



## Coffee County School Nutrition Program

### INVITATION FOR BID (IFB) IFB #: GROCERY SY25

<b>Invitation For Bid Timeline</b>	
Bid Issue Date	March 29, 2024
Final Date for Written Questions	April 22, 2024
Bid Due Date and Time	April 29, 2024
Bid Due Location	Coffee School Nutrition Office - 1214 N Peterson Ave. Suite P Douglas, GA 31533
Bid Opening Date and Time	April 29, 2024 3:00 PM
Bid Opening Location	Coffee School Nutrition Office
Award Date (per award letter)	May 10, 2024
Contract Start Date and End Date	July 1, 2024
Name of Awardee (completed after contract is awarded)	

BID FOR	NAME OF PRODUCT	LABEL SEALED ENVELOPE AS FOLLOWS:
	FOOD	"GROCERY SY25"

**NOTE:** This is a standardized sample document, which contains basic contract requirements, however depending on the bid item, some items may not be applicable. If the bidder is in doubt or has questions regarding the language, its meaning, or intent, it is the responsibility of the bidder to seek clarification prior to submission of the bid.

## DEFINITIONS

**Addendum:** A change, addition, alteration, correction or revision to a bid or contract document.

**Bidder:** A firm, individual, or corporation submitting a bid in response to this IFB.

**Bid Unit:** The unit designation which shall be applicable to all pricing offered for bid evaluation purposes. Unit cost, freight, fixed fee, estimated usage, and the extended cost shall be stated in terms of the designated bid unit. In some instances, the bid unit and the package unit may be the same.

**Contract Documents:** Consist of the Agreement between the School Nutrition Program and the Vendor, terms and conditions, schedule, specifications, drawings, any and all addenda, errata, and bulletins issued prior to execution of the contract, other documents listed in the Agreement, and modifications issued after execution of the contract.

**Damaged Item:** Refers to an item that has sustained damage that would allow spillage from the original container, a loss or disfigurement of a label that would hinder identification, contaminated package that would affect the content of that package or any other happening that would affect the quality and/or quantity of the original item.

**Dry Food Product:** A dry product that does NOT require freezing or refrigeration.

**Invitation for Bid (IFB):** A type of solicitation document used in competitive sealed bidding, where the primary consideration is cost, and the expectation is that competitive bids will be received, and an acceptance (award) will be made to the responsive and responsible Bidder whose bid is lowest in price and meets the specifications of the bid. An IFB is a formal method of procurement that uses sealed bidding and results in a fixed price contract with or without adjustment factors. The IFB must be publicly advertised, and bids shall be solicited from an adequate number of known suppliers, providing them with sufficient time to respond prior to the date set for opening the bids.

**NSLP:** National School Lunch Program

**Pack size:** With some items the bid unit does not represent a package configuration by which the item would normally be purchased. In such instances, the Bidder will be required to bid according to the designated bid unit and also state how the product will be packaged and to provide a cost for purchase unit.

**Purchase Unit:** The package configuration (case, carton, box, bag, etc.) by which the product would normally be sold. This shall also mean packaging being referred to when the term "case price" is applicable.

**SBP:** School Breakfast Program

**SFA:** School Food Authority

**Solicitation:** A document used by the School Nutrition Program to acquire goods and /or services. Solicitations must incorporate a clear and accurate description of the technical requirements for the material, product, or service to be procured. Solicitations must also identify all the requirements which the Offerors or Bidders must fulfill and all other factors to be used in evaluating the bids or proposals.

**Vendor:** The provider of the goods and/or services under the Contract.

## SECTION 1 TRANSMITTAL PAGE

The Coffee County School Food Authority (SFA) is requesting sealed bids for School Nutrition for Food. Bids are due by the date, time and location shown on the Invitation for Bid Timeline. Bids will be opened at the date, time and location shown on the Invitation for Bid Timeline.

Sealed Bids shall be mailed or delivered to:

Coffee School Nutrition  
1214 N. Peterson Ave.  
Suite P  
Douglas, GA 31533

Questions regarding this Invitation for Bid shall be directed to: Dawn Lewis.

### INTENT

- a) It shall be the intent and purpose of this Invitation for Bid (IFB) to cover the terms and conditions under which a successful Bidder shall be responsible to supply and deliver products to the Coffee Co. Board of Education, School Nutrition Program through sealed bids. School food authorities shall comply with the requirements of 7CFR 210.21 and 2 CFR part 200, subpart D and USDA implementing regulations 2 CFR part 400 and part 415, as applicable, which implement the applicable requirements, concerning the procurement of all goods and services with nonprofit school food service account funds.
- b) The SFA is seeking to identify and select one (1) or more vendors to provide the items as listed in the attached list in *Attachment B*. The selected vendor(s) shall provide products in accordance with the Standard Terms and Conditions, Special Terms and Conditions, the IFB and any applicable Addenda.
- c) The SFA reserves the right to accept or reject any or all bids, or to accept any part of a bid without accepting the whole thereof, or to accept such bid as they deem to be in the best interest of the SFA.

### I. CONTRACT TIME PERIOD

- a) **Initial Term:** The initial term of this contract, which results from the award of this IFB, shall commence and terminate on the dates shown on the Invitation for Bid Timeline (found on cover page).
- b) **Extension Option:** The contract may be extended up to three (3) months at the same bid pricing, provided mutual agreement by both parties in written form.
- c) **Renewal Option:** This contract may be renewed by mutual agreement of both parties in written form. (Usually 1-year term with the option to renew 4 additional 1-year terms based on vendor performance.)

## II. BID SUBMISSION PROCEDURES

*The Coffee SFA is not liable for any costs incurred by Bidders prior to issuance of or entering into a contract. Costs associated with developing the bid, preparing for oral presentations, and any other expenses incurred by the Bidder in responding to this IFB are entirely the responsibility of the Bidder and shall not be reimbursed in any manner by the School Nutrition Program.*

- a) Bids must be enclosed in a sealed envelope. The outside of the envelope shall be clearly marked as shown on page #1 of this document entitled “**IFB # GROCERY SY 25 for COFFEE SCHOOL NUTRITION**”.
- b) Bids must be received by the SFA no later than the date shown on the Invitation for Bid Timeline.
- c) Late bids shall not be accepted. The Coffee SFA shall not be responsible for late receipt of bids. Bids must be mailed or delivered to the location as stated above. Emailed and/or faxed bids are not acceptable and will not be considered for SEALED BIDS.  
**An Excel electronic copy or paper copy of the bid Quote Sheet, along with any alternate or required information must be included inside the sealed bid package.**
- d) If the Bidder submits bid documents with informalities, errors, or omissions such as, but not limited to, non-conforming bid security, non-conforming non-collusion affidavit or samples, or fails to properly execute and seal the said documents the Bidder, in the SFA's sole discretion, may be given 72 hours from the time of the bid opening in which to provide such information to the SFA.
- e) The SFA has the right to waive any and all informalities.

## III. BID OPENING DATE/TIME/PLACE

Bids will be opened at the date, time and location shown on the Invitation for Bid Timeline.

## IV. AWARD DETERMINATION STATEMENT

- a) This IFB is intended to be awarded to a single or to multiple vendors and to result in a firm fixed price contract. All bid prices shall remain firm for the contract period and in accordance with terms listed within the Escalation/De-escalation Clause, if applicable.
- b) The award of this IFB is contingent upon available budget funds and approval of the Coffee Co. Board of Education.
- c) The School Nutrition Program will award the contract to the lowest responsive and responsible Bidder(s) meeting all terms, conditions, and specifications of the IFB, within approximately sixty (60) days of the opening of the bids. Submitted bid pricing shall remain valid during this sixty-day period. The School Nutrition Program reserves the right, in its sole discretion, to accept or reject any and all bids or parts thereof.
- d) An official letter of acceptance will be forwarded by the School Nutrition Program to the successful Bidder after bid selection and prior to contract award.

- e) Upon acceptance and award of a vendor's bid, the contract between the Bidder and the SFA shall be drafted from (a) the IFB and addenda, (b) the selected bid response to the IFB by the Bidder and any attachments thereto, and (c) all written communications between the SFA and the

***Bidder concerning the transactions.***

The contract shall constitute the entire and only agreement and shall supersede all prior negotiations, commitments, understandings, or agreements, whether oral or written.

**V. SYSTEM CONTACT INFORMATION**

- a) This Invitation for Bid (IFB) is issued by the Coffee SFA. All inquiries, clarifications, or interpretations regarding this IFB should be directed by email to:  
 SFA Director Name: Dawn Lewis  
 E-mail address: dawn.lewis@coffee.k12.ga.us
  
- b) Responses to inquiries that affect the content of this IFB will be provided in writing to all recipients of the IFB. It is the responsibility of each Bidder to inquire about any aspect of the IFB that is not fully understood or is believed to be susceptible to more than one interpretation. The SFA will accept only written inquiries regarding this IFB until the date shown on the Invitation for Bid Timeline, in order for a reply to reach all Bidders before the bid closes and to give bidders ample time to respond to any Addenda. Any information given to a prospective Bidder concerning an IFB will be furnished to all prospective Bidders as an Addendum to the IFB if such information is necessary or if the lack of such information would be prejudicial to uninformed Bidders.

**VI. VENDOR CONTACT INFORMATION**

Vendor Company Name	
Street Address	
City, State, Zip	
Contact Person	
Telephone	
Email address	

## SECTION 2 STANDARD TERMS AND CONDITIONS

*This contract between the Coffee SFA and the Vendor shall be governed in accordance with the laws of the State of Georgia and all applicable Federal regulations.*

### **I. LOBBYING CERTIFICATE** (for bids over \$100k)

Per 2 CFR 200 Appendix II Section I: A Lobbying Certification and Disclosure must be completed for all bids \$100,000 and over. Please see and complete *Attachment E*. Byrd Anti-Lobbying Amendment (31 U.S.C. 1352): Vendors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

### **II. DEBARMENT AND SUSPENSION VERIFICATION** (for bids over \$25k)

Institutions shall solicit offers from, award contracts to, and consent to subcontracts with responsible vendors and/or principals only. The serious nature of debarment and suspension requires that sanctions be imposed only in the public interest for the Government's protection and not for purposes of punishment. Institutions shall impose debarment or suspension to protect the Government's interest and only for the causes and in accordance with the procedures set forth in 2 CFR 200.213.

The Vendor certifies that the Vendor and/or any of its sub vendors or principals have not been debarred, suspended, or declared ineligible by any agency of the State of Georgia or any agency of the Federal government or as defined in the 2 CFR 200.213 which states "Non-federal entities are subject to the non-procurement debarment and suspension regulations implementing Executive Orders 12549 and 12689, 2 CFR part 180. These regulations restrict awards, subawards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in Federal assistance programs or activities." The Vendor will immediately notify the School Food Authority if Vendor is debarred or placed on the Consolidated List of Debarred, Suspended, and Ineligible Vendors by a federal entity. See Attachment F

By signing this agreement, the Vendor is testifying that they are not debarred, suspended, or has any ineligible or voluntary exclusions with the U.S. Department of Agriculture or any other Federal or State Agency. All responses will be verified. Debarment and Suspension (Executive Orders 12549 and 12689): A contract award (see 2 CFR 180.220) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

### III. BUY AMERICAN STATEMENT (Food only) (7 CFR Part 210.21(d))

Contractor must comply with the William F. Goodling Child Nutrition Reauthorization Act of 1998 (Buy American Act: 7 CFR 210.21(d)) which requires schools and institutions participating in the National School Lunch Program (NSLP) and School Breakfast Program (SBP) in the contiguous United States to purchase, to the maximum extent practicable, domestic commodities or products for use in meals served under the NSLP and SBP.

Buy American:

(1) Definition of domestic commodity or product. The term 'domestic commodity or product' means:

- (i) An agricultural commodity that is produced in the United States; and
- (ii) A food product that is processed in the United States substantially using agricultural commodities that are produced in the United States. Substantial means over 51% of the final processed product consists of agricultural commodities that were grown domestically.

Products from Guam, American Samoa, Virgin Islands, Puerto Rico, and the Northern Mariana Islands are allowed under this provision as territories of the United States.

The Buy American provision (7 CFR Part 210.21(d)) is one of the procurement standards SFAs must comply with when purchasing commercial food products served in the school meals programs. Exceptions to the Buy American provision are very limited; however, an alternative or exception may be approved by the SFA upon request. To be considered for an alternative or exception, the request must be submitted in writing to the SFA, a minimum of **5 days** in advance of delivery. The request must include:

(1) Alternative substitute(s) that are domestic and meet the required specifications:

- (a) Price of the domestic food alternative substitute(s); and
- (b) Availability of the domestic alternative substitute(s) in relation to the quantity ordered.

(2) Reason for exception: limited/lack of availability or price (include price):

- (a) Price of the domestic food product; and
- (b) Price of the non-domestic product that meets the required specification of the domestic product.

By signing this document, the vendor certifies that all domestically identified products listed within the response to the attached specifications were processed in the U.S. and contain over 51% of their agricultural food components, by weight or volume, from the U.S. Any response listing a non-domestic product will include a valid resource to verify that the non-domestic good is not produced or manufactured in sufficient and reasonable available quantities of a satisfactory quality within the U.S.

#### IV. REMEDY FOR NON-PERFORMANCE/ TERMINATION OF CONTRACT

(a) **Immediate Termination.** This contract will terminate immediately and absolutely if the Coffee School Nutrition Program determines that adequate funds are not appropriated or granted or

funds are de-appropriated such that the Coffee SFA cannot fulfill its obligations under the Contract, which

(b) determination is at the Coffee SFA's sole discretion and shall be conclusive. Further, the Coffee SFA may terminate the Contract for any one or more of the following reasons effective immediately without advance notice:

- (i) In the event the Vendor is required to be certified or licensed as a condition precedent to providing goods and services, the revocation or loss of such license or certification may result in immediate termination of the Contract effective as of the date on which the license or certification is no longer in effect;
- (ii) The Coffee SFA determines that the actions, or failure to act, of the Vendor, its agents, employees or sub vendors have caused, or reasonably could cause, life, health or safety to be jeopardized;
- (iii) The Vendor fails to comply with confidentiality laws or provisions; and/or
- (iv) The Vendor furnished any statement, representation, or certification in connection with the Contract or the bidding process, which is materially false, deceptive, incorrect, or incomplete.

(b) **Termination for Cause.** All contracts in excess of \$10,000 must address termination for cause and for convenience by the non-Federal entity including the manner by which it will be affected and the basis for settlement. The occurrence of any one or more of the following events shall constitute cause for the Coffee SFA to declare the Vendor in default of its obligation under the Contract:

- (i) The Vendor fails to deliver or has delivered nonconforming goods or services or fails to perform, to the SFA's satisfaction, any material requirement of the Contract or is in violation of a material provision of Contract, including, but without limitation, the express warranties made;
- (ii) The SFA determines that satisfactory performance of the Contract is substantially endangered or that a default is likely to occur;
- (iii) The Vendor fails to make substantial and timely progress toward performance of the Contract;
- (iv) The Vendor becomes subject to any bankruptcy or insolvency proceeding under federal or state law to the extent allowed by applicable federal or state law including bankruptcy laws; the Vendor terminates or suspends its business; or the Coffee SFA reasonably believes that the Vendor has become insolvent or unable to pay its obligations as they accrue consistent with applicable federal or state law;
- (v) The Vendor has failed to comply with applicable federal, state and local laws, rules, ordinances, regulations and orders when performing within the scope of the Contract;
- (vi) The Vendor has engaged in conduct that has or may expose the Coffee SFA or the State to liability, as determined in the Coffee SFA's sole discretion; or
- (vii) The Vendor has infringed any patent, trademark, copyright, trade dress or any other intellectual property rights of the Coffee SFA, the state, or a third party.



- (c) Notice of Default.** If there is a default event caused by the Vendor; the Coffee SFA shall provide written notice to the Vendor requesting that the breach or noncompliance be remedied within the period of time specified in the Coffee SFA's written notice to the Vendor. If the breach or noncompliance is not remedied within the period of time specified in the written notice, the County/City SFA may:
- (i) Immediately terminate the Contract without additional written notice; and/or
  - (ii) Procure substitute goods or services from another source and charge the difference between the Contract and the substitute contract to the defaulting Vendor, and/or,
  - (iii) Enforce the terms and conditions of the Contract and seek any legal or equitable remedies.
- (d) Termination upon Notice.** Following thirty (30) days' written notice, the Coffee SFA may terminate the Contract in whole or in part without the payment of any penalty or incurring any further obligation to the Vendor. Following termination upon notice, the Vendor shall be entitled to compensation, upon submission of invoices and proper proof of claim, for goods and services provided under the Contract to the Coffee SFA up to and including date of termination.
- (e) Termination Due to Change in Law.** The Coffee SFA shall have the right to terminate this Contract without penalty by giving thirty (30) days' written notice to the Vendor as a result of the following:
- (i) The Coffee SFA's authorization to operate is withdrawn or there is a material alternation in the programs administered by the County/City SFA; and/or
  - (ii) The Coffee SFA's duties are substantially modified.
- (f) Payment Limitation in Event of Termination.** In the event of termination of the Contract for any reason by the Coffee SFA, the SFA shall pay only those amounts, if any, due and owing to the Vendor for goods and services actually rendered up to and including the date of termination of the Contract and for which the Coffee SFA is obligated to pay pursuant to the Contract or Purchase Instrument. Payment will be made only upon submission of invoices and proper proof of the Vendor's claim. This provision in no way limits the remedies available to the Coffee SFA under the Contract in the event of termination. The Coffee SFA shall not be liable for any costs incurred by the Vendor in its performance of the Contract, including, but not limited to, startup costs, overhead or other costs associated with the performance of the Contract.
- (g) The Vendor's Termination Duties.** Upon receipt of notice of termination or upon request of the Coffee SFA, the Vendor shall:
- (i) Cease work under the Contract and take all necessary or appropriate steps to limit disbursements and minimize costs, and furnish a report within thirty (30) days of the date of notice of termination, describing the status of all work under the Contract, including, without limitation, results accomplished, conclusions resulting there from, and any other matters the Coffee SFA may require;
  - (ii) Immediately cease using and return to the Coffee SFA, any personal property or materials, whether tangible or intangible, provided by the Coffee SFA to the Vendor;
  - (iii) Comply with the Coffee SFA's instructions for the timely transfer of any active files and work product by the Vendor under the Contract;

- (iv) Cooperate in good faith with the Coffee SFA, its employees, agents, and vendors during the transition period between the notification of termination and the substitution of any replacement vendor; and
- (v) Immediately return to the Coffee SFA any payments made by the Coffee SFA for goods and services that were not delivered or rendered by the Vendor.

