

WHITEPINE JOINT SCHOOL DISTRICT #288  
BOARD OF TRUSTEES MEETING  
Monday, September 8, 2025 6:30 p.m.  
Elk River Community Center  
MINUTES

1. Call to Order: Chair, Beverly Clark, called the meeting to order at 6:30 p.m.
  - a. Attendance: Shawna Winter, Brittany Griffin, Beverly Clark, Mandy Kirk, Marc Manni, Joshua Hardy, Stephanie Fletcher, Kendra Keen, Monty Hays, and various patrons.
  - b. Changes to Agenda: None
  - c. Adopt Agenda\*: *By unanimous consent the Agenda was approved.*
2. Public Comments (Limited to 12 minutes)
3. Approve Consent Agenda\*: *By unanimous consent the Consent Agenda was approved.*
  - a. Minutes
  - b. Bill Payments
  - c. Certified, Classified, and Supplemental Personnel Actions -
    - Certified Contract amendments - updated for lane changes
  - d. Items to be Disposed
4. Presentations: None
5. Information Items
  - a. Budget Reports - None
  - b. Enrollment Report
  - c. Department / Principals' Reports
    - **Athletic Director** -
      - HS football & volleyball are both 1-1 to start the season!
      - MS football has their first game today! (9/4)
      - MS volleyball starts September 19th.
      - The Moose Creek Invite was AMAZING. Everything went great, thanks to a TON of volunteers.
    - **SPED Director** -
      - We received our LEA Determination from the SDE this week and we are Level 1, which is great!

LEA Determinations:

According to 34 CFR §300.600, Idaho must monitor Local Education Agencies (LEAs) annually to ensure that public agencies meet the requirements of Part B of the Individuals with Disabilities Education Act (IDEA). Idaho must make determinations annually about the performance of each LEA using the following categories:

Meets the requirements and purposes of Part B of the Act;

Needs assistance in implementing the requirements of Part B of the Act;

Needs intervention in implementing the requirements of Part B of the Act; or

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### AGENDA

Needs substantial intervention in implementing the requirements of Part B of the Act.

- Our 2024-2025 General Supervision File Review findings from last school year have been corrected and we are now 100% compliant.

- **IT Director -**

- None

- **Transp/Maint. Director -**

- Just waiting on approval for the HVAC replacement.

- **Business Manager / District Clerk-**

- The two open trustee seats have declared their candidacy to run again for the next term. At this time, the county has not notified us of any other candidates intending to run.

- **Elementary Principal -**

- Amira (the new Istation)-**

Our students and teachers are rostered and have access to the Amira Reading and Math platforms.

The Math side is still an Istation product, housed on the Amira Platform.

We scheduled practice reading tests for August so our staff and students had exposure to the new test and activities. It also allowed us time to work with the new system.

We are still learning about the reading assessment and content. We were unable to access the assessment on our chrome books. Mr. Stokes was able to get more information this week, and we were able to evaluate the chrome books and the assessment today with a few students. They were able to access and take the assessment.

**Preschool:**

We have five students in the morning class, and 12 in the afternoon class. Any student registering for the afternoon class now will be on the waiting list.

We have an early release day Thursday, January 15<sup>th</sup>. Our morning class will have preschool that day, but the afternoon class will not.

**September 10th Professional Development, activities:**

- Several Paraprofessionals will be attending
- Math Training with Dreambox
- Math PACT – vocabulary and vertical alignment
- Review and discuss the late start plan
- Review and troubleshoot Amira
- Math and Family Literacy Night, planning (event is September 24<sup>th</sup>, 6:00)

- **Secondary Principal -**

- It's been a great start to the school year, despite the heat and I feel optimistic that we will continue to have a great year.
- Tuesday, MS Student Council will meet to have their elections. This is scheduled to coincide with HS Homecoming class meetings. As soon as we have more information on Homecoming activities, I will share it with you.

