

## SCHOOL BOARD WORKSHOP

GADSDEN COUNTY SCHOOL BOARD  
MAX D. WALKER ADMINISTRATION BUILDING  
35 MARTIN LUTHER KING, JR. BLVD.  
QUINCY, FLORIDA

September 25, 2012

4:30 P.M.

This workshop was open to the public and electronically recorded.

The following Board members were present: Mr. Judge B. Helms, Chairman; Mr. Eric F. Hinson; Mr. Charlie D. Frost; Mr. Roger P. Milton; and Mr. Isaac Simmons. Also present were Mrs. Deborah Minnis, Attorney for the Board; and others. Mr. Reginald C. James, Superintendent and Secretary to the Board, was absent.

1. CALL TO ORDER

The workshop was called to order by the Chairman, Mr. Judge B. Helms, at 4:35 p.m.

Mr. Helms stated that he was concerned about fees for adult education. He requested Mrs. Rosalyn Smith search information on whether or not it was legal to charge fees for adult education.

Mrs. Smith stated that Workforce provide tuition to assist students who qualify for assistance with adult education.

In response to Mr. Helms' request for clarification on the bid process for pest management services, Mrs. Wood stated that the district is ensuring that vendors are charging only for services rendered, competitive bids.

Mr. Shepard shared with the Board the following changes to the cover page of the Five Year Work Plan: page 3 of 14 - change to different cost amount; and 6 of 14 - change page total revenue summary.

Mrs. Smith announced that FTE week was scheduled to begin the week of September 28<sup>th</sup>. She stated that FTE Survey Week was scheduled for October 8<sup>th</sup> – thru 12<sup>th</sup>. She stated that one teacher was recommended to teach out-of-field for ESE, and the district will only receive basic funding instead of weighted funding. She stated that the district report accurate and correct information and have high expectations for FTE student count. She stated that the district will include School Food Service to provide a menu for students to enjoy. She stated that all students will be entered correctly into the data base. She stated that the district is seeking to have a great October FTE student count. She stated that the district is planning to find “no shows” for FTE student count.

## 2. FINANCIAL DATA REPORT

Mrs. Wood stated that the district's payroll sheet has 954 employees. She stated that part-time employees may not show on all reports. She shared with the Board the following budget status summary report: 1) 110 – General Fund – Encumbered \$9,682,074.54; 2) 300 – Capital Projects – Encumbered \$370,020.12; 3) 410 – School Food Service – Encumbered \$1,784,643.60; 4) 420 – Federal – Encumbered \$828,200.64; 5) 432 – Targeted ARRA Stimulus Funds – Encumbered 127,930.53; and 6) 434 – ARRA Race To The Top – Encumbered \$210,598.93.

She shared with the Board financial highlights for the 2012 fiscal year. She stated that the district's total net assets decreased by \$3.8 million, or 5 percent. She stated that the general revenues total \$53 million, or 93 percent of all revenues in the 2012 fiscal year, as compared to \$60 million, or 93 percent for the 2011 fiscal year. She stated that program specific revenues in the form of charges for services, operating grants and contributions, and capital grants, and contributions total \$4.3 million, or 6.7 percent as compared to \$4.3 million, or 6.7 percent in the prior year. She stated that the assigned and unassigned fund balance of the general fund, representing the net current financial resources available for general appropriation by the Board, totals \$3.6 million at June 30, 2012, or 8.6 percent of general fund expenditures as compared to an unreserved fund balance of 4.4 million, or 10.4 percent of expenditures as compared to an unreserved fund balance of 4.4 million, or 10.4 percent of expenditures at June 30, 2011. She stated that during the current year, general fund expenditures exceeded revenues by \$2.4 million. She stated that this may be compared to last year's results in which general fund expenditures exceeded revenues by \$1.2 million.

## 3. ITEMS BY THE SUPERINTENDENT

None.

## 4. SCHOOL BOARD REQUESTS AND CONCERNS

In response to Mr. Helms' concern regarding the fees for adult education and the Law Enforcement Academy, Dr. NeSmith stated that the first year a Department of Corrections Grant covered expenses for the students as well as their uniforms, the second year the Succeed Florida Grant covered expenses for the students, and the third year was a budget crisis. He stated that Workforce assist students who meet income eligibility requirements. He stated that the students are required to wear uniforms in order to train at the academy.

## 5. The workshop adjourned at 5:55 p.m.