

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT

BOARD OF EDUCATION

CSBA Professional Governance Standards

Adopted by the Santa Maria Joint Union High School District April 11, 2001

THE BOARD

School districts and county offices of education are governed by boards, not by individual trustees. While understanding their separate roles, the board and superintendent work together as a “governance team.” This team assumes collective responsibility for building unity and creating a positive organizational culture in order to govern effectively.

To operate effectively, the board must have a unity of purpose and:

- Keep the district focused on learning and achievement for all students.
- Communicate a common vision.
- Operate openly, with trust and integrity.
- Govern in a dignified and professional manner, treating everyone with civility and respect.
- Govern within board-adopted policies and procedures.
- Take collective responsibility for the board’s performance.
- Periodically evaluate its own effectiveness.
- Ensure opportunities for the diverse range of views in the community to inform board deliberations.

THE INDIVIDUAL TRUSTEE

In California’s public education system, a trustee is a person elected or appointed to serve on a school district or county board of education. Individual trustees bring unique skills, values and beliefs to their board. In order to govern effectively, individual trustees must work with each other and the superintendent to ensure that a high quality education is provided to each student.

To be effective, an individual trustee:

- Keeps learning and achievement for *all* students as the primary focus.
- Values, supports and advocates for public education.
- Recognizes and respects differences of perspective and style on the board and among staff, students, parents and the community.
- Acts with dignity, and understands the implications of demeanor and behavior.
- Keeps confidential matters confidential.
- Participates in professional development and commits the time and energy necessary to be an informed and effective leader.
- Understands the distinctions between board and staff roles, and refrains from performing management functions that are the responsibility of the superintendent and staff.
- Understands that authority rests with the board as a whole and not with individuals.



Board of Trustee Action Plans
Santa Maria Joint Union High School District

- **Maximize Student Success**
- **Develop and Maintain a Districtwide Accountability System**
- **Enhance Student Support Services: Facilities, Technology, Safe, Clean, Nurturing Environment; Expand Food Services**
- **Foster Partnerships**
- **Manage Rapid District Growth**

RESPONSIBILITIES OF THE BOARD

The primary responsibilities of the board are to set a direction for the district, provide a structure by establishing policies, ensure accountability and provide community leadership on behalf of the district and public education. To fulfill these responsibilities, there are a number of specific jobs that effective boards must carry out.

Effective boards:

- Involve the community, parents, students and staff in developing a common vision for the district focused on learning and achievement and responsive to the needs of all students.
- Adopt, evaluate and update policies consistent with the law and the district's vision and goals.
- Maintain accountability for student learning by adopting the district curriculum and monitoring student progress.
- Hire and support the superintendent so that the vision, goals and policies of the district can be implemented.
- Conduct regular and timely evaluations of the superintendent based on the vision, goals and performance of the district, and ensure that the superintendent holds district personnel accountable.
- Adopt a fiscally responsible budget based on the district's vision and goals, and regularly monitor the fiscal health of the district.
- Ensure that a safe and appropriate educational environment is provided to all students.
- Establish a framework for the district's collective bargaining process and adopt responsible agreements.
- Provide community leadership on educational issues and advocate on behalf of students and public education at the local, state and federal levels.

**SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
BOARD OF EDUCATION**

**Regular Meeting
October 8, 2019**

**Santa Maria Joint Union High School District
2560 Skyway Drive, Santa Maria, California 93455**

5:30 p.m. Closed Session/6:30 p.m. General Session

*The Santa Maria Joint Union High School District mission is,
“We prepare all learners to become productive citizens and college/career ready by
providing challenging learning experiences and establishing high expectations for achievement.”*

Any materials required by law to be made available to the public prior to a meeting of the Board of Education of the District can be inspected at the above address during normal business hours.

Individuals who require special accommodation including, but not limited to, American Sign Language Interpreter, accessible seating or documentation in accessible formats should contact the superintendent or designee within a reasonable amount of time before the meeting date.

I. OPEN SESSION

A. Call to Order

II. ADJOURN TO CLOSED SESSION

Note: The Board will consider and may act upon any of the following items in closed session. They will report any action taken publicly at the end of the closed session as required by law.

- A. Certificated and Classified Personnel Actions** – Government Code § 54957. The Board will be asked to review and approve hiring, transfers, promotions, evaluations, terminations, and resignations as reported by the Assistant Superintendent, Human Resources. **Appendix A**
- B. Conference with Labor Negotiators** – The Board will be provided a review of negotiations with the Faculty Association (California Teachers Association) and the California School Employees Association (CSEA).
- C. Student Matters** – Education Code § 35146 and § 48918. The Board will review proposed expulsions/suspended expulsion(s) and/or requests for re-admission. NOTE: The education code requires closed sessions in these cases to prevent disclosure of confidential student record information.
- D. Conference with Legal Counsel** – Anticipated Litigation: Significant exposure to litigation pursuant to §54956.9(b): 1 case

III. RECONVENE IN OPEN SESSION

- A. Call to Order/Flag Salute**
-

IV. ANNOUNCE CLOSED SESSION ACTIONS – Mr. Davis

V. PRESENTATIONS

- A. School Climate Grant – Pete Flores**
- B. Counseling Services – Counseling Team**
-

VI. REPORTS

- A. Student Reports**
- B. Superintendent’s Report**
- C. Board Member Reports**
-

VII. ITEMS SCHEDULED FOR ACTION

A. GENERAL

- 1. Board Policies – First Reading – No Action Required**

Resource Person: Kevin Platt

The administration is presenting the proposed updates to the SMJUHSD Board Policies listed below. The policies/regulations will be on the next board agenda for approval.

BP/AR	Title
BP/AR 1240	Volunteer Assistance

2. Local Control Accountability Plan (LCAP) Local Indicators

Resource Person: Steve Molina

Presentation of the SMJUHSD Local Control Accountability Plan (LCAP) Local Indicators.

A public hearing is required after the presentation.

1. Open Public Hearing
2. Take Public Comments
3. Close Public Hearing

3. FAFSA Graduation Requirement – Appendix C

Resource Person: John Davis

As discussed at the September 10, 2019 board meeting, Ms. Perez made a motion to bring the Financial Aid Pilot Policy item to the next meeting. The motion was seconded by Ms. Lopez and was approved with a vote of 4-0.

The motion stated that students shall be required to complete the FAFSA or Dream Act as part of their high school graduation. There will be an option for an opt-out form.

