensburg Area School District Middle School Change Orders**

The following Cost Issues are in process for approval as Change Orders:

**Item 1 – \$12,691.56 – Unforeseen Condition at Classroom Addition** – Existing stormwater pipes were not shown on any drawings and needed to be re-routed from their existing, undocumented (and unknown) location under the new building.

**Item 2 - \$1,817.00 – Unforeseen Condition at Cafeteria Addition** – An undocumented, unmarked pipe was found in the footprint of the cafeteria expansion. Exploratory excavation work was used to determine a design solution to this conflict. Exploratory excavation found two utility conflicts (storm and sewer).

**Item 3 - \$18,903.27 – Unforeseen Condition at Cafeteria Addition** – A 6” terra cotta sanitary line and a 6” terra cotta storm line were rerouted from under the building footprint following the exploratory excavation work.

**Item 4 – ESTIMATED AMOUNT \$3,500 – Unforeseen Condition at Cafeteria Addition** – When excavating for the southwest corner footing (closest to the kitchen) an unknown and undocumented 6” sanitary line was discovered and in conflict with the a footing for the addition. This line requires rerouting.

**Item 5 – ESTIMATED AMOUNT \$2,000 – Unforeseen Condition at Cafeteria Addition** – At the southwest

corner footing (closest to the kitchen) an electrical conduit that powers the site lighting was discovered under the new footprint. This will require rerouting from under the building addition.

**Item 6 – \$1,937.69 – Design Omission at Operable Partition** – The two (2) beams that support the operable partition walls dividing Classrooms 108 & 109 and in Classroom 103 had to be widened to support the operable partition. This issue was found during the shop drawing submission for the operable partitions and required the coordination to larger beams.

**Item 7 – ESTIMATED AMOUNT \$17,000 – Unforeseen Condition at Classroom Addition** – Existing drawings showed a sanitary line and connection point for the sanitary sewer outside of the classroom addition. This connection point does not exist. The next adequate connection point requires an additional 160 feet of sanitary piping (including excavation and backfill). This connection is a higher elevation than the non-existent connection.

**Item 8 – ESTIMATED AMOUNT \$19,000 – Unforeseen Condition at Classroom Addition** – A sanitary grinder pump for the new classroom addition is required to handle sewage from the new classroom addition and the elevation change to the closest connection point. This work includes electrical connection and control.

**Item 9 – NEW – Unforeseen Condition at Classroom Addition** – Footing adjustments were made to allow for slope of piping adjustments. The team is working with the General Contractor to finalize any costs.

**Item 10 – NEW – Unforeseen Condition at Cafeteria Addition** – A grade beam was required at the relocated utilities. The team is working with the General Contractor to finalize any costs.

A discussion occurred between the Board, Administration, and Sitelogiq regarding when the unforeseen conditions were found and reported, cost of change orders, and when work is expected to be completed for items 7 and 8.

Dr. Goates thanked Mr. Spahr and Mr. Wachter, both from Sitelogiq, for attending the meeting and explaining the process.

**(Action)**

#### **4. CONSENT AGENDA**

On a motion of Eberly, seconded by Scott to approve items 4.a. through 4.h. of the Consent Agenda.

##### **4.a. Approval of Minutes**

Recommend approval of the minutes as presented from the March 27, 2023 Planning/Action Board meeting.

##### **4.b. Finance**

Recommend approval of the following:

- 1. Bills of Payment**
- 2. Financial Reports**
  - a.) Treasurers
  - b.) Capital Reserve Fund

c.) Cafeteria Fund

**3. Tax Report**

**4. Budget Reports**

a.) Budget Summary

b.) Budget Transfers

**4.c. Revised Job Description**

Administration recommends approval to the revisions made to the job description for the secretary to the Director of Operations & Maintenance.

The Board was provided a copy of the revised job description.