## **V. HUB (Historically Underutilized Business) STATEMENT**

It is the intent of the Coffee County Board of Education/SFA to provide maximum practicable opportunities in its solicitations to minority firms, women's business enterprises and labor surplus area firms.

Small businesses, women and minority-owned business sources will not be given unfair advantage when evaluating competitive purchases i.e., small purchases, sealed bids, proposals, or noncompetitive procurement (2 CFR 200.321). Positive efforts include:

- Placing qualified small and minority businesses, women's business enterprises and labor surplus firms on solicitation lists;
- Assuring that small and minority businesses, women's business enterprises and labor surplus firms are solicited whenever they are potential sources;
- Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, women's business enterprises and labor surplus firms;
- Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, women's business enterprises and labor surplus firms;
- Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; and
- Requiring the prime vendor, if subcontracts are to be let, to take the affirmative steps listed in paragraphs (1) through (5) of this section.

## **VI. EQUAL EMPLOYMENT OPPORTUNITY COMPLIANCE STATEMENT (for bids over \$10k)**

In accordance with Federal Law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination, write USDA, Director, Office of Adjudication, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410 or call toll free (866) 632-9992. (Voice) Individuals who are hearing impaired or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800) 845-6136 (Spanish). USDA is an equal opportunity provider and employer.

(Equal Employment Opportunity. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor.")

## **VII. ENERGY POLICY AND CONSERVATION ACT STATEMENT**

Compliance with mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (Public Law 94-163, 89 Stat.871).

## VIII. CLEAN AIR/ CLEAN WATER STATEMENT (for bids over \$150k)

Compliance with all applicable standards, orders, or requirements issued under section 306 of the Clean Air Act (42 U.S.C. 1857(h)) Clean Air and Water Certification. Vendor certifies that none of the facilities it uses to produce goods provided under the Contract are on the Environmental Protection Authority (EPA) List of Violating Facilities. Vendor will immediately notify the School Food Authority of the receipt of any communication indicating that any of Vendor's facilities are under consideration to be listed on the EPA List of Violating Facilities. Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended: Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

## CIVIL RIGHTS STATEMENT AND ASSURANCE

The Coffee County School District hereby agrees that it will comply with:

- i. Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq.);
- ii. Title IX of the Education Amendments of 1972 (20 U.S.C. 1681 et seq.);
- iii. Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794);
- iv. Age Discrimination Act of 1975 (42 U.S.C. 6101 et seq.);
- v. Title II and Title III of the Americans with Disabilities Act (ADA) of 1990 as amended by the ADA Amendment Act of 2008 (42 U.S.C. 12131-12189);
- vi. Executive Order 13166, "Improving Access to Services for Persons with Limited English Proficiency." (August 11, 2000);
- vii. All provisions required by the implementing regulations of the Department of Agriculture (USDA) (7 CFR Part 15 et seq.);
- viii. Department of Justice Enforcement Guidelines (28 CFR Parts 35, 42 and 50.3);
- ix. Food and Nutrition Service (FNS) directives and guidelines to the effect that, no person shall, on the grounds of race, color, national origin, sex, age, or disability, be excluded from participation in, be denied the benefits of, or otherwise be subject to discrimination under any program or activity for which the Program applicant receives Federal financial assistance from USDA; and hereby gives assurance that it will immediately take measures necessary to effectuate this Agreement.
- x. The USDA non-discrimination statement that in accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs).

This assurance is given in consideration of and for the purpose of obtaining any and all Federal financial assistance, grants, and loans of Federal funds, reimbursable expenditures, grant, or donation of Federal property and interest in property, the detail of Federal personnel, the sale and lease of, and the permission to use Federal property or interest in such property or the furnishing of services without consideration or at a nominal consideration, or at a consideration that is reduced for the purpose of assisting the recipient, or in recognition of the public interest to be served by such sale, lease, or furnishing of services to the recipient, or any improvements made with Federal financial assistance extended to the Program applicant by USDA. This includes any Federal agreement, arrangement, or other contract that has as one of its purposes the provision of cash assistance for the purchase of food, and cash assistance for purchase or rental of food service equipment or any other financial assistance extended in reliance on the representations and agreements made in this assurance.

By accepting this assurance, the Coffee County School District agrees to compile data, maintain records, and submit records and reports as required, to permit effective enforcement of nondiscrimination laws and permit authorized USDA personnel during hours of program operation to review and copy such records, books, and accounts, access such facilities and interview such personnel as needed to ascertain compliance with the nondiscrimination laws. If there are any violations of this assurance, the Department of Agriculture, FNS, shall have the right to seek judicial enforcement of this assurance. This assurance is binding on the Coffee County School District, its successors, transferees, and assignees as long as it receives assistance or retains possession of any assistance from USDA. The person or persons whose signatures appear below are authorized to sign this assurance on behalf of the Coffee County School District.

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Printed Name: \_\_\_\_\_

## **IX. RECORD RETENTION AND ACCESS CLAUSE**

The Vendor shall maintain books, records and documents in accordance with generally accepted accounting principles and procedures and which sufficiently and properly document and calculate all charges billed to the County/City Board of Education, School Nutrition Program throughout the term of the Contract for a period of at least five (5) years following the date of final payment or completion of any required audit, whichever is later. Records to be maintained include both financial records and service records. The Vendor shall permit the Auditor of the State of Georgia or any authorized representative of the School Food Authority, and where federal funds are involved, the Comptroller General of the United States, or any other authorized representative of the United States government, to access and examine, audit, excerpt and transcribe any directly pertinent books, documents, papers, electronic or optically stored and created records or other records of the Vendor relating to orders, invoices or payments or any other documentation or materials pertaining to the Contract, wherever such records may be located during normal business hours. The Vendor shall not impose a charge for audit or examination of the Vendor's books and records. If an audit discloses incorrect billings or improprieties, the State and/or the County/City Board of Education reserves the right to charge the Vendor for the cost of the audit and appropriate reimbursement. Evidence of criminal conduct will be turned over to the proper authorities.

## **X. BID PROTEST PROCEDURES**

a.) Any protest shall be in writing and shall be delivered to the Coffee County Board of Education designated Protest official Lee Mobley – Assistant Superintendent of Operations at the designated Coffee County Board of Education. A protest of a solicitation shall be received by the named individual before the offer due date. The protest shall be filed within ten (10) days from the award notice and shall include:

1. The name, address, and telephone number of the protestor;
2. The signature of the protestor or an authorized representative of the protestor;
3. Identification of the purchasing agency and the solicitation or contract number;
4. A detailed statement of the legal and factual grounds of the protest including copies of relevant documents;
5. The form of relief requested.

b) A written response to the protest will be made within 30 days from receipt of the protest and all items indicated above.

c) The County Board of Education shall in all instances disclose information regarding protests to State Agency.

## **XI. NON-COLLUSION STATEMENT**

"I certify that this bid is made without prior understanding, agreement or connection with any corporation, firm or person submitting a bid for the same materials, supplies, or equipment, and is in all respect fair and without collusion or fraud. I understand that collusive bidding is a violation of State and Federal law and can result in fines, prison sentences, and civil damage awards. I agree to abide by all conditions of this bid and certify that I am authorized to sign this bid for the Bidder per O.C.G.A.50-5-67. I further certify that the provisions of the official code of Georgia annotated 45-10-20 et seq. have not and will not be violated in any respect." See Attachment I

## **XIII. CODE OF CONDUCT**

The following conduct will be expected from all persons who are engaged in the procurement process that uses School Nutrition Program funds including award, administration of contracts, and receipt of products. No employee, officer, or agent of the Coffee County Board of Education shall participate in selection or in award or administration of a contract supported by the School Nutrition Program funds if conflict of interest, real or apparent, would be involved. Conflicts of interest arise when one of the following has a financial or other interest in the firm selected for the award:

- The employee, office, or agent;
- Any member of his/her immediate family;
- His or her partner;
- An organization which employs or is about to employ one of the above.

Further, the employees, officers, or agents shall neither solicit nor accept gratuities, favors, or anything of monetary value from vendors or parties to sub-agreements; and the purchase of any food or service from a vendor for individual use is prohibited; and the removal of any food, supplies, equipment, or school property, such as records, recipe books, supplies and the like is prohibited; and outside sale of such items as used oil, empty cans, and the like will be sold by contract between the Board of Education and an outside agency. Individual sales by any school person to an outside agency or other school person is prohibited. Failure of any employee, officer, or agent to abide by the above states code could result in a fine, suspension, or both, and dismissal. Interpretation of the code will be given at any time by contacting the School Nutrition Department. The Board of Education/SFA will not be responsible for any other explanation or interpretation which anyone presumes to make on behalf of the Board of Education.

#### **XIV. DUTY TO EXAMINE**

It is the responsibility of each bidder to examine the entire solicitation, seek clarification in writing, and check its offer for accuracy before submitting the offer. Lack of care in preparing an offer shall not be grounds for withdrawing the offer after the offer due date and time nor shall it give rise to any contract claim.

#### **XV. EXCEPTIONS TO TERMS AND CONDITIONS**

A bid that takes exception to a material requirement of any part of this solicitation, including a material term and condition, shall be rejected.

#### **XVI. VELOCITY REPORT (where applicable)**

Vendor shall supply a velocity report to the School Nutrition Director upon request. It must include Year to Date totals of individual items purchased.

#### **XVII. VENDOR AFFIDAVIT (under O.C.G.A. § 13-10-91(b) (1))**

Vendor verifies its compliance with O.C.G.A. § 13-10-91 and is authorized to use and uses the federal work authorization program commonly known as E-Verify, by completing Attachment J.

## SECTION 3

### SPECIAL TERMS AND CONDITIONS

#### I. HACCP (Hazard Analysis Critical Control Point) REQUIREMENTS (N/A to Equipment)

The School Nutrition Program expects a Hazard Analysis Critical Control Point (HACCP) plan to be in place by potential vendors and their manufacturers. Prior to awarding the bid, the School Nutrition Program may require documentation verifying that a written HACCP plan is followed.

The successful bidder(s) must have Hazard Analysis Critical Control Point (HACCP) plan on file for recall/hold control procedures including but not limited to:

- traceability systems in place from receipt of commodity product to delivery of processed items to designated delivery site.
- provision of 24/7 accessibility to successful bidder(s) staff in the event of a food/USDA Hold/Recall.
- public notification capability on website to provide updates on food/USDA Hold and Recall data for customers.

Bidder(s) shall provide ability to District of conducting a mock recall for product once per year.

Bidder(s) will be responsible for all costs associated with replacement product(s), including but not limited to labor, shipping charges and product credit.

#### II. PROPRIETARY INFORMATION

If a bidder submits any document with the bid that is considered to be proprietary in nature or is considered to be a trade secret, the bidder shall notify the school district that the documents are included in the bid. The school district will honor the request unless or until a competing bidder asks to have access to the information. In such case, the school district will notify the affected bidder that a challenge has been made. If the affected bidder can produce a court issued restraining order within ten calendar days subsequent to the notification, the information will remain confidential and shall not be released pending subsequent court action. If the restraining order is not received within the ten working day period, the information will be released, and the school district shall not be held liable.

#### III. TRADE NAME, LABELS AND OTHER REQUESTS (Where applicable)

a) All items shall be properly labeled. No private labels will be accepted on commercial products.

b) Nutrition data must be provided on all items. Current Signed Product Formulation Statements are also required. Provide information on a flash drive or CD separate from the bid and marked "NUTRITIONAL INFORMATION". Or website access must be provided, complete with login information and web address for access with bid documents.

#### c) FAILURE TO MEET CN LABEL/PRODUCT ANALYSIS REQUIREMENTS

- In the event of loss of state or federal funds due to bidder(s) failure to meet CN Label/Product Analysis Requirements, the bidder(s) shall reimburse losses to District.

## EQUIVALENT/ALTERNATE PRODUCTS

Equivalent/alternate products must be bid on items where brand name or equal is specified, provided the quality, grade and/or performance of the proposed meets or exceeds the specifications as indicated within the bid specifications for each item. Samples of alternate/equivalent products shall be provided upon request as indicated below.

The following should be provided with the bid documents for all alternate/equivalent items bid:

1. Product identification, including manufacturer and/or distributor's name and number, brand name, product code, product label, quantity per case, case weight and item number.
2. Manufacturer's product literature/specifications, including but not limited to product description, ingredients, nutritional analysis, packaging wrap and/or product label.
3. Product has been personally investigated and determined that it is equal or superior in all respects to that specified.
4. Supplier will provide the same guarantee for the equivalent/alternate item as they would for specified product indicated in the bid documents.

## IV. METHOD OF PAYMENT and PRICING INFORMATION

- a) Prices: All prices offered shall be firm against any increase for 5 months from the date of the contract award. Subsequently, the SFA may entertain a request for escalation/de-escalation mid-year. These price adjustments must be based on changes in market conditions and verified in accordance with the most recent publication from a valid third party. (See examples below:
- USDA Agricultural Marketing Service (AMS) Report,
  - Yearly Percentage Change in the Consumer Price Index (CPI) for All Urban Consumers, as published by the U.S. Department of Labor, Bureau of Labor Statistics,
  - Class I raw milk prices based on monthly USDA Federal Milk Order announcements for the applicable geographical zone (may wish to include additional stipulations for milk within this clause),
  - And/or other valid sources.)

Request for price increases and/or decreases must be submitted to the SFA the month prior to taking effect. The aforementioned third-party publication/documentation must accompany requested price increases. The SFA reserves the right to accept or reject the request for a price increase and will maintain documentation of approval or denial. If price increases escalate above 15% per the awarded price of each product, the SFA reserves the right to provisionally purchase the product from another source if an equal and more reasonably priced option can be acquired, based on specifications. This clause also obligates vendor to provide price decreases from de-escalation on the same terms.

If administrative/operational fixed fees are also significantly affected by market conditions during periods of unprecedented economic instability, that are beyond the control of either the SFA or the vendor, a fixed fee price adjustment can also be increased up to 20% on a quarterly basis. This fixed fee price increase must be verified by the current applicable CPI, such as the monthly CPI motor fuel index for times when fuel prices unexpectedly increase rapidly.

The publication/documentation must accompany associated requested price increases.



b) The successful Bidder warrants that the bid price(s), terms, and conditions stated in the bid shall be firm through the bid process and until the time the award is made at which time prices shall remain firm and fixed for the contract period and in accordance with terms listed within the Escalation/De-escalation Clause, if applicable.

c) All bid prices must include all charges for packing and transporting to the individual schools listed at the addresses on the attached sheet. Separate fuel charges will not be added to invoices.

d) Prices will not include Federal Excise Tax or State Sales Tax.

e) The School Nutrition Program will make payment within thirty (30) days of receipt of the invoice for properly received goods and services after inspection and acceptance of the product by the SFA. Advance billings are not allowed. Where partial delivery is made, invoice for such part shall be made upon delivery, and payment made within thirty (30) days under conditions as above.

f) Invoicing

i) Invoices, at minimum, shall consist of the following information:

1. Delivery location and date of delivery
2. Item description and cost
3. Extended cost for total quantity purchased
4. Total cost of all products purchased

ii) Monthly statements will be broken down by school invoice and mailed to the:

Coffee County School Nutrition Bookkeeper

#### V. **METHOD OF SHIPMENT/DELIVERY (where applicable)**

a) **Orders and deliveries:** Orders and deliveries shall be supplied by the vendor as requested and specified except during an emergency and on holidays. No partial deliveries will be accepted.

b) All orders are to be delivered Freight on Board (F.O.B) to addresses as indicated on Attachment D.

c) In an emergency situation in which the School Nutrition Program requires delivery in less than 2 days and the vendor cannot provide the goods within the emergency delivery period, the School Nutrition Program has the option to purchase those goods from another source with no penalty to either party.

d) Delivery schedules that fall on a holiday will be made the following business day unless other arrangements have been made and agreed upon by both parties.

e) Delivery of product(s) must be made in a well-maintained refrigerated truck. All deliveries shall be placed in the area designated by the designee. Under no circumstances may a delivery be left outside the building. Deliveries must be received as specified.

f) Two invoices are to be provided and must be reviewed and signed at the time of delivery and if any discrepancies are noted during delivery those will be initialed and dated by the driver and school nutrition employee receiving the order.

**The Three Strikes Rule:** (if applicable and warranted)

(1) After vendor's first offense of providing sub-par quality product, late delivery and/or poor customer service, the School Nutrition Program will call vendor to report contract violation. The SFA will follow-up with a written letter to the vendor documenting occurrence and putting the vendor on notice that the documented occurrence is unacceptable.

(2) After vendor's second offense of providing sub-par product, late delivery and/or poor customer service, the SFA will send a certified notice to the vendor documenting that this is the second offense, and a third offense will result in termination of the contract for cause. If the offense is providing sub-par product, then the vendor agrees to pay the School Food Authority to purchase quality product at the vendor's expense.

(3) After the vendor's third and final offense of the aforementioned, the SFA will terminate the contract for cause in writing via email and regular mail, copying the District Purchasing Compliance Officer.

**VI. EVALUATION FACTORS**

- a) Bids will be evaluated in accordance with the required specifications as listed in this IFB. At the School Nutrition Program's discretion, a bid may be eliminated from consideration for failure to comply with any required specifications, depending on the nature and extent of non-compliance.

In addition to meeting mandated specifications, bids will be evaluated for the ability of the Bidder to provide, in the School Nutrition Program's opinion, the best overall solution to meet the School Nutrition Program's specifications.