*** **IT IS RECOMMENDED THAT** the Board of Education vote on the Financial Aid Pilot Policy.

Moved _____ **Second** _____ **Vote** _____

4. College and Career Readiness Board Resolution – Resolution Number 4-2019-2020

Resource Person: John Davis

The Superintendent would like to bring forth a resolution calling for the creation of a 'College and Career Plan' that includes College and Career Readiness indicators as graduation requirements and seeks to establish a stakeholder task force to draft a plan and implementation timeline.

*** **IT IS RECOMMENDED THAT** the Board of Education approve Resolution Number 4-2019-2020.

Moved _____ **Second** _____

A Roll Call Vote is Required:

Mr. Palera _____
Ms. Lopez _____
Dr. Garvin _____
Dr. Karamitsos _____
Ms. Perez _____

**SANTA MARIA JOINT UNION HIGH SCHOOL
RESOLUTION NUMBER 4-2019-2020
COLLEGE AND CAREER READINESS**

WHEREAS, the Santa Maria Joint Union High School Districts Vision is that ‘Every student succeeds and is prepared for college, career, and life’.

WHEREAS, the District’s Mission is to ‘Prepare all learners to become productive citizens and college/career ready by providing challenging learning experiences and establishing high expectations for achievement’.

WHEREAS, the Districts Core Beliefs include:

- All students are capable of meeting and exceeding adopted state standards and graduating from our schools prepared for college or career.

WHEREAS, the District has made great strides in improving graduation rates and the current District average exceeds both the State and County averages.

WHEREAS, numerous studies illuminate the benefits of a postsecondary education for individuals and society, including higher earnings, lower rates of unemployment, decreased poverty, healthier lifestyles, greater civic engagement, reduced reliance on public assistance and an increased tax base.

WHEREAS, many of today’s fastest growing and high wage occupations are in a variety of Career Technical Education (CTE) fields.

WHEREAS, the District has dramatically increased the opportunities for students to participate in meaningful and relevant career Pathways at each site and is currently constructing a CTE Center to provide additional and more advanced opportunities.

WHEREAS, the District has established, and evolving, relationships with its feeder districts and these relationships are now focusing on the student experience, alignment, communication and data sharing.

WHEREAS, the District has an established relationship with Allan Hancock College which includes numerous Concurrent Enrollment courses, Counseling and Financial Aid support, and is the launching point for many District graduates into the postsecondary world.

WHEREAS, the State of California has determined that there are 12 different ways that a student can be considered 'College and Career Ready' upon graduation.

THEREFORE, BE IT RESOLVED that the Santa Maria Joint Union High School District Board of Trustees authorize the Superintendent to create a 'College and Career Plan' focusing on the various ways that students can earn their HS diploma while becoming College and Career ready and include combinations of the following:

- Completion of the CSU/UC eligibility requirements with grades of 'C' or better
- Completion of a Concurrent Enrollment course with a grade of 'C' or better
- Completion of a Career Pathway with industry certification
- Meet or exceed standards on CAASPP exams in English or Mathematics
- Pass an AP Course with an exam grade of 3 or higher
- Earn the California Seal of Biliteracy
- Document a minimum of 5 community service hours
- Completion of the FAFSA or California Dream Act application (or parental opt-out)

BE IT FURTHER RESOLVED that the Board wishes to emphasize the development of culturally relevant course options for students that include Ethnic and/or Gender Studies courses.

NOW BE IT FURTHER RESOLVED that the Board directs the Superintendent to initiate a 'College and Career Task Force' that includes all stakeholders, feeder Districts and post-secondary institutions, to create a plan within 150 days that details how the District will meet these goals and draft an implementation timeline.

PASSED AND ADOPTED this 8th day of October 2019 by the following vote:

ROLL CALL:

AYES:

NOS:

ABSTAIN:

ABSENT:

President/Clerk/Secretary of the Board of Education
Santa Maria Joint Union High School District

B. INSTRUCTION

1. Quarterly Report on Williams Uniform Complaints

Resource Person: John Davis

Pursuant to Education Code § 35186, the governing board of a school district must conduct a public hearing to report the quarterly report that was submitted in October 2019 on the Williams Uniform Complaints for the months of July- September 2019. Each school site has reported that there have been no complaints in the general subject areas of Textbooks and Instructional Materials, Teacher Vacancy or Misassignments, Facilities Conditions or Valenzuela/CAHSEE Intensive Instruction and Services.

A public hearing is required.

1. Open Public Hearing
2. Take Public Comments
3. Close Public Hearing

***** IT IS RECOMMENDED THAT** the Board of Education approve the Williams Quarterly Report as presented.

Moved _____ Second _____ Vote _____

C. BUSINESS

1. SSC New Parking Lot (Project #15-176)

Resource Person: Yolanda Ortiz

The administration opened bids on September 27, 2019 for the SSC NEW PARKING LOT (PROJECT #15-176). The bid recap and administrative recommendation follows:

BIDDER	BASE BID
J. F. Will Company	\$ 836,590.51
S. Chavez Construction	\$1,448,462.50
Vernon Edwards Constructors	\$ 954,342.00

After review of the three (3) bids received by administration, J.F. Will Company was determined to be the apparent low bidder.

*** **IT IS RECOMMENDED THAT** the Board of Education approve the SSC NEW PARKING LOT (PROJECT #15-176) to the lowest bidder, J.F. Will Company, for the bid amount of \$836,590.51 to be paid from the Special Reserve Capital Outlay Fund (Fund 40).

Moved _____ Second _____ Vote _____

2. 2018-2019 Revised Unaudited Actuals

Resource Person: Yolanda Ortiz

Necessary revisions were made to the 2018-2019 Unaudited Actuals Special Education Maintenance of Effort Reports SEMA and SEMB. These revisions required board approval.

The required state forms are posted on the District website at www.smjuhsd.k12.ca.us under Parents/Community, Public Notices, Financial Reports, 2018-2019 Financial Reports.

*** **IT IS RECOMMENDED THAT** the Board of Education approve the revisions to the 2018-2019 Unaudited Actuals as presented.

Moved _____ Second _____ Vote _____

VIII. CONSENT ITEMS

*** **IT IS RECOMMENDED THAT** the Board of Education approve the following consent items as presented.

All items listed are considered to be routine and may be enacted by approval of a single roll call vote. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon request of any member of the board and acted upon separately.

