



Monday, December 16, 2024
Board of Education Regular Meeting

PAULSBORO PUBLIC SCHOOLS

Paulsboro Junior / Senior High School Auditorium
670 N. Delaware Street
Paulsboro, New Jersey 08066

7:00 p.m. - Board of Education Meeting

- **The Board will take official action at this meeting.**
- **The meeting is open to the public and comments will be solicited from citizens in attendance.**

MISSION STATEMENT

The mission of the Paulsboro School District is to work with students, parents, educators, and community to develop excellence in education while preparing each student to be viable and productive citizens in society. Our goal is to develop the unique potential of the whole student by creating a challenging and diverse learning climate that prepares students for the 21st Century and is rich in tradition and pride.

A. OPENING OF MEETING

Subject	1. Call to Order
Meeting	Dec 16, 2024 - Board of Education Regular Meeting
Category	A. OPENING OF MEETING
Access	Public
Type	Information, Procedural

As required by the Open Public Meetings Act as presiding officer, I announce that adequate notice of this meeting has been provided by mailing on the original date of July 1, 2024 to the Paulsboro Clerk, Greenwich Township Clerk, Courier Post, South Jersey Times, Secretary of Greenwich Township Board of Education and by posting the schedule of meetings in a public place reserved for such announcements by the Board of Education.

The 2024-2025 Board of Education schedule of meetings was readopted by the Board of Education at the Reorganization Meeting on January 2, 2025. In addition, an announcement that this meeting would be conducted in public was placed on the district website, Facebook and Twitter.

As usual, notice of the meeting was posted in Paulsboro Borough Hall and sent to the newspapers.

Subject	2. Swearing In
Meeting	Dec 16, 2024 - Board of Education Regular Meeting
Category	A. OPENING OF MEETING
Access	Public
Type	Action
Recommended Action	John Golembiewski will be sworn in as a member of the Board of Education replacing Ms. Kyana Evans.

Subject	3. Roll Call
Meeting	Dec 16, 2024 - Board of Education Regular Meeting
Category	A. OPENING OF MEETING
Access	Public
Type	Procedural

Theresa Cooper, Frank Damminger, John Golembiewski, Lawrence Haynes, Sr., Jack Henderson, Dei'jah Moore, Markee Robinson, Danielle Scott, Greenwich Township Representative Roseanne Lombardo, and Student Board of Education Member Valentine Mitchell.

B. OPENING OF PUBLIC SESSION 7:00 - p.m.

Subject	1. Open Public Meetings Declaration
----------------	--

Meeting	Dec 16, 2024 - Board of Education Regular Meeting
Category	B. OPENING OF PUBLIC SESSION 7:00 - p.m.
Access	Public
Type	Information, Procedural

As required by the Open Public Meetings Act as presiding officer, I announce that adequate notice of this meeting has been provided by mailing on the original date of July 1, 2024 to the Paulsboro Clerk, Greenwich Township Clerk, Courier Post, South Jersey Times, Secretary of Greenwich Township Board of Education and by posting the schedule of meetings in a public place reserved for such announcements by the Board of Education. The 2024-2025 Board of Education schedule of meetings was readopted by the Board of Education at the Reorganization Meeting on January 2, 2024. In addition, an announcement that this meeting would be conducted in public was placed on the district website, Facebook and Twitter.

Subject 2. Pledge of Allegiance

Meeting	Dec 16, 2024 - Board of Education Regular Meeting
Category	B. OPENING OF PUBLIC SESSION 7:00 - p.m.
Access	Public
Type	Procedural

Subject 3. Upcoming Scheduled Events

Meeting	Dec 16, 2024 - Board of Education Regular Meeting
Category	B. OPENING OF PUBLIC SESSION 7:00 - p.m.
Access	Public
Type	

C. RESOLUTIONS: 1-2

Subject 1. Resolution Number #12-16-2024-001 honoring the Paulsboro High School Marching Band

Meeting	Dec 16, 2024 - Board of Education Regular Meeting
Category	C. RESOLUTIONS: 1-2
Access	Public
Type	Action, Information
Recommended Action	Recommend adoption of Resolution Number #12-16-2024-001 honoring the Paulsboro High School Marching Band.

The Paulsboro High School Marching Band won 1ST Place in the Parade Category at the Woodbury Fall Parade on October 5, 2024 for the second year in a row.

Subject 2. West Jersey Football League as All Conference Player for the 2024 Fall Sports Season

Meeting	Dec 16, 2024 - Board of Education Regular Meeting
Category	C. RESOLUTIONS: 1-2
Access	Public
Type	Information

The following student was recognized by the West Jersey Football League as All Conference Player for the 2024 Fall Sports Season
Resolution #12-16-24-002

Football - West Jersey Football League Patriot Division

1st Team All Conference - Jeremiah Carr - 10th Grade - Wide Receiver

D. PRESENTATIONS: 1 -2

Subject 1. Student of the Month Awards for October and November 2024

Meeting	Dec 16, 2024 - Board of Education Regular Meeting
Category	D. PRESENTATIONS: 1 -2
Access	Public

Type Information

1. Student of the Month Awards for October and November 2024:

Paulsboro Junior High School	Paulsboro High School
<p>Grade 7 October – Cameron Fox November - Dionisio Jimenez</p> <p>Grade 8 October -Jazion Green November -Jackson Solina</p>	<p>Grade 9 October -Jordan Thomas November -Jemuel Cotto Cruz</p> <p>Grade 10 October -Scarlet Lucci November -Cassidy Buri</p> <p>Grade 11 October -Justine Chila November -Na'Rell Thompson</p> <p>Grade 12 October -Isaiah LaFleur November -Dylan Brar</p>

Following this presentation, the Paulsboro Education Association invites the families and the Board of Education Students of the Month for light refreshments in the cafeteria.

Subject 2. Annual Harassment, Intimidation and Bullying (HIB) report for 2023-2024

Meeting Dec 16, 2024 - Board of Education Regular Meeting

Category D. PRESENTATIONS: 1 -2

Access Public

Type Information

Annual Harassment, Intimidation and Bullying (HIB) report for 2023-2024 presented by Director of Special Education Stacey DiMeo.

E. CORRESPONDENCE: None at this time.

F. New Business

Subject 1. REORGANIZATION MEETING

Meeting Dec 16, 2024 - Board of Education Regular Meeting

Category F. New Business

Access Public

Type Information, Procedural

Pursuant to 18A:10-3(c) for November annual school elections, reorganization takes place on any day of the first week in January 2024. The Department of Education indicated that it interprets this provision to mean that for boards with a November 2024 annual school election, reorganization must take place between Thursday, January 2, 2025, and Friday, January 3, 2025. If the reorganization meeting cannot take place on the scheduled date for lack of a quorum, or any other reason, the reorganization meeting must be properly advertised and held within three days of the original reorganization meeting date.

The Reorganization Meeting is scheduled on the Board of Education calendar for Thursday, January 2, 2025, in the Paulsboro High School Auditorium at 7:00 p.m.

G. Board Business

Subject 1. ELECTION RESULTS – NOVEMBER 5, 2024

Meeting Dec 16, 2024 - Board of Education Regular Meeting

Category G. Board Business

Access Public

Type Information

ELECTION RESULTS – NOVEMBER 5, 2024

The following are the **unofficial results** of the Tuesday, November 5, 2024, election for the Three seats on the Board of Education. Candidates will take office at the Reorganization Meeting on Thursday, January 2, 2025.

