

NEW MILFORD BOARD OF EDUCATION  
New Milford Public Schools  
25 Sunny Valley Road, Suite A  
New Milford, Connecticut 06776

OPERATIONS SUB-COMMITTEE  
MEETING NOTICE

2023 JUN -0 14 12:29

<b>DATE:</b>	June 13, 2023
<b>TIME:</b>	7:30 P.M.
<b>PLACE:</b>	Sarah Noble Intermediate School Library Media Center

AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

**1. Call to Order**

**2. Public Comment**

An individual may address the Board concerning any item on the agenda for the meeting subject to the following provisions:

- A. A three-minute time limit may be allocated to each speaker with a maximum of twenty minutes being set aside per meeting. The Board may, by a majority vote, cancel or adjust these time limits.
- B. If a member of the public comments about the performance of an employee or a Board member, whether positive, negative, or neutral, and whether named or not, the Board shall not respond to such comments unless the topic is an explicit item on the agenda and the employee or the Board member has been provided with the requisite notice and due process required by law. Similarly, in accordance with federal law pertaining to student confidentiality, the Board shall not respond to or otherwise discuss any comments that might be made pertaining to students.

**3. Discussion and Possible Action**

A. Monthly Reports

1. Budget Position dated May 31, 2023
2. Purchase Resolution D-771
3. Request for Budget Transfers

**4. Items of Information**

- A. End-of-Year Projects Phase 2
- B. Energy Program Update
- C. Excess Cost Update
- D. Projected End of Year Balance Update
- E. PURA (Public Utilities Regulatory Authority) Pegpetia Grant
- F. Employment Report - June 2023
- G. Enrollment Report - June 1, 2023
- H. New Milford Barriers to Employment
- I. New Milford Program Profile
- J. Central Office Update

**5. Public Comment**

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**6. Adjourn**

**Sub-Committee Members: Wendy Faulenbach, Chairperson**

Eric Hansell

Pete Helmus

Tom O'Brien

**Alternates:**

Brian McCauley

Olga I. Rella



BUDGET POSITION DATED 5/31/23

RANGE	MAJOR OBJECT CODE DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
100'S	SALARIES - CERTIFIED	30,920,462	-284,405	30,636,057	30,196,548	176,424	263,084	99.14%
100'S	SALARIES - NON CERTIFIED	9,964,002	55,000	10,019,002	8,744,458	408,483	866,062	91.36%
200'S	BENEFITS	11,165,730	0	11,165,730	10,868,277	147,720	149,733	98.66%
300'S	PROFESSIONAL SERVICES	4,147,549	-134,495	4,013,054	3,443,670	267,518	301,867	92.48%
400'S	PROPERTY SERVICES	963,512	6,415	969,927	727,492	130,165	112,271	88.42%
500'S	OTHER SERVICES	9,535,698	176,000	9,711,698	8,733,166	902,521	76,011	99.22%
600'S	SUPPLIES	2,699,331	103,585	2,802,916	1,997,691	539,979	265,245	90.54%
700'S	CAPITAL	22,784	77,900	100,684	9,391	89,326	1,967	98.05%
800'S	DUES AND FEES	93,268	0	93,268	77,572	720	14,976	83.94%
900'S	REVENUE	-1,745,047	0	-1,745,047	-1,629,425	0	-115,622	93.37%
	<b>GRAND TOTAL</b>	<b>67,767,289</b>	<b>0</b>	<b>67,767,289</b>	<b>63,168,840</b>	<b>2,662,856</b>	<b>1,935,594</b>	<b>97.14%</b>

SALARIES - NON CERTIFIED BREAKOUT

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
51180	SALARIES - NON CERT - STIPENDS	535,390	0	535,390	370,607	0	164,783	69.22%
51201	SALARIES - NON CERT - PARA EDUCATORS	2,188,657	0	2,188,657	2,094,780	12,488	81,389	96.28%
51202	SALARIES - NON CERT - SUBSTITUTES	971,737	0	971,737	968,305	0	3,432	99.65%
51210	SALARIES - NON CERT - SECRETARY	2,093,451	55,000	2,148,451	1,834,465	119,626	194,360	90.95%
51225	SALARIES - NON CERT - TUTORS	260,695	0	260,695	88,680	0	172,015	34.02%
51240	SALARIES - NON CERT - CUSTODIAL	1,971,159	0	1,971,159	1,706,980	174,266	89,913	95.44%
51250	SALARIES - NON CERT - MAINTENANCE	950,613	0	950,613	769,576	69,450	111,587	88.26%
51285	SALARIES - NON CERT - TECHNOLOGY	508,703	0	508,703	465,067	22,810	20,827	95.91%
51336	SALARIES - NON CERT - NURSES	483,597	0	483,597	445,998	9,843	27,756	94.26%
	<b>TOTAL</b>	<b>9,964,002</b>	<b>55,000</b>	<b>10,019,002</b>	<b>8,744,458</b>	<b>408,483</b>	<b>866,062</b>	<b>91.36%</b>

BENEFIT BREAKOUT

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
52200	BENEFITS - FICA	622,565	0	622,565	543,828	0	78,737	87.35%
52201	BENEFITS - MEDICARE	531,498	0	531,498	501,829	0	29,669	94.42%
52300	BENEFITS - PENSION	929,692	0	929,692	929,692	0	0	100.00%
52600	BENEFITS - UNEMPLOYMENT COMP	33,000	0	33,000	7,069	4,931	21,000	36.36%
52810	BENEFITS - HEALTH INSURANCE	8,397,600	0	8,397,600	8,295,706	101,895	0	100.00%
52820	BENEFITS - DISABILITY INSURANCE	125,000	0	125,000	103,181	21,819	0	100.00%
52830	BENEFITS - LIFE INSURANCE	126,000	0	126,000	102,050	18,950	5,000	96.03%
52900	BENEFITS - OTHER EMPLOYEE BENEFITS	400,375	0	400,375	384,923	125	15,327	96.17%
	<b>TOTAL</b>	<b>11,165,730</b>	<b>0</b>	<b>11,165,730</b>	<b>10,868,277</b>	<b>147,720</b>	<b>149,733</b>	<b>98.66%</b>