**4.d. Summer Academy Coordinator**

Administration requests the approval of Summer Academy Coordinator for secondary (6-12) with a \$6,000 stipend to include the following tasks:

- Collaborate with Director of Curriculum, Instruction, and Assessment to identify needs for Summer Academy program
- Collaborate with building administrators and counselors to identify students who need to participate in remediation (6-8) and credit recovery (9-12)
- Contact families to promote Summer Academy participation
- Work with teachers to streamline curriculum and instruction during Summer Academy to meet student learning needs (data analysis)
- Coordinate with transportation for students participating in Summer Academy
- Track student attendance and participation in Summer Academy
- Act as building administrator during the Summer Academy days

The position will be funded through ESSER III funding.

**4.e. Letter of Agreement for The Meadows**

The Meadows Psychiatric Center provides educational services offered by a Pennsylvania certified teacher during the normal school day should a student be admitted to a psychiatric hospital. The rate of instruction for educational services is \$70.00 per day. This two (2) year agreement is for the 2023-2024 and 2024-2025 school years.

Administration recommends approval of the agreement with The Meadows.

**4.f. Agreement for Independent Educational Evaluation (IEE)**

The Administration recommends approval of the Agreement for an Independent Educational Evaluation between Dr. Steven P. Kachmar and one student enrolled in the Shippensburg Area School District. The cost of the evaluation is \$4,000.00.

**4.g. Field Trip Request**

Administration recommends approval of entering into a 5 year service agreement beginning July 1, 2023, with Right Elevator, for the quarterly examination, lubrication, adjustments and cleaning of the elevator

located in the Shippensburg Intermediate School.

**4.g. Curriculum Associates Quote**

The Administration recommends approval of the Agreement for an Independent Educational Evaluation between Dr. Steven P. Kachmar and one student enrolled in the Shippensburg Area School District. The cost of the evaluation is \$4,000.00.

**4.h. Addendum to Extend Agreement**

Administration recommends approval of the Addendum to Extend the Agreement between ESS Northeast, LLC and the District from July 1, 2023 through June 30, 2026.

The Board was provided with a copy of the addendum and Exhibit A - Pricing Plan

On voice call, all present voted yes to item 4.a - 4.h.

**(Action)**

**4. CONSENT AGENDA**

On a motion of Wolfinger, seconded by Lyman to approve item 4.i. of the Consent Agenda.

**4.i. Personnel - Professional and Support**

**Professional Staff**

**Administration recommends approval the following leave of absence extension request:**

**1. Chelsea L. Rosenberry** – Kindergarten Teacher at James Burd Elementary School is requesting an extension to her current School Board approved leave, effective May 15, 2023 and continuing through May 19, 2023, with a return-to-work date of approximately May 22, 2023

**Administration recommends approval of the following transfer:**

**2. Rhonda A. Foust** – Learning Support Teacher at Shippensburg Area High School TO Seventh Grade Math Teacher at Shippensburg Area Middle School salary remains the same effective the first in-service day of the 2023-2024 school year (board approved new position due to the Middle School expansion)

**Administration recommends approval of the following new appointments:**

**3. Caleb D. Huff** – Seventh Grade Social Studies Teacher at Shippensburg Area Middle School at a salary of \$55,729.00 (Bachelors Step 2) effective the first in-service day of the 2023-2024 school year (Board approved new position due to the Middle School expansion)

Mr. Huff received his Bachelors of Science in Education and History from Shippensburg University May 2019. He completed his student teaching at Chambersburg Area Middle School. Mr. Huff is currently working at Washington County Public School as a Sixth Grade Social Studies Teacher.

**4. Chayce C. Macknair** – ELA Teacher at Shippensburg Area Middle School at a salary of \$54,069.00 (Bachelors Step 1) effective the first in-service day of the 2023-2024 school year (board approved new position due to the Middle School expansion)

Mr. Macknair will be graduating from Shippensburg University May 2023 with a Bachelor of Science in Education. He has been student teaching at Big Spring Middle School as an 8th Grade Social Studies Teacher.