Moved _____ Second _____

A Roll Call Vote is Required:

Mr. Palera	_____
Ms. Lopez	_____
Dr. Garvin	_____
Dr. Karamitsos	_____
Ms. Perez	_____

A. Approval of Minutes

Regular Board Meeting – September 10, 2019
 Special Board Meeting – September 17, 2019

B. Approval of Warrants for the Month of September 2019

Payroll	\$7,872,697.30
Warrants	<u>5,545,645.85</u>
Total	<u>\$13,418,343.15</u>

C. Attendance Report

Mrs. Yolanda Ortiz, Assistant Superintendent of Business Services, will be available to answer questions regarding the 2019-2020 first monthly attendance report presented on the last page of this agenda.

D. Approval of Contracts

COMPANY/ VENDOR	DESCRIPTION OF SERVICES	AMOUNT/ FUNDING	RESOURCE PERSON
Catherine Wilson/ Bureau of Education and Research	Best Practices in Co- Teaching: Effective Strategies and Realistic Solutions for Inclusive Classrooms	\$5,014/ LCAP 1.5	John Davis
Doug Moes/ STAR of CA – ERA Education	Behavioral Analyst (BCBA)/Behavioral In- terventionist for 10/7/19 – 11/15/19	Not to exceed \$10,018.80/ Special Ed	John Davis

E. Facility Report - **Appendix B**

F. Approval of Board Policies

The policies listed below are presented for approval. The policies were listed for first reading on the September 10, 2019 board agenda.

BP/AR	Title
BP (deleted) AR 4157.1/ 4257.1/ 4357.1	<u>Personnel/Work-Related Injuries</u> Policies deleted and moved to administrative regulation and updated to clarify notification requirements.

G. Student Matters – Education Code § 35146 and § 48919

Administrative Recommendation to suspend the order of expulsion: #354278
Administrative Recommendation to order expulsion: #348314, #352388

H. Out of State Travel

PERSON/REASON	PLACE/DATE	FUNDING
Amy Guerra, Miguel Guerra American FFA Degree/National FFA Convention	Indianapolis, IN 10/29/19 – 11/2/19	VEA/Ag Incentive
Paola and Noe Ferreira/ Annual Convention of World Languages	Washington, DC 11/21-24, 2019	LCAP
Tyler Dickinson and PVHS students receiving State Cham- pionships and National Dele- gates/National FFA Convention	Indianapolis, IN 10/29/19 – 11/2/19	FFA, Ag Incentive, Perkins
Sara Araujo/The Design Sanctuary Workshop	Hawaii 11/8-20, 2019	Received a scholarship for the cost of the workshop
Clemente Ayon Anatomy in Clay Professional Development	Austin, TX 11/17-20, 2019	LCAP 3.2

I. Notice of Completion

The following project was substantially completed on August 1, 2019 and in order to file the necessary Notice of Completion forms with the County of Santa Barbara, the Acceptance of Substantial Completion needs to be formally accepted by the Board of Education.

- 1) SMHS - Building 350 Boiler Piping Project #19-313 with Koehler Plumbing (Contractor)

J. Denial of Claims

- The District is in receipt of a claim from Maria Ponce regarding alleged vehicle damages that occurred on August 21, 2019
- The District is in receipt of a claim from James McKiernan Lawyers on behalf of Fernando Solis for alleged personal injuries occurred on April 8, 2019.

It is recommended that the Board deny the claims listed above and refer the matters to the District's insurance carrier.

K. Approval and Ratification of Agreement with Dannis Woliver Kelley

The District approves DWK to represent, advise, and counsel it from July 1, 2019, through and including June 30, 2020, and continuing thereafter as approved. Any services performed during the period between the above commencement date and the date of Board action approving this Agreement are hereby ratified by said Board approval.

L. Memorandum of Understanding between Santa Barbara County Education Office Teacher Induction Program and SMJUHSD for 2019-2020

The purpose of the MOU is to establish a formal working relationship between SBCEO and SMJUHSD to provide quality professional development and support to first and second-year teacher candidates in pursuit of a Professional Clear Credential from the California Commission on Teacher Credentialing (CTC), and to provide professional development and support for their mentors.

M. SMHS Reconstruction Project #17-267: Approval of Amendment No. 2, to Facilities Lease Increasing Pre-Construction Services and Guaranteed Maximum Price (GMP) Amounts

The SMHS Reconstruction #17-267 Lease Contract included a Pre-Construction Services amount of \$120,000. It was determined that an underground utility assessment of the project area was necessary to validate existing conditions. Change Order (CO) No. 1 for \$48,884 increases the total Pre-Construction Services amount to \$168,884. Project Increment 1, Phase 0 – Main Electrical, Culinary Arts, and Arts GMP was approved under Amendment No. 1 as \$2,739,104. Excavation work to allow for the installation of a new electrical building required the demolition of an adjacent walkway canopy at a cost of \$35,849.10. Installation of a metal flashing gap cover in the Temporary Culinary Arts Classroom was also required at a cost of \$3,057.60. The total of CO No. 2, in the amount of \$38,906.70 increases the GMP to \$2,778,010.70. District Administration recommends approval of Amendment No. 2 to the Facilities Lease SMHS Reconstruction Project #17-267.

N. CTE Center/Agricultural Farm Project #11-102.1: Approval of Amendment No. 2 to Facilities Lease Increasing Guaranteed Maximum Price (GMP)

The CTE Center/Agricultural Farm Project #11-102.1 Guaranteed Maximum Price (GMP) was approved under Amendment No. 1 as \$19,925,033. Two Change Orders (CO) are included in Amendment No. 2. CO No. 1, in the amount of \$115,254.91, includes the addition of concrete curbing, electrical runs, communications conduit, and safety equipment; and, modifications to steel columns and girders, interior finishes, and plumbing equipment. CO No. 2, in the amount of \$400,542.44, includes the addition of compressor line runs, general electrical runs, wheelchair lift lighting, and significant County off-site work related to the

new access road and utility easement run such as slurry seal of frontage road, striping, signage, curbing, and an extra manhole; and, modifications to joists, keying systems, roofing, and exterior finishes. CO No. 1 and 2, in the combined amount of \$515,797.35, increases the GMP to \$20,440,830.35. District Administration recommends approval of Amendment No. 2 to the CTE Center/Agricultural Farm Project #11-102.1 Facilities Lease.

O. Purchase Orders

PO #	Vendor	Amount	Description/Funding
PO20-00485	Creative Bus Sales, Inc.	\$ 201,510.75	2020 or newer School Bus / General Fund Transportation
PO20-00522	Digital Networks Group Inc.	\$ 76,534.28	Panasonic cameras for CTE Center /General fund LCAP goal 6 action 8
BPO20-00771	Dannis Woliver Kelley	\$ 250,000.00	Legal Services SY 19-20 / General fund Admin.