EXPENDITURES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
51110	CERTIFIED SALARIES	30,920,462	-284,405	30,636,057	30,196,548	176,424	263,084	99.14%
51200	NON-CERTIFIED SALARIES	9,964,002	55,000	10,019,002	8,744,458	408,483	866,062	91.36%
52000	BENEFITS	11,165,730	0	11,165,730	10,868,277	147,720	149,733	98.66%
53010	LEGAL SERVICES	238,553	75,000	313,553	260,901	0	52,652	83.21%
53050	CURRICULUM DEVELOPMENT	75,000	-34,000	41,000	34,902	1,096	5,002	87.80%
53200	PROFESSIONAL SERVICES	2,406,345	-66,612	2,339,733	1,898,380	231,833	209,521	91.05%
53201	MEDICAL SERVICES - SPORTS	52,700	-50,000	2,700	2,260	315	125	95.37%
53210	TIME & ATTENDANCE SOFTWARE	10,500	0	10,500	8,433	0	2,067	80.31%
53220	IN SERVICE	114,450	-39,065	75,385	71,243	0	4,142	94.51%
53230	PUPIL SERVICES	576,592	0	576,592	543,067	13,894	19,631	96.60%
53300	OTHER PROF/ TECH SERVICES	46,785	-3,542	43,243	30,986	3,699	8,559	80.21%
53310	AUDIT/ACCOUNTING	41,250	0	41,250	41,250	0	0	100.00%
53500	TECHNICAL SERVICES	238,871	-11,276	227,595	226,739	856	0	100.00%
53530	SECURITY SERVICES	228,503	0	228,503	216,773	11,730	0	100.00%
53540	SPORTS OFFICIALS SERVICES	118,000	-5,000	113,000	108,737	4,095	168	99.85%
54101	CONTRACTUAL TRASH PICK UP	93,016	0	93,016	83,525	7,939	1,552	98.33%
54301	REPAIRS & MAINTENANCE	475,762	8,594	484,356	395,495	70,377	18,484	96.18%
54302	FIRE / SECURITY MAINTENANCE	1,700	0	1,700	1,351	0	349	79.49%
54303	GROUPS MAINTENANCE	12,700	0	12,700	8,620	0	4,080	67.88%
54310	GENERAL REPAIRS	43,170	-2,179	40,991	23,109	5,414	12,468	69.58%
54320	TECHNOLOGY RELATED REPAIRS	41,637	0	41,637	21,793	4,145	15,699	62.29%
54411	WATER	68,195	0	68,195	46,425	21,770	0	100.00%
54412	SEWER	15,559	0	15,559	15,559	0	0	100.00%
54420	LEASE/RENTAL EQUIP/VEH	211,773	0	211,773	131,614	20,520	59,639	71.84%
55100	PUPIL TRANSPORTATION - OTHER	175,790	0	175,790	175,790	0	0	100.00%
55101	PUPIL TRANS - FIELD TRIP	22,750	0	22,750	19,378	0	3,372	85.18%
55110	STUDENT TRANSPORTATION	5,053,987	346,000	5,399,987	5,003,006	396,981	0	100.00%
55200	GENERAL INSURANCE	306,689	0	306,689	306,689	0	0	100.00%
55300	COMMUNICATIONS	39,440	0	39,440	25,201	14,048	191	99.51%
55301	POSTAGE	32,750	0	32,750	14,339	18,411	0	100.00%
55302	TELEPHONE	80,966	0	80,966	71,893	9,073	0	100.00%



EXPENDITURES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
55400	ADVERTISING	8,000	0	8,000	3,578	728	3,694	53.83%
55505	PRINTING	31,210	0	31,210	16,877	4,989	9,345	70.06%
55600	TUITION - TRAINING	30,000	-20,000	10,000	2,400	0	7,600	24.00%
55610	TUITION - PUBLIC PLACEMENTS	1,129,164	-150,000	979,164	953,829	25,335	0	100.00%
55630	TUITION - PRIVATE PLACEMENTS	2,578,401	0	2,578,401	2,122,283	431,849	24,270	99.06%
55800	TRAVEL	46,551	0	46,551	17,904	1,108	27,540	40.84%
56100	GENERAL INSTRUCTIONAL SUPPLIES	168,026	0	168,026	128,381	21,409	18,235	89.15%
56110	INSTRUCTIONAL SUPPLIES	397,899	110,000	507,899	378,041	79,040	50,819	89.99%
56120	ADMIN SUPPLIES	31,918	0	31,918	15,142	7,845	8,932	72.02%
56210	NATURAL GAS	219,960	0	219,960	217,132	2,828	0	100.00%
56220	ELECTRICITY	1,021,171	0	1,021,171	612,552	307,871	100,748	90.13%
56230	PROPANE	4,251	0	4,251	0	0	4,251	0.00%
56240	OIL	238,503	0	238,503	237,118	1,385	0	100.00%
56260	GASOLINE	38,375	0	38,375	14,896	1,569	21,910	42.91%
56290	FACILITIES SUPPLIES	320,428	-13,414	307,014	213,349	71,308	22,356	92.72%
56291	MAINTENANCE COMPONENTS	16,475	0	16,475	7,207	7,602	1,666	89.89%
56292	UNIFORMS/ CONTRACTUAL	13,222	0	13,222	8,722	3,295	1,205	90.89%
56293	GROUNDSKEEPING SUPPLIES	22,585	6,999	29,584	7,775	17,246	4,563	84.58%
56410	TEXTBOOKS	63,639	0	63,639	52,617	4,054	6,968	89.05%
56411	CONSUMABLE TEXTS	27,126	0	27,126	18,663	810	7,653	71.79%
56420	LIBRARY BOOKS	52,049	0	52,049	37,994	6,528	7,527	85.54%
56430	PERIODICALS	17,224	0	17,224	9,050	4,953	3,220	81.30%
56460	WORKBOOKS	1,900	0	1,900	0	0	1,900	0.00%
56500	SUPPLIES - TECH RELATED	44,580	0	44,580	39,052	2,237	3,291	92.62%
57345	INSTRUCTIONAL EQUIPMENT	7,154	77,900	85,054	6,393	78,480	181	99.79%
57400	GENERAL EQUIPMENT	2,500	0	2,500	1,406	485	609	75.62%
57500	FURNITURE & FIXTURES	13,130	0	13,130	1,593	10,361	1,176	91.04%
58100	DUES & FEES	93,268	0	93,268	77,572	720	14,976	83.94%
	<b>EXPENDITURE TOTAL</b>	<b>69,512,336</b>	<b>0</b>	<b>69,512,336</b>	<b>64,798,265</b>	<b>2,662,856</b>	<b>2,051,216</b>	<b>97.05%</b>