- b) The School Nutrition Program reserves the right to award a single contract for the total requirement of the IFB or award multiple contracts on a group or line item basis in any combination that best serves the interest of the School Nutrition Program.

**SUBSTITUTION CLAUSE**

Shipments of items with brand name or specifications other than those listed on the bid shall be rejected or returned to the vendor at the vendor's expense unless prior arrangements have been made with the Director of School Nutrition. **Substitutions may be made only with prior approval of the Director of School Nutrition.** All substitutions must be of equal or greater quality. In no case will an item be accepted if the quality is lower than stated in the bid. Substitutions are to be priced at the same cost as the original awarded item.

**VII. ADDITIONAL BID INSTRUCTIONS**

- a) **Bid modifications:** Bids cannot be modified after receipt of bids. Care should be taken to ensure that information provided is accurate, complete, and consistent. Omission of any of the required information may subject the Bidder to disqualification. The SFA reserves the right to request information or respond to inquiries for clarification purposes only.
- b) **Bid withdrawal:** Bidders may withdraw bids at any time up to the scheduled time for receipt of bids. Bidders desiring to withdraw their bid must submit the purpose for withdrawal in writing to the School Nutrition SFA before the bid opening deadline (bid close date). Bidders may resubmit bids provided it is prior to the scheduled time for receipt of bids.
- c) **Addendum:** If clarification of the specifications/instructions is required the request shall be made in writing no later than the time and date specified on the Invitation for Bid Timeline. The school district will respond to the request in the form of an addendum issued to all potential bidders. No addendum will be issued within five working days of the date and time of bid opening.

**d) Bid examination**

- i) Bidders shall carefully examine all documents in the solicitation to obtain knowledge of existing conditions, limitations, and requirements. Failure to examine the documents will not relieve the Bidder of responsibility for same nor will extra payment or change order requests be considered for conditions which could have been determined by examining the solicitation.
- ii) Bids will be considered as conclusive evidence of complete examination and understanding of the terms and conditions of the bid documents including the specifications and all requirements thereof of the IFB. It is understood that submission of a bid indicates full acceptance of the same by the parties submitting the bid. Furthermore, by submitting a bid the Bidder waives the right to claims for additional time or monetary compensation for all work without limit required to complete the contract which could have been obtained by the Bidder through examination of all documents or raising a question regarding requirements prior to submitting a bid.

**e) Rejection or Disqualification of bids**

- i) A bid that is incomplete, obscure, conditioned or contains additions not called for or irregularities of any kind, (including alterations or erasures), which are not initialed and dated, may be rejected as non-conforming.
  - ii) The School Nutrition Program reserves the right to waive a bid's minor irregularities if rectified by Bidder within three business days of the School Nutrition Program's issuance of a written notice of such irregularities.
  - iii) The School Nutrition Program reserves the right to disqualify bids upon evidence of collusion with intent to defraud or other illegal practices upon the part of the Bidder.
  - iv) Issuance of this IFB in no way constitutes a commitment by the School Nutrition Program to award a contract. The School Nutrition Program reserves the right to accept or reject, in whole or part, all bids submitted and/or to cancel this solicitation if it is determined to be in the best interest of the School Nutrition Program.
  - v) Any Bidder who has demonstrated and documented poor performance during a current or previous agreement, within the last 3 years, with the School Nutrition Program may be considered a non-responsible Bidder and their bid may be rejected. The School Nutrition Program reserves the right to exercise this option as is deemed proper and/or necessary. The School Nutrition Program reserves the right to ask for references from bidders who have not provided services within the last three years to the program.
  - vi) The School Nutrition Program reserves the right to accept or reject any or all bids, or to accept any part of a bid without accepting the whole thereof, or to accept such bid as they deem to be in the best interest of the School Nutrition Program.
- f) **Evidence of Financial Capabilities (not required: best practice):** After the bid opening, Bidders must be prepared to present suitable evidence of their financial standing within three (3) business days after request by the SFA. This evidence would include an income statement, balance sheet and statement of cash flow accompanied by an auditor's report attesting to the accuracy of the financial statements.
- g) **Offer Acceptance Period** – Bids received are an irrevocable offer for 60 days after the bid opening time and date.

## VIII. ORDERING INFORMATION

- a) **Credit:** A credit or replacement will be issued for damaged or unacceptable items. All such transactions are to be worked out with each designee. Replacement of damaged or unacceptable items will be made upon a mutually agreed time.
- b) **Inspection:** Upon delivery of product(s), the item(s) will be inspected by the facility, and if found to be defective or failing in any way to meet specifications as indicated, the item(s) may be rejected or returned. Problems found with products due to concealed damage will be addressed on a case-by-case basis. Rejected product(s) must be picked up immediately.
- c) **Emergency orders:** In an emergency situation in which the Vendor cannot provide the supplies within the emergency delivery period, the School Nutrition Program has the option to purchase those supplies from another source with no penalty to either party.

## IX. AMENDMENTS AND MODIFICATIONS OF CONTRACT

The contract between the School Nutrition Program and the vendor shall not be amended or modified, nor shall any of its terms be waived, except in writing and executed and agreed upon by both parties.

## X. ASSIGNMENT

The vendor shall not assign, transfer, convey, delegate, sublet, or otherwise dispose of its agreements with the School Nutrition Program, or its rights, title, or interest herein, or its power to execute such agreement, to any other person, company, or corporation without the previous consent and written approval by the School Nutrition Program.

## XI. INDEPENDENT VENDOR AND INDEMNITY

The vendor shall act as an independent Vendor and not as an employee of the School Nutrition Program. Vendor agrees to indemnify and hold harmless the School Nutrition Program, its elected officials, employees and agents from and against any and all liability, damages, claims, suits, liens, and judgments (including reasonable attorney's fees), of whatever nature, for injuries to or death of any person or persons, or loss of or damage to property, to the extent attributable to the negligent acts of vendor, its sub vendors or its respective agents, servants, or employees or such parties' failure to perform in accordance with the provisions of the contract resulting from this IFB.

## XII. TIME OF PERFORMANCE

- a) Notwithstanding any delay in the preparation and execution of the formal contract agreement, the Vendor shall be prepared, upon written notice of bid award, to commence delivery of goods pursuant to the award on "Start Date" shown on the Invitation for Bid Timeline.
- b) The Vendor must comply with the time of performance.

**XIII. FORCE MAJEURE**

If the School Nutrition Program, in its reasonable discretion, determines that the Force Majeure Event is likely to delay Vendor's performance for more than thirty (30) days, the School Nutrition Program reserves the right to cancel the agreement between the parties. In that event, neither party shall have any further liability to the other, subject only to the School Nutrition Program's obligation to pay the Vendor for work already completed by the Vendor and the Vendor's warranty for work already completed.

**XIV. EVIDENCE OF INSURANCE**

- a) The successful bidder, at its expense, shall carry and maintain in full force at all times during the term of the contract resulting from this IFB the following insurance:

Coverage	Limits of Liability
Workmen's Compensation	Statutory
General Liability/Property Damage	\$500,000 each occurrence \$1,000,000 aggregate
Personal Injury	\$500,000 each occurrence \$1,000,000 aggregate
Automobile Liability/Property Damage	\$500,000 each occurrence
Bodily Injury	\$500,000 each occurrence \$1,000,000 aggregate

- b) Prior to commencement of performance of this Agreement, Vendor shall furnish to the School Nutrition Program a certificate of liability insurance evidencing all required coverage in at least the limits required herein, naming the Coffee County/City Board of Education, its elected officials, agents, and employees as additional insured under the Comprehensive General Liability coverage, and providing that no policies may be cancelled without ten (10) days advance written notice to the School Nutrition Program. Such certificate shall be issued to Coffee County/City Board of Education, School Nutrition Program.
- c) Said policies shall remain in full force and effect until the expiration of the terms of the contract or until completion of all duties to be performed hereunder by the Vendor, whichever shall occur later.

**XV. EXCEPTIONS**

A Bid submitted in response to this IFB constitutes a binding offer to comply with all terms, conditions, special conditions, general specifications, and requirements stated in this IFB, except to the extent that a Bidder takes exception to such provisions. To take exception to a provision of this IFB, the Bidder must clearly identify in the BID EXCEPTION FORM: (a) the number and title of each section of this IFB that the Bidder takes exception to; (b) the specific sentence within such section that the Bidder takes exception to; and (c) any alternate provision proposed by the Bidder. See Attachment H



**XVII. WARRANTY**

Successful Bidder shall fully warrant all products furnished under the terms of this contract, against poor and inferior quality. Time is of the essence of this contract. While under warranty, successful Bidder shall replace any damaged or inferior product in a timely manner to minimize the disruption of the School Nutrition Program's operations.

**XVIII. GIFTS AND GRATUITIES**

Acceptance of gifts from vendors and the offering of gifts by vendors are prohibited. No employee of the school district purchasing products under provisions of the contract issued as a result of this invitation shall accept, solicit, or receive, either directly or indirectly, from any person, firm, or corporation any gift or gratuity. *SAMPLES:* The School Nutrition Program reserves the right to request samples of any/all items indicated on the bid schedule. Samples shall be provided within five (5) business days upon request. It will be the responsibility of the supplier to incur all costs associated with the request of samples. Each sample is to be labeled with the bidder's name, the item number as indicated on the Quote Sheets, and the bid number. Each sample must have a minimum of five (5) servings to be evaluated. Product labels on selected samples will be kept for verification when shipments are received. Products without such information may not be considered.

**XIX. PRE-BID CONFERENCE**

If a pre-bid conference has been scheduled under this solicitation, the date, time, phone number and location will be outlined in the chart below. Bidder should raise any questions it may have about the solicitation or the procurement at that time. A bidder may not rely on any verbal responses to questions at the conference. Material issues raised at the conference that result in changes to the solicitation shall be answered solely through a solicitation addendum.

Date: N/A	Time:
Location:	Phone Number:

**XX. SEVERABILITY**

The provisions of this contract are severable. Any term or condition deemed illegal or invalid shall not affect any other term or condition of the contract.

**XXI. WAIVER AND REJECTION RIGHTS**

Notwithstanding any other provisions of the solicitation, the school district reserves the right to:

- Waive any immaterial defect or informality;
- Reject any and all offers or portions thereof; or
- Cancel a solicitation.

**XXII. RELEASE FROM CONTRACT**

In the event the market for a product covered by this request escalates to a point that the vendor is delivering product at less than cost, the vendor may petition for release from the contract. The petition shall be supported by a third-party market bulletin. The decision to release the vendor from the contract will be based on the difference between the market at the time of the bid opening and the current market for this item.

**XXIII. PIGGYBACKING CLAUSE**

The vendor agrees to allow the Coffee County/City School Nutrition Program and the following school districts (see attachment G and each SFA piggybacking agreement form attachment G-1) to have the same terms, cost and conditions as this bid, during the time that this bid is in effect. SFAs may order items in quantities of one or more. Any liability created by purchase orders issued against this agreement shall be the sole responsibility of the SFA placing the order. Prices and terms shall remain firm and in effect from the award of this bid, unless otherwise specified.

**XXIV. FOOD RECALLS AND BIOSECURITY (required only for processing bids at this time) 7 CFR 250**

Vendor shall be expected to comply with all federal, state, and local mandates regarding the identification and recall of foods from the commercial and consumer marketplace. Vendor shall have a process in place to effectively respond to a food recall. The process must include accurate and timely communications to the SFA and assurance that unsafe products are identified and removed from SFA sites in an expedient, effective, and efficient manner. Selected Vendor will be expected to maintain all paperwork required for immediate and proper notification of recalls for full and split cases. Vendor will define their policy and procedures for handling food recalls on a separate document to be submitted along with bid.

Vendor will provide the food recall contact person and the backup person's contact information to the school nutrition director or designee by completing the chart below. Food recall procedures can be found in 7 CFR 250.

**Food Recall Contact Information:**

<b>Company Name</b>	
Contact Name	
Phone Number(s)	
E-mail address	
Back-Up Contact Name	
Phone Number(s)	
E-mail address	
<b>School System Name</b>	
School Nutrition Contact Name	Dawn Lewis
Phone Number(s)	(912) 384-2086
E-mail address	dawn.lewis@coffee.k12.ga.us
Back-Up School Nutrition Contact Name	Sheila Cooper
Phone Number(s)	(912) 384-2086
E-mail address	sheila.cooper@coffee.k12.ga.us

**Biosecurity:** Vendor must have a written policy regarding biosecurity and the food supply, in accordance with the Bioterrorism Act 2002 under the U.S. Department of Health and Human Services, FDA and under the USDA, Food Safety, and Inspection Service. Vendor will define their biosecurity policy and procedures on a separate document to be submitted along with bid.

**XXIV. CONTRACT WORK HOURS/SAFETY STANDARDS ACT** (40 U.S.C. 3701-3708) (where applicable)  
All contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each vendor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles.

**XXV. DAVIS BACON ACT** (for construction contracts in excess of \$2,000) [Appendix II to 2 CFR 200(d)]  
Davis-Bacon Act, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, vendors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, vendors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Vendors and Sub vendors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each vendor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. If applicable only.

**XXV. RIGHTS TO INVENTIONS MADE UNDER A CONTRACT OR AGREEMENT** [Appendix II to 2 CFR 200(f) (if applicable)  
If the Federal award meets the definition of "funding agreement" under 37 CFR § 401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.



**XXVI. PROCUREMENT OF RECOVERED MATERIALS (2 CFR 200.323) (if applicable)**

An SFA and its vendors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

**ATTACHMENT A**

**CONTRACT SIGNATURE PAGE**

This agreement is dated as of \_\_\_\_\_ by and between the \_\_\_\_\_

County/City Board of Education, SFA and \_\_\_\_\_ hereinafter called VENDOR.

The SFA and VENDOR, in consideration of the mutual covenants hereinafter set forth, agrees as follows:

**ARTICLE 1. PRODUCTS**

VENDOR shall provide all products as specified or indicated in the Contract Documents. Vendor shall supply and deliver specified equipment to the School Nutrition Program's school designated, if applicable to this solicitation.

**ARTICLE 2. CONTRACT TIME**

The food, equipment, supplies or goods shall be in accordance with this Agreement, and are to be completed as specified in IFB.

**ARTICLE 3. CONTRACT PRICE**

The SFA shall pay VENDOR for delivery of specified goods in accordance with VENDOR'S bid, which is attached hereto. The SFA shall pay VENDOR net 30 days from date of delivery unless other terms of payment are agreed upon.

**ARTICLE 4. INVOICE PROCEDURES**

Invoices for payment with appropriate supporting documents shall be sent to the following address:

County/City School Nutrition Program

Address: 1214 N. Peterson Ave. Suite P

City, State, Zip Code: Douglas, GA 31533

Email: dana.calhoun@coffee.k12.ga.us

**ARTICLE 5. VENDOR'S REPRESENTATIONS**

In order to prompt the School Nutrition Program to enter into this Agreement, VENDOR makes the following representations:

5.1 VENDOR has examined and carefully studied the Contract Documents and all other related data identified in the Bidding Documents.

5.2 VENDOR is familiar with and is satisfied as to all federal, state and local laws and regulations that may affect cost, progress, performance and furnishing of the products.

**ARTICLE 6. CONTRACT DOCUMENTS**

The Contract Documents, which comprise the entire agreement between the School Nutrition Program/SFA and VENDOR concerning the work, consist of the following:

- Transmittal Page
- Standard Terms and Conditions
- Special Terms and Conditions
- Attachment A: Contract Signature Page
- Attachment B: Specifications & Quote Sheet
- Attachment C: Vendor Bid Form
- Attachment D: Delivery Site
- Attachment E: Lobbying Certificate Disclosure
- Attachment F: Debarment, Suspended and Ineligible Status
- Attachment G: Piggybacking Agreement Form
- Attachment H: Bid Exception Form
- Attachment I: Anti-Collusion Affidavit
- Attachment J: Vendor Affidavit (E-Verify)
- Attachment K: Vendor Reference Form

There are no Contract Documents other than those listed above in this Article 6. The Contract Documents may only be amended, modified, or supplemented by written agreement between both parties.

IN WITNESS WHEREOF, School Nutrition Program and VENDOR have signed this Agreement. One counterpart each has been delivered to School Nutrition Program and VENDOR.