P. Acceptance of Gifts

Pioneer Valley High School		
<u>Donor</u>	<u>Recipient</u>	<u>Amount</u>
Tony Barajas	Girls Golf	\$150.00
PVHS Boosters	Various Clubs	\$26,758.21
Central Coast Labor Council	K-Pop	\$300.00
SLO Life Company (Jamba Juice)	Class of 2020	\$150.00
G-Brothers Kettlecorn	Class of 2020	\$270.00
Rossi Foundation	Boys Golf	\$500.00
Rossi Foundation	Girls Golf	\$500.00
Wepay	Football	\$7,869.96
Total Pioneer Valley High School		<u>\$36,498.17</u>
Righetti High School		
<u>Donor</u>	<u>Recipient</u>	<u>Amount</u>
Aktion Club of Santa Maria	Wrestling	\$100.00
Marvel Wrestling Academy	Dance/Cheer	\$610.00
Home Motors	Cheer	\$250.00
SM Public Library	Marimba Band	\$100.00
Children's Creative Project	Marimba Band	\$1,500.00
FCA	Football	\$18,072.00
Aktion Club of Santa Maria	Astra	\$100.00
Jose/Cindy Diaz	Marimba Band	\$120.00
Central Coast Labor Council	Marimba Band	\$300.00
Righetti Football Boosters	ASB	\$352.00
Krafty Koncessions	Football	\$200.00
Total Righetti High School		<u>\$21,704.00</u>

IX. REPORTS FROM EMPLOYEE ORGANIZATIONS

X. OPEN SESSION PUBLIC COMMENTS

The public may address the Board on any matter (except personnel) concerning the District and not on the agenda. Note: The time limit to address the Board may not exceed two minutes. The Board is not required to respond to the Public Comment. The public may also address the Board on each item on the Agenda as the Board takes up those items. Persons wishing to speak should complete a blue request form and hand it to the Board secretary.

XI. FUTURE ITEMS FOR BOARD DISCUSSION

XII. NEXT MEETING DATE

Unless otherwise announced, the next regular meeting of the Board of Education will be held November 12, 2019. Closed session begins at 5:30 p.m. Open session begins at 6:30 p.m. The meeting will be held at the District Support Services Center.

XIII. FUTURE REGULAR BOARD MEETINGS FOR 2019

December 10, 2019

XIV. ADJOURN

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
MONTHLY REPORT OF ATTENDANCE
FIRST MONTH OF 2019-20

August 12, 2019 through September 06, 2019

	First Month 2018-19			First Month 2019-20			ADA Change from Prior Year
	Ending Enrollment	ADA	ADA % of Poss. Enroll.	Ending Enrollment	ADA	ADA % of Poss. Enroll.	
ERNEST RIGHETTI HIGH							
Regular	2,142.00	2,080.11	97.2%	2,274	2,219.89	97.6%	
Special Education	75.00	73.74	95.6%	59	57.05	96.7%	
Independent Study	33.00	27.00	88.1%	37	25.37	84.1%	
Independent Study Spec Ed	6.00	0.00	0.0%	9	7.42	---	
CTE Program	3.00	5.16	86.0%	5	4.05	81.9%	
Home and Hospital Reg Ed	-	2.95	80.0%	2	1.21	60.6%	
Home and Hospital Spec Ed	-	-	-	2	2.00	100.0%	
TOTAL RIGHETTI	2,259.00	2,188.96	97.1%	2,388	2,317.00	97.5%	128.04
SANTA MARIA HIGH							
Regular	2,520	2,449.79	97.9%	2,629	2,561.53	97.7%	
Special Education	113	117.16	95.0%	189	177.74	94.8%	
Independent Study	10	6.79	78.7%	10	7.68	88.5%	
Independent Study Spec Ed	0	0.00	---	0	0.00	---	
CTE Program	4	2.95	71.8%	5	4.95	98.9%	
Home and Hospital Reg Ed	8	4.11	83.9%	10	5.74	74.7%	
Home and Hospital Spec Ed	2	1.25	88.9%	6	4.37	74.9%	
TOTAL SANTA MARIA	2,657	2,582	97.8%	2,849	2,762.00	97.5%	179.94
PIONEER VALLEY HIGH							
Regular	2,647	2,590.89	97.6%	2,769	2,715.58	97.7%	
Special Education	110	106.05	96.1%	144	138.11	95.6%	
Independent Study	3	1.84	61.4%	6	2.68	81.0%	
Independent Study Spec Ed	0	0.00	---	1	0.84	---	
Home and Hospital Reg Ed	6	4.79	77.8%	7	4.63	78.6%	
Home and Hospital Spec Ed	2	1.21	0.0%	3	1.42	---	
TOTAL PIONEER VALLEY	2,788	2,704.78	97.8%	2,930	2,863.25	97.6%	158.48
DAY TREATMENT @ LINCOLN STREET							
	4	4.32	100.0%	3	2.66	89.5%	(1.64)
DISTRICT SPECIAL ED TRANSITION							
	20	19.79	96.9%	24	23.26	98.9%	3.47
DISTRICT SPECIAL ED PROGRAM F SDC - Trans/Voc M/M							
	17	17.47	92.0%	12	11.26	93.9%	
ALTERNATIVE EDUCATION							
Delta Continuation	329	281.63	85.9%	345	271.26	82.7%	
Delta 12+	0	0.00	---	1	0.35	---	
Delta Independent Study	16	14.01	85.0%	14	10.99	92.8%	
Delta Independent Study 12+	1	1.11	100.0%	8	5.39	56.9%	
Delta Independent Study Spec Ed	0	0.00	---	0	0.00	---	
Delta Home and Hospital Reg Ed	3	0.57	26.6%	0	0.00	0.0%	
Reach Program--SMHS	7	5.05	77.4%	0	0.16	30.0%	
Reach Program--PVHS	4	2.58	69.0%	5	1.84	45.5%	
Home School @ Library Program	40	29.37	79.8%	11	7.58	87.3%	
Delta H.S.S. Program P	19	16.05	85.2%	30	20.79	74.6%	
TOTAL ALTERNATIVE EDUCATION	419	350.37	83.6%	7	5.87	82.6%	(26.14)
TOTAL HIGH SCHOOL DISTRICT	8,144	7,867.76	96.6%	8,627	8,303.70	96.3%	435.95

