

JEFFERSON DAVIS PARISH SCHOOL BOARD
MARCH 21, 2024

The Jefferson Davis Parish School Board met in Regular session at 203 E. Plaquemine Street, Jennings, LA 70546, on Thursday, February 22, 2024 at 6:00 p.m. at 203 E. Plaquemine Street, Jennings, LA 70546, with the following School Board members present: President, Paul Trahan, Members, Vice-President, Phillip Arceneaux, Greg Bordelon, Charles Bruchhaus, Malon Dobson, David Doise, Janet Jones, Summer LeJeune, Greg Patterson, Blake Petry and Russell Walker.

Absent: Blake Frey

Virtual: Paula LeJeune

Legal Counsel Present: Lauren Heinen.

The meeting was called to order by President Trahan.

An invocation was led by Miss Hyacinth Williamson, Welsh-Roanoke Jr. High School 8th grade Student of the Year, Parish Middle School Student of the Year and Middle School State Finalist, followed by the Pledge of Allegiance to the U.S. flag led by Mr. Russell Walker.

Roll call was done by Mrs. Debbie Abshire. Mrs. Abshire verified that any requests for virtual link were sent and there were no requests for public comment.

Motion by Mr. Bordelon, seconded by Mr. Walker and unanimously carried to approve the School Board minutes of the Regular meeting on February 22, 2024.

Motion by Mr. Arceneaux, seconded by Mr. Patterson and unanimously carried that the Board call for a vote to take care of items of business not listed on the original agenda or to change the order of topics to be addressed and to add the following item to the agenda:

Grant permission to JHS to purchase high jump pit mats at a cost of \$11,398.68 from BSNSports. Other quotes received from Pro Sports Equip (\$14,215.00) and Anytime Sports Supply (\$11,709.99). To be paid from Ward II Contingency.

FINANCE COMMITTEE:

The following recommendations were made by Mr. Phillip Arceneaux, Finance Committee Chairman, that the School Board:

Grant permission to EES to accept the following donation:

1. Coushatta Tribe of Louisiana - \$12,000.00. Quarterly donation to be used for school needs.

Motion seconded by Mr. Bruchhaus and unanimously approved.

Grant permission to FES to accept the following donation:

1. Superior Crawfish, LLC - \$100.00. Funds to be used for supplies for Math and Science Family night.

Motion seconded by Mr. Walker and unanimously approved.

Grant permission to JES to accept the following donation:

1. Sparks Law Firm, LLC- \$1,000.00. To help provide for needy students at book fair.

Motion seconded by Mrs. S. LeJeune and unanimously approved.

Grant permission to JHS to accept the following donations:

1. Jennings Quarterback Club - \$1,435.00. Funds to be used for purchasing practice equipment.
2. Jennings Alumni Association - \$19,000.00 to JHS Athletic programs as follows:
 - A. Girls Softball - \$3,500.00
Umpire and travel expenditure, field material- had to purchase extra rye grass due to cold weather.
 - B. Boys/Girls Track Program - \$2,000.00
Track Spikes, Equipment
 - C. Swim Program - \$800.00
Pool fees, Meet Entry Fees, State Patches
 - D. Tennis Program - \$1,000.00
Uniforms, Maintenance/Training Equipment
 - E. Golf Program - \$1,200.00
Course/Tournament Entry fees
 - F. Boys and Girls Basketball - \$1,500.00
Travel expenses, shoes, warm up gear
 - G. JHS Athletic Weight Room - \$9,000.00

Motion seconded by Mr. Patterson and unanimously approved.

Grant permission to Lake Arthur High School to accept the following donation:

1. LA Paws Boosters - \$2,015.00. Funds to benefit the Sr. Beta Club and expenses they incur.

Motion seconded by Mr. Walker and unanimously approved.

Grant permission to Lake Arthur High School to purchase on state contract (#44000025253) from Hornsby Lawn & Equipment a new Exmark X-Series Lawnmower at a price of \$15,039.00. To be paid from Maintenance #1. Motion seconded by Mr. Bordelon and unanimously approved.