REVENUES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
43103	EXCESS COSTS	-1,301,689	0	-1,301,689	-1,277,443	0	-24,246	98.14%
43105	MEDICAID REIMBURSEMENT	-60,507	0	-60,507	-108,575	0	48,068	179.44%
44105	FOI & FINGERPRINTING FEES	-1,900	0	-1,900	0	0	-1,900	0.00%
44705	BUILDING USE FEES (BASE RENTAL)	-55,000	0	-55,000	-25,114	0	-29,886	45.66%
49102	BUILDING USE FEES (CUSTODIAL)	-27,951	0	-27,951	-25,130	0	-2,822	89.91%
44800	REGULAR ED TUITION	-116,000	0	-116,000	-65,000	0	-51,000	56.03%
44822	SPECIAL ED TUITION	-29,900	0	-29,900	-34,660	0	4,760	115.92%
49103	DCF TUITION	-85,000	0	-85,000	-37,503	0	-47,497	44.12%
44860	ADMISSIONS/ATHLETIC GATE RECEIPTS	-25,400	0	-25,400	-20,000	0	-5,400	78.74%
44861	PARKING PERMIT FEES	-41,700	0	-41,700	-36,000	0	-5,700	86.33%
	<b>REVENUE TOTAL</b>	<b>-1,745,047</b>	<b>0</b>	<b>-1,745,047</b>	<b>-1,629,425</b>	<b>0</b>	<b>-115,622</b>	<b>93.37%</b>

GRAND TOTAL	67,767,289	0	67,767,289	63,168,840	2,662,856	1,935,594	97.14%
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<b>BOE Capital Reserve Acct #43020000-10101</b>	
MUNIS Balance as of 7/1/22	3,039,825
Contribution Towards NMHS Roof Replacement	-450,000
Approved by BoF - 5 year Capital Withdraw 22/23	-980,030
Close and return of Security Grant Set-Asside	201,875
Wastewater Management Plan - SMS	-20,000
NMHS Woodshop	-233,980
Central Office to SNIS move	-100,000
Fiscal Year end 21/22 Deposit	2,816,025
New Security Grant Set-Asside	-139,800
<b>TOTAL AS OF 5/31/23</b>	<b>4,133,915</b>

<b>Turf Field Replacement Acct #43020000-10130</b>	
CONTRIBUTION - FROM BOE 17.18 FYE BALANCE	50,000
CONTRIBUTION - FROM BOE 18.19 FYE BALANCE	50,000
CONTRIBUTION - FROM BOE COLLECTED TEAM FEE'S & BANNER SALES	10,225
CONTRIBUTION - FROM TOWN DATED 6/4/20	50,000
CONTRIBUTION - FROM TOWN DATED 6/16/21	50,000
CONTRIBUTION - FROM BOE COLLECTED TEAM FEE'S 6/23/21	3,765
CONTRIBUTION - FROM BOE COLLECTED TEAM FEE'S 9/29/21	1,890
CONTRIBUTION - FROM BOE 20.21 FYE BALANCE	100,000
CONTRIBUTION - FROM TOWN DATED 6/9/22	50,000
CONTRIBUTION - FROM BOE 21.22 FYE BALANCE	50,000
<b>TOTAL AS OF 5/31/23</b>	<b>415,880</b>



WHEREAS, the equipment, supplies and/or services for which the following Purchase Orders have been issued and deemed necessary by the Superintendent of Schools, and the cost, thereof, are within the budget appropriations approved by the voters of the Town, NOW, BE IT RESOLVED, that the said purchase orders and all disbursements in connection, thereof, are hereby approved.

Funding	Location	Vendor Name	Description	Amount	Object Code
5 YEAR CAPITAL	IT	CDW	SMARTBOARDS WITH MOUNTS (42 UNITS) PLUS CHROMEBOOKS (2 UNITS)	\$ 95,928.00	57340
5 YEAR CAPITAL	IT	CDW	48-PORT SWITCHES (35 UNITS)	\$ 66,500.00	57340
GENERAL	SPED	CHILDREN'S CTR OF HAMDEN	TUITION FOR DCF PLACED STUDENT (1)	\$ 28,317.00	55630
5 YEAR CAPITAL	IT	DELL MARKETING	POWEREDGE R760 RACK SERVERS (2 UNITS)	\$ 25,000.00	57340
5 YEAR CAPITAL	IT	OMNI DATA LLC	ARUBA ACCESS POINTS (33 UNITS)	\$ 16,337.26	57340
GENERAL	NMHS	DATTCO	ATHLETIC BUSES FOR APRIL & MAY 2023	\$ 14,760.00	55100
GENERAL	IT	CDW	HARD DRIVES (18 UNITS) PLUS RACK STATION & KIT (2 UNITS)	\$ 7,930.00	56500
GENERAL	NMHS	CANDLEWOOD VALLEY COUNTRY CLUB	GOLF COURSE RENTAL FEES	\$ 6,113.00	54420
GENERAL	FACILITIES	NORTHEASTERN COMM INC	MOTOROLA SL300 PORTABLE RADIOS (12 UNITS)	\$ 5,493.65	57500
GENERAL	NMHS	ARROW LINES / PETER PAN	ATHLETIC BUSES FOR APRIL & MAY 2023	\$ 5,400.00	55100
GENERAL	DOI	BRIDGEPORT BOE	APRIL TUITION FOR STUDENTS (2)	\$ 5,400.00	55610

*Purchase Orders listed above, in bold and italic font, will be processed by the Board of Education using grant funding.*

Orders listed below are offered for consideration and approval as year end items.

