Guide for Log In/Out Edmentum Plato Courseware

- Go to PVHS website <u>http://www.pvhspanthers.org/</u> and scroll down; click on this C icon/button to login.
- 2. Click on to log in with your school email address and password.

Username: student 6-digit id@students-smjuhsd.org (Stu Email Address) Password: same school password (Network Login ID)

- 3. After the Clever loading screen, click on the Edmentum icon @ on A t
- 4. Your Active Assignments will list all your Edmentum Plato course sections, just work on the one you are currently assigned (with **PV** prefix) by clicking on

All Activities

- 5. Please refer to the **Important Information Accessing Edmentum Courseware** (next) page to be successful in working on your course section/s assigned; so, you'll **NOT** be "timed out" or "logged out" unexpectedly and losing your work!
- 6. Do not leave your account idle; always log out promptly when done. Do not click on the x on the browser to exit but always exit by clicking on
 so your work will be correctly and automatically saved.
- You can click on "Log In" again from this screen after you sign out, just click on the next screen or click to exit.

Important Information Accessing Edmentum Plato Courseware (to prevent losing your work)

> In Plato, without running lessons, Time in System ends after 1 hour of inactivity.

> When running lessons, Time on Task ends after 2 hours, regardless of activity.

A Plato Courseware session times out after 60 minutes of inactivity for all user roles if they are not running an activity from PLATO content.

For example, you will be "**timed-out**" if you take more than **60 minutes** typing a long response/answer; it's still considered as "**inactivity**" because you remain on the same activity/screen. So, when you click **submit** after **60 minutes**, you will be automatically **logged out** and your work will **NOT be saved**, and thus **NOT recoverable**! So, it's very important that you **type your** (**long responses**) **answers on a document file** (and **save**) before **copy and paste** your answers, to avoid frustration of losing your hard work!

There are various other ways you could be logged out as well, such as:

- 1. Leaving the lesson open for more than 2 hours. Regardless of mouse clicking or moving from page-to-page, the absolute time limit in a lesson is always 2 hours. No amount of "activity" will extend that time.
- 2. If a student does not complete the lesson within the 2-hour limit, all work on that lesson will be lost and Time on Task will be recorded as 2 hours. This rule applies to all student launched activities, including tutorials, mastery tests, and all assessments (Pre-, Post, End of Semester, and Test Packs).
- 3. Launching another activity simultaneously (e.g. opening a tutorial to find answers to a mastery test that is currently open). This can be within the same browser or with another browser, or on the same or different computers.
- 4. The rule is that only one lesson can be open at one time for the same user. Plato secures the integrity of the content and will prevent students from having more than one lesson opened at a time by abruptly closing the browser window.
- 5. Using the back button on the browser to get back to the assignment page.
- 6. Losing internet connection.
- 7. The user clicks the "exit" button on the tutorial. This is the preferred and most common way to end a lesson session.