CLASSIFIED PERSONNEL ACTIONS						
Name	Action	Assignment	Site	Effective	Pay Rate	Hours
	20 Day Rebid	Bus Driver	DO	9/11/19	18/E	4 to 6.25
	Increase Hours	Bus Driver	DO	9/11/19	18/E	4 to 6
	20 Day Rebid	Bus Driver	DO	9/11/19	18/E	4 to 5.75
	20 Day Rebid	Bus Driver	DO	9/11/19	18/E	4 to 5.75
	Employ	Instructional Asst-Spec Ed II	PVHS	9/26/19	15/A	6.5
	20 Day Rebid	Bus Driver	DO	9/11/19	18/B	4 to 5.5
	20 Day Rebid	Bus Driver	DO	9/11/19	18/E	4 to 6
	Dismiss	Behavior Instructional-Asst (BIA) Spec Ed	SMHS	9/26/19	18/A	6
	Increase Hours	Food Service Worker I	RHS	10/3/19	9/B	3 to 4
	Increase Hours	Food Service Worker I	RHS	10/3/19	9/B	3 to 4
	20 Day Rebid	Bus Driver	DO	9/11/19	18/E	4 to 6
	Increase Hours	Food Service Worker I	SMHS	9/10/19	9/D	3.75 to 4
	Increase Hours	Food Service Worker I	SMHS	9/10/19	9/E	3.75 to 4
	20 Day Rebid	Bus Driver	DO	9/11/19	18/C	4 to 5.25
	Employ	Instructional Assistant-Bilingual	SMHS	9/25/19	13/A	6.5
	Resign	Instructional Assistant-Bilingual	SMHS	9/26/19	13/A	6.5
	20 Day Rebid	Bus Driver	DO	9/11/19	18/C	4 to 5.75
	20 Day Rebid	Bus Driver	DO	9/11/19	18/A	4 to 5.25
	20 Day Rebid	Bus Driver	DO	9/11/19	18/E	4 to 6
	Retire	Lead Mechanic	DO	12/30/19	35/E	8
	Resign	Instructional Assistant-Bilingual	PVHS	12/20/19	13/E	6.5
	Increase Hours	Food Service Worker I	SMHS	9/10/19	9/E	3.75 to 4
	Resign	Instructional Assistant-Spec Ed II	PVHS	9/30/19	15/B	6
	20 Day Rebid	Bus Driver	DO	9/11/19	18/E	4 to 5.75
	20 Day Rebid	Bus Driver	DO	9/11/19	18/E	4 to 4.75
	20 Day Rebid	Bus Driver	DO	9/11/19	18/D	4 to 4.75
	20 Day Rebid	Bus Driver	DO	9/11/19	18/E	4 to 5.75
	Employ	Maintenance Worker II	SMHS	9/10/19	25/A	8
	Retire	Instructional Asst-Spec Ed II	RHS	12/27/19	15/E	6.5
	20 Day Rebid	Bus Driver	DO	9/11/19	18/E	4 to 5
	20 Day Rebid	Bus Driver	DO	9/11/19	18/E	4 to 6
	20 Day Rebid	Bus Driver	DO	9/11/19	18/B	4 to 5.25
	20 Day Rebid	Bus Driver	DO	9/11/19	18/B	4 to 5.5
	Employ	Instructional Asst-Spec Ed TLC-Level I	SMHS	9/11/19	16/A	6
	Change in Assignment	Campus Security Assistant II	DHS	9/17/19	17/A	4 to 6

CLASSIFIED PERSONNEL ACTIONS						
Name	Action	Assignment	Site	Effective	Pay Rate	Hours
	20 Day Rebid	Bus Driver	DO	9/11/19	18/E	4 to 7
	20 Day Rebid	Bus Driver	DO	9/11/19	18/E	4 to 4.25
	Increase Hours	Food Service Worker I	RHS	10/3/19	9/E	3.5 to 4
	Increase Hours	Food Service Worker I	RHS	10/3/19	9/C	3 to 4
	Increase Hours	Food Service Worker I	RHS	10/3/19	9/B	3 to 4
	Employ	Bus Driver	DO	9/6/19	18/A	4
	20 Day Rebid	Bus Driver	DO	9/11/19	18/A	4 to 5
	20 Day Rebid	Bus Driver	DO	9/11/19	18/E	4 to 7.5
	20 Day Rebid	Bus Driver	DO	9/11/19	18/E	4 to 7
	20 Day Rebid	Bus Driver	DO	9/11/19	18/C	4 to 5.5
	20 Day Rebid	Bus Driver	DO	9/11/19	18/E	4 to 7
	20 Day Rebid	Bus Driver	DO	9/11/19	18/E	4 to 6
CERTIFICATED PERSONNEL ACTIONS						
Name	Action	Assignment	Site	Effective	Salary	FTE
	LOA	Special Education	SMHS	9/9/19 - 9/20/19	34/IV	1.0
	Teacher Prep Period	Physical Education	SMHS	8/28/19 - 12/20/19	14/V	0.2
	Column Advance	Science	SMHS	2019-20	4/V	1.0
	Teacher Prep Period	Science	PVHS	8/28/19 - 12/20/19	26/V	0.2
	Resign	Principal	SMHS	9/27/19	20/3	1.0
	Stipend	AVID	SMHS	2019-20	1, I 5.5%	
	Teacher Prep Period	Special Education	SMHS	8/27/19 - 12/20/19	11/V	0.2
	Stipend	Drama	PVHS	2019-20	1, I 3.5%	
	Stipend	AVID	SMHS	2019-20	1, I 5.5%	
	Change in Assignment	Technology TOSA	SMHS	2019-20	23/V	1.0
	Retire	English	SMHS	9/6/19	13/V	1.0
	Teacher Prep Period	Math	SMHS	8/28/19 - 12/20/19	6/V	0.2
	Teacher Prep Period	Special Education	SMHS	8/27/19 - 12/20/19	15/V	0.2
	Stipend	Curriculum Council Liaison	DHS	2019-20	1, I 2%	
	Stipend	Science/Department Chair	PVHS	2019-20	1, I 10%	
	Teacher Prep Period	VPA	SMHS	8/8/19 - 12/20/19	9/V	0.2
	Baby Bonding Leave	English	PVHS	9/30/19 - 12/20/19	6/V	1.0
	Column Advance	Social Science	PVHS	2019-20	2/V	1.0
	Teacher Prep Period	English	SMHS	8/28/19 - 12/20/19	9/III	0.2
	Stipend	AVID	SMHS	2019-20	1, I 5.5%	
	Stipend	Class Advisor/11th	SMHS	9/1/19	1, I 5%	

