



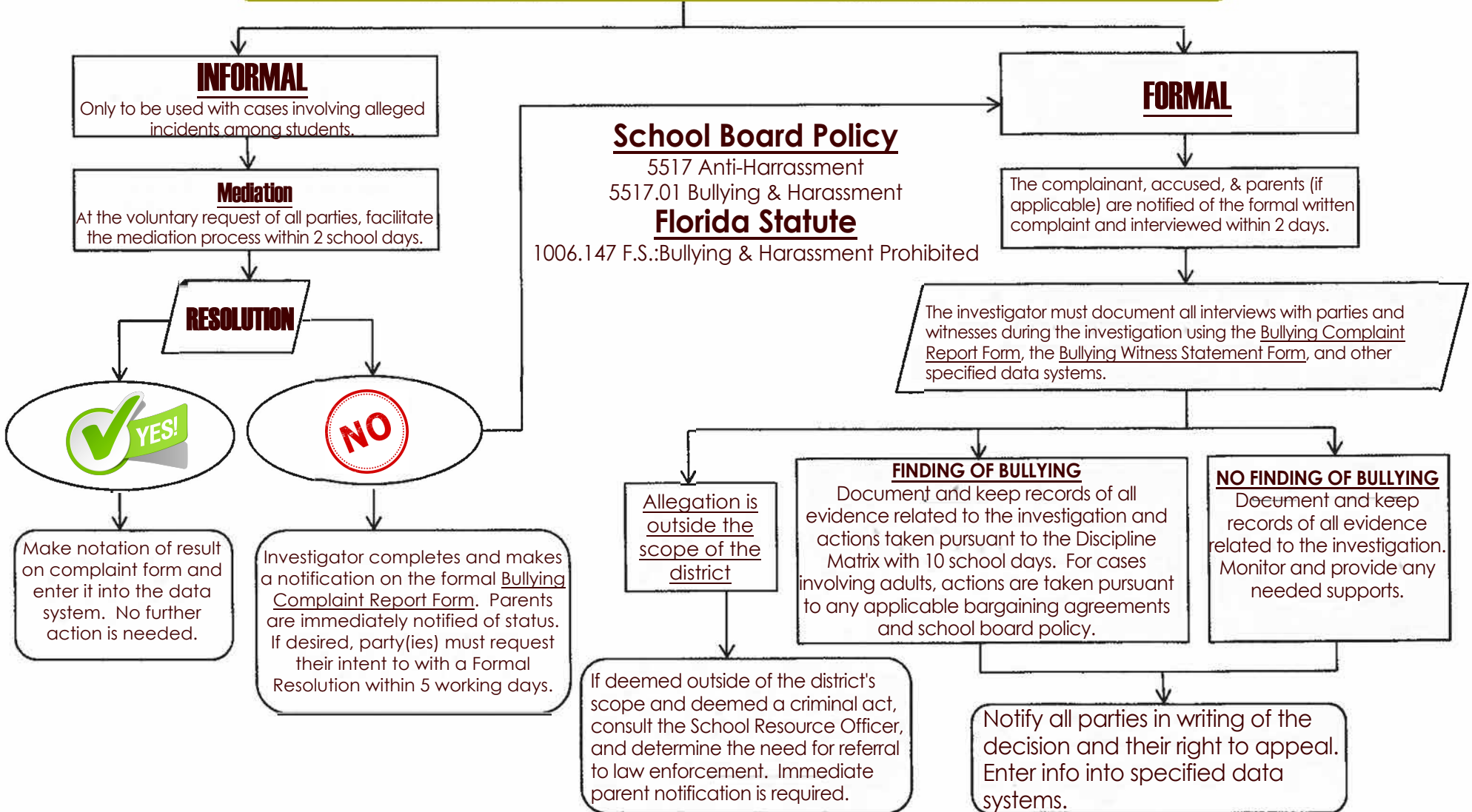
LIBERTY COUNTY SCHOOL DISTRICT

Alleged Bullying Investigation Process:

(initiated when the complainant is received)

Begin Investigation

Begin the investigative process within 2 school/working days of complaint being filed. If the Administrator/designee does not respond, the complainant can automatically re-file with the Superintendent or appropriate District Administrator or Compliance Officer.



School Board Policy
 5517 Anti-Harrasment
 5517.01 Bullying & Harassment
Florida Statute
 1006.147 F.S.:Bullying & Harassment Prohibited

Allegation is outside the scope of the district

FINDING OF BULLYING
 Document and keep records of all evidence related to the investigation and actions taken pursuant to the Discipline Matrix with 10 school days. For cases involving adults, actions are taken pursuant to any applicable bargaining agreements and school board policy.

NO FINDING OF BULLYING
 Document and keep records of all evidence related to the investigation. Monitor and provide any needed supports.

If deemed outside of the district's scope and deemed a criminal act, consult the School Resource Officer, and determine the need for referral to law enforcement. Immediate parent notification is required.

Notify all parties in writing of the decision and their right to appeal. Enter info into specified data systems.