

Macomb Academy
39092 Garfield
Clinton Township, Mi. 48038

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BOARD MEETING

MACOMB ACADEMY BOARD OF DIRECTORS

Date: May 19th, 2026
Time: 5:00 p.m.
Location: Macomb Academy
39092 Garfield
Clinton Township, Michigan 48038

MINUTES

MEETING TYPE: ☒ Regular ☐ Special ☐ Proposed ☒ Approved

I. CALL TO ORDER

CALL TO ORDER AT 5:17 P.M.

President Marilyn Wittstock

PLEDGE OF ALLEGIANCE

President Marilyn Wittstock

ROLL CALL BY:

President Marilyn Wittstock

Roll Call:

Ms. Marilyn Wittstock	President
Ms. Felicia Westbrook-Hilton	Vice-President
Ms. Melina Chynoweth	Secretary
Ms. Denise Flinders-Victory	Treasurer
Ms. Francette Pate-O'Hara	Trustee

<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
yes		
yes		
		yes
yes		
		yes

MOTION CARRIES

3/0 Unanimous Vote

MEMBERS PRESENT:

Ms. Marilyn Wittstock
Ms. Felicia Westbrook-Hilton
Ms. Denise Flinders-Victory

President
Vice-President
Treasurer

ADMINISTRATION PRESENT: Ms. Mikelle Hillewaere, Supervisor

GUESTS PRESENT: NONE

II. APPROVAL OF MINUTES

President Marilyn Wittstock

The Board reviewed the meeting minutes from April's meeting. **Motion** made by **President Marilyn Wittstock** supported by **Vice-President Felicia Westbrook-Hilton** to approve the minutes of the Board Meeting held April 9th, 2026. All in favor. Unanimous 3/0

Roll Call:

Ms. Marilyn Wittstock	President
Ms. Felicia Westbrook-Hilton	Vice-President
Ms. Melina Chynoweth	Secretary
Ms. Denise Flinders-Victory	Treasurer
Ms. Francette Pate-O'Hara	Trustee

<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
yes		
yes		
		yes
yes		
		yes

MOTION CARRIES

3/0 Unanimous Vote

III. APPROVAL OF AGENDA

President Marilyn Wittstock

The Board reviewed the agenda for the May meeting. **Motion** made by **President Marilyn Wittstock** supported by **Vice-President Felicia Westbrook-Hilton**, to approve the May meeting agenda. All in favor. Unanimous 3/0

Roll Call:

		<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Ms. Marilyn Wittstock	President	yes		
Ms. Felicia Westbrook-Hilton	Vice-President	yes		
Ms. Melina Chynoweth	Secretary	yes		
Ms. Denise Flinders-Victory	Treasurer	yes		
Ms. Francette Pate-O'Hara	Trustee			yes

MOTION CARRIES

4/0 Unanimous Vote

IV. INTRODUCTION OF GUESTS (if applicable)

Ms. Mikelle Hillewaere

No guests in attendance

V. CORRESPONDENCE RECEIVED (if applicable)

Ms. Mikelle Hillewaere

No correspondence received

VI. ADMINISTRATION UPDATES

**President Marilyn Wittstock
and Ms. Mikelle Hillewaere**

OLD BUSINESS:

Fire Inspection- Knox Box has been installed. Next inspection due in 6 years.

Upcoming school events- The school's talent show, Prom, completer ceremony, picnic, and banquet are the primary focuses for the end of the school year. Some have already taken place and others are scheduled to happen by 06/17/2026.

Robotics Team Future- There is a possibility that DTE will become a sponsor of the Robotics Team.

NEW BUSINESS:

Talent show- The school's talent show was held on 05/22/26. Several talented student acts entertained the room full of guests. Prom was held afterward and a great time was definitely had and so many memories were made.

Completer information- The completer ceremony is scheduled for 06/12/26. Arrival time is set for 9:30am with the ceremony beginning promptly at 10:00 am. We have 12 students completing this year. The End of the Year banquet will be at 6pm on 06/17/26 at Fern Hill with raffle baskets available. Baskets and donations are being accepted for the banquet as well. Yearbooks will be handed out on 06/12/26 during the school picnic.