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- The Latah County Fair is this week and we have 11 FFA students taking an animal for show.

#### d. Superintendent's Report

- Communication

- We will start sending out reminders next week about the upcoming Oct. 6th *Late Start* school day. As this will be the first one, we want to ensure we have given ample communication to families.
- The first Monthly Newsletter is planned to be sent out after fair-week with a goal date of Sept. 18/19. This will allow us to also include information from the fair and be right before Homecoming Week.

- Professional Development

- The Leadership Team will be meeting again this Wednesday morning before the scheduled PD to review the District-wide Title Plan and discuss Deary School (4-12) Accreditation.
- Both Elementary and Secondary staff are set to have professional development this Wednesday. The focus will be RTI but will be more specific to each level.

- Facilities

- Our summer projects are complete with only one hiccup in the HVAC system upstairs. The unit went down prior to the start of school and will be an action item at this meeting.

#### 6. Discussion / Action\* Items

- a. HVAC Quote from Gropp\*: *Mandy Kirk moved to approve the HVAC quote from Gropp. Brittany Griffin seconded, motion carried.*
- b. 2025/2026 Continuous Improvement Plan\*: *Brittany Griffin moved to approve the Continuous Improvement Plan for the 2025-2026 school year. Shawna Winter seconded, motion carried.*
- c. Gritman Therapy Contract\*: *Mandy Kirk moved to approve the Gritman Therapy Contract for the 2025-2026 school year. Marc Manni seconded, motion carried.*
- d. Tuition & Transportation Agreement Avery SD\*: *Mandy Kirk moved to approved the Avery SD Tuition and Transportation Agreement for the 2025-2026 school year. Brittany Griffin seconded, motion carried.*

#### 7. Policy Items:

- a. 1<sup>st</sup> Readings: *Mandy moved to move 2325, 2435F, 2470P, 3000, 3265, 3340, into 2<sup>nd</sup> ready. Marc Manni seconded, motion carried.*

2325 - Driver Training Education; moved to 2<sup>nd</sup> with changes

2435F - Advanced Opportunities Participation Form; moved to 2<sup>nd</sup> with changes

2470P - Self-Directed Learner Procedure; moved to 2<sup>nd</sup> with changes

3000 - Entrance, Placement, and Transfer; moved to 2<sup>nd</sup> with no changes

3265 - Student-Owned Electronic Communications Devices; moved to 2<sup>nd</sup> with changes

3340 - Corrective Actions and Punishment; moved to 2<sup>nd</sup> with changes

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9803 - Flags and Banners; remove from review until legislature has more definitive laws

- b. 2<sup>nd</sup> Readings: Mandy Kir moved to approve policies 2320, 2320P, 2340F as presented. Shawna Winter seconded, motion carried.

2320 - Health Enhancement Education;

2320P - Parent Complaints;

2340F - Parental Opt-Out Form for Sex Education

8. Executive Session - Idaho Code 74-206 (b): To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or a student.

■ Superintendent Goal Setting/Evaluation

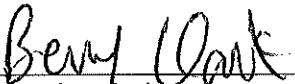
*Brittany Griffin moved to enter Executive Session under I.C. 74-206 (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or a student. Shawna Winter seconded. Roll Call vote: Shawna Winter – Aye, Brittany Griffin – Aye, Beverly Clark – Aye, Mandy Kirk – Aye, Marc Mannio – Aye.*

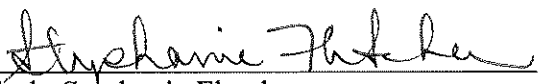
IN: 7:46 p.m.

OUT: 9:17 p.m.

9. Other Business: Discussion to move the December board meeting due to the district clerk not able to attend. The discussion was tabled until the October meeting when schedules are more known. This was discussed before entering executive session.

10. Adjourn: *By unanimous consent the meeting was adjourned at 9:17 a.m.*

  
Chair, Beverly Clark

  
Clerk, Stephanie Fletcher