This Agreement will be effective \_\_\_\_\_, 20\_\_

\_\_\_\_\_ Board of Education  
\_\_\_\_\_  
\_\_\_\_\_ Signature of Board member or designee  
\_\_\_\_\_ Name of Board member or designee  
\_\_\_\_\_ Date

\_\_\_\_\_ Vendor Company Name  
\_\_\_\_\_ Signature of Company Representative  
\_\_\_\_\_ Name of Company Representative  
\_\_\_\_\_ Date



**ATTACHMENT B**  
**Specifications & Quote Sheet – Delivered weekly to each location.**  
**NO minimum delivery amounts will be considered.**

**Please note columns Georgia Grown and Domestic/Non-Domestic are required to assist us with Buy American Compliance and identifying Georgia Grown for state reporting purposes.**

**See Attached Spread Sheet**

BID FORM - FROZEN AND REFRIGERATED FOOD ITEMS - 2024-2025																					
Coffee County School Nutrition 1214 N Peterson Avenue Suite P Douglas, GA 31533																					
			DOMESTIC						NON-DOMESTIC												
Item #	Item	Approved Brands	Estimated Usage	Brand	Pack Size	Item #	Required Delivery Quantity	Per Unit Can Box, Serving, Bag	Per Pound	Case Weight	Case Price	Brand	Pack Size	Item #	Required Delivery Quantity	Per Unit Can Box, Serving, Bag	Per Pound	Case Weight	Case Price	Brand	
D1	American Process Sliced Cheese: Sliced, 1/2 oz servings. 50/50 Blend, Cheese, Processed American Pre-Sliced, Reduced Fat 50/50 Blend, Four 5 lb blocks per case. Nutritional, CN label and Product Formulation Statement Required.		700		6/5#																
D2	Cheddar Cheese, Shredded/Mild cheddar in feathered form; Sodium not to exceed 190 mg per 1/4 cup serving; no trans fats; ready to use 4/5lb packaging; Land O'Lakes or pre-approved equivalent		192																		
D3	Mozzarella Cheese, Shredded/Mild cheddar cheese, pre-shredded (fancy shreds); packed in 4/5lb pouches; Sodium not to exceed 190 mg per 1/4 cup.		272																		
D4	Swiss Cheese:Sliced, 1/2 oz servings. Ready to Serve, Must meet Smart Snack Requirements. Equivalent to 1 oz. Meat/Meat Alternates. Deliver refrigerated Nutritional, CN label and Product Formulation Statement Required		136																		
D5	Mozzarella String Cheese, Smart Snack compliant. Counts as 1 M/MA per serving. Sodium not to exceed 200 mg per serving; Land O'Lakes or pre-approved equivalent		753																		
D6	Cheese, Parmesan Blend Grated Sour Cream, Reduced Fat, Ind. Grade A, Packed 100/ 1 oz packets. Nutritional, CN Label and Product Formulation Statement Required.	Pizza Brand or Approved Equal	New		1 #																
D7	Sour Cream, Reduced Fat, Bulk Real price/carton, Nutritional, CN label and Product Formulation Statement Required.		80																		
D8	Cottage Cheese Lowfat Lactaid Intolerant (Atkinson County)		30																		
D9	Ice Cream, Nonfat Milk & Cream Nitro Bariatra Series	Reddi Whip or Approved Equal	New		4/5#																
D10	Mayonnaise: Low Calorie, Packed under USDA Processing Agreement. (Four In One Not Acceptable)		160																		
D11	Baby All Green Lima Beans:Frozen, Green Baby Lima Beans, U.S. Grade A, Fancy, 20 lb Case. Nutritional, CN Label and Product Formulation Statement Required.		260																		
E1																					
E2	Celery, Frozen Diced		20																		

BID FORM - FROZEN AND REFRIGERATED FOOD ITEMS - 2024-2025

Coffee County School Nutrition  
1214 N Peterson Avenue Suite P  
Douglas, GA 31533

Vendor: \_\_\_\_\_

Line #	Item	Approved Brands	Estimated Usage	DOMESTIC							NON-DOMESTIC								
				Brand	Pack Size	Item #	Required Delivery Quantity	Per Unit, Can Box, Serving, Bag	Case Weight	Case Price	Brand	Pack Size	Item #	Required Delivery Quantity	Per Unit, Can Box, Serving, Bag	Case Weight	Case Price		
E1	Green Pepper: Diced, frozen green peppers, Grade A.		20		6/2#														
	Cut Broccoli Florets: US Grade A Fancy Frozen US Grade A, 20 lb. case. Nutritionals, CN label and Product Formulation Statement Required.		120		20#														
E4	Corn Cream Style 6#/10 Can		40		6/10														
E5	Corn on Cob		370		9/6.3"														
E6	Corn, Whole Kernel: Frozen Whole Kernel Golden, U.S. Grade A, 20# bulk. Nutritionals, CN Label and Product Formulation Statement Required.		160		20#														
E7	WG Swt. Hushpuppies (Whole Grain Original Hushpuppies), 1 serving of 3 hushpuppies = .5 oz. eq. of grain	Classic or approved equal	1120		2/5#														
E8	Mixed Vegetables Frozen U.S. Grade A Only, Frozen. 5 way Mixed Vegetable, 22% 1/2 inch Green Beans, 22% Diced Carrots, 22% Yellow Cut Corn, 22% Green Peas, 12% Lima Beans. 20 lb Case. Nutritionals, CN Label and Product Formulation Statement Required.																		
E9	Jamwich, WW Pntr & Grape Each 2.6 oz sandwich (ready to serve) contains 1.0 ounce of equivalent cooked lean meat/meat alternate and 1.0 ounce equivalent serving of	Smuckers or approved equal	1450		72/2.6 oz.														
E10	Jamwich, WW Pntr & Strawberry & Grape Each 2.6 oz sandwich (ready to serve) contains 1.0 ounce of equivalent cooked lean meat/meat alternate and 1.0 ounce equivalent serving of grain/breads.	Smuckers or approved equal	1320		72/2.6 oz.														
E11	Peas, Purple Hull Grade A		80		20#														
E12	Peas, Field Peas with Shaups US Grade A Fancy.		200		20#														
E13	Squash Yellow Sliced Grade A.		80		36#														
E14	Tunip Greens Without Roots: US Grade A Fancy.		272		12/3.5#														
E15	Onions: Chopped, Frozen, Grade A.		69		6/7#														
E16	Onions: Chopped, Frozen (Atkinson County)	Sauer's or Approved Equal	35		15#														
E17	Oven Fries, Crinkle Cut: 1/2 " US Grade A, coated, crinkle cut.		712		6/5#														
E18	Later tots (potato tots) Fries, Seasoned Thin Cut 5/16x3/8 Straight	Simplex or approved equal	424		6/5#														
E19	Sweet Potato Fries, Lattice Cut		396		6/5#														
E20	Potatoes, Sweet, Oven Fries		260		6/2.5#														
E21			232		6/5#														
E22																			

BID FORM - FROZEN AND REFRIGERATED FOOD ITEMS 2024-2025										NON-DOMESTIC									
Coffee County School Nutrition 1214 N Peterson Avenue Suite P Douglas, GA 31533										Vendor:									
Item #	Item	Approved Brands	Estimated Usage	Brand	Pack Size	Item #	Required Delivery Quantity	Per Unit Can Box, Serving, Bag	Case Weight Per Pound	Case Price	Brand	Pack Size	Item #	Required Delivery Quantity	Per Unit Can Box, Serving, Bag	Case Weight Per Pound	Case Price	Georgia Crown	
E23	Vegetables, California Blend		40		20#														
E24	Vegetable Sticks Battered		120		6/7#														
E25	Yam Patties: US Grade A Fancy 2 oz yam pattie.		360		168/2 oz														
E26	Apple Juice, Individual Servings, Calcium Fortified: 100% Pure Juice, pasteurized, frozen, 6 oz servings: 100% pure fruit juice from concentrate. Individually packaged in disposable 4 oz. cartons. Must be frozen and pasteurized with no sugar added. Calcium added. Must bear the continuous USDA inspection shield. Nutritionals, CN Label and Product Formulation Statement Required.		1664.00		70/6oz														
E27	Fruit Punch, Individual Servings, Calcium Fortified: 100% Pure Juice, pasteurized, frozen, 4 oz servings: 100% pure fruit juice from concentrate. Individually packaged in disposable 4 oz. cartons. Must be frozen and pasteurized with no sugar added. Calcium added. Must bear the continuous USDA inspection shield. Nutritionals, CN Label and Product Formulation Statement Required.	M&B or Approved Equal	920		70/4oz														
E28	Orange Juice, Individual Servings, Calcium Fortified: 100% pure juice, pasteurized, frozen, 4 oz servings: 100% pure fruit juice from concentrate. Individually packaged in disposable 4 oz. cartons. Must be frozen and pasteurized with no sugar added. Calcium added. Must bear the continuous USDA inspection shield. Nutritionals, CN Label and Product Formulation Statement Required.		292		70/4 oz														
E29	Fruit Punch, Individual Servings, Calcium Fortified: 100% pure fruit juices, pasteurized, frozen, 4 oz servings: 100% pure fruit juice from concentrate. Individually packaged in disposable 4 oz. cartons. Must be frozen and pasteurized with no sugar added. Calcium added. Must bear the continuous USDA inspection shield. Nutritionals, CN Label and Product Formulation Statement Required.	M&B or approved equal	2142		70/4 oz														
E30	Vegetable Blend Juice Dragon Punch ASEP 100% Vegetable and Apple Juice Blend Credits as 1/2 Cup Fruit		632		70/4 oz														

BID FORM - FROZEN AND REFRIGERATED FOOD ITEMS 2024-2025										Vendor: _____											
Office County School Nutrition 1214 N Peermoa Avenue Suite P Douglas, CA 95833										NON-DOMESTIC											
Item #	Item	Approved Brands	Estimated Usage	Brand	Pack Size	Item #	Required Delivery Quantity	Per Unit, Can Box, Serving, Bag	Per Pound	Case Weight	Case Price	Brand	Pack Size	Item #	Required Delivery Quantity	Per Unit, Can Box, Serving, Bag	Per Pound	Case Weight	Case Price	Georgia Crown	
E11	Vegetable Blend ASEP Juice Wango 100% Vegetable and Fruit Juice Blend Credits as 1/2 Cup Fruit		952		70/4 oz																
E12	Vegetable Juice Dragon Juice		800		44/4.23oz																
E13	Vegetable Juice Wango Juice		400		44/4.23oz																
E14	Vegetable Juice 100% Vegetable and Fruit Juice Blend - Credits as Red/Orange Vegetable		496		44/4.23 oz.																
E15	Juice, Vblend Dragon 100% Vegetable and Fruit Juice Blend		568		70/4 oz.																
E16	Juice, Mango Splash 100% Vegetable & Fruit Juice		360		40/6.75																
E17	Juice, Sun Splash 100% Vegetable & Fruit Juice		360		40/4.23																
E18	Sliced Strawberries: US Grade A Fancy. 30# can, sugar ratio 1 part to 4 parts fruit.		50		30#																
E19	Single Serving Fruits: 96/4 oz servings. Indicate types available: Applesauce, Applesauce Birthday Strawberry Cup Applesauce Mixed Berry Cup Applesauce, Cinnamon Cup Applesauce Blue Raspberry		1633		96/4oz																
E20	Italian Ices: Contain 4 oz of fruit juice per cup. Provides 1/2 cup fruit credit. List varieties available: PLEASE VERIFY CASE COUNT Strawberry Mango Blue Raspberry/Lime Kiwi Strawberry Cherry Limeade	Ridgefield or approved equal	623		84 ct																
E21	Italian Ices Holiday: Contain 4 oz of fruit juice per cup. Provides 1/2 cup fruit credit. EEK Orange Cream Jolly Kiwi Strawberry BeMinc Hooray Cherry. Banana		75		84/4.4 oz																
E22	Orange Sherbet 100% DV Vitamin G. provides 1/4 fruit/veg. Equivalent under the Child Nutrition Program		New		96/4 oz																
E23	Precooked Lasagna Sheets: Frozen. 40 sheets per case.		176		10#																
E24	Dumplings, WG	Mary Hill or approved equal	368		6/24 oz																
E25	Margarine, Solid Vegetable	approved equal	184		30/1 #																
E26	Margarine, Whipped Light with buttery flavor (Alcansen County)		New		1/20 lb																
E27	Individual Margarine: Veg Oil Spread. Buttery taste. Vegetable oil & sweet cream. 14 gram portion pack	Land O Lakes or approved equal	88		450 ct																



BID FORM - FROZEN AND REFRIGERATED FOOD ITEMS 2024-2025 Coffee County School Nutrition 1214 N Peterson Avenue Suite P Douglas, GA 31533												Vendor: _____					
EPC #	Item	Approved Brands	Estimated Usage	Brand	Pack Size	Item #	DOMESTIC				NON-DOMESTIC						
							Required/ Delivery Quantity	Per Unit, Can Box, Servings, Bag	Case Weight Per Pound	Case Price	Required Delivery Quantity	Per Unit, Can Box, Servings, Bag	Case Weight Per Pound	Case Price			
E48	WG Mini Mozzarella Bites/Regular or Spicy	Tasty Brand or approved equal	NEW		113 svs												
E49	Yeast Rolls, Parker House Sister Schubert's Style, WG : roll =.5 oz 23 grams	Proview or approved equal	New		6/24/0.8 oz												
E50	Dinner Rolls, WG Honey Dough 1 roll, at 1 oz ( 57 g) equals 1 serving and eq. 2 oz creditable grain	Bridgeford or approved equal	1368		180/2 oz												
E51	Crossians, Butter Sliced 1.25 oz equivalent WG Grain		1048		210/1.25												
E52	Onion Rings, Refrigerated, Onion, Whole Wheat Flour, 5 pieces, 2.79 oz serving	Tasty Brand or approved equal	New		2.79 Oz												
E53	Brownie Batter WG	Fat Cat or approved equal	250		120/2.1 oz												
E54	Cinnamon Roll PreSliced WG Cinnamon Roll PreSliced WG Gourmet Cinnamon Roll Dough is convenience packed in layers. Each piece is individually quick frozen IQF enabling the food service operator to instantly pan Cinnamon Rolls.	Bridgeford or approved equal	248		144/2.5 oz												
E55	Corn Muffin Batter WG Scoop 1/Bake Muffin Batter 2-9lb Palets/Cs 1 pan = 1 sheet pan	Fat Cat or approved equal	368		192 1.5oz												
E56	Combread Loaf WG 2 Grain	JSB or Approved Equal	120		64/2.5 oz												
E57	Tortillas: >=51% whole grain, 10" diameter. (Please Verify Pack Size)		592		144 ct												
E58	Tortillas: >=51% whole grain, 8" diameter. (Please Verify Pack Size)		288		144 ct												
E59	Garlic Knots & Twiz Stks, NY Style 2 oz WG Made with >=51 % WG Flour Partially Baked	Tasty Brand or approved equal	260		162 ct												
E60	Cookie, Choc. Chip, RF, WG, RF, WG The listed serving size contains 8.10 gram creditable whole grains of which 5.23 are enriched grains. This provides .75 servings of breads/grains under the Child Nutrition Program using the 16g calculator.		312		252/1.33 oz												
E61	Cookie, Candy, RF, WG The listed serving size contains 8.10 gram creditable whole grains of which 5.23 are enriched grains. This provides .75 servings of breads/grains under the Child Nutrition Program using the 16g calculator.	Readi Bake or approved equal	360		252/1.33 oz												

BID FORM - FROZEN AND REFRIGERATED FOOD ITEMS 2024-2025 Coffee County School Nutrition 1214 N Peterson Avenue Sults P Douglas, GA 31533													Vendor: _____									
DOMESTIC													NON-DOMESTIC									
Line #	Item	Approved Brands	Estimated Usage	Brand	Pack Size	Item #	Required Delivery Quantity	Per Unit, Can Box, Servings, Bag	Per Pound	Case Weight	Case Price	Brand	Pack Size	Item #	Required Delivery Quantity	Per Unit, Can Box, Servings, Bag	Per Pound	Case Weight	Case Price	Brand		
E62	Cookie, Sugar, RF, WG. The listed serving size contains 10.6g of creditable grains of which 5.61g are whole grains. This provides .50 servings of breads/grains under the Child Nutrition Program using the log calculator.	Cookie Tree or approved equal	420		252/1.33 oz.																	
E63	Yogurt, Strawberry Cup	Danimal/ Approved Equal	448		48/4 oz.																	
E64	Yogurt, Strawberry/Banana Cup	Danimal/ Approved Equal	736		48/4 oz.																	
E65	Yogurt, Vanilla Cup	Danimal/ Approved Equal	231		48/4 oz.																	
E66	Yogurt, Vanilla NF - BULK Topping, Whipped Squeeze Tube STORE PRODUCT FROZEN AT OF Thaw at refrigeration temperature (40° F) 3 hours prior to use. Tear off EZ tear tab, Check Pack Size	Danimal/ Approved Equal	53		4/6#																	
E67	Beef Crumbles: (Not Pizza crumbles) Pre-Cooked ground beef, coarse grind, bulk.	Don Lee Farms or approved equal	264		4/10#																	
E1	Beef Patties, Charbroiled; Backyard Burger: Don Lee	Don Lee Farms or approved equal	1666		160/3oz																	
E2	Please verify/indicate pack size. Fully Cooked Meatloaf with Cheddar Cheese Added topped with Ketchup, 2.89 oz.	Advanced Pierre or approved equal	320		2.9 oz																	
E3	Taco Beef Filling; Signature	JTM or Approved Equal	125		30 #																	
E4	House of Raeford Diced Pork and White Chicken, 2/5 Lb.	House of Raeford or approved equal	30		2/5#																	
E5	Brookwood Farms BBO Pork Sandwich Ind. Wrapped or Approved Equal	Brookwood Farms or Approved Equal	260		40/4.0oz																	
E6	Buffalo Style Chicken Breast & Mozzarella Cheese Flatbread Meat WG Meat/Meat Alternate (ounce equivalents): 2	Tasty Brand or approved equal	New		80/4.50 oz																	
E7	Grain (ounce equivalents): 2																					
E8	Mozzarella Mini Bites, Meat/Meat Alternate (ounce equivalents): 2	Tasty Brand or approved equal	New		113/4.23oz																	
E9	Grain (ounce equivalents): 2																					
E10	Pizza Chunchers 2 oz. Meat Alternate	Rich's or approved equal	100		73/5.48oz																	
E11	Pork Chops, Pork Loins	Rich's or approved equal	160		40/4.0oz																	
E12	Chesseburger Mini Twin																					
E13	Sandwiches Two 2.43 oz fully cooked meatloaf with cheddar cheese topped with ketchup mini twin sandwiches with WG bun; provides 2.0 oz equivalent M/MA and 2.0 oz equivalent grains; IW; Sodium 250 mg or less; must be CN labeled.	Don Lee Farms or approved equal	230		4.45 oz																	

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Coffee County School Nutrition 1214N Peteroa Avenue Suite P Douglas, GA 31533										Vendor:										
#FC#	Item	Approved Brands	Estimated Usage	Brand	Pack Size	Item #	DOMESTIC			NON-DOMESTIC										
							Required Delivery Quantity	Per Unit, Can Box, Servings, Bag	Case Weight Per Pound	Case Price	Required Delivery Quantity	Per Unit, Can Box, Servings, Bag	Case Weight Per Pound	Case Price						
F12	Steak Patties (Lunch) Fully cooked, chopped beef with a whole grain-rich breading. Applesauce and soy added. Natural shape. CN Labeled	Kings Command or approved equal	528		120/2 oz															
F13	Salisbury Steak: Fully Cooked Salisbury Steak, seasoned for flavored. Soy added Char marked in Oval Shape CN labeled.	Tyson or approved equal	520		150/2.14 oz															
F14	Steak Nuggets	Don Lee Farms or approved equal	400		556/0.9 oz															
F15	Reduced Fat Franks: Please verify/indicate pack size.		528		80/2 oz															
F16	Corn Dog L/F Whole Wheat breading. Please verify/indicate pack size.		1248																	
F17	Ham, Sliced Smoked Ham, Water, Contains 2% Or Less Of Sugar, Salt, Potassium Lactate, Sodium Diacetate, Sodium Erythorbate, Sodium Nitrite, Sodium Phosphate, Caramel Color.	Smithfield or approved equal	512		6/2#															
F18	Pizza, Ranchero w/ Beef 086038 - One 5.2Aoz. Ranchero Style Whole Wheat Pizza with Beef provides 2.00oz. equivalent meat/meat alternate, 2.00oz. equivalent grains, and 1/8 cup red/orange vegetable for the Child Nutrition Meal Pattern Requirements. Ingredients:	Nardone or approved equal	1624		96/5.20															
F19	Pizza, Quesadilla, Cheese, WG One 4.10 oz. Pizza Quesadilla with Lite Mozzarella Cheese/Cheddar Cheese, Two Layers of Tortilla provides 2.00 oz. equivalent meat/meat alternate, 2.00 oz. equivalent grains for Child Nutrition Meal Pattern Requirements.	Integrated or approved equal	496		96/5 oz.															
F20	Pizza, WW Pepperoni Wedge One 5.00oz. Whole Wheat Wedge Pepperoni Pizza Provides 2.00 Oz. Equivalent Meat/Meat Alternate, 2.00 oz. Equivalent Grains, and L/8 Cup Red/Orange Vegetable for the Child Nutrition Meal Pattern Requirements.	Nardone or approved equal	1689		96/5 oz.															
F21	Pizza, Cheese WW 5"Round Provides 2 oz Eq Grain, 2 oz Meat/MA, 1/8 Red/Orange	Nardone or approved equal			40/5.35 oz.															