Grant permission to Welsh Elementary School to purchase on state contract from United Automation for replacement and additional security cameras at a cost of \$33,529.93. To be paid from WES Maintenance funds. Motion seconded by Mr. Petry and unanimously approved.

Grant permission to Welsh High School to accept the following donations:

1. To be used for Awards Day:
WHS PTO - \$5,000.00.
Pat Deshotel - \$200.00.
2. Kade Kelly - \$110.00. Funds to be used towards snacks for hound coins (good behavior reward system).

3. Provincial Homebuilders - \$2,746.23 to boys basketball. Funds to be used towards charter bus rental for playoff game.
4. Salon 54 - \$150.00 to Danceline. Funds to be used for expenses for National.

Motion seconded by Mrs. Jones and unanimously approved.

Adopt the following resolution for the Jefferson Davis Parish

School Board Cafeteria Plan:

CAFETERIA PLAN RESOLUTION

On this date, the JEFFERSON DAVIS PARISH SCHOOL BOARD Board of Directors did meet to discuss the implementation of JEFFERSON DAVIS PARISH SCHOOL BOARD Flexible Benefits Plan to be effective, 3/1/2024. Let it be known that the following resolutions were duly adopted by the JEFFERSON DAVIS PARISH SCHOOL BOARD Board of Directors and that such resolutions have not been modified or rescinded as of the date hereof;

RESOLVED, that the form of Cafeteria Plan, as authorized under Section 125 of the Internal Revenue Code of 1986, presented to this meeting is hereby adopted and approved and that the proper officers of

the Employer are hereby authorized and directed to execute and deliver to the Plan Administrator one or more copies of the Plan.

RESOLVED, that the Plan Year shall be for a period beginning on 3/1/2024 and ending 2/28/2025.

RESOLVED, that the Employer shall contribute to the Plan amounts sufficient to meet its obligation under the Cafeteria Plan, in accordance with the terms of the Plan Document and shall notify the Plan Administrator to which periods said contributions shall be applied.

RESOLVED, that the proper officers of the Employer shall act as soon as possible to notify employees of the adoption of the Cafeteria Plan by delivering to each Employee a copy of the Summary Plan Description presented to this meeting, which form is hereby approved.

The undersigned certifies that attached hereto as Exhibits A and B respectively are true copies of the Plan Document, and Summary Plan Description for JEFFERSON DAVIS PARISH SCHOOL BOARD's Flexible Benefits Plan approved and adopted in the foregoing resolutions.

The undersigned further certifies and attests that the above resolutions were made with the consent of the full Board of Directors, each of whom were in attendance on this date:

Signature/Title

Date

Motion seconded by Mr. Patterson and unanimously approved.

Grant permission to EHS to accept the following donation:

1. Coushatta Tribe of Louisiana - \$18,000.00. Funds to be used for educational needs of the school.

Motion seconded by Mr. Bruchhaus and unanimously approved.

Grant permission to JHS to purchase high jump pit mats at a cost of \$11,398.68 from BSNSports. Other quotes received from Pro Sports Equip (\$14,215.00) and Anytime Sports Supply (\$11,709.99). To be paid from Ward II Contingency.

Motion seconded by Mrs. S. LeJeune and unanimously approved.

FINANCE INFORMATION:

1. State contract pricing has changed on the following maintenance school /custodial supply items since pricing was originally approved in June 2022 and then updated on the February 2023 school board meeting agenda. State contract pricing for copy paper from Veritiv has decreased from \$42.50 per case to \$36.95 per case of 8.5x 11 (letter size) and increased from \$58.90 per case to \$65.95 per case of 8.5 x 14 (legal size) copy paper. In addition, the state contract with Economical for toilet tissue and

paper towels renewed in November 2023 with price decreases on toilet tissue from \$66.14 per case to \$62.84 per case and price decreases on paper towels from \$33.94 per case to \$32.03 per case. State contract pricing from Economical has not changed from \$36.96 per case of 60 gal. capacity black 2 mil trash can liners or from \$17.17 per case of 12-16 gal capacity black 1 mil trash can liners.