Three (3) Three Year Terms

<u>Candidate</u>	<u>Number of Votes</u>
------------------	------------------------

Joseph L. Lisa	1,172
Danielle L. Scott	1,236
Robert Davis	1,123
John Golembiewski	543

H. BOARD BUSINESS - COMMITTEE OF THE WHOLE - POLICY - Chairperson: Danielle Scott Members: Theresa Cooper, Markee Robinson

Subject	1. Policy
Meeting	Dec 16, 2024 - Board of Education Regular Meeting
Category	H. BOARD BUSINESS - COMMITTEE OF THE WHOLE - POLICY - Chairperson: Danielle Scott Members: Theresa Cooper, Markee Robinson
Access	Public
Type	Information

Policy:

Chairperson: Danielle Scott

Members: Theresa Cooper, Markee Robinson

The Committee met Monday, April 8, 2024.

5:30 p.m. in the Central Office Conference Room in the Administration Building.

The Committee met Tuesday, September 10, 2024.

5:30 p.m. in the Central Office Conference Room in the Administration Building.

In attendance: Markee Robinson, Danielle Scott, Theresa Cooper, Dr. Neff and Douglas McGarry.

I. BOARD BUSINESS - COMMITTEE OF THE WHOLE - HUMAN RESOURCES AND NEGOTIATIONS - Chairperson: Open Members: Open, Markee Robinson

Subject	1. HUMAN RESOURCES AND NEGOTIATION:
Meeting	Dec 16, 2024 - Board of Education Regular Meeting
Category	I. BOARD BUSINESS - COMMITTEE OF THE WHOLE - HUMAN RESOURCES AND NEGOTIATIONS - Chairperson: Open Members: Open, Markee Robinson
Access	Public
Type	Information

Human Resources and Negotiation:

Chairperson: Open

Members: Markee Robinson

Paulsboro Education Association (PEA)

On Tuesday, September 24, 2024, the Paulsboro Board of Education Negotiation team along with Superintendent, Dr. Phillip C. Neff Jr., and Business Administrator Douglas McGarry met with the State Mediator in the conference room of the Administration Building.

Admin Content

Paulsboro Education Association (PEA)

On Tuesday, September 24, 2024, the Paulsboro Board of Education Negotiation team along with Superintendent, Dr. Phillip C. Neff Jr., and Business Administrator Douglas McGarry met with the State Mediator in the conference room of the Administration Building.

J. BOARD BUSINESS - BUDGET - Chairperson: Theresa Cooper Members: Frank Damming, Open

Subject	1. BUDGET
Meeting	Dec 16, 2024 - Board of Education Regular Meeting
Category	J. BOARD BUSINESS - BUDGET - Chairperson: Theresa Cooper Members: Frank Damming, Open

Access Public

Type Information

Budget:

Chairperson: Theresa Cooper

Members: Frank Damminger

The previous Committee met Monday, July 24, 2023.

5:00 p.m. in the Central Office Conference Room at the Administration Building.

No updates provided.

K. BOARD BUSINESS - FACILITIES - Chairperson: Open Members: Lawrence Haynes, Sr., Jack Henderson

Subject 1. FACILITIES

Meeting Dec 16, 2024 - Board of Education Regular Meeting

Category K. BOARD BUSINESS - FACILITIES - Chairperson: Open Members: Lawrence Haynes, Sr., Jack Henderson

Access Public

Type Information

Facilities:

Chairperson:Open

Members: Lawrence Haynes, Sr., Jack Henderson

Friday, May 3, 2024

8:00 a.m. Building Walk Through Billingsport Early Childhood Center

Friday, May 10, 2024

8:45 a.m. Building Walk Through Paulsboro High School

Thursday, May 16, 2024

10:30 a.m. Building Walk Through Loudenslager Elementary School

Wednesday, August 7, 2024

11:30 a.m. Building Walk Through Paulsboro High School

Wednesday, August 14, 2024

11:30 a.m. Building Walk Through Loudenslager Elementary School

Friday, October 11, 2024

9:00 a.m. Building Walk Through Billingsport Early Childhood Center

L. BOARD BUSINESS - CURRICULUM - Chairperson: Roseanne Lombardo Members: Open

Subject 1. CURRICULUM

Meeting Dec 16, 2024 - Board of Education Regular Meeting

Category L. BOARD BUSINESS - CURRICULUM - Chairperson: Roseanne Lombardo Members: Open

Access Public

Type Information

Curriculum:

Chairperson: Roseanne Lombardo

Members: Open

Last meeting was held on Thursday, October 10, 2024 at 4:00 pm.

M. OLD BUSINESS: None at this time.

N. PENDING ITEMS: None at this time.

O. REPORT OF THE BOARD SECRETARY/BUSINESS ADMINISTRATOR

Subject 1. BOARD SECRETARY/BUSINESS ADMINISTRATOR

Meeting Dec 16, 2024 - Board of Education Regular Meeting
 Category O. REPORT OF THE BOARD SECRETARY/BUSINESS ADMINISTRATOR
 Access Public
 Type Action, Information
 Fiscal Impact Yes
 Budgeted Yes
 Recommended Action RECOMMEND APPROVAL OF A – D: The Greenwich Township Representative may vote on items in this section of the agenda.

A. Approval of Minutes (Attachments)

Regular Meeting November 25, 2024
 Executive Meeting November 25, 2024
 Regular Meeting - Revised October 28, 2024

B. Approval of the November 2024 transfers. (Attachment)

C. Approval for payment of the December bills that are duly signed and authorized. (Attachment)

D. Approval of the November Board Secretary's Report. (Attachment)

Informational: The Report of the Secretary to the Board of Education as well as associated reports of accounts will be available for review at the meeting or in advance in the Office of the Business Administrator/Secretary to the Board of Education.

File Attachments

- [Nov 2024 Transfer Report.PDF \(47 KB\)](#)
- [Nov 2024 Transfer Analysis.PDF \(98 KB\)](#)
- [BSR Nov Fund 30.PDF \(59 KB\)](#)
- [BSR Nov Fund 20.PDF \(57 KB\)](#)
- [BSR Nov Fund 10.PDF \(62 KB\)](#)
- [10.28.24 minutes - revised.pdf \(1,356 KB\)](#)
- [11.25.24 Regular Meeting Minutes.pdf \(8,499 KB\)](#)
- [December Billslist.PDF \(385 KB\)](#)

Executive File Attachments

- [Executive Minutes 11.25.24.pdf \(921 KB\)](#)

P. Personnel 2-7 The Greenwich Township Representative may vote on items in this section.

Subject 1. Criminal History Background Review and met certificate / license requirements along with all necessary paperwork
 Meeting Dec 16, 2024 - Board of Education Regular Meeting
 Category P. Personnel 2-7 The Greenwich Township Representative may vote on items in this section.
 Access Public
 Type Information

Informational: All people being recommended for employment must have completed a Criminal History Background Review and met certificate / license requirements along with all necessary paperwork prior to board action unless otherwise noted.

Subject 2. Substitute Teachers ESS
 Meeting Dec 16, 2024 - Board of Education Regular Meeting
 Category P. Personnel 2-7 The Greenwich Township Representative may vote on items in this section.
 Access Public
 Type Action, Information
 Budget Source Recommend approval of the substitute teachers on the attached list from ESS (formally known as Source 4 Teachers). (Attachment)

Informational: The Board of Education has a contract with ESS to provide substitute teachers for the district. ESS verifies proper certification, Criminal History Background checks, etc. The Paulsboro Board of Education must then approve the names of the substitute teachers in order for them to work within the district.

