

Dear Parents,

As you are aware, we are living in a scary world that is full of uncertainty. We wanted to inform you what protocols are in place. Protocols that have been established through a collaborative effort with local law enforcement, Christian County Emergency Management, and the Kentucky Center for Safe Schools to help keep our children safe.

There are two different kinds of emergencies we could encounter during a school day that would involve all students: one being a natural disaster, such as a tornado or earthquake, and the other would be an act of violence.

In either event, if it is not safe and we have to relocate or put our “reunification plan” in place, you should expect long delays in getting to your child. We will work with law enforcement to secure an offsite location in order to quickly and efficiently reunite you with your child; however, it could take hours for us to secure the site, move our students to a safe location, and begin the reunification process. The timing will greatly depend on the specifics of the emergency situation and guidance from local authorities.

Staff at the District Office have been briefed and have completed a “mock reunification”. We will continue to practice throughout the school year and in the summer so staff will know what their roles are and how to implement a reunification.

If you ever need to participate in a reunification process, please make sure you have your state-issued ID with you. All staff have been trained to check for ID. They will compare your ID to guardian(s) in Infinite Campus, and will not release your child without it. **Please do not call 911.** Local law enforcement, state police, etc...all will be aware of the situation and will be working the scene. Numerous phone calls could stress the phone lines, to the point the phone lines will not work. In addition, please encourage your children to follow directions when completing emergency drills at school. We have a tip line in place. Please use the tip line if you have any information concerning a potential danger to the school, you can call your school’s principal or the Christian County Board of Education at 270-887-7000.

We also want to make you aware of language that we will use to describe incidents that occur in our buildings. If we announce that a school is going into “High Alert”, this means that an event has occurred outside of the school and we are not allowing anyone to enter or leave the building but activities within the building will remain on schedule. We will remain on “High Alert” until we have been notified that it is safe to resume all normal activity. We will also alert you if there is an incident occurring and the school goes on “Lockdown” and you will be given instructions as to what you need to do or where to pick up your child. Lockdown means that there is an immediate threat on campus or within the school. During a lockdown no one is allowed to enter or exit the building and there is no movement within the building until the all clear is received from the SRO, local law enforcement, or school/district administration.

We appreciate your support as we start school, put new protocols in place, and train students and staff on proper ways to stay safe while at school. Our top priority is the safety of our staff and students and these procedures and protocols are just one way that we help to ensure that everyone is safe.