Funding	Location	Vendor Name	Description	Amount	Object Code
GENERAL	NMHS	BMI SUPPLY	NEW BACKSTAGE COMMUNICATION SYSTEM FOR THEATRE	\$ 23,325.00	56110
GENERAL	DOI	FRONTLINE	NEW EMPLOYEE EVALUATION TOOL	\$ 18,600.00	53200
GENERAL	DOI	COLLABORATIVE CLASSROOM	READING SUPPLEMENTS FOR INTERVENTION	\$ 15,650.00	56110
GENERAL	NMHS	MPS	AP TEXTS FOR STATISTICS	\$ 12,534.48	56410
GENERAL	SUPER	E-CORNELL	PROFESSIONAL LEARNING CREDITS (4 UNITS) - DIVERSITY, EQUITY, INCLUSION	\$ 10,357.20	53200
GENERAL	NMHS	MPS	AP TEXTS FOR AMERICAN GOVERNMENT	\$ 4,077.05	56410
GENERAL	NMHS	MPS	AP TEXTS FOR WORLD GOVERNMENT	\$ 3,239.46	56410
GENERAL	NMHS	BARNES & NOBLE	AP TEXTS FOR ENGLISH	\$ 2,736.20	56410
GENERAL	DOI	BARNES & NOBLE	PROFESSIONAL LEARNING BOOKS TO SUPPORT INSTRUCTION	\$ 2,070.15	56110



BUDGET TRANSFER REQUESTS

AGENDA ITEM 3A-3  
JUNE 2023 MEETING

DETAIL		FROM (-)			TO (+)			
#	REASON	AMOUNT	LOCATION	ORG	OBJECT	LOCATION	ORG	OBJECT
			NONE AT THIS TIME					

Requesting Approval  
Across MOC

DETAIL		FROM (-)			TO (+)			
#	REASON	AMOUNT	LOCATION	ORG	OBJECT	LOCATION	ORG	OBJECT
			NONE AT THIS TIME					

Requesting Approval  
Within Budget Object Code





Office of Fiscal Services & Operations  
25 Sunny Valley Road, Suite A  
New Milford, Connecticut 06776

Item of Information 4A  
Operations Sub-Committee  
June 2023

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**TO:** Dr. Janet Parlato, Superintendent  
**FROM:** Anthony J. Giovannone, Director of Fiscal Services and Operations  
**Date:** June 7, 2023  
**RE:** End of Year Projects - Phase 2

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Last month at the May meeting(s), we brought forward projects and items for the Board of Education to consider utilizing a portion of the projected 2022-23 Operating Fiscal Year End Balance in order to complete. These were approved and are underway.

This month, presented as part of the Monthly Reports on the Purchase Resolution D771 report, there are additional items that are included for consideration as end of year projects / items. These items are separated on the Purchase Resolution D771 in the chart on the lower section of the page and would need to be approved to move forward with these items.

It is important to note that any approved purchases of goods or authorized projects would need to be received and completed along with proper billing before June 30th, 2023.

All relevant Department Heads will be available to discuss these requests in person at both the Operations Subcommittee on 6/13/23 as well as the full Board of Education meeting on 6/20/23.

*Sincerely,*  
*Anthony J. Giovannone*  
*Director of Fiscal Services and Operations*



Office of Fiscal Services & Operations  
25 Sunny Valley Road, Suite A  
New Milford, Connecticut 06776

Item of Information 4B  
Operations Sub-Committee  
June 2023

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**TO: Dr. Janet Parlato, Superintendent**  
**FROM: Anthony J. Giovannone, Director of Fiscal Services and Operations**  
**Date: June 7, 2023**  
**RE: Energy Program Update**

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The most recent Energy Program Update meeting was held virtually on June 6, 2023 to discuss the financial piece of this joint endeavor with the Town. The purpose of these routine meetings that take every 1st Friday of the month has been to discuss:

1. Construction Updates
2. Demand Response Savings
3. Eversource Incentives
4. Energy Savings

The 1st lease payment was due in December of 2022 and was funded via energy credits received from Eversource. This meant that the Board of Education did not have to make a contribution. Going forward, the lease payment must be satisfied with the subsequent savings realized through capital improvement efficiencies. The Town Finance Director, Mr. Osipow has created an internal service fund for the purpose of both paying and funding this project.

Representatives on the call from ESG agreed to an additional meeting this month which will take place on June 9, 2023 to provide a billing update.

When a determination has been made on the amount of the December 2023 payment that the Board of Education will be responsible for, I will bring this forward for approval.

*Sincerely,*  
*Anthony J. Giovannone*  
*Director of Fiscal Services and Operations*



Office of Fiscal Services & Operations  
 25 Sunny Valley Road, Suite A  
 New Milford, Connecticut 06776

Item of Information 4C  
 Operations Sub-Committee  
 June 2023

**TO: Dr. Janet Parlato, Superintendent**  
**FROM: Anthony J. Giovannone, Director of Fiscal Services and Operations**  
**Date: June 7, 2023**  
**RE: Excess Cost Update**

The Special Education Excess Cost grant reimburses school districts for the reasonable costs of special education for a student who lives in the district that exceed 4.5 times the district's average per pupil expenditures for the preceding year.

The grant is split between two payments, the first of which was received during the month of March 2023 in the amount of \$1,277,44 and usually constitutes roughly 75% of the total we receive in any given fiscal year. We usually receive the second and the final of the two payments during the month of May but as of the date of this memo we have yet to receive it. We have been advised however, that we should be receiving it within the next week in the amount of \$385,643.