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Coffee County School Nutrition 1214 N Peterson Avenue Suite F Douglas, GA 31533										Vendor: _____															
Item #	Item	Approved Brands	Estimated Usage	Brand	Pack Size	Item #	Required Delivery Quantity	Per Unit, Can Box, Serv. Bag	Case Weight Per Pound	Case Price	Bread	Pack Size	Item #	Required Delivery Quantity	Per Unit, Can Box, Serv. Bag	Case Weight Per Pound	Case Price	Bread	Pack Size	Item #	Required Delivery Quantity	Per Unit, Can Box, Serv. Bag	Case Weight Per Pound	Case Price	
																									DOMESTIC
F22	Pizza, WW Buffalo 16" - Each 5.21 oz portion, Whole Wheat Buffalo Style White Chicken Pizza Provides 2.00 oz. Equivalent Meat/Meat Alternate and 2 oz. Equivalent Grains for the Child Nutrition Meal Pattern Requirements.	Nardone or equal approved	120		60/4.5 oz.																				
F23	Pizza, Pepperoni WG Ind. 2 oz Meat/MA, 2 oz Eq Grains, 1/8 Cup Red/Orange Boxed Each 5.40 oz Omelette Box. Sweet & Sour Chicken Crispy battered chicken chunks, finished with our traditional Sweet and Sour Sauce. Pack Size: 2/5 lb. Chicken   2/32 oz.	Nardone or equal approved	1300		40/5.40 oz																				
F24	General Thai's Chicken Crispy battered chicken chunks, finished with our traditional Sweet and Sour Sauce. Pack Size: 2/5 lb. Chicken   2/32 oz.	Yang's or approved equal	520		192/3.60 oz																				
F25	Mandarin Orange Chicken Crispy battered chicken chunks, finished with our traditional Sweet and Sour Sauce. Pack Size: 2/5 lb. Chicken   2/32 oz.	Yang's or approved equal	520		192/3.60 oz																				
F26	BQ Teriyaki Chicken Crispy battered chicken chunks, finished with our traditional Sweet and Sour Sauce. Pack Size: 2/5 lb. Chicken   2/32 oz.	Yang's or approved equal	520		192/3.60 oz																				
F27	Chicken Nuggets Fun Shapes Special Occasion Orders 54 svg Packed 213/0.75 oz	Gold Creek or approved equal	65		213/0.75 oz																				
F28	Chicken Breast Tenders Approx Pc Wt 1.55 oz Serving Size 4.65 oz. Approx Pc Ct Per Case 83-100 svgs	Gold Creek or approved equal	760		83 ser.																				
F29	Charbroil Chicken Filet Boneless, skinless, seasoned chicken breast chunks, shaped into a Grilled fillet. Unbreaded and fully cooked. Soy added. Char marked.	Gold Creek or approved equal	732		48/3 oz.																				
F30	Chicken Breast Filet Specialty Chicken/Gold Creek or approved equal	Gold Creek or approved equal	544		40/4 oz																				
F31	Chicken Tender, FC Spicy Specialty Chicken/Gold Creek or approved equal	Gold Creek or approved equal	512		6/5#																				
F32	Chicken Breast Patties, Breaded, precooked.	Specialty Chicken or approved equal	368		2/5#																				
F33	Chicken Wings Fully Cooked Approximate Piece Count Per Pound 12/17	Gold Creek or approved equal	1632		31#																				
F34	Approximate Piece Count Per Case 380-500 Wings	Gold Creek or approved equal	1504		10#																				
F35	Chicken Nuggets, Popcorn WG	Gold Creek or approved equal	1504		10#																				

BID FORM - FROZEN AND REFRIGERATED FOOD ITEMS		2024-2025		Vendor: _____																	
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Item #	Item	Approved Brands	Estimated Usage	Brand	Pack Size	Item #	Required Delivery Quantity	Per Unit, Case or 1000g Bag	Per Pound	Case Weight	Case Price	Brand	Pack Size	Item #	Required Delivery Quantity	Per Unit, Case or 1000g Bag	Per Pound	Case Weight	Case Price	Geographic Origin	
F35	Chicken Breast Fillets, Spicy 4 oz Portion Provides 1.25 equivalent Grains, 2.75 Ounces Meat Creditable Amount 2 oz Meat	Gold Creek or approved equal	192		40/4 oz																
F36	Chicken Fajita Strips: Fully Cooked	House of Raeford or approved equal	190		2/5#																
F37	Grilled Chicken Breast, seasoned with grilled marks.																				
F38	Eggs Hard Boiled 20 Pound Bucket		New		20#																
F39	180 eggs ( Atkinson County)	SugarDale or approved equal	50		5#																
F40	Ham Diced	Jemie-O or approved equal	126		30#																
F41	Turkey Medallions	Jemie-O or approved equal	960		12/1#																
F42	Turkey Breast, Sliced: Jennie-O (7 slices = 3.49 oz)	Double Red or approved equal	New		2/5#																
G1	Beef Steak RR Choice Stew 2/5lb bag (Atkinson County)	Goody Man Superbakery or approved equal	1252		80/2.75																
G2	Breakfast Bar, Dunkin Stick: Individually Wrapped, Yields 2 Bread Servings	Superbakery or approved equal	176		80/2.75																
G3	Breakfast Bar, Dunkin Stick: Individually Wrapped, Yields 2 Bread Servings	Dave's Baking or approved equal	125		72/2.7oz																
G4	Cinnamon Bun, WG Breakfast 2.7oz per poly lined case.	Pillsbury or approved equal	312		72/2.29																
G5	TW WG Cinni Mini Bun 2 Grain Donut Ring WG A 2.45 oz donut, ready to thaw, heat, finish with desired toppings and serve. Contains 32.64 g of whole wheat and enriched wheat flours as its primary ingredient. Bulk packed 84 donuts per poly lined case.	Rich's or approved equal	1168		84/2.3 oz																
G6	Biscuit dough, Buttermilk Round, pre-portioned, pre-formed, Easy Split Southern Style 2.51oz biscuit dough. Easy split for convenience and easy prep. 1 biscuit equals 2 oz. equivalent grain. Non-whole grain biscuit may qualify with a whole grain exemption. 420mg sodium or less per serving. 2g fat or less and 3g sugar or less per serving. Made without gelatin. No artificial flavors, no colors from artificial sources, and no high fructose corn syrup. CACFP-eligible. Nutritionals, CN Label and Product Formulation Statement Required.	Williams or approved equal	1680		216/2.5 oz.																
G7	Bacon Pre-cooked	S/Dale or approved equal	1012		3/100 ct																

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Item #	Item	Approved Brands	Estimated Usage	Brand	Pack Size	Item #	Required Delivery Quantity	Per Unit, Can Box, Serv., Bag	Case Weight	Case Price	Brand	Pack Size	Item #	Required Delivery Quantity	Per Unit, Can Box, Serv., Bag	Case Weight	Case Price	Brand	Georgia Crown	
	Donut, 6pk Powdered Mini IW Mini Donuts, WG, Powdered Sugar, 6 Pack; must be whole grain rich and provide 2.0 ounce grain equivalents. Portion to provide at least 285.0 calories, with no more than 12 grams of fat. Must contain less than 300.0 milligrams of sodium. Nutritionals, CN Label and Product Formulation Statement Required.		160		72/3.2 oz															
G8	Blueberry Glazed Donut Holes in a Cup >51% Whole Grain 3 oz= 2 Grain Thaw and Serve	Superstar or approved equal	156		60/3 oz															
G9	Powdered Donut Holes in a Cup >51% Whole Grain 3 oz= 2 Grain Thaw and Serve	Superstar or approved equal	230		60/3 oz															
G10	French Toast Sticks: Bulk Pack Enr(4=2.5 Bread) ched Bread, Oven Ready. Verify pack size.	Rich's approved equal	1224		12/2#															
G11	Donut, Chocolate GRAIN CREDIT, 3oz grain equivalent.	Goodyman Mini or approved equal	50		72/3.3 oz															
G12	Chicken Sausage & American Cheese Waffle Sandwich, WG (IW)/Meat/Meat Alternate (ounce equivalents): 2	Tasty Brand Or approved equal	125	New	80/4.90															
G13	Mini Comdog Lower Fat Whole Grain Nutritionals, CN Label and Product Formulation Statement Required	Foster Farms or approved equal	776																	
G14	Pancakes, Frozen: Bulk Pack ≥51% Whole Grain flour, 1 bread svq.		232		144 ct															
G15	Pancakes, Mini, Maple Flavor Mini Pancakes, baked in maple flavor. Individually wrapped, thaw and serve or heat and serve package. One package equals 2 oz. equivalent grain. 11g of sugar or less, 260mg sodium or less. Whole grain-rich. Made without gelatin. No artificial flavors, no colors from artificial sources, and no high fructose corn syrup. CACFP-eligible. Nutritionals, CN Label and Product Formulation Statement Required.		160		72/2.6 oz															
G16	Waffles, Frozen: ≥51% Whole Grain flour, 1 bread svq.	Pillsbury or approved equal	188		144 ct															
G17	Waffles, Belgium		75		72 ct															
G18	Muffins Chocolate Chip Individually wrapped 2 Grains	Dave's Bakery or approved equal	184		60/3.15 oz															
G19	Muffins Blueberry Individually wrapped 2 Grains	Dave's Bakery or approved equal	184		60/3.15 oz															
G20	Muffins Cherry Individually wrapped 2 Grains	Dave's Bakery or approved equal	184		60/3.15 oz															
G21																				

BID FORM - FROZEN AND REFRIGERATED FOOD ITEMS 2024-2025										Vendor: _____											
Coffee County School Nutrition 1214 N Peterson Avenue Suite F Douglas, CA 31533										NON-DOMESTIC											
SPCE #	Item	Approved Brands	Estimated Usage	Brand	Pack Size	Item #	Required Delivery Quantity	Per Unit, Can Box, Serv-ing, Bag	Per Pound	Case Weight	Case Price	Brand	Pack Size	Item #	Required Delivery Quantity	Per Unit, Can Box, Serv-ing, Bag	Per Pound	Case Weight	Case Price	Georgia Coma	
	Pizza, Breakfast, Sausage Frozen, Pre-Sliced, WG Crust made with whole wheat flour (min. 51%) and enriched wheat flour. Topping to consist of low moisture part skim mozzarella cheese and substitute cheese and Turkey Sausage, Minimum yield 1 meat equivalent, 1 serving grain equivalent.		368																		
G22	Formulation Statement Required																				
G23	Breakfast Burrito: Filled flour tortillas. Individually Wrapped Egg/Sausage/ Cheese		279		90 ct																
	Ham Patty: One 2.00 oz cooked Ham Patty with Natural Juices provides 1.75 oz equivalent meat for the Child Nutrition Meal Pattern Requirements.	Hillshire or approved equal	460		96/2oz																
G24	WG Steak Ckn, Fry Patty 1		520		120/2.oz.																
G25	Meat/MA 1 Grain Check pack size	Market	180		15 oz.																
G26	Eggs, large fresh, Grade A	American Egg or approved equal	460		6/5#																
G27	Eggs Scrambled Mix(In a bag)		660		153/1.5 oz																
G28	Scrambled Egg Patties: Pre-formed, Pre-cooked.		200		128/1.25 oz																
G29	Turkey Sausage Patty PC	Jimmy Dean or approved equal	460		160/1 oz																
G30	Sausage Patty Pork	Jimmy Dean or approved equal	100		6/#10																
G31	Sausage Gravy	Swaggett's Farms or approved equal	New		20 #																
G32	Sausage Crumble Fully Cooked	Integrated	1000		96/4 oz																
H 1	Grilled Cheese Sandwich	Foodservice or approved equal	1000																		
	Turkey, Cheese Sandwich WG Sliced & Low Sodium Yellow American Cheese on a 4" WG Round Bun 2. Meat 2. Grain	Classic Delight or approved equal	1000		45/5 oz																
H 2	Bread Sliced Gluten Free Ind, Wrapped 2.6 oz	Mountain Farms or approved equal	25		36/2.6 oz																
H 3	Bread Kneads or approved equal		25		120 Ct																
H 4	Hamburger Bun WG 2. Grain	Bread Kneads or approved equal	25		144 Ct																
H 5	Hot Dog Bun WG 2. Grain	Katz or approved equal	25		24 Ea																
H 6	Hamburger Bun Gluten Free Ind, Wrapped	Katz or approved equal	25		24 Ea																
H 7	Hotdog Bun Gluten Free Ind, Wrapped	Katz or approved equal	25		24 Ea																
	Gluten Free Chicken Chunks Fully Cooked Chicken Chunks Breaded and Seasoned	Mr. Sip or approved equal	30		2/5#																
H 8	Dinner Rolls Gluten Free		25		48 ct																
H 9																					

BID FORM - FROZEN AND REFRIGERATED FOOD ITEMS <span style="float: right;">2024-2025</span> Coffee County School Nutrition 1214 N Peterson Avenue Suite F Douglas, CA 31533																				
Vendor: _____											Georgia Growth									
DOMESTIC						NON-DOMESTIC														
SI#	Item	Approved Brands	Estimated Usage	Brand	Pack Size	Item #	Required Quantity	Per Unit, Can Box, Serving, Bag	Case Weight	Case Price	Per Unit, Can Box, Serving, Bag	Required Delivery Quantity	Brand	Pack Size	Item #	Required Quantity	Per Unit, Can Box, Serving, Bag	Case Weight	Case Price	
H.10	Pizza, 6" Cheese Gluten Free	Mr. Sip or approved equal	25		24 Ea															
H.11	Hummus, Classic Single 2 oz	St. Clair or approved equal	250		48/2 oz															
H.12	Dressing, Cornbread (Thanksgiving Item) 4/4.75 Pans 19 lbs	St. Clair or approved equal	125		4/4.75 Lbs															
H.13	Sweet Potato Casserole Dutch Crust 4/4.75 Pans 19 lbs (Thanksgiving Item)	St. Clair or Equal Approved	125		4/4.75 Lbs															
H.14	Gravy, Turkey and Chicken Giblets 4/5# Bag (Thanksgiving Item)	St. Clair or approved equal	30		4/5# Bags															