**5. Berylee Kreigline** – Long-Term Kindergarten Substitute at James Burd Elementary School, effective approximately April 24, 2023 and continuing through approximately May 19, 2023. Ms. Kreigline will be paid a salary of \$283.70/Day (Bachelors Step 1) (covering the vacancy created by the board approved leave of Chelsea L. Rosenberry)

**Administration recommends the approval of the following ESSERS After-School tutors:**

- 6. Amy J. Boyer**
- 7. Travis R. DeShong**
- 8. Elizabeth A. Laird**
- 9. Libby J. Staver**

**Administration recommends the following substitute:**

- 10. Cortnie R. Allison** – Nurse

**Support Staff**

**Administration recommends the following retirement:**

- 11. Margaret M. Gallagher** – Head Cook at Shippensburg Area High School effective August 29, 2023

**Administration recommends the following resignation:**

- 12. Shawna N. Doyle** – Full-Time Custodian at James Burd Elementary School effective retroactive March 24, 2023

**Administration recommends the following transfer:**

- 13. McKane A. Coldsmith** - Part-Time Life Skills Aide at Shippensburg Area Middle School TO Part-Time Learning Support Aide at Shippensburg Area Middle School working 5.75 hours/day, 182 per year, hourly rate remains the same, effective April 11, 2023 (replacing Darlene L Redinger – resignation)

**Administration recommends approval of the following support staff employees who have successfully completed the sixty (60) day probationary period and achieved regular employment status. This is in accordance with the SAESP Bargaining Agreement, Article III, 3.02:**

- 14. Jennifer S. Czermendy** – Cashier Helper at Shippensburg Area Middle School, effective retroactive April 3, 2023

- 15. Tyson M. Pleisse** – Baker/Assistant Cook at Shippensburg Area Middle School, effective retroactive April 5, 2023

On voice call, all present voted yes to item 4.i.

**4.j. Personnel - Administration**

N/A

**(Action)**

**5. ACTION AGENDA**

**5.a. Policies for Approval and Deletion**

On a motion of Scott, seconded by Eberly to approve the following Action Agenda item:

The following policies are being presented for second read and approval:

- 202 - Eligibility of Nonresident Students - Revised
- 239 - Exchange Students - Revised
- 338 - Sabbatical Leave - Revised
- 338.1 - Compensated Professional Leave - Revised
- 819 - Suicide Awareness, Prevention and Response - Revised

The procedures/attachments to policies 202, 239, and 338 do not require Board approval.

The following policies are recommended for deletion per PSBA and the District Solicitor:

- 120 - Human Development Program
- 129 - Musical Instrument Acquisition
- 132 - Alternative School Programs
- 133 - Reconsideration of Curriculum (Programs and Materials) and Activities
- 203.2 - Universal Precautions

On voice call, all present voted yes to item 5.a.

#### **5.b. Graduating Class**

On a motion of Wolfinger, seconded by Scott to approve the following Action Agenda item:

The Class of 2023 of the Shippensburg Area Senior High School, consisting of 264 students, is being recommended by the faculty and school administration for graduation.

Administration recommends that the Board of School Directors approve the graduating Class of 2023.

On voice call, all present voted yes to item 5.b.

#### **5.c. Facilities Use Agreement**

On a motion of Wolfinger, seconded by Lyman to approve the following Action Agenda item:

Administration recommends approval of the Facilities Use Agreement with Shippensburg University to hold the Commencement Ceremony for the Class of 2023 at the H. Ric Luhrs Performing Arts Center and the use of the Ship Rec Student Recreation Center on the campus of Shippensburg University on June 1, 2023.

On voice call, all present voted yes to item 5.c.

#### **5.d. Contract with DJ Donovan Entertainment**

On a motion of Scott, seconded by Eberly to approve the following Action Agenda item:

Administration recommends approval of the contract with DJ Donovan Entertainment to provide music for the Shippensburg Prom on Saturday, May 6th from 7 pm. to 10 pm. The cost for the entertainment is \$2,900.00 and will be paid out of the Student Activity Account.

On voice call, all present voted yes to item 5.d.

#### **5.e. Contract with the JDK Group**

On a motion of Scott, seconded by Eberly to approve the following Action Agenda item:

Administration recommends approval of the contract with The JDK Group to decorate for the Shippensburg Prom to be held on Saturday, May 6th in the Beistle Ballroom at the Beistle Company in



Shippensburg. The cost for this service is \$6,740.11 and will be paid out of the Student Activity Account.