<b>ORIGINAL BUDGET</b>	<b>1ST PAYMENT RECEIVED</b>	<b>2ND PAYMENT EXPECTED</b>	<b>PROJECTED YTD ACTUAL</b>	<b>TOTAL WE EXPECT TO RECEIVE OVER THE ORIGINAL BUDGET</b>
-1,301,689	-1,277,443	-385,643	-1,663,086	-361,397

This is a very volatile line each year as it offsets the equally volatile expense lines for both out of district placement tuition and transportation. Further, the budget for these corresponding lines is developed many months ahead of the actual start of any given fiscal year during which time the placements very often change or may be resolved via settlement. While this is a budget variance that is larger than expected, it is in our favor. This will be reflected on the Budget Position attachment next month as we expect to receive the grant money during the month of June.

There continues to be discussions at the State level via legislative sessions regarding changes to Excess Cost funding to all districts across the State. On June 6, 2023, the Connecticut General Assembly adopted a new biennial state budget for fiscal years 2024 and 2025. Contained in the new State budget, which is scheduled to go into effect July 1, 2023, are numerous changes to policies and funding for K-12 education in Connecticut including Excess Cost. The Excess Cost grant is not fully funded at the statutory level but it is funded at \$25 million over FY 2023 levels in both years of the biennium. This additional amount may not be enough to cover all the reimbursements that may be requested of the State. As in past years this may lead to a cap under which future years reimbursements can potentially see reductions back to districts. I will alert you of any new developments in this area as we approach the first of two payments for next year in February of 2024.

*Sincerely,*  
 Anthony J. Giovannone  
 Director of Fiscal Services & Operations



Office of Fiscal Services & Operations  
 25 Sunny Valley Road, Suite A  
 New Milford, Connecticut 06776

Item of Information 4D  
 Operations Sub-Committee  
 June 2023

**TO: Dr. Janet Parlato, Superintendent**  
**FROM: Anthony J. Giovannone, Director of Fiscal Services and Operations**  
**Date: June 7, 2023**  
**RE: Projected End of Year Balance Update**

The chart below refreshes my projection originally shared at the April 2023 meeting(s). This is the most up to date snapshot of funds that we expect to end the 2022-23 year with taking into consideration all known variables at this time including end of year items and projects. The amounts shown constitute a projection only and are certain to change as we close out billing and go through the audit process.

MAJOR OBJECT CODE	PROJECTED YEAR END BALANCE PROVIDED IN APRIL	PROJECTED YEAR END BALANCE REVISED
SALARIES	\$928,055	\$703,055
BENEFITS	\$21,085	\$19,297
PROFESSIONAL SERVICES	\$226,085	\$93,498
PROPERTY SERVICES	\$117,012	\$115,923
OTHER SERVICES	\$0	\$0
SUPPLIES	\$278,493	\$194,405
CAPITAL	\$0	\$0
DUES AND FEES	\$5,105	\$14,976
REVENUE	\$253,172	\$253,172
<b>TOTAL AMOUNT</b>	<b>\$1,829,007</b>	<b>\$1,394,326</b>
<b>PERCENTAGE UNSPENT</b>	<b>2.70%</b>	<b>2.06%</b>

Historically, any amount unspent at the end of the fiscal year is at the Board's discretion to request of the Town Council and Board of Finance, that such funds be put into one of the following accounts (outside of COVID) pending the final audit:

- **Capital Reserve account for projects.** A revised and updated 5 year capital plan will be presented during the summer to show the needs across the district to fund improvements and maintain existing systems.
- **Contribution towards Turf Field Replacement.** Both the Town and the Board of Education have been working together by funding the eventual replacement of this asset when needed.

The 2nd page of this memo contains the 10 year history of fiscal year end balances for the Board of Education.



Office of Fiscal Services & Operations  
25 Sunny Valley Road, Suite A  
New Milford, Connecticut 06776

Item of Information 4D  
Operations Sub-Committee  
June 2023

10 YEAR BOE HISTORY OF FISCAL YEAR-END BALANCES

Budget Year	Total Budget	End of Year Balance	% of Budget	10 Year Average
2021/2022	\$65,846,024	\$3,017,825	4.58%	<b>1.87%</b>
2020/2021	\$64,464,776	\$3,098,775	4.81%	
2019/2020	\$64,040,692	\$2,910,100	4.54%	
2018/2019	\$63,010,586	\$365,213	0.58%	
2017/2018	\$62,810,586	\$327,903	0.52%	
2016/2017	\$61,686,660	\$194,315	0.32%	
2015/2016	\$61,178,808	\$264,406	0.43%	
2014/2015	\$60,961,778	\$237,262	0.39%	
2013/2014	\$59,634,148	\$680,562	1.14%	
2012/2013	\$57,557,533	\$770,807	1.34%	

Sincerely,  
Anthony J. Giovannone  
Director of Fiscal Services and Operations



New Milford Public Schools  
Technology Department

To: Dr. Janet Parlato, Superintendent  
From: Jeff Turner, Technology Director  
Date: 6/5/2023  
Re: PURA Pegpetia Grant

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New Milford Public Schools has been awarded \$91,000.00 non-matching funds for the 2023 PURA (Public Utilities Regulatory Authority) Pegpetia Grant.

This grant will be used for 3 audio projects. The first being a continuation of the DEVOS system that was purchased through this grant in previous years that will allow communication via TV's and a sign stick for up to date information going on at each school as well as building an on demand video library. We will also be using these funds to create a BOE/SNIS video lab for BOE meetings as well as streaming items in the library to SNIS and other schools as appropriate. Finally, we will be using  $\frac{1}{3}$  of the funding from the grant to assist the NMHS Theatre with much needed audio equipment for them to use onstage, the orchestra and in the booth. All items for the theater were chosen by Mr. Amenta (Theater Director and Mr. Donahue (oversees the theater, NMHS teacher).

IT will update the Board of Education as the projects proceed over the 23-24 school year and there is also a possibility for funding for Pegpetia/Pura funds again in the 23-24 school year.

