

MEETING MINUTES

VERNONIA SCHOOL DISTRICT BOARD of DIRECTORS Regular Meeting – October 13, 2022 Mist Elementary, 69163 Hwy 47, Mist, OR 97016

- 1.0 CALL TO ORDER:** A Regular Meeting of the Directors of Administrative School District 47J, Columbia County, Oregon was called to order at 6:02 p.m. by Vice Chair Susan Wagner MEETING CALLED TO ORDER
- Board Present:** Susan Wagner, Amy Cieloha, Greg Kintz, and Scott Rickard. Javoss McGuire arrived at 6:12 p.m. BOARD PRESENT
- Board Absent:** Stacey Pelster and Joanie Jones. BOARD ABSENT
- Staff Present:** Jim Helmen, Superintendent; Barb Carr, Administrative Assistant; and Celeste Avy, Sena Wilmoth and Brittanie Roberts, Licensed Staff. STAFF PRESENT
- Visitors Present:** Scott Laird, Julie Ramsey, and Doris Buchholz VISITORS PRESENT
- 1.1** The Pledge of Allegiance was recited. PLEDGE OF ALLEGIANCE
- 2.0 AGENDA REVIEW:** Jim Helmen explained that the date referenced in Action Item #8.2 needs to be changed to November 30, 2022. Amy Cieloha moved to approve the agenda as amended. Greg Kintz seconded the motion. Motion passed unanimously with those in attendance. AGENDA REVIEW
- 3.0 PUBLIC COMMENT ON AGENDA and NON-AGENDA ITEMS:** None PUBLIC COMMENT
- 4.0 SHOWCASING OF SCHOOLS:**
- 4.1 Administrator Reports:** Jim Helmen shared that the Administrators are working tonight on a new program and are not in attendance at this meeting. ADMINISTRATOR REPORTS
- Administrator reports were reviewed and the following questions were asked:
- Information on Title 1 data? This data will be ready at the November meeting.
 - When will Star 360 Assessments take place? K-8 is almost done, 9-12th started testing yesterday.
 - Update on the new saw mill? All of the \$125,000 grant was used. They still need insulation and plywood for the interior walls. The District has moved some money around to get this completed within the next couple of months.
 - Information about the VES Committee? Jim Helmen indicated he will follow-up and email out some information.
 - What is the consequence for being tardy? When a student has three tardies, there is a call made home. After that a meeting with the parents is requested.
 - Is the SpEd Compliance & YTP position in the current budget? Yes. The SpEd Compliance position was increased to full time this year. Last year it was split half time SpEd compliance and half time instructional assistant.
- Susan Wagner asked that a thank you be passed on to the Administrators for their work on the reports.
- 5.0 BUSINESS REPORTS:**
- 5.1 Superintendent Report:** Jim Helmen's report was reviewed. The following questions were asked: SUPERINTENDENT REPORT
- Please give examples of the Character Strong Curriculum. As a requirement of ODE the District provides SEL opportunities for students. At the elementary level Positive Action Curriculum occurs first thing each morning. Positive Action Curriculum is more geared for elementary therefore at the secondary level Character Strong is used instead. This is a canned curriculum with lots of support for the students.
 - Did every student get a Chrome Book this year? No. An audit was done with Glenda Delemos, technology coordinator, and last year 50 Chrome Books and 70 plug in cords were lost / not returned. There was a lot of abuse on our inventory.

This year the District has made sure there is 1:1 ratio of students and Chrome Books for use in the classroom. These will remain in the classroom and not go home with students. There are a few available at the Library for student checkout if needed. The District is working on an equipment update rotation every 3-5 years.

- 5.2 **Financial Report:** Marie Knight was not in attendance. Jim Helmen shared that Marie continues to work on the District’s financial audit. The District has not lost students and we continue to grow. The staff is doing a good job of maintaining and growing our student population. FINANCIAL REPORT

Scott Rickard asked about the State School Fund. Mr. Helmen explained that the projection for next year is 9.4% of the state budget. This year is at 9.3%. Districts across the state would like to see 9.6% at a minimum and to be fully funded 9.9% is necessary. Mr. Helmen further explained that overall the state’s enrollment is down. The extra funds are being distributed to districts. The biennium is usually split 49% in the first year and 51% in the second year. The \$300,000 in ESSER funds will go away next year. Is there a plan for when these funds away without replacement? Yes.

