

## PAYROLL PERIODS AND CHECK DATES 2022-2023

PAYROLL PERIOD	CHECK DATE
June 12 – July 9	Friday, July 29, 2022
July 10 – August 13	Wednesday, August 31, 2022
August 14 – September 10	Friday, September 30, 2022
September 11 – October 8	Monday, October 31, 2022
October 9 – November 12	Wednesday, November 30, 2022
November 13 – December 3	Friday, December 16, 2022
December 4 – January 7	Tuesday, January 31, 2023
January 8 – February 11	Tuesday, February 28, 2023
February 12 – March 11	Friday, March 31, 2023
March 12 – April 8	Friday, April 28, 2023
April 9 – May 13	Wednesday, May 31, 2023
May 14 – June 10	Friday, June 30, 2023

\*Payroll period dates and check dates are subject to change.

Actual length of pay periods varies by contract and notice of employment terms. The Payroll Office determines days worked in a payroll period based on classification of employment and terms of contract or notice of employment.

**12-MONTH EMPLOYEES** – Employees who work 12-months are paid 1/12 of their annual salary over 12 months from July 2022 through June 2023.

**11-MONTH EMPLOYEES** – Employees who work 11-months are paid 1/12 of their annual salary over 12 months from August 2022 through July 2023.

**10 and 10.5-MONTH EMPLOYEES** – Employees who work 10 or 10.5-months are paid 1/12 of their annual salary over 12 months from September 2022 through August 2023.

- Employee pay will be adjusted according to the number of remaining contract days if hired mid contract year.

PAYROLL CHANGES MUST BE RECEIVED IN THE PAYROLL OFFICE BY THE 10<sup>TH</sup> OF THE MONTH.