File Attachments
[December 2024 Board Approval List ESS.xlsx \(29 KB\)](#)

Subject	3. Assistant to the Athletic Director
Meeting	Dec 16, 2024 - Board of Education Regular Meeting
Category	P. Personnel 2-7 The Greenwich Township Representative may vote on items in this section.
Access	Public
Type	Action, Information
Preferred Date	Dec 16, 2024
Absolute Date	Dec 16, 2024
Fiscal Impact	Yes
Budgeted	Yes
Recommended Action	Recommend approval to appoint Brenda Hoffman as the Assistant Athletic Director. Ms. Hoffman will earn a prorated Step 2 - \$5,408.00 stipend for the remainder of 2024 - 2025 School Year per agreement with the Paulsboro Education Association effective January 6, 2025.

Informational: Brenda Hoffman is a Special Education Teacher at Paulsboro Junior/Senior High School with experience in coaching multiple sports. Ms. Hoffman will replace Douglas Foglein who will be leaving to serve as the new Athletic Director at the Buena School District. Interviews were conducted by Paulsboro High School Athletic Director Paul Morina.

Subject	4. Rescind Set & Stage Crew Advisor - PHS
Meeting	Dec 16, 2024 - Board of Education Regular Meeting
Category	P. Personnel 2-7 The Greenwich Township Representative may vote on items in this section.
Access	Public
Type	Action, Information
Recommended Action	Recommend approval to rescind the following item as presented during the November 25, 2024, Board Meeting: Recommend approval for Edward DeStefano and Christine O'Malley to split the Set & Stage Advisor Co-Curricular Contract for the 2024 - 2025 School Year.

Subject	5. Boiler Licenses for the 2024 - 2025 school year
Meeting	Dec 16, 2024 - Board of Education Regular Meeting
Category	P. Personnel 2-7 The Greenwich Township Representative may vote on items in this section.
Access	Public
Type	Action, Information
Recommended Action	Recommend approval for the following personnel to hang their boiler licenses for the 2024 - 2025 school year with a stipend of \$694.00.

Cindy Anderson	Derek Gieschen	Kathy Moran
John Ponter	Michael Robinson	

Subject	6. Revised job description for Confidential Executive Secretary to the Superintendent
Meeting	Dec 16, 2024 - Board of Education Regular Meeting
Category	P. Personnel 2-7 The Greenwich Township Representative may vote on items in this section.
Access	Public
Type	Action, Information
Recommended Action	Recommend approval for the revised job description for Confidential Executive Secretary to the Superintendent. (Attachment)

Informational: This job description was originally approved on February 14, 1995. This job description has been updated to include more complex duties than what was initially identified in the previous job descriptions.

File Attachments
[Confidential Executive Secretary to the Superintendent draft 12-16-2024.pdf \(40 KB\)](#)

Subject	7. Hall Monitor Posting
Meeting	Dec 16, 2024 - Board of Education Regular Meeting
Category	P. Personnel 2-7 The Greenwich Township Representative may vote on items in this section.
Access	Public
Type	Action, Information
Recommended Action	Recommend approval to post and advertise for a third hall monitor for the Jr./Sr. High. The position will work 29 hours per week at a rate of \$20 per hour.

Q. Personnel 1-12 The Greenwich Township Representative may Not vote on items in this section. The items 1-7 below were on the November 25, 2024 Agenda and did not carry and needed to be included in this agenda for approval.

Subject	1. Resignation of Billingsport Early Childhood Center Instructional Aide
Meeting	Dec 16, 2024 - Board of Education Regular Meeting
Category	Q. Personnel 1-12 The Greenwich Township Representative may Not vote on items in this section. The items 1-7 below were on the November 25, 2024 Agenda and did not carry and needed to be included in this agenda for approval.
Access	Public
Type	Action, Information
Recommended Action	Recommend approval to accept the resignation of Billingsport Early Childhood Center Instructional Aide Madison Stevens effective December 2, 2024.

Informational: Ms. Stevens has served the Paulsboro Public Schools for 3 years.

Subject	2. Resignation of Billingsport Early Childhood Center Grade 1 Teacher
Meeting	Dec 16, 2024 - Board of Education Regular Meeting
Category	Q. Personnel 1-12 The Greenwich Township Representative may Not vote on items in this section. The items 1-7 below were on the November 25, 2024 Agenda and did not carry and needed to be included in this agenda for approval.
Access	Public
Type	Action, Information
Recommended Action	Recommend approval to accept the resignation of Billingsport Early Childhood Center Grade 1 Teacher Cara Goggin effective date will be January 13, 2025 or when this position is filled.

Informational: Ms. Goggin has served the Paulsboro Public Schools for 3 years. Per the teacher contract, they may at any time give 60 days' notice in writing of their intention to terminate.

Subject	3. Resignation with the intent to retire.
Meeting	Dec 16, 2024 - Board of Education Regular Meeting
Category	Q. Personnel 1-12 The Greenwich Township Representative may Not vote on items in this section. The items 1-7 below were on the November 25, 2024 Agenda and did not carry and needed to be included in this agenda for approval.
Access	Public
Type	Action, Information
Recommended Action	Recommend approval to accept the resignation with the intent to retire of Paulsboro Junior High School English Teacher Kelly Kovalesky effective July 1, 2025.

Informational: Mrs. Kovalesky has served our district for 28 years.

Subject	4. Voluntary Transfer
Meeting	Dec 16, 2024 - Board of Education Regular Meeting
Category	Q. Personnel 1-12 The Greenwich Township Representative may Not vote on items in this section. The items 1-7 below were on the November 25, 2024 Agenda and did not carry and needed to be included in this agenda for approval.
Access	Public

Type	Action
Recommended Action	Recommend approval of a voluntary transfer of Melissa Lexa from the position of Billingsport Early Childhood Center Instructional Aide to Paulsboro Junior High School Instructional Aide position effective start date will be November 26, 2024. Ms. Lexa will remain at her current salary of Step 3 - \$27,857.00 as per the agreement with the Paulsboro Education Association.
Subject	5. Appointment of the Special Education Inclusion Teacher
Meeting	Dec 16, 2024 - Board of Education Regular Meeting
Category	Q. Personnel 1-12 The Greenwich Township Representative may Not vote on items in this section. The items 1-7 below were on the November 25, 2024 Agenda and did not carry and needed to be included in this agenda for approval.
Access	Public
Type	Action, Information
Recommended Action	Recommend approval to appoint Taryn Fogg to the position of Special Education Inclusion Teacher position at the Billingsport Early Childhood Center for the remainder of the 2024-2025 school year. Ms. Fogg will earn prorated Step E – MA - \$53,537.00 as per the agreement with the Paulsboro Education Association. This recommendation is contingent on completion of all required paperwork and the Criminal History Background Review. Resume and /or application are on file in the Administration Building.

Informational: Ms. Fogg has 5 years of experience. The interview was conducted by Billingsport Early Childhood Center Principal Tina Morris and Superintendent Dr. Phillip C. Neff.

