

Macomb Academy  
39092 Garfield  
Clinton Township, Mi. 48038

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**BOARD MEETING**  
**MACOMB ACADEMY BOARD OF DIRECTORS**

**Date:** May 21<sup>st</sup>, 2024  
**Time:** 5:00 p.m.  
**Location:** Macomb Academy  
39092 Garfield  
Clinton Township, Michigan 48038

**MINUTES**

**MEETING TYPE:**  Regular  Special  Proposed  Approved

**I. CALL TO ORDER**

CALL TO ORDER AT 5:02 P.M.

**Vice-President Marilyn Wittstock**

PLEDGE OF ALLEGIANCE

**Vice-President Marilyn Wittstock**

ROLL CALL BY:

**Vice-President Marilyn Wittstock**

Roll Call:

		<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Ms. Traci Comer-Scarsella	President			yes
Ms. Marilyn Wittstock	Vice-President	yes		
Ms. Melina Chynoweth	Secretary	yes		
Ms. Felicia Westbrook-Hilton	Treasurer	yes		
Mr. Michael Cadrette	Trustee			yes

**MEMBERS PRESENT:**

Ms. Marilyn Wittstock Vice-President  
Ms. Felicia Westbrook-Hilton Treasurer  
Ms. Melina Chynoweth Secretary

**ADMINISTRATION PRESENT:** Mrs. Mikelle Hillewaere, Supervisor

**GUESTS PRESENT:**

**II. APPROVAL OF MINUTES**

**President Comer-Scarsella**

The Board reviewed the meeting minutes from January's meeting. **Motion** made by **Vice-President Marilyn Wittstock** supported by **Secretary Chynoweth** to approve the minutes of the Board Meeting held April 16th, 2024. All in favor. Unanimous 3/0

Roll Call:

		<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Ms. Traci Comer-Scarsella	President			yes
Ms. Marilyn Wittstock	Vice-President	yes		
Ms. Melina Chynoweth	Secretary	yes		
Ms. Felicia Westbrook-Hilton	Treasurer	yes		
Mr. Michael Cadrette	Trustee			yes

**MOTION CARRIES**

**3/0 Unanimous Vote**

**III. APPROVAL OF AGENDA**

**President Comer-Scarsella**

**Motion made by Vice-President Marilyn Wittstock supported by Secretary Chynoweth, to approve the May meeting agenda. All in favor. Unanimous 3/0**

Roll Call:

		<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Ms. Traci Comer-Scarsella	President			yes
Ms. Marilyn Wittstock	Vice-President	yes		
Ms. Melina Chynoweth	Secretary	yes		
Ms. Felicia Westbrook-Hilton	Treasurer	yes		
Mr. Michael Cadrette	Trustee			yes

**MOTION CARRIES**

**3/0 Unanimous Vote**

**IV. INTRODUCTION OF GUESTS (if applicable)**

**President Comer-Scarsella**

N/A

**V. CORRESPONDENCE RECEIVED (if applicable)**

**Secretary Chynoweth**

N/A

**VI. ADMINISTRATION UPDATES**

**President Comer-Scarsella**

**OLD BUSINESS:**

A carwash fundraiser was held on May 18<sup>th</sup>, run by students and staff of Macomb Academy. The carwash was payment by donation, and there were many people who stopped in. The fundraiser was very successful, and brought it over \$300 for the school. Thank you to all the parents and families who stopped by and donated.

On the same day as the carwash, the final MAC Enterprise craft show of the year was held. Students were encouraged to sell crafts they made using their own materials in order to help them make money. Overall, around \$100 was earned for the MAC room, and the students collectively earned close to \$200.

This Friday, May 24<sup>th</sup>, the annual Macomb Academy talent show and school play will be held. Ms. Mikelle Hillewaere invited all Board members who would like to attend and see all of our student's wonderful talents.

The school's ceremony for students who are completing the Macomb Academy program will be held on June 7<sup>th</sup> this year. Vice-President Wittstock would like to attend the ceremony so that there can be a board member there to congratulate the completer students.

The annual end of the year banquet will be held on June 13<sup>th</sup> from 6pm to 10pm at Fern Hill Golf Club. The board members discussed the various baskets that will be available for the raffle being held. Ms. Mikelle Hillewaere encouraged all Board members to attend if they are able.

**NEW BUSINESS:**

Ms. Hillwaere discussed the plans for an upcoming summer program at Macomb Academy. The program is intended to use up the remainder of the ESSER funds, and she is currently working with SMART Bus to secure transportation for students to and from the school during the summer. The program would be community-based instruction focused, with 2 of the 3 days each week spent out in the community.