CERTIFICATED PERSONNEL ACTIONS							
Name	Action	Assignment	Site	Effective	Salary	FTE	
	Teacher Prep Period	Math	RHS	9/3/19 - 12/20/19	25/V	0.2	
	Stipend	Drama	PVHS	2019-20	1, 3.5%		
COACHING PERSONNEL ACTIONS							
Name	Action	Assignment	Site	Effective	District	ASB/Booster	Employee Type
	Stipend	Assist Varsity Boys Football	PVHS	2019-2020	\$3,000		CERT.
	Stipend	Assist Varsity Boys Football	PVHS	2019-2020	\$3,000		CERT.
	Stipend	Assist Varsity Boys Football	PVHS	2019-2020	\$241	\$2,759	WALK-ON
	Stipend	Assist Varsity Boys Football	PVHS	2019-2020	\$1,977		CERT.
	Stipend	Head JV Boys Football	PVHS	2019-2020	\$512		CERT.
	Stipend	Head Frosh Boys Football	PVHS	2019-2020	\$512		CERT.
	Stipend	Assist Varsity Girls Volleyball	PVHS	2019-2020	\$250		CERT.
	Stipend	Head Varsity Boys Cross Country	RHS	2019-2020	\$1,000		WALK-ON

Appendix B

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT FACILITIES REPORT

September 2019 Activities

1. Santa Maria High School Construction Projects

SMHS Reconstruction – Rachlin Partners

- Phase 0 construction activities occurring this period include continued excavation, grading and conduit installation for the new electrical building.
- Initial plan review comments for the 50-Classroom Building project were completed by the Architect and returned to DSA. A second round of comments have been received from DSA and are under review by the Architect and Contractor.
- The Administration Building Conversion Project design package remains under review at the DSA. [\(Photos\)](#)

SMHS Proposition 39 - HVAC Replacement Bldg. 240 – Ravatt-Albrecht Architects

- Evaluations by district staff and the Architect of the replacement of existing roof top units with updated equipment is ongoing. A determination on the direction of the project, estimated costs, and funding availability is now expected in October.

SMHS Track Resurfacing – Support Services

- All contract work is complete. Final payment and closeout activities continue.

2. Ernest Righetti High School Construction Projects

ERHS New 38-Classroom Building – Rachlin Partners

- The Contractor has developed an option to address the situation where perforated panels installed during the summer were found to have fewer holes at the vertical and bottom edges than originally approved and installed panels. Using an original panel as a guide, the contractor is drilling out missing holes along the edges. Once a sample is complete, the Architect and District Representatives will determine if the corrective action is acceptable. Additional Change Order work related to DSA required Americans with Disabilities Act (ADA) route modifications is complete. Design documents related to the installation of additional data drops to support a site requested lab have been completed and are under review by the contractor for cost. The main project documentation closeout activities continue.

ERHS Maintenance and Operations Building – Rachlin Partners

- Two design review meetings were held between the District and the Architect in September. Final comments were provided to the Architect who will now begin to prepare construction documents. Reviews are expected to occur throughout October as the construction document phase proceeds.

ERHS Phase 2 Improvements – (Rachlin Partners)

- Site visits and meetings continued in September related to project scope and design development. The information will be used to finalize schematic designs and cost estimates. Meetings and visits will continue throughout October and November as the project enters the construction document phase.

ERHS Outdoor Greek Theatre Seating Replacement – Support Services

- The final retention payment has been released and closeout activities are complete. This project is closed.

ERHS Paving Areas F, G, H, L – Flowers Associates

- The final retention payment was released and closeout activities are complete. This project is closed.

3. Pioneer Valley High School Construction Projects

PVHS 12 Modular Re-Roofing – Support Services

- District M&O and Support Services staff met with site administration in September. A temporary housing plan was developed allowing for installation to occur during the November-December time frame. Bidding documents are under development and expected to be issued in mid-October.

PVHS 12 Modular Fire System Revisions – Support Services

- A punch walk was completed in September. Final document closeout activities are underway.

4. Career Technical Education Center

C2004 Career Technical Education (CTE) Center/Ag Farm – PMSM Architects

- Construction occurring this period at the Culinary Arts Building A, Shop Building B, Shop Building C, and Barn Building A includes continued installation of roof sheeting, interior and exterior structural wall framing, waterproofing, rough-in electrical and data conduit, rough-in plumbing, block wall, stairs, handrails, and various concrete pads. Other site wide work completed includes curb installations, roadway asphalt, and access road grading in preparation of off-site utilities installation and road construction. [\(Photos\)](#)

5. District Wide and Support Services Center

District Wide Project Closeout – Support Services

- Review of project closeout: Projects under current review and their status are as follows:
 - Evaluations of the remaining legacy projects at SMHS and ERHS continue. Rachlin Architects and the closeout consultant continue reviews of each project to establish work required to allow for formal closeout by DSA.

SSC New West Parking Area – Flowers and Associates

- Three bids were received September 27, 2019. Results of the bid will be presented to the Board at the October 8, 2019 meeting. The 4-month construction period is expected to commence in early November 2019.

SSC Proposition 39 VRF HVAC - West Offices – Ravatt-Albrecht Architects

- This project is on hold pending funding determination by District administration.

SSC-DHS-PVHS Proposition 39 Electrical Lighting Retrofit – PCE Engineering

- On site lighting retrofit efforts commenced September 10, 2019. Installation activities are occurring during the evenings on a non-interference basis with school activities. Work is anticipated to be complete in mid-October.

6. Summer Activities Planning

District Wide Summer Projects Planning 2019/20

- Project planning for 2019/2020 is underway. Project development and funding determination meetings, including Support Services, M&O, as well as District and Site Administration staff will continue throughout October and November.

Gary Wuitschick
Director – Support Services

Maintenance & Operations

SMHS

- Installed a concrete bench donated by the Class of 1969. The bench is in the Senior Court near the Administration Building.
- Engaged in scheduled landscape maintenance activities at specific locations on campus.
- Performed preventive maintenance and repair to grounds maintenance equipment.
- Actively completed online safety training modules and yearly required mandated reporter training.
- Supported the school's recycling program by rotating cardboard collection dumpsters throughout campus.
- Performed weekly sports field line striping for school athletics and outside users.
- Repaired irrigation systems at the softball field, Stowell Road, Broadway, and Camino Colegio areas.
- Completed semi-annual automatic gate opener preventive maintenance inspection and cleaning.
- Performed preventive maintenance on district irrigation control weather station.
- Repaired stadium synthetic turf at center logo area.
- Continued ongoing operations against gopher infiltration.
- Participated in the school fire drill, earthquake drill, and ALICE scenario exercise. **(Photo)**
- Installed audio/video connectivity to new monitor in classroom 902.
- Evaluated and installed a new computer projector system at classroom 231.
- Repaired a door frame in Wilson Gymnasium boys' locker room.
- Repaired the door frame at the 500 portable staff restroom.
- Repaired HVAC in classrooms 334, 335, 336, 337, 338, 339, 622, 905, and 510 Industrial Arts welding.
- Performed plumbing fixture maintenance and repairs in Administration, maintenance shop, Multi-Media Learning Center boys' restroom, swimming pool boys' and girls' restrooms, 100 Building boys' and girls' restrooms, 360 Science girls' restroom, 360 Science staff restroom, 500 portable boys' restroom, 600 portable boys' restroom, 900 portable staff restroom, and science classroom 361.
- Performed painting maintenance on storm drain grates, as well as in the Wilson Gymnasium boys' locker room, MPR Kitchen, Multi-Media Learning Center boys' restroom.
- Tested and repaired computer projectors in classrooms 362 and 638.
- Performed repairs on door hardware in the Administration entryway and offices 127 and 129; gate 18B; girls' locker room; classrooms 104, 247, 341, and 609; 500, 600, and 900 portable restrooms.
- Performed seating inspection and repair in Ethel Pope Auditorium.
- Installed new benches in boys' locker room.
- Performed inspection and testing of campus wide emergency systems: AEDs, fire alarm, and emergency showers/eyewash.
- Completed scheduled maintenance inspections on chair lift and elevators in classrooms 106, 107, 100 Building hallway, girls' locker room, and the stadium press box.
- Continued staff relocation activities in support of the 50-Classroom construction project as school started and unknown complications arose with the floating and relocated teachers.
- Completed facility lamp replacement at the Wilson Gymnasium team rooms and the stadium scoreboard.
- Performed special project cleaning: Administration interior surfaces.
- Installed a portable dance floor in the small gymnasium aerobics room for use during the 50-Classroom construction project as the Ballet Folklorico dancers were moved from their previous location. **(Photo)**
- Setup and restored from school and civic center use events – AVID, SMHS Band Meeting, FFA breakfast, Superintendent search forum, MMEP meeting, Back to School Night, ELAC, MPAC, 9th grade parent night, senior parent meeting, March of the Saints, ALICE scenario exercise, ASB welcome back rally, SMHS Volleyball, SMHS Girls Tennis, SMHS Football, Santa Maria Youth Football League games, Club Soccer, Orcutt Academy Football, Class of 1964 Tour, and Class of 1969 Tour.
- Preventive work hour - 40
- Routine work order hours – 249
- Total work orders completed – 224
- Event setup hours – 150

Ken Groppetti
Plant Manager

REGULAR MEETING

October 8, 2019

PVHS

- Replaced the pool covers; assembled them up on the storage racks. (Photo)
- Pressure washed the pool deck for water polo matches.
- Groomed the stadium turf and set up for PVHS football games.
- Set up the new Panther Run-through tunnel for PVHS football games.
- Repaired broken irrigation line on south side of 400 Building.
- Set up for CVSC soccer tournament in the stadium and grass practice fields.
- Cleaned tennis courts prior to girls' tennis matches.
- Aerated and over seeded front lawn area at Administration and Library Buildings. (Photo)
- Performed gopher control maneuvers: set and retrieved gopher traps and chemical injection (castor oil) using Burrow Rx Rodent Control Device
- Mounted a short throw computer projector in classroom 455. Installed computer projectors in classrooms 204 and 604.
- Installed a new public address speaker to support the softball fields. (Photo)
- Repainted campus storm drain labels.
- Repaired ramp siding at classrooms 610, 612, and 622.
- Restored power to the Bridgeport mill in shop classroom 204.
- Replaced pressure gauge and flow meter on the water well.
- Patched and painted a wall in the Performing Arts Center sound porch hallway.
- Repainted the Dignity Health logo on the stadium turf.
- Painted the foul poles on varsity baseball and varsity softball fields.
- Touched up interior paint in all campus student restrooms.
- Painted bicycle path lines on the access road on the back of the campus for Physical Education.
- Repainted classroom evacuation numbers on west access road.
- Painted football stadium field goal posts. (Photo)
- Assembled a standing desk for the teacher in classroom 356.
- Moved teacher's desk in room 625 to new location and rerouted computer and projector cables.
- Installed new washer and dryer unit in classrooms 333 and 433.
- Installed new table mounted can opener in the cafeteria kitchen.
- Mounted whiteboards on north and east walls of classroom 616.
- Replaced the stainless steel soap dispenser in girls' locker room and 300 Building girls' west restroom.
- Repaired a loose partition in 300 Building west boys' restroom.
- Levelled all stainless steel work tables in culinary arts classroom 325.
- Replaced drive belts and lubricated shafts on exhaust fans at the greenhouse and repaired cooling water pump electrical issue.
- Installed small gas engine lockers in shop classroom 204.
- Setup and restored from school and civic center use events –CVSC soccer tournament, staff and student photos, Back to School Night, crisis intervention instruction, Financial Aid Night, Sophomore / Junior Parent Night, freshman tablet distribution, back to school dance, ASB guest speaker, club rush, Link Crew Summit, GLO Club, FCA meeting, volleyball tournament, senior class luau rally, and leadership development day.
- Preventive work order hours – 10
- Routine work order hours – 186
- Total work orders completed – 212
- Event setup hours – 177