BID FORM - FRUIT, CANNED AND DRY FOOD ITEMS 2024-2025

Coffee County School Nutrition 1214 N Peterson Avenue Suite P Douglas, GA 31533													NON-DOMESTIC												
DOMESTIC													NON-DOMESTIC												
Item #	Item	Approved Brands	Estimated Usage	Brand	Pack Size	Item #	Required Quantity	Per Unit, Can Box, Serving, Bag	Unit Cost	Brand	Pack Size	Item #	Required Quantity	Per Unit, Can Box, Serving, Bag	Unit Cost	Brand	Pack Size	Item #	Required Quantity	Per Unit, Can Box, Serving, Bag	Unit Cost	Case Weight	Case Price	Georgia Grow	
A.1	Applesauce Unsweetened, U.S. Grade A regular canned applesauce with no added sweetener. Crediting: CN Crediting: 1/2 cup applesauce credits as 1/2 cup fruit. 6 #10 cans per Case	Ocean Spray/or approved equal	300		6 #10																				
A.2	Cranberry Sauce, Canned U.S. Grade A, 6 - #10 Cans, Minimum 7 lbs., Strained and Jellied. Nutritional and Product Formulation Required.	Ocean Spray/or approved equal	40		6 #10																				
A.3	Sliced Peaches (No Imparts) US Grade-A Fancy, 15.5oz (1/2 cup) per can, 400 cans per Case		400		6 #10																				
A.4	Beans, Kidney, US Grade A, Natural, 15.5oz (1/2 cup) per can, 600 cans per Case		600		14411.33 oz																				
A.5	Sauces, Individual servings. Please confirm packaging information.		200		30 #																				
A.6	Crabapples, Chery Sweetened Dried Cranberries in easy open single serve pouch. No Artificial Flavors, Colors or Preservatives One (1) Pouch equals a 1/2 cup Fruit. Nutritional and Product Formulation Required.	Ocean Spray/or approved equal	224		200/1.16																				
A.7	Crabapples, Chery Sweetened Dried Cranberries in easy open single serve pouch. No Artificial Flavors, Colors or Preservatives One (1) Pouch equals a 1/2 cup Fruit. Nutritional and Product Formulation Required.	Ocean Spray/or approved equal	224		200/1.16																				
A.8	Crabapples, Chery Sweetened Dried Cranberries in easy open single serve pouch. No Artificial Flavors, Colors or Preservatives One (1) Pouch equals a 1/2 cup Fruit. Nutritional and Product Formulation Required.	Ocean Spray/or approved equal	224		200/1.16																				
A.9	Requires		424		200/1.16																				
A.10	Requires		424		200/1.16																				
A.11	Requires		200		200/1.16																				
A.12	Requires		300		200/1.16																				
A.13	Requires		50		20																				
B.1	Green Beans: US Grade A Fancy, Midwest or Northwest Blue Lake variety. Round cut (minimum 1 1/2"), #2, stems ONLY. Beans, Canned, Retired U.S. Grade A Refined Beans, Canned, Dry, Whole, Ready to Serve, Low Sodium, Maximum Sodium, 140mg per 1/2 cup serving. 6 - #10 cans per case. CN Crediting: 1/2 cup beans credits as 1/2 cup vegetable. 2 cans per case. No oil or salt. Minimum 140mg sodium per 1/2 cup. Retired without oil or lard.		460		6 #10																				
B.2	Lima Beans White, Dry		200		6 #10																				
B.3	Kidney Beans: US Grade A Fancy		120		6 #10																				
B.4	Pinto Beans: US Grade A Fancy. Minimum drained weight 72 oz.		120		6 #10																				
B.5	Vegetarian Beans: US Grade A Fancy.		480		6 #10																				
B.6	Beans, Chili, made in Chili Sauce for 10 can weight 72 oz.		240		6 #10																				
B.7	Sliced Carrots: US Grade A Fancy. Not drained weight 68 oz.		160		6 #10																				
B.8	White Kernel Corn: US Grade A Fancy yellow 140mg sodium per 1/2 cup. Retired without oil or lard.		760		6 #10																				
B.9	Black Beans: US Grade A U.S. Grade A Black Beans, Canned, Dry, Whole, Ready to Serve, Low Sodium, Maximum Sodium, 140mg per 1/2 cup serving. 6 - #10 cans per case. CN Crediting: 1/2 cup beans credits as 1/2 cup legume vegetable or 2 oz. equivalent meal/meat alternate		96		6 #10																				
B.10	Pears Green Sweet		320		6 #10																				
B.11	Pears Blended: U.S. Grade A		720		6 #10																				
B.12	Pears Green Sweet		24		24/25 oz																				
B.13	Pears Blended: U.S. Grade A		300		12/26 oz																				
B.14	Potatoes (Pars White Color) US Grade A Fancy dehydrated granules, Vitamin C enriched.	(dobo or approved equal)	120		12/28 oz																				
B.15	Potatoes (Pars White Color) US Grade A Fancy dehydrated granules, Vitamin C enriched.	(dobo or approved equal)	80		6 #10																				
B.16	Sweet Potatoes: US Grade A Fancy Louisiana red yam. Halves & pieces in light syrup.																								
B.17	Sweet Potatoes: US Grade A Fancy Louisiana red yam. Halves & pieces in light syrup.																								

BID FORM - FRUIT, CANNED AND DRY FOOD ITEMS 2024-2025

Coffee County School Nutrition 1214 N Peterson Avenue Suite P Douglas, GA 31533										NON-DOMESTIC											
										Vendor: _____											
										DOMESTIC											
#/EC#	Item	Approved Brands	Estimated Usage	Brand	Pack Size	Item #	Required Delivery Quantity	Per Unit, Can Box, Serving, Bag	Unit Cost Per Pound	Case Weight	Case Price	Brand	Pack Size	Item #	Required Delivery Quantity	Per Unit, Can Box, Serving, Bag	Unit Cost Per Pound	Case Weight	Case Price	Georgia Crows	
B.18	Salsa, Enhanced	Red Gold/or approved equal	320		41 gal																
B.19	Tomato Casing	Red Gold/or approved equal	196		6#10																
B.20	Marmara Sauce Mills/impore	Red Gold/or approved equal	160		6#10																
B.21	Tomato Paste - US Grade A Fancy	Red Gold/or approved equal	240		6#10																
B.22	Crushed Tomatoes: US Grade B Extra Standard or better	Red Gold/or approved equal	104		6#10																
B.23	Ploor Tomatoes: US Grade B Extra Standard or better, Pector, corral packed in juice	Red Gold/or approved equal	472		6#10																
B.24	Washed Vegetables: US Grade A Fancy, Drained weight 72 oz. Fresh green beans, peas, diced carrots, and whole kernel corn.	Red Gold/or approved equal	80		11.5#																
B.25	Tomato, solid pack, light meat, none in water.	Red Gold/or approved equal	240		6#10																
C.1	Sweet Relish Salad Cubes	Kaiser/or approved equal	64		41 Gal																
D.1	Med. Dill Pickle Chip	Kaiser/or approved equal	120		1/5 Gal																
D.2	Dill Pickle Sliver	Kaiser/or approved equal	168		1/5 Gal																
D.3	Food Color: Blue Liquid, Pint bottle, No Nutritional Required.	Kaiser/or approved equal	10		1/5 Gal																
D.4	Food Color: Green Liquid, Pint bottle, No Nutritional Required.	Kaiser/or approved equal	10		1/5 Gal																
D.5	Food Color: Yellow Liquid, Pint bottle, No Nutritional Required.	Kaiser/or approved equal	10		1/5 Gal																
D.6	Food Color: Red Liquid, Pint bottle, No Nutritional Required.	Kaiser/or approved equal	10		1/5 Gal																
D.7	Food Color: Blue Liquid, Pint bottle, No Nutritional Required.	Kaiser/or approved equal	5		1/5 Gal																
D.8	Food Color: Yellow Liquid, Pint bottle, No Nutritional Required.	Kaiser/or approved equal	10		1/5 Gal																
D.9	Fat Free Butter & Jelly Cups: Individual portion cups. Provides 1 oz equivalent protein.	Kaiser/or approved equal	1116		100/2.8 oz																
D.10	Flavor Bits Imitation	Kaiser/or approved equal	35		10#																
G. 1	Barbecue Sauce: No high fructose corn syrup, zero trans fat, low sodium, CN labeled, tomato bbq sauce. Packed in 1 gallon container.	Kaiser/or approved equal	240		41 Gal																
G. 2	Barbecue Sauce 1oz. Pomona Packs No high fructose corn syrup, zero trans fat, low sodium, CN labeled, tomato bbq sauce. Packed in 1 oz. individual portion cups.	Kaiser/or approved equal	154		41 Gal																
G. 3	Baking Soda Pure sodium bicarbonate, 24/1 lb containers per case only.	Kaiser/or approved equal	144		41 Gal																
G. 4	Baking Powder, 5# Bag	Kaiser/or approved equal	10		41 Gal																
G. 5	Commaid Yellow, Fine, 25 lb. bag	Kaiser/or approved equal	184		41 Gal																
G. 6	Crystals Yellow, Powder, double action at least 15% available carbon dioxide, 5# bag	Kaiser/or approved equal	172		41 Gal																
G. 7	Maraschino Cherry Halves: Bright red color, domestic.	Kaiser/or approved equal	40		1/25#																
G. 8	Maraschino Cherry Halves: Bright red color, domestic.	Kaiser/or approved equal	40		1/25#																
G. 9	Treated Rice Cereal, Enriched, fortified.	Kaiser/or approved equal	216		6/1/2 Gal																
G. 10	Mint Jollys, Miniature: White only.	Kaiser/or approved equal	384		12/16 oz																
G. 11	Miniature only.	Kaiser/or approved equal	360		2.5#																
G. 12	Corn Meal, Plain yellow, enriched.	Kaiser/or approved equal	56		24/1#																
G. 13	Corn Starch Clear, pure, refined.	Kaiser/or approved equal	1048		300/4 ct.																
G. 14	Saltines WG 300/4 count wrapped packages	Kaiser/or approved equal	808		500/2 ct.																
G. 15	Cupcake, Froppy Birthday, Chocolate 1.5 oz. 5 WG Equivalent.	Kaiser/or approved equal	71		1#																
G. 16	Cupcake, Happy Birthday Vanilla 1.5 oz. 3 WG Equivalent	Kaiser/or approved equal	24		6/10#																
G. 17	Vanilla Extract: Imitation.	Kaiser/or approved equal	30		30#																
G. 18	Vanilla Ice-cream, Imitation: White Cream Icing.	Kaiser/or approved equal	150		72/1.5 oz																
G. 19	Cupcake, Froppy Birthday, Chocolate 1.5 oz. 5 WG Equivalent.	Kaiser/or approved equal	150		72/1.5 oz																
G. 20	Cupcake, Happy Birthday Vanilla 1.5 oz. 3 WG Equivalent	Kaiser/or approved equal	150		72/1.5 oz																
G. 21	Gebein, Natural Flavors: US certified colors. Indicate Flavors if edible: Cherry, Orange, Strawberry, Lime.	Kaiser/or approved equal	80		66.5#																

BID FORM - FRUIT, CANNED AND DRY FOOD ITEMS 2024-2025

		Coffee County School Nutrition 1214 N Petran Avenue Suite 2 Douglas, GA 31533			Vendor: _____																
		DOMESTIC								NON-DOMESTIC											
Spec #	Item	Approved Brands	Estimated Usage	Brand	Pack Size	Item #	Required Quantity	Per Unit, Can Box, Serving, Bag	Per Pound	Case Weight	Case Price	Brand	Pack Size	Item #	Required Quantity	Per Unit, Can Box, Serving, Bag	Per Pound	Case Weight	Case Price	Georgia Grown	
G.22	Gravy, Celery, Chicken	Kitchen Bouquet/or approved equal	40		Qt.																
G.23	Gravy Mix, Instant, Please indicate Yield per packet: _____ Brown	Chef's Superb or approved equal	136		8/16 oz																
G.24	Individual Chisp Packets: 9 grams per packet, (For Community NOI)	Red Gold/or approved equal	2528		1M																
G.25	Individual Mayonaisse Packets: (Reduced Fat) 1.608 oz	Kraft Foods or approved equal	1608		200 ct																
G.26	Individual Mashed Potatoes, 3.5 gram packets, For Four in One	For Four in One	680		200 ct																
G.27	Individual Taco Sauce Packets: 9 grams per packet.		440		200 ct																
G.28	Ind. 1000 Island Dressing		144		20012 mg																
G.29	Ind. Creamy Italian Dressing		90		20012 mg																
G.30	Zesty Italian Dressing	Southern Classic or approved equal	40		4/1 Gal																
G.31	Ind. Tater Sauce	Naturally Fresh/or approved equal	288		20012 oz																
G.32	Individual Ranch Dressing Packets	Naturally Fresh/or approved equal	3360		1001 oz																
G.33	Sauce, Yun Yun	Terry Ho's or approved equal	75		1001 oz																
G.34	Sauce, General To's 6.54 Bags	ITM or approved equal	75		6.5#																
G.35	Sauce, Teriyaki 6.54 Bags	ITM or approved equal	50		6.5#																
G.36	Sauce, Asian Orange 6.5# Bags	ITM or approved equal	125		6.5#																
G.37	Lenora Juice, Reconstituted, filtered		40		12.52 oz																
G.38	Mustard, Greek A, Prepared		56		4/1 Gal																
	Mintana Sauce Ind.	Red Gold/or approved equal	360		2101 oz																
	Mozzari, High Fiber	Dreamfield's #3109 or Barillo/or approved equal	824		2/10#																
G.42	Macaroni, High Fiber	Reynolds, or approved equal	824		2/10#																
G.43	Macaroni, High Fiber	Reynolds, or approved equal	50		2/10#																
G.44	Macaroni, High Fiber	Reynolds, or approved equal	800		2.5#																
G.45	Macaroni, High Fiber	Reynolds, or approved equal	800		2.5#																
G.46	Macaroni, High Fiber	Reynolds, or approved equal	800		2.5#																
G.47	Macaroni, High Fiber	Reynolds, or approved equal	800		2.5#																
G.48	Macaroni, High Fiber	Reynolds, or approved equal	800		2.5#																
G.49	Macaroni, High Fiber	Reynolds, or approved equal	800		2.5#																
G.50	Macaroni, High Fiber	Reynolds, or approved equal	800		2.5#																
G.51	Macaroni, High Fiber	Reynolds, or approved equal	800		2.5#																
G.52	Macaroni, High Fiber	Reynolds, or approved equal	800		2.5#																
G.53	Macaroni, High Fiber	Reynolds, or approved equal	800		2.5#																
G.54	Macaroni, High Fiber	Reynolds, or approved equal	800		2.5#																
G.55	Macaroni, High Fiber	Reynolds, or approved equal	800		2.5#																
G.56	Macaroni, High Fiber	Reynolds, or approved equal	800		2.5#																
G.57	Macaroni, High Fiber	Reynolds, or approved equal	800		2.5#																
G.58	Macaroni, High Fiber	Reynolds, or approved equal	800		2.5#																
G.59	Macaroni, High Fiber	Reynolds, or approved equal	800		2.5#																

BID FORM - FRUIT, CANNED AND DRY FOOD ITEMS		2024-2025		Coffee County School Nutrition										NON-DOMESTIC									
Coffee County School Nutrition				1214 N Peterson Avenue Suite P										Vendor:									
Douglas, GA 31533				DOMESTIC										NON-DOMESTIC									
Item #	Item	Approved Brands	Estimated Usage	Brand	Pack Size	Item #	Required Delivery Quantity	Per Unit, Case Box, Serving, Bag	Case Weight	Case Price	Brand	Pack Size	Item #	Required Delivery Quantity	Per Unit, Case Box, Serving, Bag	Case Weight	Case Price	Georgia Grown					
G 60	Sugar & Xanthan Powdered	800's or approved equal	40		4.25 Gal																		
G 61	Long Honey Dip Glazed	800's or approved equal	160		1.26 oz																		
G 62	King, Vanilla, EZ, RTU	Mingsoor approved	149		310.4g avg																		
G 63	Ferrous Cookies		360		1.55g																		
G 64	Oil Shortening Cris		160		6.17oz																		
G 65	Spray, Garlic Mist		115		6.17oz																		
G 66	Vegetable Coating Pan spray, Aerosol can, no water	Vegetable oil Pan/ or approved equal	360		6.14 oz																		
G 67	Vegetable Coating, Butter Flavored Pan spray, on base combined with natural butter	Butter/ or approved equal	760		6.16.5 oz																		
G 68	Vanilla, White, distilled	4.1 Gal	44																				
G 69	Vinegar, White, distilled		44		12.6 oz																		
G 70	Vinegar, White, distilled		44		12.6 oz																		
G 71	Vinegar, White, distilled		44		12.6 oz																		
G 72	Crushed Red Pepper		15		1.9 oz																		
G 73	Chili Seasoning, Grade A, ground blend	Fowhill or approved equal	408		6.8.5 oz																		
G 74	Cinnamon, Grade A, ground		21		.18 oz																		
G 75	Garlic Powder, Grade A, ground, granulated, pure granules, vacuum pack, 18oz minimum, 20oz Maximum, 20oz		25		18 oz																		
G 76	Onion Powder, Grade A, ground, granulated, pure granules, vacuum pack, 18oz minimum, 20oz Maximum, 20oz		10		16 oz																		
G 77	Onion Powder, Grade A, ground, granulated, pure granules, vacuum pack, 18oz minimum, 20oz Maximum, 20oz		10		16 oz																		
G 78	Ground Ginger		12		1.11 oz																		
G 79	Ground Cloves		12		1.12.5																		
G 80	Garlic Salt, Grade A, ground		38		2"																		
G 81	Dry Mustard, Grade A, ground		9		1"																		
G 82	Mustard, Grade A, ground		10		1"																		
G 83	Onion Salt, Grade A, ground		18		19 oz																		
G 84	Oregano, Grade A, dried, embossed		14		2"																		
G 85	Paprika, Grade A, ground		24		12 oz																		
G 86	Parsley Flakes, Grade A, ground		18		1"																		
G 87	Black Pepper, Grade A, Pure, ground		25		8 oz																		
G 88	Black Pepper, (Oxidation County)		18		6.18																		
G 89	Black Pepper, Individual Packets		37		1.21 oz																		
G 90	Black Pepper, Individual Packets		15		1.21 oz																		
G 91	Seasoning, Tam, WH Maroon		64		1000.035																		
G 92	Salt, Iodized		192		2476 oz																		
G 93	Salt, Individual Packets, Iodized		112		6M																		
G 94	Seasoned Salt	Lavry or approved equal	184		1.28 oz																		
G 95	Seasoning, Six Blend Salt Free and Sugar Free Seasoning, 1 Ace Shaker Bottle, no preservatives, MSG-Free and Gluten-Free, No salt substitutes. Nutritional Required. Contains pieces including black pepper, dehydrated onion, dehydrated garlic, natural lemon flavor, and red pepper, carrot granules, parsley flakes.		16																				
G 96	Salt Free Seasoning	Celler approved equal	25		1110.5 oz																		
G 97	Spaghettini Seasoning	Spartani for approved equal	240		12/15 oz																		
G 98	Taco Seasoning		216		5"																		
G 99	Corn Syrup, Light		16		4.1 gal																		
G 100	Allbirds Sauce		50		# Bags																		
G 101	Cheese Sauce, Cheddar/Cheddar flavor, Grade A, Fancy		49		6.910																		
G 102	Cheese Sauce, Nacho Grade A Fancy		50		6.910																		
G 103	Cheese Sauce Dry Mix (Admiral County)		20		# 2.7 oz																		
G 104	Sauce, Cheese Sauce Mils (Admiral County)	Major or approved	20		6.24 oz																		
G 105	Cheese Sauce Ultimate White In Bag Ready to Heat O I Mers #1	Major or approved	125		6.106 oz																		
G 106	Teriyaki Sauce	La Choy or approved equal	80		4.11 Gallon																		
G 107	Honey, Light		30		6.5M																		

