

COMMITTEE FOR SHARED SERVICES

November 17, 2025

Held Remotely Via Google Meet

5:00 P.M.

MINUTES

PRESENT: Barkhamsted Caprice Shaw
Barkhamsted Alternate Jaclyn Dombrowski
Colebrook Alison Jassen
Hartland Amy Levan
Regional #7 Theresa Kenneson, Chairperson
Shared Services Quentin H. Rueckert, Executive Director
Superintendents' Council Steven LePage, Sup't-Regional #7

ABSENT: Norfolk Janet Byrne

1. MEETING CALL TO ORDER:

Chairperson Kenneson called the meeting to order at 5:04 p.m. The meeting was held via teleconference.

2. PUBLIC PORTION:

- a. Special visitors or delegations
None
- b. Opportunity for public to speak on agenda items
None

3. APPROVAL OF THE MINUTES OF October 20, 2025, meeting:

MOTION by Caprice Shaw, seconded by Alison Jassen, to accept the minutes as presented.

In favor: Theresa Kenneson, Alison Jassen, Amy Levan and Caprice Shaw
Opposed: None
Abstained: None

4. DIRECTOR'S REPORT:

Quentin Rueckert reported that the biggest change since the last Committee for Shared Services (CSS) meeting is the news that Steve Carvalho has resigned from his position as Supervisor of Special Education at Regional #7. He has done an excellent job and will be greatly missed. Quentin is working with the administration at Regional #7 to find a replacement. Interviews are scheduled for this coming Friday and next Monday.

Otherwise, there are no program changes to report.

We are moving into the holiday season, which is sometimes challenging for some of our students.

5. SUPERINTENDENTS' COUNCIL REPORT:

Superintendent Steve LePage reported that district teams did instructional rounds at Regional #7. They went well and it was a positive experience for all. Teams will be going out to do instructional rounds at the elementary schools as well.

Superintendent LePage also shared a recap of the recent House of Heroes event where volunteers went to a veteran's house in Winsted to help repair a deck and clean up their yard.

6. CORRESPONDENCE:

None

7. OLD BUSINESS:

None

8. NEW BUSINESS:

- a. Presentation of the check register to the CSS treasurer. The check register was provided electronically to the Treasurer.
- b. Quentin discussed his proposed Focused Goals.

MOTION by Caprice Shaw, seconded by Alison Jassen, to accept Quentin's Proposed Focused Goals as presented.

In favor: Theresa Kenneson, Amy Levan, Caprice Shaw and Alison Jassen
Opposed: None
Abstained: None

9. OTHER:

None

10. PUBLIC QUESTIONS OR COMMENTS ON AGENDA ITEMS:

None

MOTION at 5:33 p.m. by Alison Jassen, seconded Amy Levan to adjourn the meeting.

In favor: Theresa Kenneson, Alison Jassen, Amy Levan and Caprice Shaw
Opposed: None
Abstain: None

Respectfully submitted,

Quentin H. Rueckert

Approved: 1-26-2026