Dan Mather
Plant Manager

REGULAR MEETING

October 8, 2019

ERHS

- Striped the playfield at DHS for school football, striped the practice field at ERHS (weekly) for soccer and football, and groomed the stadium turf.
- Replaced irrigation valve and repaired a broken irrigation line in the playfield.
- Provided gopher control at DHS and ERHS.
- Performed quarterly preventive maintenance on grounds equipment: chainsaws, rototiller, trimmers, weed eaters, and pressure washer.
- Rebuilt the junior varsity baseball field pitching mound and batter's box for the upcoming season. (Photos)
- Pressure washed the stadium, including bleachers, for home football games.
- Repaired damaged wall in classroom 403 as well as damaged wall tile in 300 Building boys' restroom and gymnasium staff restroom.
- Investigated and repaired an electrical problem at the irrigation well.
- Investigated and repaired an HVAC control issue in the Administration Building. (Photo)
- Repainted Dignity Health logo on the stadium turf, repainted the grounds shop door and storm drain inlets.
- Completed several plumbing repairs: replaced a toilet and a faucet in the gymnasium staff restroom; replaced a leaking toilet flush valve in the 400 Building girls' restroom; replaced faucets in the 200 Building boys' and girls' restrooms and classroom 235; and replaced the clothing washer hoses in classroom 235.
- Performed monthly fire extinguisher, emergency lighting, emergency eye wash/shower and AED inspections.
- Installed a bulletin board in the DHS career center and ERHS classrooms 212 and 324.
- Serviced doors: cleaned lock cores in the 800 Building, repaired door closer in classroom 332, and repaired the door lock on the 598 staff restroom.
- Removed and replaced garbage disposal in cafeteria kitchen.
- Inspected, lubricated doors and padlocks at DHS.
- Serviced custodial equipment: Kai-Vac pressure guns, checked battery level on custodial carts.
- Relocated the DHS Food Service Quick Café to new location on campus. (Photo)
- Setup and restored from school and civic center use events – staff meeting, freshmen orientation, Back to School Night, PTSA, WASC, student photos, superintendent search meetings, SAT prep, Week of Welcome, FFA meetings, TIP, homecoming elections, cheer meeting, FFA Greenhand Bootcamp, Senior Sunrise, football team meals, girls' volleyball, girls' tennis, Cal Poly Upward Bound, Cal Poly talent search, Orcutt Youth Football.
- Preventive work order hours – 28
- Routine work order hours – 285 (includes 15 DHS)
- Total work orders completed – 217 (includes 23 DHS)
- Event setup hours – 134 (includes 14 DHS)

Danny Sheridan
Plant Manager

Graffiti & Vandalism

- | | | |
|--------|----|-----|
| • DHS | \$ | 0 |
| • ERHS | \$ | 460 |
| • SMHS | \$ | 80 |
| • PVHS | \$ | 0 |

Reese Thompson
Director – Facilities and Operations

Photo Gallery – Major Projects



SMHS Reconstruction – Electricians Prepare Conduit and Vaults for Power Distribution Lines



SMHS Reconstruction – Excavation Begins for the New Power House Foundation



CTE Ag Center – Roofing Begins on the Shop Buildings



CTE Ag Center – Forging a New Access Road

Photo Gallery – Maintenance & Operations



SMHS – Earthquake Drill Coordinators in Bright Green Vests Check Progress of the Drill



SMHS – Armando Gutierrez Assembles a Temporary Dance Floor for Ballet Folklorico

REGULAR MEETING
October 8, 2019



SMHS – Custodians in Action!



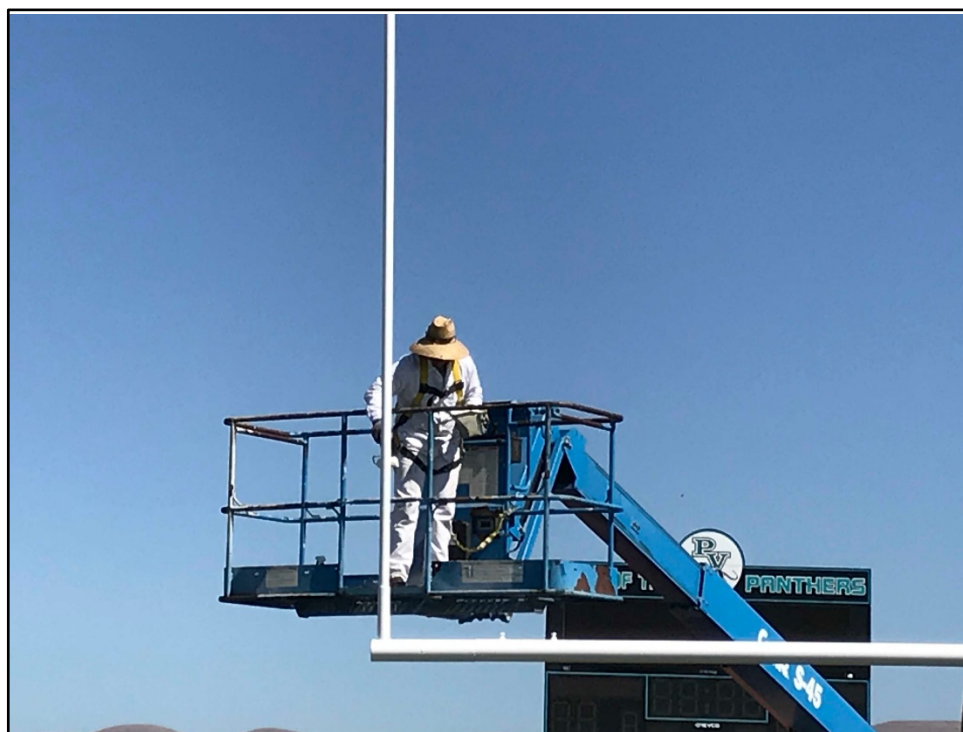
PVHS - Joe Mejia Assists the City Crew with New Pool Covers



PVHS - José Gamino Aerates the School Front Lawn



PVHS – Andy Freitas Installs a Public Address Speaker to Cover the Softball Fields



PVHS – Ernest Paz Repaints the Football Goal Posts



ERHS – Juan Rodriguez and the Grounds Crew Rebuild the Junior Varsity Pitching Mound



ERHS – Grounds Crew Installs New Clay Brick in the Junior Varsity Batter's Box



ERHS - Del Ward Investigates HVAC Issues at the Administration Building



DHS - Quick Café is Moved to New Location on Campus

Financial Aid Pilot Policy for 2019-2020

Students shall be required to complete a Free Application for Federal Student Aid (FAFSA) or California Dream Act application as part of their high school graduation requirements. The student's high school will identify which students have fulfilled this requirement as indicated by the California Student Aid Commission Report that is generated weekly by the California Student Aid Commission for California high schools.

There may be a number of different reasons why some parents or students may not want to fill out either the Free Application for Federal Student Aid (FAFSA) or the California Dream Act application therefore, these parents/students will have the option to fill out an "Opt-Out Form" that would release them from fulfilling this graduation requirement. This form will be available at all of the high schools within **the school district on the parent portal and on each specific high school website. A parent, legal guardian, an 18-year-old student or a high school counselor with use of professional judgement may complete an opt-out form.**

Foreign exchange students may receive honorary diplomas pursuant to Education Code 51225.5.

Foreign exchange students will be exempt from completing the Free Application for Federal Student Aid (FAFSA) or California Dream Act application requirement.