Subject	6. Long-Term Substitute Teacher for Billingsport Early Childhood Center
Meeting	Dec 16, 2024 - Board of Education Regular Meeting
Category	Q. Personnel 1-12 The Greenwich Township Representative may Not vote on items in this section. The items 1-7 below were on the November 25, 2024 Agenda and did not carry and needed to be included in this agenda for approval.
Access	Public
Type	Action, Information
Recommended Action	Recommend approval to appoint Brianna Johnston to the position of Long-Term Substitute Guidance Counselor for Billingsport Early Childhood Center. Ms. Johnston will earn prorated Step MA - Step A - \$52,437.00 and does not include benefits. This recommendation is contingent on completion of all required paperwork and the Criminal History Background Review. Resume and /or application are on file in the Administration Building.

Informational: Interviews were conducted and references were checked by Billingsport Early Childhood Center Principal Tina Morris and Director Student Personnel Services Christina Skanes.

Subject	7. Loudenslager Elementary School AM Part Time Aide
Meeting	Dec 16, 2024 - Board of Education Regular Meeting
Category	Q. Personnel 1-12 The Greenwich Township Representative may Not vote on items in this section. The items 1-7 below were on the November 25, 2024 Agenda and did not carry and needed to be included in this agenda for approval.
Access	Public
Type	Action, Information
Recommended Action	Recommend approval to appoint the Tiaja Harrold as the morning part time aide at Loudenslager Elementary School for the remainder of the 2024-2025 school year. Ms. Harrold will work 3.8 hours per day not to exceed 19 hours per week at Step 3 - \$25.23 per hour and with no benefits. All appointments are contingent on enrollments and the number of students with Individual Educational Programs (IEP) requiring aides. Terms and conditions of employment are as per the agreement with the Paulsboro Education Association.

Subject	8. Intermittent Family and Medical Leave Act (FMLA) for Staff # 600
Meeting	Dec 16, 2024 - Board of Education Regular Meeting
Category	Q. Personnel 1-12 The Greenwich Township Representative may Not vote on items in this section. The items 1-7 below were on the November 25, 2024 Agenda and did not carry and needed to be included in this agenda for approval.
Access	Public
Type	Action, Information

Recommended Action Recommend approval of Intermittent Family and Medical Leave Act (FMLA) for Staff # 600 DOH 01/10/2005, with the following terms and conditions.

Dates of Leave	Terms and Conditions of Leave
Monday, January 13, 2025 to Friday, February 14, 2025	Paid with benefits and use of sick time FMLA (25 days)

Subject 9. Extra Service Positions Paulsboro Junior High School

Meeting Dec 16, 2024 - Board of Education Regular Meeting

Category Q. Personnel 1-12 The Greenwich Township Representative may Not vote on items in this section. The items 1-7 below were on the November 25, 2024 Agenda and did not carry and needed to be included in this agenda for approval.

Access Public

Type Action, Information

Dollar Amount \$1,500.00

Budget Source 20-233-100-101-004

Recommended Action Recommended approval for the following staff member to the Extra-Service Positions at Paulsboro Junior High School for the 2024-2025 School Year. Each of these extra-service positions are funded through School Improvement Funds (SIA) and are approved by the State of New Jersey.

Position	Staff Member	2024-2025	Account #
ASP Team Lead	Andrea Bish	\$1, 500.00	20-233-100-101-04
School-Based Mentor	Kayla Kushner	\$1,500.00	20-233-100-101-04

Subject 10. After School Intervention Tutoring Position - Loudenslager

Meeting Dec 16, 2024 - Board of Education Regular Meeting

Category Q. Personnel 1-12 The Greenwich Township Representative may Not vote on items in this section. The items 1-7 below were on the November 25, 2024 Agenda and did not carry and needed to be included in this agenda for approval.

Access Public

Type Action, Information

Recommended Action Recommend appointment of the following staff member to After-School Intervention Tutoring Position at Loudenslager Elementary for the 2024-2025 School Year. This extra service position is funded through School Improvement Funds (SIA) and is approved by the State of New Jersey.

Position	Staff Member	2024-2025	Account #
Intervention Tutor	Tara Stahl	\$1,500.00*	20-233-100-101-03

Informational: * Prorated
Donna Keane was approved for this position and is no longer with the Paulsboro School District.

Subject 11. Loudenslager Extra Curricular Activities - School Store Co-Advisor

Meeting Dec 16, 2024 - Board of Education Regular Meeting

Category Q. Personnel 1-12 The Greenwich Township Representative may Not vote on items in this section. The items 1-7 below were on the November 25, 2024 Agenda and did not carry and needed to be included in this agenda for approval.

Access Public

Type Action, Information

Recommended Action Recommend approval to appoint for the following staff member to serve as the Co-School Store Advisor for the 2nd half of the 2024-2025 School Year.

Position	Staff Member	2024-2025	Account #
-----------------	---------------------	------------------	------------------

School Store Co-Advisor	Aprilanne Young	\$447.00	11-401-100-100-00-997
-------------------------	-----------------	----------	-----------------------

Subject	12. Appointment for Kindergarten Teacher
Meeting	Dec 16, 2024 - Board of Education Regular Meeting
Category	Q. Personnel 1-12 The Greenwich Township Representative may Not vote on items in this section. The items 1-7 below were on the November 25, 2024 Agenda and did not carry and needed to be included in this agenda for approval.
Access	Public
Type	Action, Information
Recommended Action	Recommend approval to appoint Katie Hurst to the position of Kindergarten Teacher position at the Billingsport Early Childhood Center for the remainder of the 2024-2025 school year. Ms. Hurst will earn Step A – BA - \$50,037.00 as per the agreement with the Paulsboro Education Association. This recommendation is contingent on completion of all required paperwork and the Criminal History Background Review. Resume and /or application are on file in the Administration Building.

Informational: Ms. Hurst has been an Instructional Aide at Billingsport Early Childhood Center for 8 years. Interviews were conducted by Billingsport Early Childhood Center Principal Tina Morris and Director Student Personnel Services Christina Skanes.

R. STAFF AND CURRICULUM 1-2: The Greenwich Township Representative may vote on items in this section of the agenda.

Subject	1. Professional Development Request
Meeting	Dec 16, 2024 - Board of Education Regular Meeting
Category	R. STAFF AND CURRICULUM 1-2: The Greenwich Township Representative may vote on items in this section of the agenda.
Access	Public
Type	Action, Information
Recommended Action	Recommend approval for Director of Guidance Christina Skanes, and high school guidance counselors, Melba Moore-Suggs and Kathleen Wetherington to attend the 2nd Annual NJSCA Winter Conference at Rowan University on January 10, 2025, from 8:00 am - 2:30 pm.

Informational: The New Jersey School Counselors Association (NJSCA) is offering a full-day series of workshops for directors and school counselors of all levels. NJSCA has organized a day full of sessions that will enhance current practices while providing the opportunity for counselors to explore new strategies and resources to improve student outcomes. The PPS district counselors will participate in workshops aligned with school and district improvement plans and will turn-key relevant information to school and district staff. The cost to the district for registration reimbursement and mileage reimbursement for staff to attend will not exceed \$350.00. This opportunity will be locally funded through the curriculum department and has been included in the approved 2024-2025 SY budget.

Subject	2. New Jersey Athletic Directors Conference
Meeting	Dec 16, 2024 - Board of Education Regular Meeting
Category	R. STAFF AND CURRICULUM 1-2: The Greenwich Township Representative may vote on items in this section of the agenda.
Access	Public
Type	Action, Information
Recommended Action	Recommend approval for Athletic Director Paul Morina to attend New Jersey Athletic Directors Conference on Monday, March 10, 2025, through Friday, March 14, 2025, at the Hard Rock Hotel in Atlantic City, New Jersey. The total cost to the district will be approximately \$900.00 which includes registration and hotel.