On voice call, all present voted yes to item 5.e.

**5.f. Chairs for Middle School Addition**

On a motion of Scott, seconded by Lyman to approve the following Action Agenda item:

Administration recommends approval of the quote from W.B. Mason for 300 Scholar Craft student chairs for the Middle School addition project.

On voice call, all present voted yes to item 5.f.

**5.g. Staggered Start for Kindergarten for the 2023-2024 School Year**

On a motion of Wolfinger, seconded by Lyman to approve the following Action Agenda item:

Administration recommends a staggered start to Kindergarten for the 2023-2024 school year.

- Group A will attend school on Thursday, August 24th
- Group B will attend school on Friday, August 25th
- Groups A and B will attend school on Monday, August 28th

This staggered start allows the Kindergarten teachers to work with smaller groups of students initially to acclimate and support transition into Kindergarten.

A brief discussion occurred between the Board and Administration regarding busing and attendance for the students.

On roll call, all present voted yes, except Suders who voted no to item 5.g.

**5.h. Facilities Use Agreement Between the Shippensburg University Foundation and SASD**

On a motion of Suders, seconded by Wolfinger to approve the following Action Agenda item:

Administration recommends approval of the Facilities Use agreement between the Shippensburg University Foundation and the District for use of the Seth Grove Track & Field and Throwing Area on Tuesday, April 18, 2023 for a District track meet. This will be paid out of the Athletic Budget.

A copy of the agreement was provided to the Board.

On voice call, all present voted yes to item 5.h.

**5.i. Proposal for New Fence at SAIS**

On a motion of Scott, seconded by Suders to approve the following Action Agenda item:

Administration recommends approval of the proposal with R. Perry Fence Company to replace the fencing near the basketball courts at the Shippensburg Area Intermediate School. The cost of the project is \$5,435.00 will come out of the Operations/Maintenance Budget.

On voice call, all present voted yes to item 5.i.

**5.j. High School Gym Floor Resurfacing**

On a motion of Eberly, seconded by Wolfinger to approve the following Action Agenda item:

Administration recommends approval of All American Athletics to do a complete resurfacing of the high school Gym floor at a cost of \$33,995.00. Funding for the project will come out of the Assigned Fund Balance for Future Debt Repay/Capital Projects.

The proposal and sketches of the proposed work were provided to the Board.

Discussion occurred among the Board and Administration regarding the design of the decal and if students could be part of the decision making process. Mr. August stated that he could send a survey out through ThoughtExchange.

On voice call, all present voted yes, to item 5.j.

#### **5.k. Transportation Agreement with DL Friese Transportation LLC**

On a motion of Wolfinger, seconded by Lyman to approve the following Action Agenda item:

Pending Legal review, Administration recommends approval to contract with DL Friese Transportation LLC for additional "as needed" transportation services. This is due to the growing student requirements for in and out of district placements. Additional details are provided below.

##### **Reasons for Need:**

- Current contractors cannot facilitate all out of district transportation requirements.
- SASD has a specific need for transportation to out of district placements (Special Needs)
- Spring sports requirements and assigned field trips are a growing concern for need and scheduling purposes.
- DL Friese will allow a small amount of flexibility to other district transportation needs not noted above.

##### **Current Specific Need:**

- 2 vans to and from Harrisburg for out of district student placement.

Our current transportation contractors currently do not have the ability to facilitate drivers or vehicles for transportation required of multiple special needs students to and from out of District placements.

All current busing routes to and from school are satisfied. This is as needed only until the end of fiscal year for unexpected circumstances and due to scheduling conflicts for sporting events and field trips.

DL Friese Transportation LLC was compared to multiple contractors and proved to be the most economically feasible with pricing and availability to suit our needs as a district.

Dr. Goates asked Mr. August to address the need for this contract. Mr. August stated that several athletic, extracurricular activities, and a Middle School competition had to be canceled after our current company could not provide the services for those activities. The District will try to use our current contractor first and then go to the back-up company so activities do not have to be canceled.