More information regarding this grant is available at:

<https://portal.ct.gov/PURA/Cable/PEGPETIA-Grant-Program>

Sincerely,

*Jeff Turner*

Jeffrey Turner

New Milford Public Schools, IT Director

NEW MILFORD PUBLIC SCHOOLS

**EMPLOYMENT REPORT**

Regular Meeting of the Board of Education  
New Milford, Connecticut  
June, 2023

A. Personnel

**1. CERTIFIED STAFF**

**a. RESIGNATIONS/RETIREMENTS**

1. **Jamie Colucci**, Math Teacher, Schaghticoke Middle School effective June 30, 2023 due to taking a position in another district.
2. **Mariza Davila-Madwid**, Spanish Teacher, New Milford High School effective June 30, 2023 due to personal reasons.
3. **Elizabeth Goldman**, Special Education Teacher, Schaghticoke Middle School effective June 9, 2023 due to taking a position in another district.
4. **Tracy Menzies**, Special Education Supervisor, Grades 6-12, effective June 30, 2023 due to taking a position in another district.
5. **Katelynn Oviatt**, Math Teacher, Schaghticoke Middle School effective June 30, 2023 due to taking a position in another district.
6. **Kimberly Shapiro**, .50 FTE Guidance Counselor, Sarah Noble Intermediate School due to personal reasons.

**2. CERTIFIED STAFF**

**c. APPOINTMENTS**

1. **Kimberly Atlas**, Special Education Teacher, Schaghticoke Middle School effective August 21, 2023.  
2022-2023 Salary: \$58,061 (Step 1 MA60)
2. **Doreen Cherniske**, Art Teacher, Northville Elementary School effective August 21, 2023.  
2022-2023 Salary: \$95,765 (Step 15 MA)
3. **Alexandra Clarke**, Special Education Teacher, Northville Elementary School effective August 21, 2023.  
2022-2023 Salary: \$69,320 (Step 8 MA30)
4. **Mitchell Kindred**, Social Studies Teacher, Schaghticoke Middle School effective August 21, 2023.  
2022-2023 Salary: \$55,434 (Step 1 MA)
5. **Victor Moro**, Special Education Teacher, Schaghticoke Middle School effective August 21, 2023.  
2022-2023 Salary: \$78,303 (Step 11 MA)

6. **Robert Munro III**, Business Teacher, New Milford High School effective August 21, 2023.  
2022-2023 Salary: \$58,234 (Step 3 MA)
7. **Karin Rabatin**, Science Teacher, Schaghticoke Middle School effective August 21, 2023.  
2022-2023 Salary: \$55,434 (Step 1 MA)
8. **Jared Russell**, Math Teacher, Schaghticoke Middle School effective August 21, 2023.  
2022-2023 Salary: \$93,012 (Step 15 BA30)
9. **Nancy Stover**, French Teacher, Schaghticoke Middle School effective August 21, 2023.  
2022-2023 Salary: \$97,622 (Step 15 MA30)
10. **Kathleen Warren**, Math Teacher, Schaghticoke Middle School effective August 21, 2023.  
2022-2023 Salary: \$81,802 (Step 13 BA30)

**3. NON-CERTIFIED STAFF AND LICENSED STAFF**

**a. RESIGNATIONS/RETIREMENTS**

1. **Corrine Colby**, General Worker for Food Services, New Milford High School effective June 5, 2023 for personal reasons.
2. **Kimberly Hopp**, Payroll Bookkeeper, Central Office, effective June 30, 2023 due to taking a position in another district.
3. **Jillian Murphy**, Paraeducator, Schaghticoke Middle School, effective June 21, 2023 due to finishing degree.
4. **Cindy Powell**, School Nurse, New Milford High School effective June 22, 2023 for personal reasons.
5. **Matthew Sheehy**, Groundskeeper, Sarah Noble Intermediate School for personal reasons.

**4. NON-CERTIFIED AND LICENSED STAFF**

**b. APPOINTMENTS**

1. **Carrie DeBellis**, Receptionist/Attendance Clerk, Sarah Noble Intermediate School effective August 16, 2023, moving from paraeducator position at Sarah Noble Intermediate School to secretarial position.  
\$21.12 per hour, 8 hours per day, School year , Class III, Step 4
2. **Anastasia des Enfants**, Receptionist/Attendance Clerk, Schaghticoke Middle School effective August 16, 2023, moving from paraeducator



position at Sarah Noble Intermediate School to secretarial position.  
\$19.80 per hour, 8 hours per day, School year, Class III, Step 2

3. **Ella Hovde**, Nutrition Manager, Food and Nutrition Services, effective August 14, 2023.  
2022-2023 Salary: \$50, 000 (190 work days)
4. **Radhika Jain**, Adult Education Secretary. New Milford High School effective May 22, 2023.  
\$15.00 per hour

**5. ADULT EDUCATION STAFF**

**a. RESIGNATIONS**

1. None

**6. ADULT EDUCATION STAFF**

**b. APPOINTMENTS**

1. None

**7. STIPEND POSITIONS**

**b. APPOINTMENTS**

1. None

**8. STIPEND POSITIONS**

**a. RESIGNATIONS**

1. None

**9. COACHING STAFF**

**a. RESIGNATIONS**

1. None

**10. COACHING STAFF**

**b. APPOINTMENTS**

1. None

## New Milford Adult Education Profile Report for 2023

Program/District: New Milford Adult Education	Director: Christy Martin
Cooperating Districts: REG DIST #12	
Total Grant Funds: State / Local: \$    Federal: \$	Number of Program Sites: 1
Community Needs: Number & Percent of Adult Population, 18 or older, without a high school diploma: 1,665 (6.1%) Number & Percent of Adult Population, 18 or older, who do not speak English well: 318 (1.2%)	

### Program Enrollment

Program Category	Total Instructional Hours Offered	New Students	Returning Students	Total Students	Total Enrollments
Adult Basic Education (ABE) / General Educational Development (GED) Preparation	120	1	1	2	2
Adult High School Credit Diploma Program	1,452	19	20	39	452
English as a Second Language (ESL)	240	30	8	38	39
<b>Total:</b>	<b>1,812</b>	<b>50</b>	<b>29</b>	<b>79</b>	<b>493</b>

Note: 'Total Enrollments' represents all the enrollments, regardless of class program, for students classified in the reported program

### Student Demographics

Parent of Child(ren)	Number
5 years of age or younger	13
6 to 10 years of age	8
11 to 18 years of age	6

Age	Females	Males	Total
16-18	8	15	23
19-24	5	12	17
25-44	14	14	28
45-54	3	3	6
55-59	0	3	3
60+	1	1	2
<b>Total:</b>	<b>31</b>	<b>48</b>	<b>79</b>

Race and Ethnicity	Females	Males	Total
American Indian or Alaska Native	0	0	0
Asian	1	2	3
Black / African American	1	3	4
Hispanic/Latino	22	27	49
Native Hawaiian or Pacific Islander	0	1	1
Two or More Races	0	1	1
White	7	14	21
<b>Total:</b>	<b>31</b>	<b>48</b>	<b>79</b>

### Student Characteristics at Entry

Employment Status	Number
Employed	55
Unemployed	16
Not in Labor Force	8

Barriers to Employment	Number
Cultural Barriers	42
Disabled	0
Displaced Homemaker	0
Low Income	0
English Language Learner	41
Ex-Offender	0
Exhausting TANF within two years	0
Foster Care Youth	0
Homeless	0
Long Term Unemployment	0
Low Literacy Levels	78
Migrant Farmworker	0
Seasonal Farmworker	0
Single Parent or Guardian	2

## Student Performance by Program Area

### CASAS GOALS

Performance of Students who have a Period of Participation

Educational Functioning Level at Entry	Number of Students	% Posttested	% Scaled Score Gain	% EFL Gain Pre/Post	% Attained SSD	% with MSG
ABE L1	0	--	--	--	--	--
ABE L2	0	--	--	--	--	--
ABE L3	0	--	--	--	--	--
ABE L4	1	0.0%	0.0%	0.0%	0.0%	0.0%
ABE L5	1	0.0%	0.0%	0.0%	100.0%	100.0%
ABE L6	0	--	--	--	--	--
<b>Total:</b>	<b>2</b>	<b>0.0%</b>	<b>0.0%</b>	<b>0.0%</b>	<b>50.0%</b>	<b>50.0%</b>

### CASAS Life & Work

Performance of Students who have a Period of Participation

Educational Functioning Level at Entry	Number of Students	% Posttested	% Scaled Score Gain	% EFL Gain Pre/Post	% Attained SSD	% with MSG
ESL L1	3	33.3%	33.3%	33.3%	0.0%	33.3%
ESL L2	3	66.7%	66.7%	66.7%	0.0%	66.7%
ESL L3	6	16.7%	16.7%	16.7%	0.0%	16.7%
ESL L4	21	42.9%	42.9%	23.8%	0.0%	23.8%
ESL L5	0	--	--	--	--	--
ESL L6	4	50.0%	50.0%	0.0%	0.0%	0.0%
<b>Total:</b>	<b>37</b>	<b>40.5%</b>	<b>40.5%</b>	<b>24.3%</b>	<b>0.0%</b>	<b>24.3%</b>

### Adult High School Credit Diploma Program

Performance of Students who have a Period of Participation

Educational Functioning Level at Entry	Number of Students	% Earning at Least 4 Credits	% EFL Gain Carnegie Units	% EFL Gain Pre/Post	% Attained SSD	% with MSG
ABE L5	5	40.0%	60.0%	0.0%	0.0%	60.0%
ABE L6	34	50.0%	0.0%	2.9%	11.8%	14.7%
<b>Total:</b>	<b>39</b>	<b>48.7%</b>	<b>7.7%</b>	<b>2.6%</b>	<b>10.3%</b>	<b>20.5%</b>

### National External Diploma Program

Performance of Students who have a Period of Participation

Educational Functioning Level at Entry	Number of Students	% Completing 4+ Competency Areas Overall	% Completing 4+ Competency Areas This FY	% EFL Gain Moving to Assessment Phase	% EFL Gain Pre/Post	% Attained SSD	% with MSG
ABE L5	0	--	--	--	--	--	--
ABE L6	0	--	--	--	--	--	--
<b>Total:</b>	<b>0</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>--</b>

## Supplemental Information

Percent Functioning Below Intermediate Level at Program Year

	Reading	Math
CASAS GOALS	4%	--
	Reading	Listening
CASAS Life & Work	32%	--

Performance by Skill Area

	Students with Pre and Post Test Scores	% Scaled Score Gain	% EFL Gain Pre/Post
Reading	17	100%	59%
--GOALS	2	100%	50%
--Life & Work	15	100%	60%
Math	0	--	--
Listening	0	--	--

Retention Summary

Program Area	Attendance	Students	Students with PreTest	Students with a PoP
Adult Basic Education (ABE) / General Educational Development (GED) Preparation	>0 Hours	3 (100%)	3 (100%)	2 (67%)
	>=12 Hours	2 (67%)	2 (100%)	2 (100%)
Adult High School Credit Diploma Program	>0 Hours	39 (100%)	24 (62%)	39 (100%)
	>=12 Hours	39 (100%)	24 (62%)	39 (100%)
Citizenship	>0 Hours	0 (--)	(--)	(--)
English as a Second Language (ESL)	>0 Hours	47 (100%)	46 (98%)	37 (79%)
	>=12 Hours	38 (81%)	37 (97%)	37 (97%)
National External Diploma Program	>0 Hours	0 (--)	(--)	(--)

Total CDP Credits Awarded (CDP Credits Only)

CDP Documentation	Classroom	Documentation Credit	Independent Study	Total
English	24.25	0.00	0.00	24.25
Math	17.75	0.00	0.00	17.75
Science	23.00	0.00	0.00	23.00
Social Studies - Civics	0.00	0.00	0.00	0.00
Social Studies - US History	9.50	0.00	0.00	9.50
Social Studies - Other*	6.75	0.00	0.00	6.75
Voc Ed / Art	2.00	0.00	0.00	2.00
Electives	39.75	2.00	2.00	43.75
<b>Total:</b>	<b>123.00</b>	<b>2.00</b>	<b>2.00</b>	<b>127.00</b>

