

Sterling Board of Education
Minutes of the Regular Meeting
November 19, 2025
Community Room - 6:00pm
“EXCELLENCE WITH KINDNESS”

- I. **Call to Order** - The meeting was called to order by Theodore Friend, Superintendent at 6:00pm

Present at the meeting were - Courtney Langlois, Jennifer Mossner, Victoria Robinson, Lewis, Catherine Malo, John Brady

Also present at the meeting were - Dorothy Capobianco, Heather Nickerson, Principal; Sara Howley, Business Manager; Christine Chandler, Board Clerk

II. **Pledge of Allegiance**

III. **Election of New Officers**

- The Board recognized outgoing member, Dorothy Capobianco, and thanked her for her dedication to the district.
- A motion was made by V. Robinson-Lewis and seconded by C. Malo to nominate C. Langlois as Board Chair. A verbal vote was taken.
 - Vote: All in favor (5) (0) Opposed

The meeting was turned over to C. Langlois for the remainder of the voting.

- A motion was made by J. Brady and seconded by V. Robinson-Lewis to nominate J. Mossner as Board Vice Chair. A verbal vote was taken.
 - Vote: All in favor (5) (0) Opposed
- A motion was made by J. Mossner and seconded by J. Brady to nominate V. Robinson-Lewis as Board Treasurer. A verbal vote was taken.
 - Vote: All in favor (5) (0) Opposed
- A motion was made by C. Malo and seconded by V. Robinson-Lewis to nominate J. Brady as Board Vice Treasurer. A verbal vote was taken.
 - Vote: All in favor (5) (0) Opposed

IV. Public Comment

No one spoke at this time

V. Reports and Communications

A. Correspondence

B. Consent Agenda

1. Minutes of Meeting October 15, 2025

2. Superintendent's Report

- Mr. Friend noted that because there was no Republican candidate on the ballot during the town elections, a new Board member would need to be appointed by the existing Board members at the Board's December meeting. This new member could be Republican, Democrat, or Independent. He encouraged interested candidates to attend the December meeting. It was noted that at that meeting the Board would be conducting interviews for new members and voting would take place to fill the seat.

3. Special Education Director's Report

4. Principal's Report

5. Clinical Supervisor's Report

6. Monthly Check Register

- A motion was made by J. Mossner and seconded by J. Brady to approve the Consent Agenda as presented.
 - Vote: All in favor
 - Motion: Carried

C. Budget and Expense Report

S. Howley reviewed her financial discussions page from the Board packet

- A motion was made by V. Robinson-Lewis and seconded by J. Mossner to approve the Budget and Expense Report as presented.
 - Vote: All in favor
 - Motion: Carried

D. Plainfield Board of Education Liaison

C. Langlois informed the Board that the principal at the high school had resigned effective Friday, November 21, 2025 and that a new principal was going to be appointed.

Plainfield's BOE meeting was also on November 19, 2025 at 7:00pm.

- C. Langlois was going to attend.

E. Personnel - Resignation/Retirement

None at this time

VI. Unfinished Business

A. Review and Possible Action on the following Policies/Regulations - 2nd Reading

Policy #1312.3 - Community Relations/Instruction - Library Material Review and Reconsideration Policy

Policy #1312.4 - Community Relations/Instruction - Library Collection Development and Maintenance Policy

Policy #1312.5 - Community Relations/Instruction - Library Display and Program Policy

Policy #6171 - Instruction - Special Education

Regulation #5131.911 - Students - Connecticut School Climate Regulation

- A motion was made by V. Robinson-Lewis and seconded by J. Mossner to approve P1312.3, P1312.4, P1312.5, P6171, and Reg.5131.911 as presented.
 - Vote: All in favor
 - Motion: Carried

VII. New Business

A. Review, discussion, and possible approval of a proposal to allow Sterling students to attend Norwich Free Academy.

- A motion was made by C. Malo and seconded by V. Robinson-Lewis to approve the Contract Agreement with Norwich Free Academy as presented.
 - Vote: All in favor
 - Motion: Carried

B. Review, discussion, and possible approval of the Board of Education Meeting Dates for 2026.

- A motion was made by V. Robinson-Lewis and seconded by J. Mossner to approve the Board of Education Meeting Dates for 2026 as presented.
 - Vote: All in favor
 - Motion: Carried

VIII. Committee Updates

- The following committee appointments were made:
 - A. Policy - J. Mossner
 - B. Budget - C. Langlois, C. Malo, V. Robinson-Lewis
 - C. Negotiations - J. Brady, C. Langlois

IX. Recommendations, Questions and/or Comments

None were brought forward at this meeting

X. Public Comment

No one spoke at this meeting

XI. Executive Session

Not needed at this time

XII. Adjournment

- A motion was made by J. Brady and seconded by V. Robinson-Lewis to adjourn the meeting.
 - Vote: All in Favor
 - Motion: Carried
 - Meeting adjourned: 6:30pm