Discussion occurred among the Board and Administration regarding why this item did not appear on a discussion agenda and the need for a second back-up company due to the lack of bus drivers. There is an urgency regarding this particular agenda item; therefore the need for approval of the agreement at tonight's meeting. Discussion continued between the Board and Administration regarding costs and if a summary listing the costs for all three companies could be provided to the Board. Mr. Bibey has that information and will provide it to the Board.

A discussion occurred among the Board and Administration regarding providing transportation to students who are driven to school via car and not riding the bus. A questionnaire was suggested to use at registration asking parents if their child will require bus transportation to and from school so that the

Transportation Department and Committee have a better understanding of how the vehicles are being utilized.

On roll call, all present voted yes, except **Suders who voted no** to item 5.k.

### **5.i. Approval of DL Friese Drivers**

On a motion of Wolfinger, seconded by Scott to approve the following Action Agenda item:

Administration recommends approval of the following bus/van drivers for DL Friese Transportation LLC., for the 2022-23 school year:

- Colton R. Friese-Van
- Kelby L. Friese-Van
- Devin L. Friese-Bus/Van
- Deanna F. Ocker-Bus
- Jeffery D. Stratton-Bus

On voice call, all present voted yes, to item 5.i.

## **(Information)**

## **6. DISCUSSION AGENDA**

### **6.a. Ahold Delhaize USA Inc. dba The Giant Company Donation**

Ahold Delhaize USA Inc. dba The Giant Company is requesting authorization to donate \$3,672.38 from their Feeding School Kids Program to provide food assistance for SASD. families in need.

Pursuant to School Board Policy #702 and the Administrative Procedure for the same, any gift over \$2,500.00 must be accepted by the Board of School Directors.

Administration recommends that the Board of School Directors accept this donation.

### **6.b. High School Exchange Student**

Per School Board Policy #239, an exchange student from Germany has met all of the qualifications to attend the Shippensburg Area High School for the fall semester of the 2023-2024 school year.

Administration recommends approval of the exchange student.

### **6.c. Read Naturally, Inc. Subscription**

Administration recommends approval of a one year subscription with Read Naturally for K-3 students at a cost of \$1,610.00 for 70 licenses. The cost will come from the Curriculum Budget.

Dr. Goates asked for an explanation of this agenda item and Mrs. Woodall stated that it is a Tier 3 Reading Intervention that is a blended mix of computerized and non computerized content and was used by the reading specialists prior to Mrs. Woodall's arrival in the District.

### **6.d. Disposal of Obsolete Textbooks**

Administration is seeking approval to dispose of the following secondary textbooks at the Middle School:

- Unused Go Math student books which are being replaced by the approval of Ready Math to be

utilized starting in 2023-2024

- Harcourt Brace Social Studies: Ancient Civilizations (Copyright 2002). These books were replaced in August with updated resources and are no longer in use.

#### **6.e. Repository Sale Consent**

The Tax Claim Bureau of Franklin County has notified the District of a property that is no longer in a tax generating status because the parcel has been placed in the county Repository. The property had been offered for Upset Sale and Judicial Sale but did not receive any bids to satisfy the municipal and/or school tax obligations that were owed on the property. In order to bring the parcel back to tax generating status the parcel must be sold. Therefore, the Tax Claim Bureau is requesting that the Board of School Directors provide their consent to the sale of the property for the repository bid price of \$105.00.

#### **6.f. Policies for Discussion and Deletion**

The following policies are being presented for first read and discussion:

- 201 - Admission of Students - Revised
- 203 - Immunizations and Communicable Diseases - Revised
- 203.1 - HIV Infection - Revised
- 204 - Attendance - Revised
- 206 - Assignment within District - Revised
- 207 - Confidential Communications of Students - Revised
- 209 - Health Examinations/Screenings - Revised
- 815 - Acceptable Use of Internet, Computers and Technology Resources - Revised
- 828 - Fraud - New
- 830 - Breach of Computerized Personal Information - New
- 904 - Public Attendance at School Events - Revised
- 907 - School Visitors - Revised

The policies and the attachment for Policy 904 were provided to the Board.