Kiwanis Club- Ms. Hillewaere met with the Clinton Township Kiwanis club recently and will be joining as a member over the summer. They are looking to help the school with jobsites, some of which are owned by members. Jobsites may include piece work, volunteer positions at McLaren hospital, etc.

Contract extension- Current contract extension has been approved and accepted at this time. **Motion** made by **President Marilyn Wittstock** supported by **Vice President Felicia Westbrook-Hilton** to approve and accept the current contract extension. All in favor. Unanimous 3/0.

Roll Call:

		<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Ms. Marilyn Wittstock	President	yes		
Ms. Felicia Westbrook-Hilton	Vice-President	yes		
Ms. Melina Chynoweth	Secretary			yes
Ms. Denise Flinders-Victory	Treasurer	yes		
Ms. Francette Pate-O'Hara	Trustee			yes

MOTION CARRIES

3/0 Unanimous Vote

VII. FINANCIALS

Treasurer Flinders-Victory

The Board reviewed the financial report for the month of May 2026. **Motion** made by **Treasurer Denise Flinders-Victory** supported by **President Marilyn Wittstock** to approve the finances for April 2026. All in favor. Unanimous 3/0

Roll Call:

		<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Ms. Marilyn Wittstock	President	yes		
Ms. Felicia Westbrook-Hilton	Vice-President	yes		
Ms. Melina Chynoweth	Secretary			yes
Ms. Denise Flinders-Victory	Treasurer	yes		
Ms. Francette Pate-O'Hara	Trustee			yes

MOTION CARRIES

3/0 Unanimous Vote

VIII. BOARD PROFESSIONAL GROWTH

**CMU Authorizer and
President Marilyn Wittstock**

N/A

IX. MACOMB ACADEMY BOARD COMMITTEES

Last Parent Networking Night scheduled for 05/19/26. Robotics is winding down but participating in a summer program. Parents will be heading up the team's fundraising efforts. Looking for sponsors (DTE and Red Alliance). This year in robotics has definitely been a learning experience for the team. There are plans to grow the team next school year.

X. PUBLIC COMMENTS

All

N/A

XI. CMU COMMENTARY

CMU Authorizer

Reminder provided about Annual Conference scheduled for 08/19/26 at Huntington Place. June 4, 2026 will be the Board President Roundtable in Dearborn.

XII. BOARD COMMENTARY

President Marilyn Wittstock

N/A

XIII. ADJOURNMENT

President Marilyn Wittstock

Motion made by **President Marilyn Wittstock** supported by **Vice-President Felicia Westbrook-Hilton**, to adjourn the board meeting at 6:06p.m. All in favor. Unanimous 3/0

Roll Call:

	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Ms. Marilyn Wittstock President	yes		
Ms. Felicia Westbrook-Hilton Vice-President	yes		
Ms. Melina Chynoweth Secretary			yes
Ms. Denise Flinders-Victory Treasurer	yes		
Ms. Francette Pate-O'Hara Trustee			yes

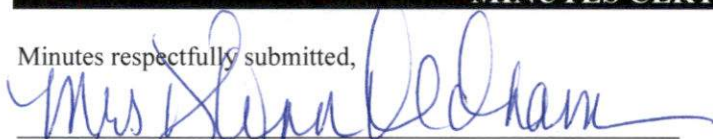
MOTION CARRIES

3/0 Unanimous Vote

Minutes are available at Macomb Academy, 39092 Garfield, Clinton Township, Mi. 48038, (586) 228-2201, in the administration office. Please contact the Business Office if you would like a copy of the minutes. Any person with disabilities who needs special provisions to attend a scheduled meeting should contact me five days prior to the meeting.

MINUTES CERTIFICATION

Minutes respectfully submitted,


Mrs. D'Ann Oldham, Recording Secretary

6/16/2026
Date

Approved by the Macomb Academy Board of Directors


Mrs. Melina Chynoweth, Board Secretary

6/16/2026
Date