The following committees had no reports to present:

Insurance - Blake Petry, Chairman

Building & Grounds - David Doise, Chairman

Policy - Russell Walker, Chairman

Transportation - Greg Bordelon, Chairman

16th Section - Charles Bruchhaus, Chairman

Ward II - Paula LeJeune, Chairman

Legislative Liaison - Greg Bordelon, Chairman

Long Range Planning - Malon Dobson, Chairman

Food Service - Greg Patterson, Chairman

The Sales Tax report was given by Mrs. Christin LeGros, Finance Director.

NEW BUSINESS:

Motion by Mr. Arceneaux, seconded by Mr. Bordelon to grant permission for the following out-of-state travel:

1. Amber Hymel, Tax Administrator to attend the Southeast States Association of Tax Administrators conference from July 14-17 in Louisville, KY. All expenses to be paid by Sales Tax Fund.
2. WHS Renaissance students, sponsors and Assistant Principal to attend the Jostens Renaissance Global Conference in Orlando, FL from July 15-18, 2024. Expenses to be paid by Title II.
3. LAHS Renaissance students, sponsors to attend the Jostens Renaissance Student Leadership Event at Brazoswood High School in Clute, TX on April 12, 2024. At no expense to the Board.

Motion by Mr. Patterson, seconded by Mr. Arceneaux to authorize AIFS, ISEUSA, ICES and Education Foundation Exchange as acceptable foreign student placement services for the 2024-2025 school year.

Motion by Mr. Bordelon, seconded by Mr. Petry to declare the following items as surplus and send to the next available public auction:

1. LAES - Scrubber - Serial #8000052955, Model #Focus II Boost L20 AGM CHFM SYS, JDPSB Tag #08189

Motion by Mrs. S. LeJeune, seconded by Mrs. Jones to grant permission to accept Change Order No. 1 on the JDPSB - Jefferson Davis

Parish School Board Jennings Ward II Improvements Phase 3, Jerry Simmons Stadium Project.

Change Order #1 for \$45,641.00 increase and adding 0 days:

Bid Changes as follows:

The Original Contract Sum was	\$598,530.00
The net change by previously orders	\$.00

The Contract Sum prior to this Change Order	\$598,530.00
The Contract Sum will be increased by	\$ 45,641.00
#5 - added drainage stub outs and catch basin - estimate \$9,512.00	
#6- Relocation of Water & Sewer line, demo of South Endzone Bleachers, Demo of Video Tower Perimeter Fencing - Estimate total \$36,129.00	

The new Contract Sum including this Change Order will be **\$644,171.00**

The Contract Time will be unchanged by Zero (0) days

The new date of Substantial Completion will be **May 7, 2024**

INFORMATION

1. The Jefferson Davis Parish School Board Members 2024 Spring Strategic Planning and Learning Academy Meeting will be on Tuesday, March 26, 2024 at 6:00 p.m. at Abshire Camp.
2. The Department of Special Services will be hosting the 1st Annual/2024 "An Evening to Sparkle" Dance on Friday, April 26, 2024 from 5:30pm-7:30pm at the Jennings High School Cafetorium for students with significant disabilities in grades 6th - 12th. Any expenses that occur (regarding decorations or snacks) will be funded from funds that The Department of Special Services received as a donation from donated funds from the 2022 & 2023 Ivy Woods Golf Tournament.
3. The Department of Special Services will be hosting the 3rd Annual 2024 Special Olympics ~ Track & Field Event has been postponed to Thursday, March 28, 2024 from 8:30am - 12:00pm at Lake Arthur High School Track & Small Gym in Lake Arthur, LA for SWDs grades 3rd - 12th grade. We will be funding the event from funds that The Department of Special Services received as a donation from donated funds from the 2022 & 2023 Ivy Woods Golf Tournament. Approximately: \$3,500.00.