The following policies are recommended for deletion per PSBA and the District Solicitor:

- 211 - Student Accident Insurance
- 213 - Grading of Student Progress
- 235.1 - Emancipated Minors
- 240 - Interscholastic Athletic Awards

#### **6.g. Memorandum of Understanding Between SASD and Shippensburg Area Education Support Professional Association**

Administration recommends approval of the attached Memorandum of Understanding (MOU) between the District and the Shippensburg Area Education Support Professional Association to approve the Secretary to the Supervisor of Special Education (this position will be retitled to "Secretary to the Student Services") for the additional time and responsibilities of the Assistant Director of Student Services. This amount will be paid in addition to her regular hourly and overtime rates. The appointment will be retroactive to February 13, 2023, which is the date the position of Assistant Director of Student Services became vacant, through the employment of a new Assistant Director of Student Services.

The Board was provided with a copy of the agreement.

**6.h. Memorandum of Understanding Between the District and the Shippensburg Area Education Association**

Administration recommends approval of the Memorandum of Understanding between the District and the Shippensburg Area Education Association regarding new hires and placement on the salary scale.

The Board was provided with a copy of the agreement.

**6.i. Memorandum of Understanding Between the Boys and Girls Club and SASD**

Administration will recommend approval of the Memorandum of Understanding (MOU) between The Boys and Girls Club of Chambersburg and Shippensburg and the District regarding their before and after school program, which is in operation at James Burd and Nancy Grayson Elementary Schools, the Intermediate School, and the Middle School and their 8 week summer program.

The Board was provided with a copy of the agreement.

**6.j. Memorandum of Understanding for Scissor Lift Partnership**

Administration recommends partnering with the Shippensburg Area Senior High School Band Boosters for use of their scissor lift by the SASD Maintenance Department. SASD has to rent a scissor lift when needed so this partnership will allow both parties to have use of the lift and share expenses creating a cost savings for both parties. Additional details are defined in the MOU as attached.

The Board was provided with a copy of the agreement.

**6.k. Fuel Escalation Clause in Transportation Contract w/Boyo FY 22/23**

Administration, along with Board representation from the Transportation Committee, recommends the District cover the entire overage in fuel cost above \$300,000. Amount to be determined for fiscal year 22/23 and will be paid for from fund balance. As of March 2023, fuel costs totaled \$282,866.99. In 2021/2022, fuel costs totaled \$359,891.75 and the District paid the entire amount over \$300,000.

The Board was provided with a copy of the contract.

**6.l. Appointment of Financial Advisor and Bond Counsel**

Administration recommends approval of the following:

The Board of School Directors of the Shippensburg Area School District (the "School District") does hereby authorize the Administration to work with PFM Financial Advisors LLC, as Financial Advisor, Eckert, Seamens, Cherin, & Mellott LLP as Bond Counsel, and the local Solicitor in conjunction with the issuance of General Obligation Bonds, Series of 2023 in the approximate amount of \$9,995,000.00 for the purpose of funding the new money needs of the District via a competitive internet auction.

**6.m. Motion for K&W Athletic Improvements Design Direction**

Motion:

Administration recommends a motion for the Board to validate design direction to allow K&W to proceed with design and permitting of work related to the Athletic Improvements at the High School Site. Improvements to be designed include the following: new synthetic turf field, new six (6) lane running track, new grandstands (home side 1,000 Seats/visitor side 1,000 seats) with ADA access, new press box, new shot put/long jump and triple jump runways and landing pits/discus throw area for field events, new football goalposts and soccer goals, new scoreboard, new fence at track perimeter,

accommodations for future utilities/future buildings/program (utilities will not be installed), and other related items required by code including but not limited to storm water, erosion control, and parking requirements. The anticipated Cost for Construction is \$5,101,163 with Project Cost under \$5,600,000

A discussion occurred between the Board and Administration regarding fundraising, sponsorships, and grant writing, which the new Executive Director would work on.

