



Board of Trustees Work Session and Finance Meeting
Monday, August 14, 2023
Lake Wales High School (Auditorium)
Agenda - 4:00pm

Livestream Link:

<https://youtube.com/live/zdfdyYMupoA?feature=share>

Those Present: Danny Gill - Chair, Paul Gerrard – Vice-Chair, Dr. Lori Hutto, Andy Blair, Nicole Sealey, Tonya Stewart, Brian Marbutt, Rafael Unzueta, Dr. Wayne Rodolfich, Alricky Smith, Marie Cherrington-Gray, Robin Gibson, Julio Acevedo, Elizabeth Tyler, Anna Barcenas, Anuj Saran, Rebecca Thomas, Jennifer Barrow, David Waldrop, Nicole Sealey, LaQuanda Burroughs, Chance Cook, Julie Unzueta, Lauren Gilmore, June Ullman
Guests: Officer Hernandez, Josh Curchy, Denny Wittman, Colleen Curchy, Leslie Grondin, Sean Monahan

- I. CALL TO ORDER** **Dr. Wayne Rodolfich, Superintendent**
The meeting was called to order at 4:04pm.
- II. ATTORNEY UPDATE** **Robin Gibson, General Counsel**
General Counsel Gibson updated the Board on current legal items. He also reminded the Trustees of their role and function as a Trustee. He also shared about the Sunshine Law.
- III. FINANCIAL REPORT** **Alricky Smith, CFO**
- A. MONTHLY FINANCIALS (May 2023 and June 2023)**
Presented for your review and approval at the August 14, 2023 Board of Trustees Meeting.
- B. 2023-2024 BUDGET PACKET**
Presented for your review and approval at the August 14, 2023 Board of Trustees Meeting.
- C. PURCHASE OF TEN (10) BUSES WITH A LOAN**
Presented for your review and approval at the August 14, 2023 Board of Trustees Meeting.
- D. CONTRACTS AND P.O.'s OVER \$5,000**
Presented for your review only.
- IV. SUPERINTENDENT'S REPORT** **Dr. Wayne Rodolfich, Superintendent**
- A. SUPERINTENDENT UPDATE**
- Shared document of Central Office employees job responsibilities
 - Unstoppable letter to all employees
 - Sheriff Judd – Read 20 video

- 1st year observe / 2nd year day to day sheet with detailed list of things done every-day by the Superintendent.
- Meeting with daycares to see how we can assist with their reading programs
- Summer administrative training
- PBIS
- Teacher Academy for our schools
- Orton Gillingham training
- Staffing – better place than we were last year.
- Transportation – we have a full fleet of buses and we’ll probably have to add a few more routes.
- Working on the entire handbook along with existing and new policies – some will be covered in this meeting.

B. 2023-2024 EMPLOYEE HANDBOOK – DRAFT

Presented for your review and approval at the August 14, 2023 Board of Trustees meeting.

C. LWCS BEREAVEMENT LEAVE POLICY

Presented for your review and approval at the August 14, 2023 Board of Trustees meeting.

D. LWCS EMPLOYMENT CONTRACT POLICY

Presented for your review and approval at the August 14, 2023 Board of Trustees meeting.

E. LWCS FMLA LEAVE POLICY

Presented for your review and approval at the August 14, 2023 Board of Trustees meeting.

F. LWCS JOB DESCRIPTION POLICY

Presented for your review and approval at the August 14, 2023 Board of Trustees meeting.

G. LWCS PERSONNEL FILES POLICY

Presented for your review and approval at the August 14, 2023 Board of Trustees meeting

H. SUBSTITUTE TEACHER AND FOOD SERVICE JOB DESCRIPTIONS

Presented for your review and approval at the August 14, 2023 Board of Trustees meeting

I. MENTAL HEALTH APPLICATIONS – ALL 7 SCHOOLS

Presented for your review and approval at the August 14, 2023 Board of Trustees meeting.

J. MINUTES: June 12, 2023 BOARD OF TRUSTEES WORK SESSION AND MEETING June 12, 2023

Presented for your review and approval at the August 14, 2023 Board of Trustees Meeting.

K. NEXT MEETING DATE
Board of Trustees Work Session (4:00pm) and Board Meeting (5:30pm) – Monday, September 25, 2023 at the Lake Wales High School (Auditorium).

V. BOARD OF TRUSTEES REPORT **Danny Gill, Chair**
A. Board Actions Review
B. Superintendent & General Counsel Evaluation Update
C. New Superintendent Evaluation form for 2023-2024
D. Bylaws
E. Salary Committee Update – Dr. Lori Hutto, Trustee
F. Additional Trustees Report

VI. SCHOOL UPDATES – DRFBP / HC / JHW / PAE / BOK N / BOK S / LWHS

VII. OTHER BUSINESS FOR THE GOOD OF THE CAUSE None

VIII. ADJOURN
Meeting adjourned at 5:42pm.

Respectfully Submitted,
Marie Cherrington-Gray, Corporate Secretary

Board Approved: _____