The Board next went over the Memorandum of Understanding (MoU) from the Macomb Intermediate School District (MISD). This MoU states that the MISD will continue to financially support Macomb Academy, as well stating that the MISD is not liable for occurrences that may cause the school to close, such as a lack of student enrollment. **Motion** made by **Vice-President Marilyn Wittstock** supported by **Treasurer Westbrook-Hilton**, to accept the Memorandum of Understanding. All in favor. Unanimous 3/0.

<u>Roll Call:</u>			<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
	Ms. Traci Comer-Scarsella	President			yes
	Ms. Marilyn Wittstock	Vice-President	yes		
	Ms. Melina Chynoweth	Secretary	yes		
	Ms. Felicia Westbrook-Hilton	Treasurer	yes		
	Mr. Michael Cadrette	Trustee			yes

**MOTION CARRIES**

**3/0 Unanimous Vote**

Next, the Board discussed the changes to various Board policies. **Motion** made by **Vice-President Marilyn Wittstock** supported by **Treasurer Westbrook-Hilton**, to adopt Board Policies 0122, 1420, 2414, 2418, 3220, 6350, 6520, 8800, and to delete policy 2410. All in favor. Unanimous 3/0.

<u>Roll Call:</u>			<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
	Ms. Traci Comer-Scarsella	President			yes
	Ms. Marilyn Wittstock	Vice-President	yes		
	Ms. Melina Chynoweth	Secretary	yes		
	Ms. Felicia Westbrook-Hilton	Treasurer	yes		
	Mr. Michael Cadrette	Trustee			yes

**MOTION CARRIES**

**3/0 Unanimous Vote**

**VII. FINANCIALS**

**Treasurer Westbrook-Hilton**

The Board reviewed the financial report for the month of April 2024. The Board discussed the increases shown on the financial report at the beginning of each quarter. **Motion** made by **Vice-President Marilyn Wittstock** supported by **Treasurer Westbrook-Hilton**, to approve the finances for April 2024. All in favor. Unanimous 3/0

<u>Roll Call:</u>			<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
	Ms. Traci Comer-Scarsella	President			yes
	Ms. Marilyn Wittstock	Vice-President	yes		
	Ms. Melina Chynoweth	Secretary	yes		
	Ms. Felicia Westbrook-Hilton	Treasurer	yes		
	Mr. Michael Cadrette	Trustee			yes

**MOTION CARRIES**

**3/0 Unanimous Vote**

**VIII. BOARD PROFESSIONAL GROWTH**

**President Comer-Scarsella**

N/A

**IX. BOARD OF DIRECTORS COMMITTEES**

**All**

N/A

**X. PUBLIC COMMENTS**

**All**

N/A

**XI. CMU COMMENTARY**

**Jonathan Trout**

Mr. Jonathan Trout congratulated the Board and Ms. Mikelle Hillewaere on a successful recertification year. He went on to discuss the next month Board meeting which will include the presentation of the charter contract. Mr. Trout told the present Board members that everyone needs to try and be in attendance for next month's meeting.

**XIII. BOARD COMMENTARY**

**President Comer-Scarsella**

N/A

**XII. ADJOURNMENT**

**President Comer-Scarsella**

**Motion** made by **Vice-President Marilyn Wittstock** supported by **Treasurer Westbrook-Hilton**, to adjourn the board meeting at 5:23 p.m. All in favor. Unanimous 3/0

Roll Call:

		<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Ms. Traci Comer-Scarsella	President			yes
Ms. Marilyn Wittstock	Vice-President	yes		
Ms. Melina Chynoweth	Secretary	yes		
Ms. Felicia Westbrook-Hilton	Treasurer	yes		
Mr. Michael Cadrette	Trustee			yes

**MOTION CARRIES**

**3/0 Unanimous Vote**

*Minutes are available at Macomb Academy, 39092 Garfield, Clinton Township, Mi. 48038, (586) 228-2201, in the administration office. Please contact the Business Office if you would like a copy of the minutes. Any person with disabilities who needs special provisions to attend a scheduled meeting should contact me five days prior to the meeting.*

**MINUTES CERTIFICATION**

Minutes respectfully submitted,

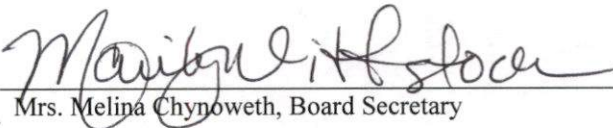


Mr. Brandon Busch, Recording Secretary

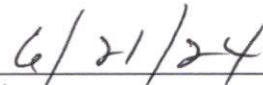


Date

Approved by the Macomb Academy Board of Directors



Mrs. Melina Chynoweth, Board Secretary



Date