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| Colebrook School BoardMeeting Minutes | | | | |
| **Date** | | 08/02/2022 | | |
| **Time** | | 6:00 pm | | |
| **Location** | | Colebrook Academy & Elementary School Library | | |
| **Chairperson** | | John Falconer | | |
| **School Board Members** | | | **Principal** | **SAU Members** |
| John Falconer P | | Nathan Lebel P | Kim Wheelock P | Debra Taylor P |
| Deb Greene P | | Robert Murphy P | Asst. Principal: | Bridget Cross P |
| Craig Hamelin P | | Tanya Young P | Ron Patterson P |  |
| Tim Stevens P | |  | CTE Dir: Tia Cloutier P |  |
| **Public in Attendance:** Stacey Campbell, Kristen Brooks, Anne Ketterer, Lance Whitehead, Ray Doherty | | | | |
| **Item** | **Subject** | | | |
| 1. | **Roll Call:**  The meeting was called to order by Chairman John Falconer at 6:55 pm | | | |
| 2. | **Agenda Adjustments:** None | | | |
| 3. | **Hearing of the Public:** None | | | |
| 4. | **Reading of the Minutes:**   * Colebrook School Board Meeting Minutes of July 1, 2022   D.Greene/N.Lebel Motion to approve the minutes of July 1, 2022 as amended.  **VOTE: Motion Carries** | | | |
| 5. | **Special Report:** Building Expansion Committee and Lavallee and Brensinger   * Next steps and community engagement plan   The Board considered the information shared at the Building Committee meeting that was held earlier that day. The question of one plan vs two was discussed.  D.Greene/N.Lebel: Motion to proceed with the single plan with an understanding that if we do not receive state building aid, there will be a two-tiered option on the ballot, if the project is approved, a second project may be considered.  **VOTE: Motion Carries** | | | |
| 6. | **School Administrator’s Report:** Kim Wheelock   * August Report   Kim reviewed her report highlighting principal activities, new teacher hires and teacher reassignments, plans for a back-to-school barbecue, two student assemblies updated emergency procedures and new purchase process. She also noted that all window repairs have been complete, and that summer school went well.   * School Achievement Report   Kim referenced the plan to address student achievement that was included in the board packet and offered to address questions at the coming meeting. | | | |
| 7. | **Superintendent’s Report:** Debra Taylor   * August Report   Debra reviewed her written report highlighting the new teachers, summer activities in the schools and opening of school plans for 22-23.  Teacher Resignation: Debra informed the board of the resignation of Carla Albers, teacher.  D.Greene/C.Hamelin: Motion to accept the resignation of Carla Albers, Teacher.  **VOTE: Motion Carries**  Teacher Appointment: Debra recommended Lucas DeBlois as our new middle school science teacher.  D.Greene/N.Lebel: Motion to approve the appointment of Lucas DeBlois, Middle School Science Teacher.  **VOTE: Motion Carries** | | | |
| 8. | **Business Administrator’s Report:** Bridget Cross   * August Report   Bridget provided an overview of her first month as Business Manager and complemented the SAU and Administrative Staff for their excellent work and support. She noted that she participated in NHASBO orientation sessions in July and that Food Service training is scheduled for August . She has been working with Carol Bouchard, transportation coordinator to create bus rosters for transportation to and from school and for our collaborative and CTE high school students. Bridget highlighted summer facility work and noted the process for the end of fiscal year 2021-22 was underway. Bridget will seek bids for heating oil. A new vendor is seeking payment upon delivery of supplies. The board agreed to accommodate the request. Field Maintenance will be implemented but scaled back to price increases. The purchase of the scissor lift will be postponed until next year in order to budget for the proper amount. She also reviewed future capital projects for the budget. The following items were brought to the board for consideration.  D.Greene/C.Hamlin: Motion to install a compliant egress door in the tech building as required by the Fire Marshall’s Office.  **VOTE: Motion Carries**  R.Murphy/T.Young: Motion to permit Superintendent and Business Manager to find a person to fulfill the school clerk and present the name to the board.  **VOTE: Motion Carries**  D.Greene/R.Murphy: Motion to sell the part for the fuel pump to Pittsburg School District for $490. (market price).  **VOTE: Motion Carries**  D.Greene/N.Lebel: Motion to allocation and additional $2,000. To renovate the SAU office to reallocate existing space improve work efficiencies. **VOTE: Motion Carries**  N.Lebel/D.Greene: Motion to replace the windows at the peak of the CAES entry way with tempered glass for $2,838.  **VOTE: Motion Carries** | | | |
| 9. | **NH School Board Association Business:** John Falconer  John referred the Board to the NHSBA recent legislative update. He also highlighted upcoming workshops and noted that the NHSBA Annual convention will be held on October 1 in the Grappone Center in Concord. | | | |
| 10. | **Co-curricular Committee Report**: Nate Lebel  None | | | |
| 11. | **Building Committee Report:** Craig Hamelin  None | | | |
| 12. | **Policy Committee Report:** Deb Greene  None | | | |
| 13. | **Negotiations Committee Report:** John Falconer  Next meeting of the Board committee and teachers on August 16 at 5:00 pm. | | | |
| 14. | **Curriculum Committee Report:** Nathan Lebel  None | | | |
| 15. | **Technology Committee Report:**  Nathan Lebel  None | | | |
| 16. | **Unfinished Business:** None | | | |
| 17. | **New Business:**  None | | | |
| 18. | **Other Business:**  John discussed the need to meet with the town selectmen and discuss the school expansion and renovation project. He will follow up and attend their next meeting. | | | |
| 19. | **Information:**  None | | | |
| 20. | **Non-Public Session:**  None | | | |
| 21. | **Meetings:**   * SAU #7 School Board Meeting: Thursday, August 11.2022 @ 6:00 pm – Clarksville Town Hall * Colebrook School Board Meeting: Tuesday, August 16, 2022 @ 6:00 pm – CAES library | | | |
| 23. | **Adjournment:**  C.Hamelin/D.Greene: Motion to adjourn the meeting at 8:05 pm.  **Vote: Motion Carries** | | | |

Respectfully Submitted,

Debra J. Taylor  
 Superintendent

Adopted: Colebrook School Board 8/16/2022