Informational: The New Jersey Athletic Directors Conference provides updated professional development. This is an annual workshop that supports the growth, development, and professional relationships of New Jersey High School Athletic Administrators. The DAANJ works closely with the New Jersey State Interscholastic Athletic Association (NJSIAA) to promote interscholastic athletic programs in the state. The information received at this workshop will be shared with District coaches and administration.

Subject	3. 2024-2025 Governor's Educator of the Year Recognition Program
Meeting	Dec 16, 2024 - Board of Education Regular Meeting
Category	R. STAFF AND CURRICULUM 1-2: The Greenwich Township Representative may vote on items in this section of the agenda.

Access Public

Type Information

The New Jersey Department of Education (NJDOE) aims to recognize educators who have gone above and beyond in their service to New Jersey’s students. Over the past several months, educators changed the way they delivered instruction to New Jersey’s 1.4 million students. Now, more than ever before, is the time to celebrate New Jersey’s outstanding educators. Therefore, every school in every district is encouraged to participate in Governor’s Educator of the Year program to honor the hardworking teachers and educational services professionals for their dedication to their students and the profession. This program promotes a culture that recognizes excellence, creates a sense of pride, and brings public attention to the work of outstanding educators.

Once again, each school has named their Governor’s Teacher Recognition Award recipient as well as a Governor’s Educational Professional Award winner. Educational Professionals include certificated staff members such as School Nurses, Guidance Counselors, School Psychologists, Librarians, Instructional Aides, etc.

The following have been selected for **Teacher of the Year for 2024-2025**

Billingsport Early Childhood Center	Keri Lyn Cooper
Loudenslager Elementary School	Kaitlyn Silvia
Paulsboro Junior High School	Jacqueline Breshock
Paulsboro High School	Chelsea Brown

The following have been selected for **Educational Services Professional for 2024-2025**

Billingsport Early Childhood Center	Instructional Aide	Lisa Latch
Loudenslager Elementary School	Instructional Aide	Taylor Brady
Paulsboro Junior High School	School Psychologist	Kayla Kushner
Paulsboro High School	Instructional Aide	Lisa Horton

Subject 4. Informational - Enrollment and Class Size:

Meeting Dec 16, 2024 - Board of Education Regular Meeting

Category R. STAFF AND CURRICULUM 1-2: The Greenwich Township Representative may vote on items in this section of the agenda.

Access Public

Type Information

1. The following chart presents the enrollment data for Preschool -8:

Grade	Enrollment – December 15, 2024									
	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
Pre- School Age 3 & 4	57	69	62	78	81	50	55	70	84	73
K	104	97	86	102	97	76	76	83	73	73
1	111	86	93	83	84	86	82	73	71	64
2	79	87	79	80	76	81	87	73	76	68
3	56	64	100	90	80	90	90	96	88	88
4	65	70	60	103	83	81	89	82	94	86
5	64	61	72	60	98	84	81	90	76	91
6	53	81	59	72	68	99	84	84	88	72
7	73	72	93	70	73	60	102	90	80	82
8	62	78	68	89	67	71	65	101	93	77
Self-Contained Special Education Billingsport*	26*	27*	20*	20*	21*	13	18	27	25	27
Grand Totals	750	792	792	847	828	791	829	869	848	801

* At Loudenslager School, students in self-contained classes are included with general education students for the purposes of this report.

2. The following chart presents the enrollments for Paulsboro Senior High School:

Grade	Enrollment – December 15, 2024									
	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
9	63	84	92	95	106	98	112	98	129	102
10	82	77	80	83	87	100	95	104	104	115
11	80	80	64	74	69	74	83	91	96	83
12	78	96	84	68	85	84	74	97	97	94
TOTAL	303	337	320	320	347	356	364	390	426	394

S. STAFF AND CURRICULUM: 1-4: The Greenwich Township Representative may not vote on items in this section of the agenda.

Subject	1. Professional Development Request - Loudenslager
Meeting	Dec 16, 2024 - Board of Education Regular Meeting
Category	S. STAFF AND CURRICULUM: 1-4: The Greenwich Township Representative may not vote on items in this section of the agenda.
Access	Public
Type	Action, Information
Preferred Date	Jan 10, 2025
Absolute Date	Jan 10, 2025
Fiscal Impact	Yes
Dollar Amount	\$100.00
Budgeted	Yes
Budget Source	Local
Recommended Action	Recommend approval for Loudenslager guidance counselor Marcelina Guzman to attend the 2nd Annual NJSCA Winter Conference at Rowan University on January 10, 2025, from 8:00 am - 2:30 pm.

Informational: The New Jersey School Counselors Association (NJSCA) is offering a full-day series of workshops for directors and school counselors of all levels. NJSCA has organized a day full of sessions that will enhance current practices while providing the opportunity for counselors to explore new strategies and resources to improve student outcomes. The PPS district counselors will participate in workshops aligned with school and district improvement plans and will turn-key relevant information to school and district staff. The cost to the district for registration reimbursement and mileage reimbursement for Ms. Guzman to attend will not exceed \$100.00. This opportunity will be locally funded through the curriculum department and has been included in the approved 2024-2025 SY budget.

Subject	2. Professional Development Request - Billingsport Early Childhood Center
Meeting	Dec 16, 2024 - Board of Education Regular Meeting
Category	S. STAFF AND CURRICULUM: 1-4: The Greenwich Township Representative may not vote on items in this section of the agenda.
Access	Public
Type	Action, Information
Preferred Date	Jan 10, 2025
Absolute Date	Jan 10, 2025
Fiscal Impact	Yes
Dollar Amount	\$100.00
Budgeted	Yes
Budget Source	Local
Recommended Action	Recommend approval for Billingsport Master Teacher Latisha Thomas to attend the Veteran Preschool Instructional Coach (PIC) meeting for the 2024-2025 school year on January 10, 2025. This meeting is free for the district but mandatory for the Preschool Instructional Coach.

Informational: *Veteran Instructional Coach Meeting purpose is Improving Quality Standards and Student Outcomes through Professional Development. The Division of Early Childhood Services (DECS) announced the Veteran Preschool Instructional Coach (PIC) meeting for the 2024-2025 school year on January 10, 2025. These meetings are specifically for coaches who have completed the Preschool Instructional Coach Seminar and currently serve as a Preschool Instructional Coach. The 2024-2025 meetings will focus on creating opportunities for veteran PICs to network and explore strategies for enhancing professional development opportunities that improve quality standards and student outcomes.*

Subject	3. Mentor / Buddy Teacher Billingsport Early Childhood Center
Meeting	Dec 16, 2024 - Board of Education Regular Meeting
Category	S. STAFF AND CURRICULUM: 1-4: The Greenwich Township Representative may not vote on items in this section of the agenda.
Access	Public

Type Action, Information
 Recommended Action Recommend approval of the following Mentor / Buddy Teachers at Billingsport Early Childhood Center for the 2024-2025 school year:

Location	Subject	Staff Member	Buddy	Mentor
BECC	Kindergarten Teacher	Katie Hurst	X	Prudence Hanly

Informational: When a novice teacher is hired, they are issued a Provisional Certificate. Upon the completion of two years of successful teaching, the Provision Certificate converts to a Standard Certificate. During the first year with a Provision Certificate, the teacher must be assigned a mentor teacher. The provisional teacher pays a stipend to the mentor. Experienced teachers who begin work in the Paulsboro Public Schools are assigned a buddy teacher to help orient and guide them through their first year of service. This is a local requirement not one imposed by the state. The buddy teachers are not paid but rather serve as a professional courtesy to their colleagues.