\*Social Studies - Other Includes Social Studies credits not included in Civics or US History

Total Diplomas Awarded

Hours Attended	Credit Diploma	CT GED	National External Diploma
>0-12 Hours	0	0	0
>= 12 Hours	4	1	0
<b>Total:</b>	<b>4</b>	<b>1</b>	<b>0</b>

Staff Information

Function	Part-time Personnel	Full-time Personnel	Unpaid Volunteers
Local-level Administrative / Supervisory / Ancillary Services	3	0	0
Local Counselors	1	0	0
Local Paraprofessionals	0	0	0
Local Teachers	23	0	0

# Student:

## Statewide and Local Performance Report - By Employment Barrier

Select Reporting System:

NRS FY 22-23

### BY EMPLOYMENT BARRIER<sup>4</sup>

	Total Participants Served	Total Participants Exited	Employment Rate (Q2) <sup>2</sup>			Employment Rate (Q4) <sup>2</sup>			Median Earnings	Credential R	
			Num	Denominator	Rate	Num	Denominator	Rate		Num	De
Total	80	35	1	13	7.69	0	6	0.00	1.00	0	
Displaced Homemakers	0	0	0	0	0.00	0	0	0.00	0.00	0	
English Language Learners, Low Levels of Literacy, Cultural Barriers	80	35	1	13	7.69	0	6	0.00	1.00	0	
Exhausting TANF within 2 years (Part A Title IV of the Social Security Act)	0	0	0	0	0.00	0	0	0.00	0.00	0	
Ex-offenders	0	0	0	0	0.00	0	0	0.00	0.00	0	
Homeless Individuals / Runaway Youth	0	0	0	0	0.00	0	0	0.00	0.00	0	
Long-term Unemployed (27 or more consecutive weeks)	0	0	0	0	0.00	0	0	0.00	0.00	0	
Low-Income Individuals	0	0	0	0	0.00	0	0	0.00	0.00	0	
Migrant and Seasonal Farmworkers	0	0	0	0	0.00	0	0	0.00	0.00	0	

BY EMPLOYMENT BARRIER<sup>4</sup>

	Total Participants Served	Total Participants Exited	Employment Rate (Q2) <sup>2</sup>			Employment Rate (Q4) <sup>2</sup>			Median Earnings	Credential R	
			Num	Denominator	Rate	Num	Denominator	Rate		Num	De
Individuals with Disabilities (incl. youth)	0	0	0	0	0.00	0	0	0.00	0.00	0	
Single Parents (Incl. single pregnant women)	2	1	0	0	0.00	0	0	0.00	0.00	0	
Youth in foster care or aged out of system	0	0	0	0	0.00	0	0	0.00	0.00	0	

<sup>1</sup>Applies to Title I only.

<sup>2</sup>This indicator also includes those who entered into a training or education program for the Youth program.

<sup>3</sup>Credential Rate and Measurable Skill Gains do not apply to the Wagner-Peyser program.

<sup>4</sup>Barriers to Employment are determined at the point of entry into the program.

**Public Burden Statement (1205-0NEW)**

Persons are not required to respond to this collection of information unless it displays a currently valid OMB control number. Respondent's reply to these reporting requirements is mandatory (Workforce Innovation and Opportunity Act, Section 116). Public reporting burden for this collection of information is estimated to average 30 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate to the Office of Policy Development and Research - U.S. Department of Labor - Room N-5641 - 200 Constitution Ave., NW, - Washington, DC - 20210. Do NOT send the completed application to this address.

### New Milford Enrollment Matrix By School

Date: 06/01/2023

NES	Actual 6/1/22	Proj 22-23	Actual 6/1/23	Proj Variance
PK	67	53	56	3
K	138	145	139	-6
1	125	127	134	7
2	137	123	128	5
<b>Totals</b>	<b>467</b>	<b>448</b>	<b>457</b>	<b>9</b>

HPS	Actual 6/1/22	Proj 22-23	Actual 6/1/23	Proj Variance
PK	57	64	48	-16
K	112	126	117	-9
1	105	111	120	9
2	104	101	105	4
<b>Totals</b>	<b>378</b>	<b>402</b>	<b>390</b>	<b>-12</b>

	Actual 6/1/22	Tot Proj 22-23	Actual 6/1/23	Proj Variance
	124	117	104	-13
	250	271	256	-15
	230	238	254	16
	241	224	233	9
<b>Totals</b>	<b>845</b>	<b>850</b>	<b>847</b>	<b>-3</b>

SNIS	Actual 6/1/22	Proj 22-23	Actual 6/1/23	Proj Variance
3	247	224	252	28
4	238	242	262	20
5	279	236	250	14
<b>Totals</b>	<b>764</b>	<b>702</b>	<b>764</b>	<b>62</b>

SMS	Actual 6/1/22	Proj 22-23	Actual 6/1/23	Proj Variance
6	249	285	281	-4
7	285	253	255	2
8	280	279	286	7
<b>Totals</b>	<b>814</b>	<b>817</b>	<b>822</b>	<b>5</b>

NMHS	Actual 6/1/22	Proj 22-23	Actual 6/1/23	Proj Variance
9	365	292	293	1
10	312	358	334	-24
11	330	325	302	-23
12	293	342	308	-34
<b>Totals</b>	<b>1300</b>	<b>1317</b>	<b>1237</b>	<b>-80</b>

	Actual 6/1/22	Actual 10/1/22	Proj 22-23	Actual 6/1/23	Proj Variance
PK-2	845	835	850	847	-3
SNIS	764	757	702	764	62
SMS	814	815	817	822	5
NMHS	1300	1253	1317	1237	-80
<b>Totals</b>	<b>3723</b>	<b>3680</b>	<b>3686</b>	<b>3670</b>	<b>-16</b>

\* LHTC total =  
as of 5/30/23