Greg Kintz shared that OSBA is familiar with all the state’s financial issues, plans for the future, and supports our District by sharing what they know.
- 5.3 **Maintenance Report:** No comments or questions. MAINTENANCE REPORT
- 6.0 **BOARD REPORTS/ BOARD DEVELOPMENT:** BOARD REPORTS
 - 6.1 **Committee Reports:** Susan Wagner stated that she attended the Safety Committee meeting this week. Discussion was held on alarm system costs for additional locations, rule following and safety implications, as well as building access and egress. COMMITTEE UPDATES


Scholarship Committee will visit after the meeting ends to schedule their meeting.
 - 6.2 **2022-23 School Board Goals:** Discussion of the current board goals was discussed. It was recommended to keep goal #1 and #3 and get rid of #2 as currently listed. This will be discussed further at an upcoming workshop. SCHOOL BOARD GOALS DISCUSSED
 - 6.3 **Board / Superintendent Operating Agreement:** The draft Agreement was reviewed. A typo was pointed out on page #2. Susan Wagner commented that the Board is doing good work and thanked them for the hard work done on this Agreement. BOARD / SUPT OPERATING AGREEMENT REVIEWED
- 7.0 **OTHER INFORMATION and DISCUSSION**
 - 7.1 **New Hires:** Jim Helmen shared that the District has hired Charise Ash for Kindergarten at Vernonia Elementary. She is on a restricted teaching licensed and pursuing an elementary education degree. Alexis Scott has been hired as a high school math teacher also on a restricted teaching license. NEW HIRES
 - 7.2 **Staff Resignation:** Erin Coit, 2nd grade teacher at Vernonia Elementary is resigning effective November 30, 2022. She has accepted a position in Portland. She will fulfill the 60-day notice requirement. The District is currently looking for a replacement 2nd grade teacher. RESIGNATION
 - 7.3 **Dress Code Policy JFCA:** Questions from community have been received about the vagueness of the language in the policy. The intent was correct but feedback is important to help clarify the language. The policy committee will meet soon. Work needs to be done on the AR. It was also noted that there needs to be consistency in how it is administered and that the policy and the student handbook work together. POLICY JFCA REVIEWED
- 8.0 **ACTION ITEMS**
 - 8.1 **New Hires:** Greg Kintz moved to approve the Superintendent’s recommendation to hire Charise Ash, Kindergarten and Alexis Scott, High School Math. Javoss McGuire seconded the motion. Motion passed unanimously with those in attendance. ASH & SCOTT HIRED
 - 8.2 **Staff Resignation:** Javoss McGuire moved to accept the resignation of Erinne Coit, effective November 30, 2022. Amy Cieloha seconded the motion. Motion passed unanimously with those in attendance. COIT RESIGNS

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| <p>8.3 Board / Superintendent Operating Agreement: Greg Kintz moved to approve the 2022-23 Board / Superintendent Operating Agreement as presented with typo corrected. Amy Cieloha seconded the motion. Motion passed unanimously with those in attendance.</p> | <p>BOARD / SUPT
OPERATING
AGREEMENT APPROVED</p> |
| <p>9.0 MONITORING BOARD PERFORMANCE: None.</p> | <p>MONITORING BOARD
PERFORMANCE</p> |
| <p>10.0 CONSENT AGENDA:</p> <p>10.1 Minutes of 09/08/22 Regular Meeting and the 09/29/22 Workshop.</p> <p>Javoss McGuire moved to approve the consent agenda as presented. Amy Cieloha seconded the motion. Motion passed unanimously with those in attendance.</p> | <p>CONSENT AGENDA</p> <p>MINUTES</p> <p>CONSENT AGENDA
APPROVED</p> |
| <p>11.0 OTHER ISSUES: Agenda setting meeting in November will be Stacey Pelster and Amy Cieloha.</p> <p>New vernoniak12.org board email info was shared and is ready to go. After discussion it was the consensus to switch over effective November 1st.</p> <p>OSBA's upcoming regional meeting will be held in Seaside on October 27th.</p> | <p>OTHER ISSUES</p> <p>HB 3294 EXPLAINED</p> |
| <p>12.0 MEETING ADJOURNED at 7:05 p.m.</p> | <p>ADJOURNED</p> |

Submitted by Barb Carr,
Administrative Assistant to the Superintendent and Board of Directors



Board Chair



District Clerk