Subject 4. 2nd Annual NJSCA Winter Conference
 Meeting Dec 16, 2024 - Board of Education Regular Meeting
 Category S. STAFF AND CURRICULUM: 1-4: The Greenwich Township Representative may not vote on items in this section of the agenda.
 Access Public
 Type Action, Information
 Recommended Action Recommend approval for Loudenslager guidance counselor, Marcelina Guzman to attend the 2nd Annual NJSCA Winter Conference at Rowan University on January 10, 2025, from 8:00 am - 2:30 pm.

Informational: The New Jersey School Counselors Association (NJSCA) is offering a full-day series of workshops for directors and school counselors of all levels. NJSCA has organized a day full of sessions that will enhance current practices while providing the opportunity for counselors to explore new strategies and resources to improve student outcomes. The PPS district counselors will participate in workshops aligned with school and district improvement plans and will turn-key relevant information to school and district staff. The cost to the district for registration reimbursement and mileage reimbursement for Ms. Guzman to attend will not exceed \$100.00. This opportunity will be locally funded through the curriculum department and has been included in the approved 2024-2025 SY budget.

T. TUITION None at this time: The Greenwich Township Representative may vote on items in this section of the agenda.

U. TUITION 1-3: The Greenwich Township Representative may not vote on items in this section of the agenda.

Subject 1. Recommend Approval of Tuition Contract
 Meeting Dec 16, 2024 - Board of Education Regular Meeting
 Category U. TUITION 1-3: The Greenwich Township Representative may not vote on items in this section of the agenda.
 Access Public
 Type Action, Information
 Preferred Date Dec 16, 2024
 Fiscal Impact Yes
 Dollar Amount \$15,435.72
 Budgeted Yes
 Budget Source Tuition to Other LEAs within the State Special Education
 Recommended Action Recommend approval for the following Tuition Contract in the amount of \$15,435.72 with Deptford Board of Education.

Tuition for 7th grade student #304099 to attend MD Program that is offered by Deptford Middle School for the 2024-2025 School Year. During the 2023-2024 school year he attended Loudenslager Elementary School. This student was previous enrolled in this program in 2022-2023 to accommodate his education needs.

Subject 2. Approval for Out of District Student Contract
 Meeting Dec 16, 2024 - Board of Education Regular Meeting
 Category

U. TUITION 1-3: The Greenwich Township Representative may not vote on items in this section of the agenda.

Access	Public
Type	Action, Information
Preferred Date	Dec 16, 2024
Fiscal Impact	Yes
Dollar Amount	\$29,558.41
Budgeted	Yes
Budget Source	Tuition to County Special Services School Districts and Regional Day Schools
Recommended Action	Recommend approval for the contract of First Grade student #373324 to attend Bankbridge Elementary School beginning 12/9/2024 for the remainder of the 2024-2025 school year. Tuition cost will be \$29,558.41.

This First Grade student #373324 was accepted to Bankbridge Elementary School for the remainder of the 2024-2025 School Year. This placement is required to accommodate is behavioral needs.

Subject	3. Approval for Out of District Tuition Contract
Meeting	Dec 16, 2024 - Board of Education Regular Meeting
Category	U. TUITION 1-3: The Greenwich Township Representative may not vote on items in this section of the agenda.
Access	Public
Type	Action, Information
Preferred Date	Dec 16, 2024
Fiscal Impact	Yes
Dollar Amount	\$67,789.80
Budgeted	Yes
Budget Source	Tuition to Private Schools for the Disabled
Recommended Action	Recommend approval of a Tuition Contract with YALE School for the 2024-2025 School Year. Tuition costs will be \$67,789.80.

Informational: The tuition contract for 2024-2025 school year for a 7th grade student #301962 that was placed at YALE School. This student attended this school last year.

V. INSTRUCTIONAL SERVICES 1-2: The Greenwich Township Representative may vote on items in this section of the agenda.

Subject	1. Recommend approval for homebound instruction services for the following students in Grades 9-12
Meeting	Dec 16, 2024 - Board of Education Regular Meeting
Category	V. INSTRUCTIONAL SERVICES 1-2: The Greenwich Township Representative may vote on items in this section of the agenda.
Access	Public
Type	Action, Information
Preferred Date	Dec 16, 2024
Fiscal Impact	Yes
Dollar Amount	\$4,400.00
Budgeted	Yes
Budget Source	Purchased Professional - Home Instruction
Recommended Action	Recommend approval for homebound instruction services for the following students in Grades 9-12

Case Number	Grade	Hours of Instruction

270595	10	This student was placed on Administrative Homebound Instruction for 10 days. Anticipated dates 12/9/2024-12/19/2024. Instruction will be completed by PHS staff at a rate of \$40 per hour.
270594	11	This student was placed on Administrative Homebound Instruction for 10 days. Anticipated dates 12/9-12/19/2024. Instruction will be completed by PHS staff at a rate of \$40 per hour.
273916	9	This student was placed on Administrative Homebound Instruction for 40 days. Anticipated dates 11/23/24 - 1/31/25. Instruction will be completed by PHS staff at a rate of \$40 per hour. .
283280	9	This student was placed on Administrative Homebound Instruction for 5 days. Anticipated dates 12/4-12/10/2024. Instruction will be completed by Paulsboro staff at a rate of \$40 per hour.
272843	10	This student was placed on Administrative Homebound instruction for 5 days. Anticipated dates 12/4-12/10/24. Instruction will be provided by Paulsboro staff at a rate of \$40 per hour.

Subject 2. Black History Month Program

Meeting Dec 16, 2024 - Board of Education Regular Meeting

Category V. INSTRUCTIONAL SERVICES 1-2: The Greenwich Township Representative may vote on items in this section of the agenda.

Access Public

Type Action

Recommended Action Recommend approval for Paulsboro School District to Co-Sponsor, along with Paulsboro Town Council, a traveling museum exhibit, as part of the African American History Museum in Atlantic City, to be displayed in the Paulsboro High School Cafeteria on Saturday, February 15, 2025.

W. INSTRUCTIONAL SERVICES None at this time.: The Greenwich Township Representative may not vote on items in this section of the agenda.

X. STUDENT ACTIVITIES 1-4: The Greenwich Township Representative may vote on items in this section of the agenda.

Subject 1. Extended Learning Opportunity - Holocaust Museum

Meeting Dec 16, 2024 - Board of Education Regular Meeting

Category X. STUDENT ACTIVITIES 1-4: The Greenwich Township Representative may vote on items in this section of the agenda.

Access Public

Type Action

Fiscal Impact Yes

Dollar Amount \$800.00

Budgeted Yes

Recommended Action Recommended approval for the students who participate in U.S. History II to attend the Holocaust Museum on Thursday April 10, 2025, in Washington, D.C.

Informational: The United States Holocaust Museum is America's National Institute for the documentation, study, and interpretation of Holocaust history, and serves as the country's memorial to the millions of people impacted by the holocaust. The students attending this trip will tour the museum at the conclusion of a unit on the Holocaust. The cost for transportation is approximately \$900.00 and will be incurred by the district. The cost for admittance is free for the students and chaperones. This trip is being organized by Paulsboro High School History Teacher, Rachel Wulk.

