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Dear Parents:

You will use the Infinite Campus Parent Portal to submit an application for your child(ren) for Houston Virtual Learning. Please follow the directions below to submit an application for each child that you wish to be considered for Houston Virtual Learning. In addition, follow the instructions to verify and, if needed, update your contact information. It is very important that your information be verified to ensure that you receive information pertaining to Houston Virtual Learning.

Thank you!

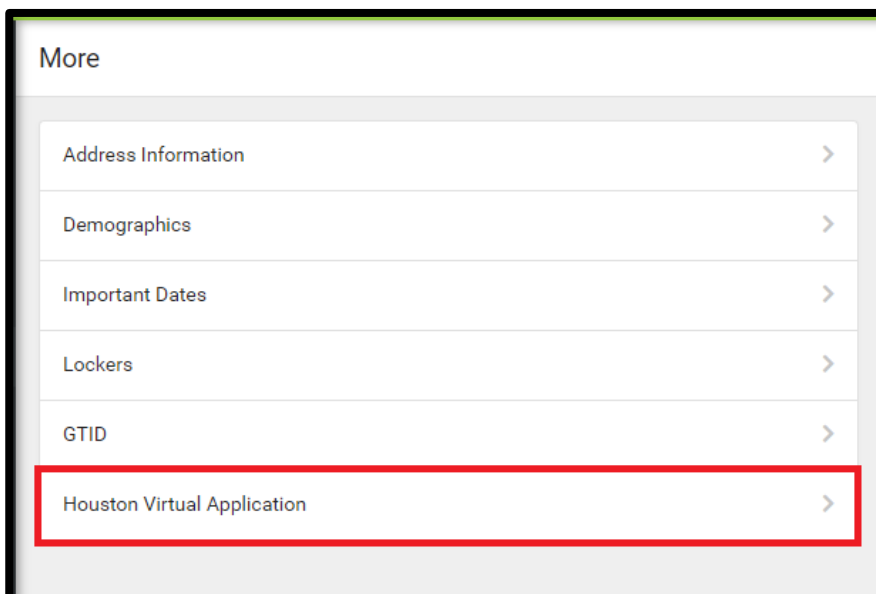
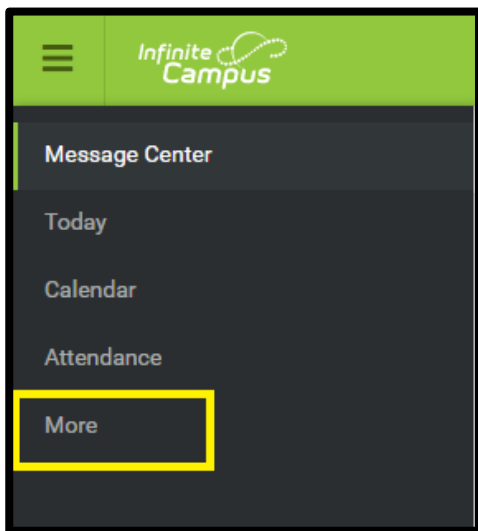


Application for Houston Virtual Learning

1. Log into your Parent Portal Account on a computer.

**The application does not work on a phone or iPad.*

** The Guardian(s) in the primary household are the only ones who can access the application.*





Online Registration

Welcome to the Houston Virtual Learning Application. You will use the link below to apply for Houston Virtual Learning for students who are. Please verify that the contact information for your child(ren) is correct and make any necessary changes. This will allow us to effectively communicate via confirmation email, please keep this for your records.

Student Name	Grade	Included in new App?	Reason if not included	Online Registration Submitted
		yes	Included	no
		yes	Included	no

Registration Year 21-22 *

[Click to Begin](#)

Infinite Campus Online Registration

Application Number .

[English](#) | [Español](#)

Houston County has created the option for Houston County Virtual Learning for the 2022-2023 school year. To submit an application for your child(ren) to be considered for Houston Virtual Learning you will need to go through the online application. To begin, you will click **Begin** at the bottom of this page.

This application will go through each tab and allow you to verify the contact information and make changes if necessary. Once you have verified that the information is correct, click "**Next**" and then "**Save**".

All the highlighted information will have to be verified; however, you will be able to update phone numbers and email addresses during this process.

After you have verified your personal information, you will be directed to the Student tab. Here, you will click on your child(ren)'s name and continue to the Houston Virtual Application page.

This tab will contain questions for you to answer about your child and provide information about the Houston Virtual Program. Answer the provided questions and sign digitally to verify the information you have provided is correct and you agree to the conditions of the application.

Once you are finished, take a moment to review the information that you are providing is correct. When you are ready, click "**Submit**".

[Begin](#)



6. There will be five tabs across the top of the screen. Each tab must be completed in order. The system will not allow you to move to the next tab until you have successfully completed the current tab. Carefully verify and update your contact information as necessary, click “**Next**” to continue. When you have completed and verified all information, click “**Save**”

Infinite Campus Online Registration

* Indicates a required field

▼ Household ⌂ Parent/Guardian ⌂ Emergency Contact

▼ Primary Household Phone

Primary Phone
(478) 999 - 9999 *

Next >

> Home Address

Save

Infinite Campus Online Registration

* Indicates a required field

✓ Household ✓ Parent/Guardian ✓ Emergency Contact ▼ Student ⌂ Completed

Student

First Name	Last Name	Gender	School	Completed	Record Type	
First Name	Last Name	F	Perry High School		Existing	Edit
First Name	Last Name	F	Kings Chapel Elementary		Existing	Edit

Description of Add Student

Yellow - Indicates that person is missing required information. Select the highlighted row to continue.