**6.n. Agreement with EI Associates - Amendment**

Administration recommends a motion to approve the attached amendment with EI Associates to provide design services for the Shippensburg Area Senior High School and the expanded scope of work at the Shippensburg Area Middle School as defined in the Committee of the Whole Option 5 presentation on March 13, 2023. The fee will be 7% of the cost of construction in accordance with the proposal from EI Associates dated April 4, 2023.

A detailed discussion occurred between the Board, Administration and a representative from EI Associates regarding the designs and classroom additions and the confusion in the budgeted costs.

**6.o. Care Solace Service Agreement**

Shippensburg Area School District and Shippensburg Community Resource Coalition (SCRC) are partnering together regarding the rising behavioral and mental health needs within the District. SCRC applied for a grant and was awarded monies to purchase Care Solace for SASD to utilize in the 23-24 school year. Based on the results, school staff and Care Solace will link students to continued care and mental health support.

Administration recommends approval of the Care Solace Service agreement\*.

\*This is the original agreement which is dated for the 22-23 school year. If approved, the Administration will update the agreement for the 23-24 school year.

A detailed discussion occurred between the Board and Superintendent regarding getting the school counselors input before approving this agreement. Parental "opt in and out" was also discussed.

**6.p. Terrace Metrics Agreement**

Shippensburg Area School District and SCRC are partnering together to measure and monitor the rising behavioral and mental health needs within the District. SCRC applied for a grant and was awarded monies to purchase Terrace Metrics to utilize in the 23-24 school year. Terrace Metrics is the program that will measure and monitor mental health through a universal mental health screener. For the first year, students in grade 4, 7, and 9 would participate or parents/guardians can choose to "opt out". Based on the results, school staff and if Board approved, Care Solace will link students to continued care and mental health supports.

Administration recommends approval of the attached Terrace Metrics agreement\*.

\*This is the original agreement which is dated for the 22-23 school year. If approved, the Administration will update the agreement for the 23-24 school year.

**7. CITIZENS COMMENTS REGARDING NON-AGENDA ITEMS**

N/A

## **8. BOARD COMMENTS**

Mr. Cressler provided highlights and achievements regarding the track team - 4th in overall standing and recognized each athlete.

Mrs. Wolfinger informed the Board that the Executive Director will be introduced at the May 22nd Board meeting.

Dr. Lyman stated that he attended Shippensburg Area Middle School Drama Club's production of "Annie Jr." and said the musical was awesome and congratulated the students.

Mrs. Eberly asked if the Special Education Track & Field event would be held in our District. Mr. August replied that it will be held in our District but lanes with structural concerns will be closed on the track.

Dr. Goates thanked the students for sticking out for the entire meeting and for speaking up. He encouraged them to continue coming to the meetings and sharing their concerns.

## **9. INFORMATION**

### **9.a. Date Saver**

**April 13:** Athletic Committee Meeting, 3 p.m. in the conference room at the Administration Building

**April 19:** Act 80 2-Hour Early Dismissal (K-12)

**April 19:** Facilities Committee Meeting, 4 p.m. in the conference room at the Administration Building

**April 24:** Committee of the Whole Meeting/School Board Meeting

**April 25:** Community Outreach Committee Meeting, 6 p.m. in the SASHS Library

**April 27:** Transportation Committee Meeting, 4 p.m. in the conference room at the Administration Building

**Proposed May 1:** Budget & Finance Committee Meeting, 7 p.m. in the SASHS Library

**May 3:** Policy Committee Meeting, 4 p.m. in the conference room at the Administration Building

**May 6:** SASHS Prom at the Beistle Company in Shippensburg at 7 p.m.

**May 16:** Safety and Security Committee Meeting, 4 p.m. in the conference room at the Administration Building

**May 24:** SASD Special Education Track & Field Event, 9 a.m. at the Senior High School Track

**May 25:** Athletics Committee Meeting, 4 p.m. in the conference room at the Administration Building

## **10. ADJOURNMENT (into Executive Session for personnel matters)**

On motion of Suders, seconded by Eberly to adjourn at 10:10 p.m.

  
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Cristy Lentz, Board Secretary