Subject 2. Extended Learning Opportunity - Marching Band

Meeting Dec 16, 2024 - Board of Education Regular Meeting

Category X. STUDENT ACTIVITIES 1-4: The Greenwich Township Representative may vote on items in this section of the agenda.

Access Public

Type Action, Information

Fiscal Impact Yes

Dollar Amount \$500.00

Budgeted Yes

Recommended Action Recommended approval for the Paulsboro Junior/Senior High School Marching Band students to visit the Plat Student Performing House at the University of Pennsylvania on Saturday, February 1, 2025.

Informational: The University of Pennsylvania Honors Band accepts limited students based on director recommendation. Students will have the opportunity to play pep music in a large ensemble with students from other districts in New Jersey and Pennsylvania and will work on skill sets needed to further their playing abilities. Students will also have the opportunity to perform their pep music during a University of Pennsylvania Basketball Game that day. The cost for transportation is approximately \$500.00 and will be incurred by the district. There is no cost for the students to participate in this event. This trip is being coordinated by Paulsboro Junior/Senior High School Marching Band Advisor Jenna Oulette.

Subject 3. Senior Trip Chaperones - PHS

Meeting Dec 16, 2024 - Board of Education Regular Meeting

Category X. STUDENT ACTIVITIES 1-4: The Greenwich Township Representative may vote on items in this section of the agenda.

Access Public

Type Action, Information

Fiscal Impact Yes

Dollar Amount \$2,158.00

Budgeted Yes

Recommended Action Recommend approval for Senior Class Advisors Monica Garner and Dr. Donna Backus, Paulsboro High School Teacher Tony Chila, and Paulsboro High School Assistant Principal James Pandolfo to serve as chaperones for the Senior Class Trip. The cost to the district will be \$2,157.00.

Informational: The Senior Trip was approved at the Board of Education Meeting on November 25, 2024. Below is a breakdown of the cost to the Board of Education for this trip.

Cost to the Board of Education				
In-House Transportation	Drivers	6 Hours	\$32.15 Per Hour	\$192.90
Toll Charges	2 Trips		\$15.00	\$30.00
Substitute Teachers	3 Teachers	4 Days	\$161.25 Per Teacher	\$1,935.00

Subject 4. 2024 Boardwalk Basketball Classic

Meeting Dec 16, 2024 - Board of Education Regular Meeting

Category X. STUDENT ACTIVITIES 1-4: The Greenwich Township Representative may vote on items in this section of the agenda.

Access Public

Type Action, Information

Recommended Action Recommend approval for the Boys Basketball Team to participate in the 2024 Boardwalk Basketball Classic on Tuesday, December 31, 2024. The Paulsboro Team will play at 12:00. Cost for transportation will be approximately \$425.00.

Subject 5. Reports of Fall Sports Teams

Meeting Dec 16, 2024 - Board of Education Regular Meeting

Category X. STUDENT ACTIVITIES 1-4: The Greenwich Township Representative may vote on items in this section of the agenda.

Access Public

Type Information

Informational- Reports of Fall Sports Teams

Please find attached reports of the Fall Season Sports Teams. **(Attachments)**

Varsity Field Hockey
 Varsity Boys Soccer
 Junior Varsity Cross County
 Football

Varsity Girls Soccer
 Varsity Cross Country
 Cheerleading
 Junior Field Hockey

File Attachments Paulsboro Jr. High 2024 Cross County End of the Season Report.pdf (372 KB) PHS Boys Soccer Year End Report 2024-2025.pdf (1,061 KB) PHS Cheer End of Season 2024 Report.pdf (312 KB)
--

- [PHS Fall 2024 Cross County End of the Season Report.pdf \(656 KB\)](#)
- [PHS Football End of Season Report 2024.pdf \(432 KB\)](#)
- [PHS Girls Soccer Year End Report 2024-2025.pdf \(1,246 KB\)](#)
- [PHS Varsity and Junior Field Hockey End of Season Report 2024.pdf \(814 KB\)](#)

Y. STUDENT ACTIVITIES 1-2: The Greenwich Township Representative may not vote on items in this section of the agenda.

Subject **1. Extended Educational Learning Experience - Loudenslager**

Meeting Dec 16, 2024 - Board of Education Regular Meeting

Category Y. STUDENT ACTIVITIES 1-2: The Greenwich Township Representative may not vote on items in this section of the agenda.

Access Public

Type Action, Information

Recommended Action Recommended approval for Mrs. Slavinski's self-contained class at Loudenslager to participate in following Extended Educational Learning Experiences during the 2024-2025 School Year.

Mrs. Slavinski's Self Contained Class Grades 4-6	Trips	Informational
	Dollar General- Paulsboro, NJ	Students will learn about reading labels, basic math calculations and comparison shopping.
	Shady Lane- Clarksboro, NJ	Students will participate in a service learning experience; brighten the day for older adults and create a project to share.
	Paulsboro Diner	Students will learn about ordering from a menu within a budget as well as restaurant etiquette.

Informational: Mrs. Slavinski's self-contained classroom at Loudenslager serves approximately 10 students and focuses on providing both educational and life skills opportunities in a modified environment. The cost of the transportation for these trips will be approximately \$300.00.

Subject **2. Renaissance Program Activities - Loudenslager 2024-2025**

Meeting Dec 16, 2024 - Board of Education Regular Meeting

Category Y. STUDENT ACTIVITIES 1-2: The Greenwich Township Representative may not vote on items in this section of the agenda.

Access Public

Type Action

Dollar Amount \$200.00

Recommended Action Recommend approval for Marking Period 2 Loudenslager students who earned a Renaissance Gold Card to participate in Pasta with the Principal Event at the Sons of Italy in February. Also, Marking Period 3 Loudenslager students who earned a Renaissance Gold Card to participate in a Bowling Event at Bowlero in Deptford. These events will be funded through donations and budgeted Renaissance funds for approximately \$200.00.

Informational: Renaissance is a marking period incentive program for academics, behavior, and attendance. The combined transportation cost to the board of education will be approximately \$200.00 which covers the hourly rate of the bus drivers.

Z. FINANCE 1-3: The Greenwich Township Representative may vote on items in this section of the agenda.

Subject **1. Recommend Approval of Renewal Agreement with Carahsoft aka Docusign**

Meeting Dec 16, 2024 - Board of Education Regular Meeting

Category Z. FINANCE 1-3: The Greenwich Township Representative may vote on items in this section of the agenda.

Access Public

Type	Action, Information
Fiscal Impact	Yes
Dollar Amount	\$8,020.16
Budgeted	Yes
Budget Source	Purchased Professional Services
Recommended Action	Recommend approval for the Renewal of Agreement with Carahsoft dba DocuSign in the amount of \$8,020.16.

Informational: School staff use this software program to obtain parent/guardian signatures for special education meetings that are held online. Paulsboro School District has used this software for the past two years.

Administrative File Attachments
[Paulsboro SD Carahsoft - DocuSign - 11.15.2024 - Quote 51401702.pdf \(237 KB\)](#)

Subject	2. SNAP Ed Grant - PHS/PJHS
Meeting	Dec 16, 2024 - Board of Education Regular Meeting
Category	Z. FINANCE 1-3: The Greenwich Township Representative may vote on items in this section of the agenda.
Access	Public
Type	Action, Information
Recommended Action	Recommended approval to submit a grant application for the SNAP & School Meal Enrollment Grant through Rutgers Cooperative Extension. This recommendation also includes approval to accept the grant funds (Maximum \$25,000) if approved through the grant application process.