✓ - Indicates that person is completed.

Add New Student

Back Save/Continue



8. To indicate that you would like for your child to be considered for Houston Virtual,

The screenshot shows the "Student" step of the application process. The progress bar at the top indicates that the "Household", "Parent/Guardian", and "Emergency Contact" steps are completed, while "Student" is the current step and "Completed" is the final step. The "Student Name" section is expanded, showing the "Demographics" sub-section. The "Houston Virtual Application" section contains a paragraph of text about the virtual learning option for the 2022-2023 school year. Below this text is a question: "Are you applying to the Houston Virtual for the 2022-2023 school year for the student listed above?". To the right of this question is a dropdown menu with a red arrow pointing to it, showing "Yes" and "No" options. Below the question are "Previous" and "Next" buttons. At the bottom of the form are "Cancel" and "Save" buttons.

This screenshot continues the "Student" step of the application process. It shows the "Technology" section, which includes a paragraph of text about the requirements for virtual learning. Below this text is a question: "Are you applying to the Houston Virtual for the 2022-2023 school year for the student listed above?". To the right of this question is a dropdown menu with a red arrow pointing to it, showing "Yes" and "No" options. Below the question is a section titled "Technology" with a paragraph of text about the requirements for virtual learning. Below this text is a question: "Please tell us who your internet provider is:". To the right of this question is a dropdown menu with a red arrow pointing to it. Below the question is a paragraph of text about the commitment to virtual learning. Below this text is a section titled "Additionally, students must:" followed by a list of requirements. Below the list is a paragraph of text about the acknowledgment of the requirements. At the bottom of the form are "Previous" and "Next" buttons, with the "Next" button highlighted by a red box. At the bottom of the form are "Cancel" and "Save" buttons.



10. You will continue through the remaining tabs, verifying the information. The last tab is the **"Release Agreement-Technology"**. This tab will ask you to read the Technology acceptable use policy, link provided. Select **"Yes"** from the drop-down to agree. To confirm you are applying to the Houston Virtual Learning program for your child(ren) and agree to the terms listed in the application, select **"Yes"** from the drop-down. You can then use your mouse to sign your name to indicate that you agree to both. When finished, click **"Save"**.

Release Agreement - Technology

I have read and understand the technology acceptable use policy.
[To read the Houston County Technology Policy please click this link.](#)

As indicated on the Houston Virtual Application tab, I am applying for my child to be in the Houston Virtual Learning Program. I have read the terms and by signing below I am agreeing to the Houston Virtual terms along with the technology acceptable use policy above.

Please sign on the line below*

Clear

4 Previous

Cancel Save

11. Once you have completed this process on each child, you will notice they have a green check mark under the **"Completed"** column, and they are no longer highlighted in yellow. Please verify information on each child in the household whether you choose to submit an application them or not. Once all students have the completed check mark and are no longer highlighted in yellow, click **"Save/Continue"** to complete the process.

✓ Household ✓ Parent/Guardian ✓ Emergency Contact ▼ Student Completed

Student

First Name	Last Name	Gender	School	Completed	Record Type	
First Name	Last Name	F	Perry High	✓	Existing	Edit
First Name	Last Name	F	Kings Chapel Elementary	✓	Existing	Edit

Description of Add Student

Yellow - Indicates that person is missing required information. Select the highlighted row to continue.

✓ - Indicates that person is completed.

Back Save/Continue



12. The next screen will ask you to affirm that all the information you have provided is correct. If so, click the red **“Submit”** button

A screenshot of the 'Infinite Campus Online Registration' submission screen. At the top, the logo 'Infinite Campus Online Registration' is displayed. Below it, a red asterisk indicates a required field. A progress bar shows five steps: 'Household', 'Parent/Guardian', 'Emergency Contact', 'Student', and 'Completed'. The 'Completed' step is highlighted in blue. The main content area contains a message: 'Your application is not complete until you click the SUBMIT button below. Once you click SUBMIT, changes can not be made to your application. If you need to make changes, please select the back button prior to submitting.' Below this, another message states: 'Once you have submitted your application, you will receive a confirmation email, please keep this email for your records.' At the bottom, there is a red 'Submit' button, a blue 'Back' button, and a blue link 'Application Summary PDF'. A large white arrow points to the 'Submit' button.

13. Once you click **“Submit”**, you have the option to download and save your application. You will also receive a confirmation email stating that your application has been submitted.

A screenshot of the 'Infinite Campus Online Registration' confirmation screen. At the top, the logo 'Infinite Campus Online Registration' is displayed. The main content area contains a message: 'Thank you for completing Online Registration! For a PDF copy of the submitted data, please click the link below.' Below this, there is a blue link 'Application Summary PDF'.

If you have any issues logging in or completing the application, please contact your child's school. Thank you!