**BID FORM - FRUIT CANNED AND DRY FOOD ITEMS 2024-2025**  
**Coffee County School Nutrition**  
 1214 N Peterson Avenue Suite P  
 Douglas, GA 31533

Vendor:										NON-DOMESTIC									
DOMESTIC										NON-DOMESTIC									
Spec #	Item	Approved Brands	Estimated Usage	Brand	Pack Size	Item #	Required Delivery Quantity	Per Unit, Can Bin, Strapping, Bag	Case Weight	Case Price	Brand	Pack Size	Item #	Required Delivery Quantity	Per Unit, Can Bin, Strapping, Bag	Case Weight	Case Price	Georgia Crown	
G 108	Butter Flavor Seasoning: 100% natural, butter flavor granules. Fat free, cholesterol free, and low in sodium.	Butter Butter approved equal	160		24.4 oz Pouches														
G 109	Source, Buffalo Wing	Texas Pecor approved equal	110		4.1 Oz														
G 110	Hot Sauce, Individual Packets	Chisworth or Grande Courtm approved equal	288		200 ct														
G 111	Individual Sweet & Sour Sauce, Portion pac	Grande Courtm approved equal	1952		100.1 oz														
G 112	Individual BBQ Sauce, Portion Pac	Grande Courtm approved equal	1856		100.1 oz														
G 113	Individual Honey Mustard Sauce, Portion pac	Naturally Fresh approved equal	2000		100.1 oz														
G 114	Rice Seasoning, Mexican	Lewy's or approved equal	45		6.11 oz														
G 115	Dehydrated Chopped Onion	FoodNet approved equal	80		13#														
G 116	Shrimp, Jax Seasoning	FoodNet approved equal	40		671.44														
G 117	Pajita Seasoning	FoodNet approved equal	24		68.9 oz														
G 118	Thyme, Dried	FoodNet approved equal	25																
G 119	Chives, Dried	FoodNet approved equal	25																
G 120	Alfredo Sauce Dry Mix	FoodNet approved equal	30		9.19 oz														
G 121	Vanilla Pudding	FoodNet approved equal	400		6.410														
G 122	Cheddar Pudding	FoodNet approved equal	180		6.410														
G 123	Hot Sauce, Louisiana	Cajun Chef approved equal	88		4.1 Oz														
G 124	Huana Pepper Rings	FoodNet approved equal	54		4.1 Oz														
G 125	Hot Sauce, Louisiana	FoodNet approved equal	54		4.1 Oz														
G 126	Black Olives, Sliced Ripe	FoodNet approved equal	53		6.410														
H 1	Cereal, Orlis	Quakers approved equal	320		8.5#														
H 2	Cereal, Orlis 1040 oz pouch (Arkansas County)	Savannah Grns approved equal	25		1040 oz														
H 3	Cereal Bar, Cinnamon Toast Crunch	Gen Mills approved equal	430																
H 4	Cereal Bar, Trix	Gen Mills approved equal	225																
H 5	Cereal Bar, Chewy, Cocoa Puffs	Gen Mills approved equal	288																
H 6	Cereal, Lucky Charms	Gen Mills approved equal	240																
H 7	Cereal, Cocoa Puffs	Gen Mills approved equal	288																
H 8	Lucky Charms (1 meal) of Breakfast Breaks provides 2 ounce equivalent, gram servings and 1.2 cup firm based on the USDA Food Buying Guide Requirements. 1 cup fruit options also available.		1600		72 Ea														
H 9	Lucky Charms (1 meal) of Breakfast Breaks provides 2 ounce equivalent, gram servings and 1.2 cup firm based on the USDA Food Buying Guide Requirements. 1 cup fruit options also available.		1600		72 Ea														
H 10	Reduced Sugar Frosted Flakes (WO 11 meal) provides 2 ounce equivalent, gram servings and 1.2 cup firm based on the USDA Food Buying Guide Requirements. 1 cup fruit options also available.		1600		96 Ea														
H 11	Reduced Sugar Honey Nut Chex (WO 11 meal) provides 2 ounce equivalent, gram servings and 1.2 cup firm based on the USDA Food Buying Guide Requirements. 1 cup fruit options also available.		1660		32 Ea														
H 12	Reduced Sugar Honey Nut Chex (WO 11 meal) provides 2 ounce equivalent, gram servings and 1.2 cup firm based on the USDA Food Buying Guide Requirements. 1 cup fruit options also available.		1660		72 Ea														
H 13	Reduced Sugar Honey Nut Chex (WO 11 meal) provides 2 ounce equivalent, gram servings and 1.2 cup firm based on the USDA Food Buying Guide Requirements. 1 cup fruit options also available.		1660																

BID FORM - FRUIT, CANNED AND DRY FOOD ITEMS - 2024-2025		Coffee County School Nutrition										NON-DOMESTIC									
		1214 N Peterson Avenue Suite P Douglas, GA 31533																			
		Vendor:																			
SPES #	Item	Approved Brands	Estimated Usage	Brand	Pack Size	Item #	Required Delivery Quantity	Per Unit, Can Dis. Serving, Bag	Unit Cost	Case Weight	Case Price	Brand	Pack Size	Item #	Required Delivery Quantity	Per Unit, Can Box, Serving, Bag	Unit Cost	Case Weight	Case Price	Georgia Cereals	
H 14	Cereal, Self-Serve Bowl, WG Honey Nut Graham Self-Serve Bowl, Whole Grain graham cereal in rectangular, ridged pieces in a bowl pack format. 1 bowl equals 2oz. equivalent grain. No high fructose corn syrup, meets USDA nutrition requirements. (Headstart)		400		4872oz																
H 15	Cereal, Self-Serve Bowl, WG Flakes with Raisins Self-Serve Bowl, 100% Wheat and Corn Flakes with Raisins, 100% whole grain, No high fructose corn syrup, meets USDA nutrition requirements. (Headstart)		400		96/1oz																
H 16	Cereal, Self-Serve Bowl, Alpha Bits (Headstart)		380		96/1 oz																
H 17	Cereal, Self-Serve Bowl, Blueberry, Frosted Mini Shredded Wheat Fruit flavored, sweetened wheat bran cereal, packaged in a bowl pack format. No high fructose corn syrup, meets USDA nutrition requirements. (Headstart)		370		96/1oz																
H 18	Cereal, Self-Serve Bowl, Strawberry, Frosted Mini Shredded Wheat Strawberry flavored, wheat bran cereal made from whole wheat formed into pillow-like biscuits packaged in a bowl pack format. 1 bowl equals 1oz. equivalent grain. No high fructose corn syrup, meets USDA nutrition requirements. (Headstart)		201		96/1oz																
H 19	Cereal, Self-Serve Bowl, Grape, Rice, Frosted Rice Cereal, (Crisp), Packed 4.5oz. bags 1 bowl equals 1oz. equivalent grain. No high fructose corn syrup, meets USDA nutrition requirements. (Headstart)		240		96/1oz																
H 20	Cereal, Self-Serve Bowl, Honey Chertons, Packed 4.03oz. bags 1 bowl equals 1oz. equivalent grain. No high fructose corn syrup, meets USDA nutrition requirements. (Headstart)		25																		
H 21	Individual Jelly Assorted U.S. Grade A Fancy, Portion cups, NO POUCHES.		328		200/5 oz																
H 22	Individual Jelly Grape U.S. Grade A Fancy, Grape, Portion cups, NO POUCHES.		380		100/1.5 oz																
H 23	Individual Maple Syrup, NO POUCHES, Grade A syrup in portion cups		2400																		
H 24	Popcorn, Frosted Strawberry WG Whole grain-rich (10g whole grain per serving) toaster popcorn with strawberry flavored filling. Contains 10g whole grain fiber per serving. No HFCS. Made with colors and flavors from natural sources. Whole Grain Rich, Grain Quince Equivalent: 2.25oz. Buy Kellogg's or approved equal		240		7.2/2 ct.																
H 25	Popcorn, Frosted Blueberry WG Whole grain-rich (21g whole grain per serving) toaster pastries with blueberry flavored filling (w/ in 10g whole grain fiber per serving) from natural sources. Whole Grain Rich, Grain Quince Equivalent: 2.5oz. Buy Kellogg's or approved equal		80		7.2/2 ct.																
H 26	Popcorn, Frosted Blueberry WG Whole grain-rich (21g whole grain per serving) toaster pastries with blueberry flavored filling (w/ in 10g whole grain fiber per serving) from natural sources. Whole Grain Rich, Grain Quince Equivalent: 2.5oz. Buy Kellogg's or approved equal		160		7.2/2 ct.																
H 27	Cereal, Lucky Charms Bowl Pack, Gluten Free		25		96/1.0oz																
H 28	Cereal, Apple Cinnamon Chorro Bowl Pack		25		96/1.0oz																

BID FORM - PALETTE CANNED AND DRY FOOD ITEMS		2024-2025		Coffee County School Nutrition		Vendor:		NON-DOMESTIC		DOMESTIC								
		1214 N Peterson Avenue Suite P		Douglas, GA 31533														
LINE #	Item	Approved Brands	Estimated Usage	Brand	Pack Size	Item #	Required Delivery Quantity	Per Unit, Can Box, Serving, Bag	Unit Cost	Brand	Pack Size	Item #	Required Delivery Quantity	Per Unit, Can Box, Serving, Bag	Unit Cost	Case Weight	Case Price	Georgia Grown
H. 30	Cereal, Honey Nut Cheerio Bowl Pack, Gluten Free		25		96/1 oz.													
	Pop-Tarts, Frosted Cinnamon WG Whole grain-rich (2g whole grain per serving) toaster pastries with cinnamon flavored filling (win pack. Contains fig dietary fiber per serving (6g fiber per serving). No HFCS. Made with colors that have been found to be safe for use in American children's products. Case pack: 72/2.5oz.	Kellogg's or approved equal	200		72/2.5 oz.													
H. 31	Wafers, Vanilla Cookies		268															
I. 1	Graham Crackers Honey Grahams individually wrapped (Bag Bites)		1416	MJM	150/3 ct.													
I. 2	Graham Crackers: Cinnamon Individually wrapped	No MJM	534		150 ct													
I. 3	Cookies: Whole Grain Educational Snacks	Dick & Jane or approved equal	240		100/1.1 oz													
I. 4	Tiger Bites Graham's Whole Grain, Vanilla Grahams	No MJM	536		150/1 oz													
I. 5	Crackers, Goldfish	Pepperidge Farm or approved equal	1128		300 ct													
I. 6	Crackers, Graham, Sticks, Scooby Do Cinnamon Baked, 51% WG, Graham Cracker Sticks, Minimum yield 1 Grain Equivalent, Individual package, Indicate package size. Only Allergens Allowed are wheat and soy. Nutritional and Protein Formulation Required.	Kellogg's or approved equal	968		210/1 oz													
I. 7	Elf Graham Crackers Whole Grain Meets one bread serving	Kellogg's or approved equal	958		150/1 oz													
I. 8	Zoo Animal Crackers 100/1 oz pkg - Meets one bread serving requirement.	Austin or approved equal	504		100/1 oz													
I. 9	Crackers, Cheese II	Chere-Bear or approved equal	320															
I. 10	Crackers, Cheese, Spicy	Cheese II or approved equal	160															
I. 11	Chips, Rice, Mim Trems	Kellogg's or approved equal	160															
I. 12	Crisp, Rice, Treats	Kellogg's or approved equal	160															
I. 13	Chips, Rice Crisp 9 grams WG Buttermilk Ranch Apple Cinnamon Caramel	Frito Lay's or approved equal	160		60/09 oz													
I. 14	Chips, Fiestasix Ranch Fries	Frito Lay's or approved equal	160		104/1 oz													
I. 15	Chips BBQ Baked	Frito Lay's or approved equal	160		60/8.75													
I. 16	Chips, Baked Scoops, Tortilla Individually wrapped, baked scoops, 50% less fat, 72/8.75 oz bags, 1.25 gram equivalent, must have whole grain as the first ingredient. Smart Snack Compliance, Meets USDA WG Rich Criteria	Frito Lay's or approved equal	1424		72/8.75													
I. 17	Ric Cheetos Individual (25oz - 1.5 oz or servings (Indicate availability)	Frito Lay's or approved equal	1400		60/57.5 oz													
I. 18	Baked Air & Spice Cheetos Individual (875 oz - 1.5 oz servings (Indicate availability)	Frito Lay's or approved equal	440		104/1.875 oz													
I. 19	Simply Cheddar Cheese Mix Individual 1.125oz - 1.5 oz servings (Indicate availability)	Frito Lay's or approved equal	168		60/1.25													
I. 20	Baked Nacho Doritos Individual 1.125oz - 1.5 oz servings (Indicate availability)	Frito Lay's or approved equal	2464		72/1.75 oz													
I. 21	Harvest Cheddar Cheese Mix Individual 1.125oz - 1.5 oz servings (Indicate availability)	Frito Lay's or approved equal	120		60/8.75 oz													
I. 22	Baked Sour Cream & Onion Chips 60/8.75 oz	Frito Lay's or approved equal	440		72/1 oz													
I. 23	Chips, Fiestasix Flaming Hot	Frito Lay's or approved equal	440		72/1 oz													
I. 24	Chips, Baked Flaming Hot Flavored Cheetos	Frito Lay's or approved equal	432		72/1 oz													
I. 25	Tortilla Chips Individually Wrapped, Nacho Cheese Flavored	Frito Lay's or approved equal	2464		104/1 oz													
I. 26	Tortilla Chips Individually Wrapped, Flaming Hot Spicy Flavored	Frito Lay's or approved equal	1120		72/1 oz													
I. 27	Tortilla Chips Individually Wrapped, Reduced Fat Sweet Spicy Flavored	Frito Lay's or approved equal	312		72/1 oz													

BID FORM - FRUIT, CANNED AND DRY FOOD ITEMS 2024-2025										NON-DOMESTIC												
Coffee County School Nutrition 1214 N Peterson Avenue Suite P Douglas, GA 31533										Vendor:												
Sheet #	Item	Approved Brands	Estimated Usage	Brand	Pack Size	Item #	Required Delivery Quantity	Per Unit, Can Box, Serving, Bag	Per Pound	Case Weight	Case Price	Brand	Pack Size	Item #	Required Delivery Quantity	Per Unit, Can Box, Serving, Bag	Per Pound	Case Weight	Case Price	Case Weight	Case Price	
																						Unit Cost
129	Tortilla Chips, Individually Wrapped, Reduced Fat Cool Ranch Flavored	Frito Lay's or approved equal	1936		72/1.0#																	
130	Garden of Eatin' Sun Chips	Frito Lay's or approved equal	288		104/1 oz																	
131	Chips, Chili Cheese	Frito Lay's or approved equal	300		104/1 oz																	
132	Pogonem Cheddar RF	Frito Lay's or approved equal	395		72/5 oz																	
133	Northgrain Bar, Strawberry	Kellogg's or approved equal	40		96/1.55																	
134	Northgrain Bar, Blueberry	Kellogg's or approved equal	32		96/1.55																	
135	Lemonade 12 oz Alcart Item Smart Stack Compliance		260		12/12oz																	
136	Summer Squash Pouch 12 oz Absolut Item Compliance		260		12/12oz																	
137	Garden of Eatin' Glacier Freeze	Garden of Eatin' or approved equal	115		24/12 oz																	
138	Garden of Eatin' Fruit Punch	Garden of Eatin' or approved equal	180		24/12 oz																	
139	Crystal Light Lemonade-Flavor Slim Pouch 17 oz each	Crystal Light or approved equal	104		4/30 ct																	
140	Crystal Light Raspberry Ice Flavor Slim Pouch 17 oz each	Crystal Light or approved equal	116		4/30 ct																	
141	Blue Raspberry 100% Concentrate	Juice Alive or approved equal	32		6/64 oz																	
142	Strawberry-Kiwi 100% Concentrate	Juice Alive or approved equal	12		6/64 oz																	
143	Mocha Freeze 100% Concentrate	Juice Alive or approved equal	18		6/64 oz																	
144	Strawberry Lemonade Concentrate	Juice Alive or approved equal	13		6/64 oz																	
145	Green Watermelon 100% Concentrate	Juice Alive or approved equal	1		6/64 oz																	
146	Sour Apples Concentrate	Juice Alive or approved equal	8		6/64 oz																	
147	Cherry Cola Concentrate	Juice Alive or approved equal	4		6/64 oz																	
148	Strawberry-Banana 100% Concentrate	Juice Alive or approved equal	16		6/64 oz																	
149	Mocha Latte Concentrate	Juice Alive or approved equal	24		6/64 oz																	
150	Water Glacier Purified	Glacier or approved equal	100		24/10 oz																	
151	Water Glacier Purified	Glacier or approved equal	704		24/16.9 oz																	
152	Syrup, Sugar Free Pumpkin Spice Zero Calories		25																			
153	Syrup, Sugar Free French Vanilla Zero Calories		25																			
154	Syrup, Sugar Free Caramel Zero Calories		25																			
155	Coffee Hot Brew	El Camino or approved equal	New		1.5 oz																	
156	Coffee Cold Brew	El Camino or approved equal	New		2.5 oz																	
157	Yogurt, Backpack Shelf Stable Lowfat Strawberry, Summer Berry Yogurt, Vanilla Yogurt Smart Stack Approved	Approved Equal	1200		48/4 oz																	