Subject	3. Grant for Welding Simulator
Meeting	Dec 16, 2024 - Board of Education Regular Meeting
Category	Z. FINANCE 1-3: The Greenwich Township Representative may vote on items in this section of the agenda.
Access	Public
Type	Action
Recommended Action	Recommend approval to apply for and accept a microgrant from Attentive Energy, LLC., to purchase a welding simulator for the High School.

File Attachments
[Scanned from a Xerox Multifunction Printer.pdf \(145 KB\)](#)
[AE2 - Paulsboro District CAB Agreement 11.20.2024.docx \(70 KB\)](#)

AA. FINANCE None at this time.: The Greenwich Township Representative may not vote on items in this section of the agenda.

BB. FACILITIES: None at this time: The Greenwich Township Representative may vote on items in this section of the agenda.

CC. FACILITIES: None at this time.: The Greenwich Township Representative may not vote on items in this section of the agenda.

DD. SCHOOL SAFETY 1: The Greenwich Township Representative may vote on items in this section of the agenda.

Subject	1. Semi-Annual Reporting of Harassment, Intimidation and Bullying (HIB) and Violence, Vandalism and Substance Abuse
Meeting	Dec 16, 2024 - Board of Education Regular Meeting
Category	DD. SCHOOL SAFETY 1: The Greenwich Township Representative may vote on items in this section of the agenda.
Access	Public
Type	Action, Information
Recommended Action	Recommend approval for the Semi-Annual Reporting of Harassment, Intimidation and Bullying (HIB) and Violence, Vandalism and Substance Abuse data for the period July 1, 2023 – June 30, 2024, by Director of Special Education / HIB Coordinator Ms. Stacey DiMeo. The HIB grades attached were determined through a self-assessment created by the New Jersey Department of Education and completed by each School Safety Team. Based upon the measures outlined in the

Anti-Bullying Bill of Rights, there were eight elements factored into the score of each school. (Attachment)

Informational: Individual HIB as well as Violence and Vandalism cases are included in the monthly Board of Education agenda. Semi-annually information is submitted to the New Jersey Department of Education.

File Attachments
[HIB 2324.pptx \(3,138 KB\)](#)

EE. SCHOOL SAFETY 1: The Greenwich Township Representative may not vote on items in this section of the agenda.

Subject 1. Approval of HIB Investigation Decisions

Meeting Dec 16, 2024 - Board of Education Regular Meeting

Category EE. SCHOOL SAFETY 1: The Greenwich Township Representative may not vote on items in this section of the agenda.

Access Public

Type Action, Information

Preferred Date Dec 16, 2024

Fiscal Impact No

Budgeted No

Recommended Action Recommend that the Board of Education confirms the decision of the Superintendent of Schools for the following cases investigated as possible HIB Investigation Decisions.

Case Number	Date of Incident	Names of Investigators	Type and Nature of Discipline Imposed
LES11142400	11/14/2024	Marcelina Guzman	Parent conference/Out of School Suspension

Informational: The New Jersey Department of Education requires all suspected cases of HIB to be investigated. At the end of each investigation, the Superintendent must officially act on the case(s). In general, the Superintendent confirms the findings of those who investigated the incident. Each month, the Superintendent must request that the Board of Education confirm, reject or modify his decision. The Superintendent informs the parents of this decision as well as their rights to appeal.

Subject 2. Report of School Security Drills

Meeting Dec 16, 2024 - Board of Education Regular Meeting

Category EE. SCHOOL SAFETY 1: The Greenwich Township Representative may not vote on items in this section of the agenda.

Access Public

Type Information

Informational: Report of School Security Drills:

Report of Paulsboro Public Schools Security Drills for the 2024-2025 School Year				
Type of Drill	Notation	Schools		
		Paulsboro Junior / Senior High	Loudenslager Elementary	Billingsport Early Childhood Center
Fire Evacuation	Each school must conduct one per month	9-13-2024 10-21-2024 11-25-2024	9-12-2024 10-21-2024 11-06-2024	9-12-2024 10-16-2024 10-18-2024 11-06-2024
Communication Drill**	Optional			
Evacuation (Non-Fire)	Each school must conduct two annually		10-22-2024	10-3-2024

Report of Paulsboro Public Schools Security Drills for the 2024-2025 School Year				
Type of Drill	Notation	Schools		
		Paulsboro Junior / Senior High	Loudenslager Elementary	Billingsport Early Childhood Center
Bomb Threat (Hold)	Each school must conduct two annually			
Lockdown / Active Shooter	Each school must conduct two annually	9-18-2024	9-16-2024	9-19-2024 10-10-2024
Shelter In Place (Hold) (Secure)	Each school must conduct two annually	10-15-2024 11-01-2024	11-01-2024 11-07-2024	11-01-2024
Other Drills				
Bus Evacuation	School District (Annually)	10-17-2024		
Bus Evacuation	School Routes (2 Annually)			
Test of Emergency Communication System	Not required but conducted as an extra safety measure			
AED (Automated External Defibrillators) *	Not required but conducted as an extra safety measure	9-3-2024 10-3-2024 11-05-2024	9-3-2024 10-18-2024 11-18-2024	9-3-2024 10-3-2024 11-01-2024

*The Administration Building AED testing is included with the Paulsboro Junior / Senior High School.

**Communication Drill is a test of the internal communications system will help identify the true capability of the school to effectively communicate on - campus emergencies (Optional)

It is anticipated adjustments will be made by schools to help reduce the likelihood of virus transmission during the upcoming school year.

These will take the form of implementing practices recommended by the CDC, NJ DOH, etc. such as practicing safe social distancing, wearing face coverings, etc.

FF. EXECUTIVE SESSION

Subject 1. WHEREAS the "Open Public Meetings Act:" (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed, the Paulsboro Board of Education will meet in Executive Session for the purpose of discussing the following: Personnel, Contracts, and Legal. The matters discussed will remain confidential until the need for confidentiality no longer exists.

Meeting Dec 16, 2024 - Board of Education Regular Meeting

Category FF. EXECUTIVE SESSION

Access Public

Type

GG. PUBLIC COMMENTS

HH. BOARD COMMENTS

II. NEXT MEETINGS OF THE BOARD OF EDUCATION

Subject 1. REORGANIZATION MEETING

Meeting Dec 16, 2024 - Board of Education Regular Meeting

Category II. NEXT MEETINGS OF THE BOARD OF EDUCATION

Access Public

Type Information

Thursday, January 2, 2025, at 7:00 p.m. in the Paulsboro High School Auditorium

- The Board will take official action at this meeting.
- The meeting is open to the public and comments will be solicited from citizens in attendance.

Subject	2. Regular Meeting
Meeting	Dec 16, 2024 - Board of Education Regular Meeting
Category	II. NEXT MEETINGS OF THE BOARD OF EDUCATION
Access	Public
Type	Information

Monday, January 27, 2025
 7:00 p.m.
 Paulsboro High School Auditorium

- The Board will take official action at this meeting.
- The meeting is open to the public and comments will be solicited from citizens in attendance.

JJ. ADJOURNMENT

Subject	1. Adjourn the Meeting
Meeting	Dec 16, 2024 - Board of Education Regular Meeting
Category	JJ. ADJOURNMENT
Access	Public
Type	Action
Recommended Action	Motion to adjourn the meeting.