PERSONNEL CHANGES

A. Personnel changes:

APPOINTMENTS

1. Bethany Crochet, JES Cafeteria Tech, 03/18/24, re: Esther Derise resignation.

MEDICAL LEAVES

1. S. Esthay, JES Para, 02/06/24.
2. J. Pickle, Pupil Appraisal School Psychologist, 03/01/24 to 03/26/24.
3. L. Miller, EHS Cafeteria Tech, 02/12/24 and 02/26/24 to 04/08/24.
4. A. Anthony, WAR Custodian, 02/16/24 to 03/03/24.
5. A. Gouldman, JES Custodian, 02/05/24 to 02/07/24 and 02/26/24 to 02/27/24.
6. C. Langley, EES Teacher, 02/05/24 to 03/01/24 and 03/02/24 to 03/15/24.
7. D. Guillory, EES Lab Manager, 02/28/24 to 02/29/24.
8. Y. Victorian, WHS Cafeteria Tech, 02/21/24 to 04/01/24.

9. K. Breaux, WAR Teacher, 03/20/24 to 06/28/24.
10. T. Stallion, WHS Teacher, 01/29/24 to 02/09/24 and 03/06/24 to 03/11/24.
11. R. Benoit, WES SPED Teacher, 02/12/24 to 04/01/24.
12. C. Crochet, WES Bus Operator, 02/05/24 to 04/07/24.
13. S. Richard, JHS Teacher, 02/19/24 to 02/20/24.
14. L. Comeaux, WES Custodian, 02/20/24, 02/23/24, 02/26/24 and 03/14/24 (½ day afternoon).
15. H. Lawdins, JHS SPED Para, 01/19/24 to 03/04/24.
16. G. Larson, LHS Teacher, 03/05/24 to 04/01/24.
17. K. Conner, LAES Cafeteria Mgr, 03/19/24.

RESIGNATION

1. Tyler Van Zandt, EES PE Coach, 03/16/24 (PE ESSER).
2. Verbia Miller, WHS SPED Para, 04/11/24.
3. Anastasia Hornsby, LHS Custodian, 03/11/24.
4. Esther Derice, JES Cafeteria Tech, 02/19/24.
5. Jason Guidry, Warehouse/Tech Electrician, 02/14/24.

RETIREMENT

1. Alice Hebert, JWCE Instructional Coach, 05/25/24, with 38.5 years of service.
2. Lisa M. Miller, JES Para, 02/22/24, with 6.60 years of service.
3. Becky Shuff, EES Cafeteria Tech, 05/27/24, with 32.5 years of service.

LEAVE WITHOUT PAY

1. Paula Fruge, EES Speech Therapist, 02/08/24, 03/01/24 and 03/12/24.
2. Cheyenne M. Benoit, LAE Cafe' Tech, 01/30/24, 02/02/24, 02/29/24.
3. Brynn Perrin, JES Speech Therapist, 03/14/24 (½ day).
4. Brittany Gobert, EES Para, 02/20/24 (½ day), 02/21/24 to 02/22/24 and 03/11/24.
5. Tamra Langley, WES Interventionist, 03/28/24 (½ day).
6. Anastasia Hornsby, LHS Custodian 03/08/24.
7. Stefanie Jacobs, 03/20/24 (½ day).
8. Angelle Bagwell, JWCE Para/Librarian, 04/11/24, 04/19/24 and 05/20/24.
9. K. Krielow, LHS Speech Therapist, 03/19/24.

SUPERINTENDENT'S COMMENTS NOT REQUIRING BOARD ACTION

EXECUTIVE SESSION

None.

ADJOURN

There being no other business to come before the Board, it was moved by Mr. Doise, seconded by Mrs. S. LeJeune and unanimously carried, to adjourn.

/s/ Paul Trahan, President

ATTEST:

/s/John Hall, Secretary/Superintendent

Note: Items purchased by quotes or bids may be reviewed at the School Board office during normal business hours. All policies can be reviewed at any facility under the jurisdiction of the Jefferson Davis Parish School Board.