BID FORM - FRUIT, CANNED AND DRY FOOD ITEMS 2024-2025

Coffee County School Nutrition 1214 N Peterson Avenue Suite P Douglas, GA 31533										Vendor:											
DOMESTIC										NON-DOMESTIC											
Item #	Item	Approved Brands	Estimated Usage	Brand	Pack Size	Item #	Required Delivery Quantity	Per Unit, Can Box, Serving, Bag	Per Pound	Case Weight	Case Price	Brand	Pack Size	Item #	Required Delivery Quantity	Per Unit, Can Box, Serving, Bag	Per Pound	Case Weight	Case Price	Georgia Grow	
I 29	Tortilla Chips, Individually Wrapped, Reduced Fat, Cool Ranch Flavored	Frito Lay's or approved equal	1936		7.21 oz																
I 30	Garden of Eatin' Sun Chips	Frito Lay's or approved equal	238		104.1 oz																
I 31	Chips, Chili Cheese	Frito Lay's or approved equal	300		104.1 oz																
I 32	Pancom Cheddar RF	Frito Lay's or approved equal	396		72.5 oz																
I 33	Nutrigrain Bar, Strawberry	Kellogg's or approved equal	40		961.55																
I 34	Nutrigrain Bar, Blueberry	Kellogg's or approved equal	32		961.55																
I 35	Lemonade 12 oz Alcant Item Smart Snack Compliance		260		1213oz																
I 36	Summer Splash Punch 12 oz Alcant Item Smart Snack Compliance		260		1213oz																
I 37	Garden of Eatin' Glacier Freeze	Garden of Eatin' or approved equal	115		2472 oz																
I 38	Garden of Eatin' Fruit Punch	Garden of Eatin' or approved equal	180		2472 oz																
I 39	Cyrstal Light Lemonade Flavor "Slim Pouch" 17 oz each	Cyrstal Light or approved equal	104		470 ct																
I 40	Cyrstal Light Raspberry Ice Flavor "Slim Pouch" 17 oz each	Cyrstal Light or approved equal	116		430 ct																
I 41	Blue Raspberry 100% Concentrate	Juice Alive or approved equal	32		6.64 oz																
I 42	Strawberry-Kiwi 100% Concentrate	Juice Alive or approved equal	12		6.64 oz																
I 43	Mocha Freeze 100% Concentrate	Juice Alive or approved equal	18		6.64 oz																
I 44	Strawberry Lemonade Concentrate	Juice Alive or approved equal	13		6.64 oz																
I 45	Green Watermelon 100% Concentrate	Juice Alive or approved equal	1		6.64 oz																
I 46	Sour Apple Cointerite	Juice Alive or approved equal	8		6.64 oz																
I 47	Cherry Cola Concentrate	Juice Alive or approved equal	4		6.64 oz																
I 48	Strawberry-Banana 100% Concentrate	Juice Alive or approved equal	16		6.64 oz																
I 49	Mocha Latte Concentrate	Juice Alive or approved equal	24		6.64 oz																
I 50	Water Glacier Purified	Glacier or approved equal	100		24710 oz																
I 51	Water Glacier Purified	Glacier or approved equal	704		24716.9 oz																
I 1	Syrup, Sugar Free Pumpkin Spice Zero Calories		25																		
I 2	Syrup, Sugar Free French Vanilla Zero Calories		25																		
I 3	Syrup, Sugar Free Carmel Zero Calories		25																		
I 4	Coffee, Ito Bana	El Camino or approved equal	New		1.5 oz																
I 5	Coffee, Cold Brew	El Camino or approved equal	New		2.5oz																
I 6	Yogurt, Backpack Snack, Sable, Lowfat Strawberry, Summer Berry Yogurt, Vanilla Yogurt Smart Snack, Approved	Approved Equal	1200		48.4 oz																

**ATTACHMENT C**

**VENDOR BID FORM**

**Notice to Bidders:**

It is essential that the submitted Bid complies with all the requirements contained in this IFB. The undersigned Bidder agrees, if this bid is accepted, to enter into an agreement with the School Nutrition Program on the form included in the Contract Documents to perform and furnish all products as specified or indicated in the contract documents.

This Bid is submitted to: Coffee County Board of Education  
School Nutrition Program

This Bid is submitted on this date: \_\_\_\_\_

This Bid is valid for sixty (60) days from the date of the public opening of the bids.

Communications and questions regarding this bid are to be directed to:

**Receipt of Addenda:**

In submitting this Bid, Bidder represents that they have received and examined the following Addenda:

Addendum 1 \_\_\_\_\_ Date \_\_\_\_\_

Addendum 2 \_\_\_\_\_ Date \_\_\_\_\_

**Checklist for Bidder:**

The following documents are attached to and made part of the Bid (check all that applies):

Lobbying Certificate  Specifications  Debarment Status Form  Anti-Collusion Affidavit

Vendor Bid Form  Contract Signature Page  Bid Exception Form

**Bid Pricing**

Unless items are specifically excluded in the Bid, the School Nutrition Program shall deem the Bid to be complete and shall not be charged any costs above and beyond the Bid amount as set forth by the Bidder herein.

**Total Bid Price:**        \$ \_\_\_\_\_

**Authorized Signature of Bidder:** (This bid form must be signed by an individual with actual authority to bind the company.)

---

Company Type (check one):

Sole Proprietorship     Partnership     Corporation     Joint Venture     LLC

Bidder attests that:

He/she has thoroughly reviewed this IFB and that this Bid response is submitted in accordance with the IFB requirements.

Company Name: \_\_\_\_\_

Federal ID#1: \_\_\_\_\_

Street Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature\*\*:

Signatory's Name: \_\_\_\_\_

Signatory's Title: \_\_\_\_\_

Witness's Signature\*\*:

Witness's Name: \_\_\_\_\_

Witness's Title: \_\_\_\_\_

**\*\*For Corporations:** The bid must be signed by the President or Vice President and the signature must be attested by the Corporate Secretary or Treasurer.

If any employee other than the President or Vice President signs on behalf of the corporation, or if the President's or Vice President's signature is not attested to by the Corporate Secretary or Treasurer, a copy of the corporate resolution authorizing said signature(s) must be attached to this bid. Failure to attach a copy of the appropriate authorization, if required, may result in rejection of the bid.

## ATTACHMENT D

### DELIVERY SITE(S)

#### Coffee School Nutrition Program

All items will be delivered to the following SCHOOLS:

(Exceptions include WRCCA and a central freezer located on the campus of Coffee Middle- as needed on these two.)

<b>Ambrose Elementary School</b> <b>3753 Vickers Crossing Rd.</b> <b>Ambrose , Georgia 31512</b> <b>(912) 389-6537</b>	<b>Freshman Campus</b> <b>1020 S. Gaskin Ave.</b> <b>Douglas, GA 31533</b> <b>(912) 389-6689</b>
<b>Broxton Elementary School</b> <b>410 South Alabama Street</b> <b>Broxton, Georgia 31519</b> <b>(912) 389-6552</b>	<b>Indian Creek Elementary School</b> <b>2033 HWY 158 West</b> <b>Douglas, Georgia 31535</b> <b>(912) 389-6705</b>
<b>WRCCA</b> <b>706 W. Baker Hwy.</b> <b>Douglas, Georgia 31533</b> <b>(912) 389-6689</b>	<b>Nicholls Elementary School</b> <b>704 Atlantic Ave.</b> <b>Nicholls, Georgia 31554</b> <b>(912) 389-6850</b>
<b>Coffee High School</b> <b>159 Trojan Way</b> <b>Douglas, Georgia 31533</b> <b>(912) 389-6583</b>	<b>Satilla Elementary School</b> <b>5325 Old Axson Rd.</b> <b>Douglas, Georgia 31535</b> <b>(912) 389-6749</b>
<b>Coffee Middle School</b> <b>901 Hwy 206 Connector</b> <b>Douglas, Georgia 31533</b> <b>(912) 389-6646</b>	<b>West Green Elementary School</b> <b>106 School Circle Rd.</b> <b>West Green, Georgia 31567</b> <b>(912) 389-6794</b>
<b>Eastside Elementary School</b> <b>603 N. McDonald Ave.</b> <b>Douglas, Georgia 31533</b> <b>(912) 389-6669</b>	<b>Westside Elementary School</b> <b>1302 W. Gordon St.</b> <b>Douglas, Georgia 31533</b> <b>(912) 389-6798</b>

## ATTACHMENT E

### LOBBYING FORM & DISCLOSURE

#### Disclosure of Lobbying Activities

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352

(See reverse for public burden disclosure)

<p><b>1. Type of Federal Action:</b></p> <ul style="list-style-type: none"> <li>a) Contract</li> <li>b) Grant</li> <li>c) cooperative agreement</li> <li>d) loan</li> <li>e) loan guarantee</li> <li>f) loan insurance</li> </ul>	<p><b>2. Status of Federal Action:</b></p> <ul style="list-style-type: none"> <li>a) bid/offer/application</li> <li>b) initial award</li> <li>c) post-award</li> </ul> <p><b>3. Report Type:</b></p> <ul style="list-style-type: none"> <li>a) initial filing</li> <li>b) material change</li> </ul> <p><b>For material change only:</b>          Year _____ quarter _____          Date of last report _____</p>
<p><b>4. Name and Address of Reporting Entity:</b>          _____ Prime      _____ Sub awardee            Tier _____, if Known:   <b>Congressional District, if known:</b></p>	<p><b>5. If Reporting Entity in No. 4 is Sub awardee,</b>          Enter Name and Address of Prime:    <b>Congressional District, if known:</b></p>
<p><b>6. Federal Department/Agency:</b></p>	<p><b>7. Federal Program Name/Description:</b>           CFDA Number, if applicable: _____</p>
<p><b>8. Federal Action Number, if known:</b></p>	<p><b>9. Award Amount, if known:</b>          \$ _____</p>
<p><b>10. a. Name and Address of Lobbying Registrant</b>  <i>(if individual, last name, first name, MI):</i></p>	<p><b>11. Individuals Performing Services</b> <i>(including address if different from No. 10a) (last name, first name, MI):</i></p>
<p><b>15. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.</b></p>	<p><b>Signature:</b> _____  <b>Print Name:</b> _____  <b>Title:</b> _____  <b>Telephone No.:</b> _____ <b>Date:</b> _____</p>
<p><b>Federal Use Only</b></p>	<p><b>Authorized for Local Reproduction</b>  <b>Standard Form – LLL (Rev. 7-97)</b></p>

## INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether sub awardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a follow-up report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, State, and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the sub awardee, e.g., the first sub awardee of the prime is the 1<sup>st</sup> tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks "Sub awardee," then enter the full name, address, city, State and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitations for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Included prefixes, e.g., "RFP-DE-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
- 10.(a) Enter the full name, address, city, State and zip code of the lobbying registrant under the Lobbying Disclosure Act of 1995 engaged by the reporting entity identified in item 4 to influence the covered Federal action.  
  
(b) Enter the full names of the individual(s) performing services and include full address if different from 10(a). Enter Last Name, First Name, and Middle Initial (MI).
11. The certifying official shall sign and date the form, print his/her name, title, and telephone number.

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According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB control Number. The valid OMB control number for this information collection is OMB No. 0348-0046. Public reporting burden for this collection of information is estimated to average 10 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, DC 20503



**Certification Regarding Debarment, Suspension, and Other Responsibility Matters  
Primary Covered Transactions**

*The following statement is made in accordance with the Privacy Act of 1974 (5 U.S.C. § 552a, as amended). This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, and 2 CFR § 180.335, Participants' responsibilities. The regulations were amended and published on August 31, 2005, in 70 Fed. Reg. 51865-51880. Copies of the regulations may be obtained by contacting the Department of Agriculture agency offering the proposed covered transaction.*

*According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0505-0027. The time required to complete this information collection is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The provisions of appropriate criminal or civil fraud, privacy, and other statutes may be applicable to the information provided.*

***(Read instructions on page two before completing certification.)***

- A. The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:
1. Are not presently debarred, suspended, or proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
  2. Have not within a 3-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
  3. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (A.2.) of this certification; and
  4. Have not within a 3-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.
- B. Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

ORGANIZATION NAME	PR/AWARD NUMBER OR PROJECT NAME
NAME(S) AND TITLE(S) OF AUTHORIZED REPRESENTATIVE(S)	
SIGNATURE	DATE

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [How to File a Program Discrimination Complaint](#) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov).



### Instructions for Certification

- (1) By signing and submitting this form, the prospective primary participant is providing the certification set out on page 1 in accordance with these instructions.
- (2) The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective participant must submit an explanation of why it cannot provide the certification set out on this form. The certification or explanation will be considered in connection with the Department or agency's determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation will disqualify such person from participation in this transaction.
- (3) The certification in this clause is a material representation of fact upon which reliance was placed when the Department or agency determined to enter into this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the Department or agency may terminate this transaction for cause or default.
- (4) The prospective primary participant must provide immediate written notice to the Department or agency to which this proposal is submitted if at any time the prospective primary participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
- (5) The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549, at 2 CFR Parts 180 and 417. You may contact the Department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.
- (6) The prospective primary participant agrees by submitting this form that, should the proposed covered transaction be entered into, it may not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the Department or agency entering into this transaction.
- (7) The prospective primary participant further agrees by submitting this form that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," provided by the Department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
- (8) A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the General Services Administration's System for Award Management Exclusions database.
- (9) Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
- (10) Except for transactions authorized under paragraph (6) of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the Department or agency may terminate this transaction for cause or default.



**ATTACHMENT G  
LIST OF SFAs DESIRING TO PIGGYBACK  
IFB # FOOD SY25**

SFA Name	Director	Email	Telephone	Address
Atkinson Co. School Nutrition Program	Tracy Mizell	tracymizell@atkinson.k12.ga.us	(912) 422-7373	98 E. Roberts Ave. Pearson, GA 31642
McIntosh Co. School Nutrition Program	Rose Harrison	rharrison@mcintosh.k12.ga.us	(912) 437-8830	1100B C. A. DeVillars Rd. Darien, GA 31305

The SFA will provide this list of SFAs desiring to "Piggyback" on a contract with the awarded Contractor (as applicable). Any SFA wishing to piggyback must complete the following agreement (Attachment G-1) to be approved by the Contractor *once awarded*.



**ATTACHMENT G-1  
LIST OF SCHOOL SYSTEMS THAT DESIRE TO PIGGYBACK**

SCHOOL DISTRICT PIGGYBACKING PARTICIPATION AGREEMENT

IFB FOR: \_\_\_\_\_

SCHOOL YEAR: \_\_\_\_\_

The *(Insert)* School Food Authority agrees to this piggybacking provision to enter into a contract with *(Insert the awarded vendor)* for the purchase of the items described herein in this bid document based on the same terms, conditions, prices and products offered by the successful vendor to *(Insert Name of system that you are piggybacking off)* County/City School District.

Minor changes in delivery terms and conditions, number of schools and delivery frequencies may be discussed by participating SFA for up to 30 days following the award of this contract. The following SFA **may participate** in the final contract.

NAME OF SCHOOL DISTRICT: \_\_\_\_\_

ADDRESS:

\_\_\_\_\_

SCHOOL NUTRITION DIRECTOR: \_\_\_\_\_

PHONE: \_\_\_\_\_ E-MAIL: \_\_\_\_\_

NUMBER OF SCHOOLS: \_\_\_\_\_

DELIVERY FREQUENCY: \_\_\_\_\_

(Example: 1 x a week; 2 x a week; daily, etc.)

School District Authority Signature:

Awarded Vendor Signature:

\_\_\_\_\_

\_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Name: (printed)

Name of Company: (printed)

\_\_\_\_\_

\_\_\_\_\_

**ATTACHMENT H  
 BID EXCEPTION FORM**

<b>Vendor Name:</b>	<b>Invitation for Bid (IFB) for: School System: Type:</b>	<b>Date of Submittal:</b>
Number and Title of each section of IFB that Bidder takes exception	Number and Title :  Section:	Number and Title :  Section:
Specific Sentence within each section	Sentence:	Sentence:
Alternate Provisions proposed by Bidder	Alternate:	Alternate:
Vendor's Authorization Signature:		
Vendor's Authorization printed name:		
Vendor's Title:		

**ATTACHMENT I**  
**ANTI-COLLUSION AFFIDAVIT**

STATE OF: \_\_\_\_\_

COUNTY/CITY OF: \_\_\_\_\_

\_\_\_\_\_, of lawful age, being first sworn on oath say, that he/she is the agent authorized by the bidder to submit the attached bid. Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any state official or employees to quantity, quality, or price in the prospective contract, or any other terms of said prospective official concerning exchange of money or other thing of value for special consideration in the letting of contract; that the bidder/vendor had not paid, given or donated, or agreed to pay, give or donate to any officer or employee either directly or indirectly in the procuring of the award of a contract pursuant to this bid.

\_\_\_\_\_  
Signed

Subscribed and sworn before me this \_\_\_ day of \_\_, 20\_\_\_.

Notary Public (or Clerk or Judge) \_\_\_\_\_

My commission expires: \_\_\_\_\_

**ATTACHMENT J**

**VENDOR AFFIDAVIT**

By executing this affidavit, the undersigned vendor verifies its compliance with O.C.G.A. § 13-10-91(b)(1), stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of Coffee Board of Education has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned vendor will continue to use the federal work authorization program throughout the contract period and the undersigned vendor will contract for the physical performance of services in satisfaction of such contract only with sub vendors who present an affidavit to the vendor with the information required by O.C.G.A. § 13-10-91(b). Vendor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

E-verify Number (4 to 6 digit number) \_\_\_\_\_

Date of Authorization \_\_\_\_\_

Name of Vendor \_\_\_\_\_

Coffee County Board of Education

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on \_\_\_\_\_, \_\_\_\_\_, 20\_\_\_\_ in \_\_\_\_\_ (city), \_\_\_\_\_ (state).

\_\_\_\_\_  
Signature of Authorized Officer or Agent

\_\_\_\_\_  
Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME

ON THIS THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

NOTARY PUBLIC

My Commission Expires: \_\_\_\_\_

**ATTACHMENT K**

**ONLY REQUIRED IF YOU HAVE NOT PROVIDED SERVICES TO COFFEE SNP WITHIN THE LAST 3 YEARS**

**Vendor Reference Form**

As a part of the IFB process, the SFA requires suppliers to submit business references within this solicitation. The purpose of these references is to document the experience relevant to the scope of work and aid in the award process.

<b>Company Name:</b>		<b>IFB Solicitation #:</b>		
Business or School System Name	Address	Contact Name and Phone Number	E-mail address	Dates of Service To/From: