



Board of Cooperative Educational Services
www.cboces.org

“Through collaboration, CBOCES will provide value-added resources that enrich educational opportunities for all students.”

BOARD OF DIRECTORS

REGULAR MEETING AGENDA

Date

September 16, 2021

5:30 PM Dinner

6:30 PM Regular Meeting

Location

CBOCES Office

Lower Level Boardroom

2020 Clubhouse Drive

Greeley, CO 80634

Board of Directors

Riste Capps, RE-1 Valley SD

Laura Case, Estes Park SD R-3

Kim Chacon, Weld County SD RE-1

Audrey Clary, Eaton SD RE-2

Mary Clawson, Weld RE-9 SD

Dianne Cox, Brush SD RE-2J

Doug Duggan, Pawnee SD RE-12

Katie Ford, Briggsdale School

Eric Gonzalez, Wiggins SD RE-50J

Nancy Hopper, Morgan County SD RE-3

Nancy Kugler, Prairie SD RE-11J

Mindy Marshall, Platte Valley SD RE-7

Paula Peairs, St. Vrain Valley Schools

Kathy Wood, Weldon Valley SD RE-20J

Administration

Dr. Randy Zila, Executive Director

Terry Buswell, Assistant Executive Director

Maria Castillo-Saenz, Federal Programs Director

Mark Rangel, Innovative Education Services Director

Jocelyn Walters, Special Education Director

Bela Russell, Executive Assistant

1.0 Opening of Meeting – 6:30 PM

1.1 Call to Order

1.2 Roll Call

1.3 Introductions/District Updates

1.4 Approval of Agenda

1.5 Approval of Minutes – May 20, 2021

1.6 Public Participation

Time parameters – Three minutes per speaker; 20 minutes total for public participation

1.7 Board Reports/Requests

1.8 Old Business



Board of Cooperative Educational Services
www.cboces.org

“Through collaboration, CBOCES will provide value-added resources that enrich educational opportunities for all students.”

2.0 Consent Agenda

- 2.1 Approval of Personnel Items
- 2.2 Approval of 2021-22 Supplemental Appropriations
- 2.3 Second Reading, Approval, Board Policy/Regulation Revisions – FB, FB-R

3.0 Presentations

None

4.0 Reports/Discussion

- 4.1 Superintendents' Advisory Council Report – Dr. Glenn McClain (Oral Report)
- 4.2 First Reading, Discussion, Board Policy/Regulation Revisions – GBI, GDBC, IC/ICA, IHADA, JLCB, JLCB-R, JLCD, JLCD-R
- 4.3 Financial Reports – Terry Buswell, Assistant Executive Director
 - Board Notes for Financial Reports
 - Investment Report A
 - Cash Flow Analysis Report B
 - Cash Flow Chart C
 - Two Page Financial Summary Report
 - 11 Page Detailed Expense Report
- 4.4 Directors' Reports
 - a. Dr. Randy Zila, Administration (Oral Report)
 - b. Terry Buswell, Business Services/Human Resources/Technology Departments
 - c. Maria Castillo-Saenz, Federal Programs Department
 - d. Mark Rangel, Innovative Education Services Department
 - e. Jocelyn Walters, Special Education Department

5.0 Action Items

- 5.1 Approval of Reinstatement of the Weld RE-5J School District as a Centennial BOCES Member District

6.0 Updates/Announcements

None

7.0 Adjournment

Next Meeting
November 18, 2021

MEMORANDUM

TO: Centennial BOCES Board of Directors

FROM: Dr. Randy Zila, Executive Director

DATE: September 16, 2021

SUBJECT: Opening of Meeting

Background Information

1.1 Call to Order

1.2 Roll Call

1.3 Introductions/District Updates

1.4 Approval of Agenda

1.5 Approval of Minutes – May 20, 2021

1.6 Public Participation – Time parameters (Three minutes per speaker: 20 minutes total)

1.7 Board Reports/Requests

1.8 Old Business

Recommended Action

Approve or Amend Agenda

Approve or Amend Minutes

Other – as determined by Board

1.0 OPENING OF MEETING

The Board of Directors of the Centennial Board of Cooperative Educational Services (CBOCES) met on May 20, 2021 at 2020 Clubhouse Drive, Greeley, Colorado.

1.1 Call to Order

President Mary Clawson called the meeting to order at 6:33 PM.

1.2 Roll Call

Board Members (or alternates) present:

Riste Capps, RE-1 Valley SD Sterling
Laura Case, Estes Park SD R-3 (via ZOOM)
Kim Chacon, Weld County SD RE-1
Mary Clawson, Weld RE-9 SD
Dianne Cox, Brush SD RE-2J
Doug Duggan, Pawnee SD RE-12 (via ZOOM)
Nancy Hopper, Morgan County SD RE-3
Mindy Marshall, Platte Valley SD RE-7 (via ZOOM)
Kathy Wood, Weldon Valley SD RE-20J

Board Members absent:

Audrey Clary, Eaton SD RE-2
Katie Ford, Briggsdale School
Eric Gonzalez, Wiggins SD RE-50J
Nancy Kugler, Prairie SD RE-11J
Paula Peairs, St. Vrain Valley Schools

Superintendents present:

Shila Adolf, RE-1 Valley SD Sterling

CBOCES Staff present:

Dr. Randy Zila, Executive Director
Terry Buswell, Assistant Executive Director
Maria Castillo-Saenz, Federal Programs Director
Mark Rangel, Innovative Education Services Director
Jocelyn Walters, Special Education Director
Shana Garcia, Executive Administrative Assistant

1.3 Introductions/District Updates

Board Members introduced themselves and shared information for their respective districts' activities

1.4 Approval of Agenda

Kathy Wood moved to approve the agenda as presented. Nancy Hopper seconded.

The motion passed by unanimous roll call vote: [Riste Capps, yes; Laura Case, yes; Kim Chacon, yes; Audrey Clary, absent; Mary Clawson, yes; Dianne Cox, yes; Doug Duggan, yes; Katie Ford, absent; Eric Gonzalez, absent; Nancy Hopper, yes; Nancy Kugler, absent; Mindy Marshall, yes; Paula Peairs, absent; Kathy Wood, yes]

1.5 Approval of Minutes

The April 15, 2021 minutes were approved as presented.

1.6 Public Participation

None

1.7 Board Reports/Requests

None

1.8 Old Business

None

2.0 CONSENT AGENDA

2.1 Approval of Personnel Items

2.2 Approval of 2021-22 Salary Schedules

2.3 Approval of 2021-22 Benefit Schedules

2.4 Approval of 2020-21 Supplemental Appropriations

Kathy Wood moved to approve Consent Agenda items 2.1 through 2.4. Kim Chacon seconded.

The motion passed by unanimous roll call vote: [Riste Capps: yes; Laura Case, yes; Kim Chacon, yes; Audrey Clary, absent; Mary Clawson, yes; Dianne Cox, yes; Doug Duggan, yes; Katie Ford, absent; Eric Gonzalez, absent; Nancy Hopper, yes; Nancy Kugler, absent; Mindy Marshall, yes; Paula Peairs, absent; Kathy Wood, yes]

3.0 PRESENTATIONS

None

4.0 REPORTS / DISCUSSION

4.1 Superintendents' Advisory Council Report – Dr. Randy Zila (Oral Report)

The following topics were shared:

- 2021-22 Budget
- ESSER funds

4.2 First Reading, Discussion, Board Policy/Regulation Revisions – FB, FB-R

4.3 Directors' Reports

- **Dr. Randy Zila, Administration (Oral Report)**

The following topics were shared:

- ESSER Funds
- Graduation ceremonies
- Summer plans
- Retirements
- **Terry Buswell, Business Services/Human Resources/Technology Departments (written report)**
- **Maria Castillo Saenz, Federal Programs Department (written report)**
- **Mark Rangel, Innovative Education Services Department (written report)**

- **Jocelyn Walters, Special Education Department (written report)**

5.0 ACTION ITEMS

5.1 Approval of 2021-22 Centennial BOCES Budget

The following topics were discussed:

- Total budget appropriations
- Assessments
- Revenues, expenditures, reserves
- Budgets by departments

Nancy Hopper moved to approve the 2021-22 CBOCES Budget. Kathy Wood seconded.

The motion passed by unanimous roll call vote: [Riste Capps: out of the room; Laura Case, yes; Kim Chacon, yes; Audrey Clary, absent; Mary Clawson, yes; Dianne Cox, yes; Doug Duggan, yes; Katie Ford, absent; Eric Gonzalez, absent; Nancy Hopper, yes; Nancy Kugler, absent; Mindy Marshall, yes; Paula Peairs, absent; Kathy Wood, yes]

5.2 Approval of Resolution for 2021-22 Budget Appropriations

Nancy Hopper moved to approve the Resolution for 2021-22 Budget Appropriations. Kathy Wood seconded.

The motion passed by unanimous roll call vote: [Riste Capps: out of the room; Laura Case, yes; Kim Chacon, yes; Audrey Clary, absent; Mary Clawson, yes; Dianne Cox, yes; Doug Duggan, yes; Katie Ford, absent; Eric Gonzalez, absent; Nancy Hopper, yes; Nancy Kugler, absent; Mindy Marshall, yes; Paula Peairs, absent; Kathy Wood, yes]

5.3 Approval of Resolution Authorizing Use of Beginning Fund Balance for 2021-22

Kathy Wood moved to approve the Resolution Authorizing Use of Beginning Fund Balance for 2021-22. Nancy Hopper seconded.

The motion passed by unanimous roll call vote: [Riste Capps: out of the room; Laura Case, yes; Kim Chacon, yes; Audrey Clary, absent; Mary Clawson, yes; Dianne Cox, yes; Doug Duggan, yes; Katie Ford, absent; Eric Gonzalez, absent; Nancy Hopper, yes; Nancy Kugler, absent; Mindy Marshall, yes; Paula Peairs, absent; Kathy Wood, yes]

5.4 Approval of Dr. Zila 2021-22 Centennial BOCES Executive Director Contract

Kathy Wood moved to approve Dr. Zila's 2021-22 CBOCES Executive Director Contract. Nancy Hopper seconded.

The motion passed by unanimous roll call vote: [Riste Capps: yes; Laura Case, yes; Kim Chacon, yes; Audrey Clary, absent; Mary Clawson, yes; Dianne Cox, yes; Doug

Duggan, yes; Katie Ford, absent; Eric Gonzalez, absent; Nancy Hopper, yes; Nancy Kugler, absent; Mindy Marshall, yes; Paula Peairs, absent; Kathy Wood, yes]

6.0 UPDATES/ANNOUNCEMENTS

7.0 ADJOURNMENT

The meeting was adjourned by acclamation at 7:30 PM.

Respectfully Submitted,

Nancy Kugler

Centennial BOCES BOD Secretary/Treasurer

MEMORANDUM

TO: Centennial BOCES Board of Directors
FROM: Dr. Randy Zila, Executive Director
DATE: September 16, 2021
SUBJECT: Consent Agenda

Background Information

2.1 Approval of Personnel Items

See Attached

2.2 Approval of 2020-21 Supplemental Appropriations

Carl Perkins Grant Project:	\$895.00
ESSER I Funds Grant Project:	- \$13,995.00
ESSER II Funds Grant Project:	-\$190,230.00
Student Information Systems Project:	\$10,383.00
American Rescue Plan – Preschool Grant Project:	\$25,434.00
American Rescue Plan – IDEA Grant Project:	\$364,627.00
Gifted Education Regional Consultant Grant Project:	-\$368.00
Alternative Licensure Program Project:	\$85,100.00
Regional Gifted & Talented AU Grant Project:	-\$370.00
Gifted Ed Universal Screening Grant Project:	-\$6,566.00
Centennial BOCES HB-1345 Funds Project:	-\$1,047.00
Title III Professional Learning Grant Project:	\$9,000.00
McKinney Vento Homeless Grant Project:	\$3,731.00
American Rescue Plan – Homeless Grant Project:	\$87,020.00
RISE Education Grant Project:	\$36,641.00

2.3 Second Reading, Approval, Board Policy/Regulation: FB, FB-R

See Attached

Recommended Action

Approve Consent Agenda Action Items As Presented

MEMORANDUM

TO: Centennial BOCES Board of Directors
FROM: Dr. Randy Zila, Executive Director
DATE: September 16, 2021
SUBJECT: Approval of Personnel Items - Staff Appointments

Employee Name	Beginning Date	Assignment	Department	Position FTE	Rate of Pay	Justification / Comments
Carrasco, Luz	7/21/2021	Community Liasion	Fed Programs	N/A	\$25.00/hr	New Hire
Galindo, Lisette	08/16/2021	ECE Program Manager	Fed Programs	1.00	\$47,740/hr	New Hire
Garbus, Julia	9/15/2021	ESL Teacher	Fed Programs	N/A	\$25.00/hr	New Hire
Heid, Cara	6/8/2021	Executive Administrative	Admin. Programs	N/A	\$25.00/hr	New Hire
Hernandez, Lisa	7/6/2021	Enhanced SWAP Specialist	SPED	1.00	\$42,000/yr	New Hire
Hohmann, Joseph	08/11/2021	IES Paraprofessional	IES	N/A	\$24,888/yr	New Hire
Kirk, Brittany	8/16/2021	SLPA	SPED	1.00	\$35,102/yr	New Hire
Lopez, Joshua	7/6/2021	SWAP Specialist	SPED	1.00	\$40,000/yr	New Hire
Metzger, Emily	08/16/2021	School Psychologist	SPED	1.00	\$50,501.35/yr	New Hire
Reyes, Sentia	7/21/2021	Community Liasion	Fed Programs	N/A	\$25.00/hr	New Hire
Smith, DeAnn	8/16/2021	SLP	SPED	1.00	\$67,088/hr	New Hire

BE IT RESOLVED by the Centennial Board of Cooperative Educational Services' Board of Directors, in the County of Weld, that the increased amount of \$895 be appropriated into the 2021-2022 Centennial BOCES budget for the Carl Perkins Grant project. This budget increase is based on updated allocation amount and will increase this budget from \$34,000 to \$34,895.

Adopted and signed this _____ day of _____, 2021

CENTENNIAL BOARD OF
COOPERATIVE EDUCATIONAL SERVICES

President

Secretary

BE IT RESOLVED by the Centennial Board of Cooperative Educational Services' Board of Directors, in the County of Weld, that the reduced amount of \$13,995 be appropriated into the 2021-2022 Centennial BOCES budget for the ESSER I Funds project. This budget decrease is based on remaining available federal funds and will decrease this budget from \$35,000 to \$21,005.

Adopted and signed this _____ day of _____, 2021

CENTENNIAL BOARD OF
COOPERATIVE EDUCATIONAL SERVICES

President

Secretary

BE IT RESOLVED by the Centennial Board of Cooperative Educational Services' Board of Directors, in the County of Weld, that the reduced amount of \$190,230 be appropriated into the 2021-2022 Centennial BOCES budget for the ESSER II Funds project. This budget decrease is based on remaining available federal funds and will decrease this budget from \$278,723 to \$88,493.

Adopted and signed this _____ day of _____, 2021

CENTENNIAL BOARD OF
COOPERATIVE EDUCATIONAL SERVICES

President

Secretary

BE IT RESOLVED by the Centennial Board of Cooperative Educational Services' Board of Directors, in the County of Weld, that the increased amount of \$10,383 be appropriated into the 2021-2022 Centennial BOCES budget for the Student Information Systems project. This budget increase is based on increased services and will increase this budget from \$144,966 to \$155,349.

Adopted and signed this _____ day of _____, 2021

CENTENNIAL BOARD OF
COOPERATIVE EDUCATIONAL SERVICES

President

Secretary

BE IT RESOLVED by the Centennial Board of Cooperative Educational Services' Board of Directors, in the County of Weld, that the increased amount of \$25,434 be appropriated into the 2021-2022 Centennial BOCES budget for the Special Education Preschool project. This budget increase is based on additional federal funding through the American Rescue Plan and will increase this budget from \$309,791 to \$335,225.

Adopted and signed this _____ day of _____, 2021

CENTENNIAL BOARD OF
COOPERATIVE EDUCATIONAL SERVICES

President

Secretary

BE IT RESOLVED by the Centennial Board of Cooperative Educational Services' Board of Directors, in the County of Weld, that the increased amount of \$364,627 be appropriated into the 2021-2022 Centennial BOCES budget for the Special Education Speech Pathology project. This budget increase is based on additional federal funding through the American Rescue Plan and will increase this budget from \$857,535 to \$1,222,162.

Adopted and signed this _____ day of _____, 2021

CENTENNIAL BOARD OF
COOPERATIVE EDUCATIONAL SERVICES

President

Secretary

BE IT RESOLVED by the Centennial Board of Cooperative Educational Services' Board of Directors, in the County of Weld, that the decreased amount of \$368 be appropriated into the 2021-2022 Centennial BOCES budget for the Gifted Education Regional Consultant project. This budget decrease is based on final allocations and will decrease this budget from \$71,424 to \$71,056.

Adopted and signed this _____ day of _____, 2021

CENTENNIAL BOARD OF
COOPERATIVE EDUCATIONAL SERVICES

President

Secretary

BE IT RESOLVED by the Centennial Board of Cooperative Educational Services' Board of Directors, in the County of Weld, that the increased amount of \$85,100 be appropriated into the 2021-2022 Centennial BOCES budget for the Alternative Licensure Program project. This budget increase is based on additional participants in the program and will increase this budget from \$300,000 to \$385,100.

Adopted and signed this _____ day of _____, 2021

CENTENNIAL BOARD OF
COOPERATIVE EDUCATIONAL SERVICES

President

Secretary

BE IT RESOLVED by the Centennial Board of Cooperative Educational Services' Board of Directors, in the County of Weld, that the decreased amount of \$370 be appropriated into the 2021-2022 Centennial BOCES budget for the Regional Gifted and Talented Administrative Unit project. This budget decrease is based on final allocations and will decrease this budget from \$149,274 to \$148,904.

Adopted and signed this _____ day of _____, 2021

CENTENNIAL BOARD OF
COOPERATIVE EDUCATIONAL SERVICES

President

Secretary

BE IT RESOLVED by the Centennial Board of Cooperative Educational Services' Board of Directors, in the County of Weld, that the decreased amount of \$6,566 be appropriated into the 2021-2022 Centennial BOCES budget for the Gifted Ed Universal Screening Grant project. This budget decrease is based on final allocations and will decrease this budget from \$33,432 to \$26,866.

Adopted and signed this _____ day of _____, 2021

CENTENNIAL BOARD OF
COOPERATIVE EDUCATIONAL SERVICES

President

Secretary

BE IT RESOLVED by the Centennial Board of Cooperative Educational Services' Board of Directors, in the County of Weld, that the decreased amount of \$1,047 be appropriated into the 2021-2022 Centennial BOCES budget for the Centennial BOCES HB 1345 State Priorities project. This budget decrease is based on final allocations and will decrease this budget from \$318,015 to \$316,968.

Adopted and signed this _____ day of _____, 2021

CENTENNIAL BOARD OF
COOPERATIVE EDUCATIONAL SERVICES

President

Secretary

BE IT RESOLVED by the Centennial Board of Cooperative Educational Services' Board of Directors, in the County of Weld, that the amount of \$9,000 be appropriated into the 2021-2022 Centennial BOCES budget for the Title III Professional Learning Grant project. This budget is based on an allocation from the Colorado Department of Education and will increase this budget from \$0 to \$9,000.

Adopted and signed this _____ day of _____, 2021

CENTENNIAL BOARD OF
COOPERATIVE EDUCATIONAL SERVICES

President

Secretary

BE IT RESOLVED by the Centennial Board of Cooperative Educational Services' Board of Directors, in the County of Weld, that the increased amount of \$3,731 be appropriated into the 2021-2022 Centennial BOCES budget for the McKinney Vento Homeless Grant project. This budget increase is based on an additional allocation in the program and will increase this budget from \$65,000 to \$68,731.

Adopted and signed this _____ day of _____, 2021

CENTENNIAL BOARD OF
COOPERATIVE EDUCATIONAL SERVICES

President

Secretary

BE IT RESOLVED by the Centennial Board of Cooperative Educational Services' Board of Directors, in the County of Weld, that the amount of \$87,020 be appropriated into the 2021-2022 Centennial BOCES budget for the American Rescue Plan – Homeless Children & Youth Grant project. This budget increase is based on additional federal funding through the American Rescue Plan legislation and will increase this budget from \$0 to \$87,020.

Adopted and signed this _____ day of _____, 2021

CENTENNIAL BOARD OF
COOPERATIVE EDUCATIONAL SERVICES

President

Secretary

BE IT RESOLVED by the Centennial Board of Cooperative Educational Services' Board of Directors, in the County of Weld, that the additional amount of \$36,641 be appropriated into the 2021-2022 Centennial BOCES budget for the RISE Grant project. This budget increase is based on additional federal funding and will increase this budget from \$306,798 to \$343,439.

Adopted and signed this _____ day of _____, 2021

CENTENNIAL BOARD OF
COOPERATIVE EDUCATIONAL SERVICES

President

Secretary

FACILITIES PLANNING

The Board of Directors believes that a quality educational program is affected to a great extent by the environment within which it functions. The development of a quality educational program and school facilities that promote the implementation of the program go hand in hand. facilities are an integral part of instruction. Facilities represent a major investment for Centennial BOCES and facilities' planning is an essential component of instructional planning.

Therefore, it is the goal of the Board to provide and maintain the number of facilities needed for the enrollment and the types of facilities supportive of the educational program. It is the Board's goal to plan facilities that will:

1. Efficiently house students and staff in permanent facilities that are conducive to optimal teaching, ~~and~~ learning, and working.
2. Be appropriately located to provide optimal use during the life of the facility.
3. Provide equity in instructional opportunities for all students.
4. Reflect the value placed on instruction by Centennial BOCES community.
5. Ensure that the planning process clearly identifies facility requirements with enough lead time to plan, fund, build, or renovate facilities to meet a validated need.
6. Ensure that the planning process addresses all educational and educational support facility requirements.

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LEGAL REF.: C.R.S. 22-5-111 (purchase, construction and leading of buildings and facilities)

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Revised:

Reviewed: November 16, 2017

Reviewed: CASB 2005

Adopted: February 13, 2003

Centennial BOCES

FACILITIES PLANNING

The Board of Directors recognizes that planning of facilities is an ongoing process that requires resources to carry out short and long-range facilities planning responsibilities. The executive director ~~shall~~ will establish a facilities planning process that includes:

1. Coordinating a process to identify, evaluate, validate, and document capital improvement needs.
2. Maintaining and updating a comprehensive list of capital improvement needs.
3. Maintaining complete and current educational and technical specifications.
4. Providing facility needs data and background information for the development of short and long-range capital improvement programs.
5. Maintaining permanent facility project record documents and providing facility record information.
6. Conducting a thorough technical evaluation of proposed school sites.
7. Providing consultation, research, and information on facility matters.
8. Keeping abreast of educational program changes/trends and their facility impact.

Revised:

Reviewed: November 16, 2017

Reviewed: CASB 2005

Centennial BOCES

MEMORANDUM

TO: Centennial BOCES Board of Directors
FROM: Dr. Randy Zila, Executive Director
DATE: September 16, 2021
SUBJECT: Reports/Discussion

Background Information

- 4.1 Superintendents' Advisory Council Report – Dr. Glenn McClain (Oral Report)
- 4.2 First Reading, Discussion, Board Policy/Regulation Revisions – GBI, GDBC, IC/ICA, IHCD, JLCB, JLCB-R, JLCD, JLCD-R
- 4.3 Financial Reports – Terry Buswell, Assistant Executive Director
 - Board Notes for Financial Reports
 - Investment Report A
 - Cash Flow Analysis Report B
 - Cash Flow Chart C
 - Two Page Financial Summary Report
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- 4.4 Directors' Reports
 - a. Dr. Randy Zila, Administration (Oral Report)
 - b. Terry Buswell, Business Services/Human Resources/Technology Departments
 - c. Maria Castillo-Saenz, Federal Programs Department
 - d. Mark Rangel, Innovative Education Services Department
 - e. Jocelyn Walters, Special Education Department

Recommended Action

Reports only – no action required

MEMORANDUM

TO: Centennial BOCES Board of Directors

FROM: Dr. Randy Zila, Executive Director

DATE: September 16, 2021

**SUBJECT: First Reading, Proposed Revisions to Board Policies/
Regulations/Exhibits: Discussion, Board Policy/Regulation Revisions
– GBI, GDBC, IC/ICA, IHCDA, JLCB, JLCB-R, JLCD, JLCD-R**

Background Information

Proposed revisions to the attached Board policies/regulations/exhibits are the result of legislative changes during the 2021 session. The proposed additions/deletions/revisions reflect the sample policies/regulations/exhibits produced by the Colorado Association of School Boards (CASB) and contain all the content/language CASB believes best meets the intent of the law. Although generally not requiring Board approval, regulations and exhibits have been included in this discussion item to assist with policy review and clarification. This agenda item will return for approval at the November 18 Board meeting.

File: GBI*

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CRIMINAL HISTORY RECORD INFORMATION

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POLICY GOVERNING

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FINGERPRINT-BASED CRIMINAL HISTORY RECORD INFORMATION

(CHRI) CHECKS

MADE FOR NON-CRIMINAL JUSTICE PURPOSES

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The Board is committed to ensuring the protection of the Criminal Justice Information (CJI) and its subset of Criminal History Record Information (CHRI) until the information is purged or destroyed in accordance with applicable record retention rules.

Accordingly, this policy applies to any electronic or physical media containing Federal Bureau of Investigation (FBI) or Colorado Bureau of Investigation (CBI) CJI while being stored, accessed, or physically moved from a secure location within Centennial BOCES. This policy also applies to any authorized person who accesses, stores, and/or transports electronic or physical media containing criminal history record information.

This policy is applicable to any fingerprint-based state and national criminal history record check made for non-criminal justice purposes and requested under applicable federal authority and/or state statute authorizing such checks for licensing or employment purposes. Where such checks are allowable by law, the following practices and procedures will be followed.

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Criminal Justice Information (CJI) and Criminal History Record Information (CHRI)

CJI refers to all of the FBI Criminal Justice Information Services (CJIS) provided data necessary for law enforcement and civil agencies to perform their missions including, but not limited to biometric, identity history, biographic, property, and case/incident history data.

CHRI means information collected by criminal justice agencies on individuals consisting of identifiable descriptions and notations of arrests, detentions, indictments, information, or other formal criminal charges, and any disposition arising therefrom, including acquittal, sentencing, correctional supervision, and release. The term does not include identification information such as fingerprint records if such information does not indicate the individual's involvement with the criminal justice system. CHRI is a subset of CJI and for the purposes of this document is considered interchangeable. Due to its comparatively sensitive nature, additional controls are required for the access, use, and dissemination of CHRI.

Requesting CHRI checks

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Fingerprint-based CHRI checks will only be conducted as authorized by the FBI and CBI, in accordance with all applicable state and federal rules and regulations. If an applicant or employee is required to submit to a fingerprint-based state and national criminal history record check, he/she shall be informed of this requirement and instructed on how to comply with the law. Such instruction will include information on the procedure for submitting fingerprints. In addition, the applicant or employee will be provided with all information needed to successfully register for a fingerprinting appointment.

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Proper Access, Use, and Dissemination of CHRI

All CHRI is subject to strict state and federal rules and regulations. CHRI must only be used for an authorized purpose consistent with the purpose for which it was accessed or requested and cannot be disseminated outside the receiving departments, related agencies, or other authorized entities. Dissemination to another agency is authorized if (a) the other agency is an Authorized Recipient of such information and is being serviced by the accessing agency, or (b) the other agency is performing noncriminal justice administrative functions on behalf of the authorized recipient and the outsourcing of said functions has been approved by Colorado Bureau of Investigation (CBI) officials with applicable agreements in place. All receiving entities are subject to audit by the CBI (Colorado Bureau of Investigations) and the FBI, and failure to comply with such rules and regulations could lead to sanctions. Furthermore, an entity can be charged with federal and state crimes for the willful, unauthorized disclosure of CHRI.

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Storage of CHRI

CHRI shall only be stored for extended periods of time when needed for the integrity and/or utility of an individual's personnel file. Administrative, technical, and physical safeguards, which are in compliance with the most recent CBI and FBI security Policy, have been implemented to ensure the security and confidentiality of CHRI. Each individual involved in the handling of CHRI is to familiarize himself/herself with these safeguards.

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In addition to the above, each individual involved in the handling of CHRI will strictly adhere to the policy on the storage and destruction of CHRI.

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Retention of CHRI

Federal law prohibits the repurposing or dissemination of CHRI beyond its initial requested purpose. Once an individual's CHRI is received, it will be securely retained in internal agency documents for the following purposes **only**:

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- Historical reference and/or comparison with future CHRI requests
- Dispute of the accuracy of the record
- Evidence for any subsequent proceedings based on information contained in the

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CHRI.

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- CHRI will be kept for the above purposes in:
- hard copy form in personnel files located in the locked filing cabinet located in the locked filing room

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Personnel Security Screening

~~Access to CJI and/or CHRI is restricted to authorized personnel. Authorized personnel is defined as an individual, or group of individuals, who have completed security awareness training and have been granted access to CJI data.~~

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Security Awareness CHRI Training

An informed review of a criminal record requires training. Accordingly, all personnel authorized to receive and/or review CHRI at Centennial BOCES will review and become familiar with the educational and relevant training materials regarding CHRI laws and regulations made available by the appropriate agencies. Authorized personnel is defined as an individual, or group of individuals, who have completed security awareness training and have been granted access to CJJ data.

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In addition to the above, all personnel authorized to receive and/or review CHRI must undergo Security Awareness Training within six month of initial assignment, and on a biennial basis thereafter. This training will be accomplished using the training materials made available by the CBI.

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~~Basic security awareness training is required within six months of initial assignment, and biennially thereafter, for all personnel with access to said confidential information.~~

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Adverse Decisions Based on CHRI

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If inclined to make an adverse decision based on an individual's CHRI, Centennial BOCES will take the following steps prior to making a final adverse determination:

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- Provide the individual the opportunity to complete or challenge the accuracy of his/her CHRI; and
- Provide the individual with information on the process for updating, changing, or correcting CHRI.

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A final adverse decision based on an individual's CHRI will not be made until the individual has been afforded a reasonable time to correct or complete the CHRI.

Physical Security

All CJJ and CHRI information must be securely stored. Centennial BOCES will maintain a current list of authorized personnel. Authorized personnel will take necessary steps to prevent and protect Centennial BOCES from physical, logical, and electronic breaches.

Local Agency Security Officer

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Each NCJA receiving CHRI is required to designate a Local Agency Security Officer (LASO).

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An individual designated as LASO is:

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- An individual who will be considered part of the NCJA's "authorized personnel" group,
- An individual that has completed a fingerprint-based background check and found appropriate to have access to CHRI,
- An employee directly involved in evaluating an individual's qualifications for employment or assignment.

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The Centennial BOCES LASO is responsible for the following:

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- Identifying who is using or accessing CHRI and/or systems with access to CHRI,
- Ensuring that personnel security screening procedures are being followed as stated in this policy,
- Ensuring the approved and appropriate security measures are in place and working as expected.

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When changes in the LASO appointment occur, Centennial BOCES shall complete and return a new LASO appointment form. The most current copy of the LASO appointment form will be maintained on file indefinitely by the agency.

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Personnel Security

All Personnel

Access to CJJ and/or CHRI is restricted to authorized personnel. Authorized personnel is defined as an individual, or group of individuals, who have completed security awareness training and have been granted access to CJJ data.

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The CBI will review and determine if access is appropriate. Access is denied if the individual has ever had a felony conviction, of any kind, no matter when it occurred. Access may be denied if the individual has one or more recent misdemeanor convictions.

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In addition to the above, an individual believed to be a fugitive from justice, or having an arrest history without convictions, will be reviewed to determine if access to CHRI is appropriate. The CBI will take into consideration extenuating circumstances where the severity of the offense and the time that has passed would support a possible variance.

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Persons already having access to CHRI and who are subsequently arrested and/or convicted of a crime will:

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- Have their access to CHRI suspended until the outcome of an arrest is determined and reviewed by the CBI in order to determine if continued access is appropriate,
- Have their access suspended indefinitely if a conviction results in a felony of any kind,
- Have their access denied by the CBI where it is determined that access to CHRI by the person would not be in the public's best interest.

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All access to CHRI by support personnel, contractors, and custodial workers will be denied. If a need should arise for such persons to be in an area(s) where CHRI is maintained or processed (at rest or in transit); they will be escorted by, or be under the supervision of, authorized personnel at all times while in these area(s).

Personnel Termination

The LASO shall terminate access to CHRI immediately upon notification of an individual's termination of employment.

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Agency CHRI access termination process;

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- a. Notification will be sent via email to the CBI
- b. This is to be done within 24 hours of receiving notification of termination
- c. All keys, email accounts, etc. will be obtained/disabled from the user within 24 hours

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Media Protection, Storage and Access

All media containing CHRI is to be protected and secured at all times. The following is established and to be implemented to ensure the appropriate security, handling, transporting, and storing of CHRI media in all its forms.

Controls must be in place to protect CHRI electronic and physical media containing CJI while at rest, stored, or actively being accessed. Electronic media includes memory devices in laptops and computers (hard drives) and any removable, transportable digital memory media, such as magnetic tape or disk, backup medium, optical disk, flash drives, external hard drives, or digital memory card. Physical media includes printed documents and imagery that contain CJI.

Centennial BOCES must securely store CHRI electronic and physical media within physically secure locations or controlled areas. Centennial BOCES restricts access to electronic and physical media to authorized individuals. If physical and personnel restrictions are not feasible then the data must be encrypted. When no longer usable, information and related processing items must be properly disposed of to ensure confidentiality.

Physical CHRI media;

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- a. Is to be stored within employee records when feasible or by itself when necessary,
- b. Is to be maintained within a lockable filing cabinet, drawer, closet, office, safe, vault, or other secure container,

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Media Sanitization and Disposal

When no longer usable, hard drives, diskettes, tape cartridges, CDs, ribbons, hard copies, print-outs, and other similar items used to process, store, and/or transmit FBI or CBI CJI must be properly disposed of in accordance with measures established by Centennial BOCES.

Physical media (print-outs and other physical media) must be disposed of by ~~one of~~ the following methods:

- 1) shredding using Centennial BOCES-issued shredders; ~~or by the Centennial BOCES TAC observed by the Centennial BOCES LASO~~
- 2) ~~placed in locked shredding bins for a private contractor to come on site and shred, witnessed by Centennial BOCES personnel throughout the entire process.~~

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Centennial BOCES will ensure such destruction is witnessed or carried out by authorized personnel;

- a. The LASO shall witness or conduct disposal,
- b. Cross-cut shredding will be the method of destruction will be used,
- c. This will occur at the end of each school year (May/June),

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Electronic media (hard-drives, tape cartridge, CDs, printer ribbons, flash drives, printer and copier hard-drives, etc.) must be disposed of by one of the following methods:

- 1) Overwriting (at least 3 times) - an effective method of clearing data from magnetic media. As the name implies, overwriting uses a program to write (1s, 0s, or a combination of both) onto the location of the media where the file to be sanitized is located.
- 2) Degaussing - a method to magnetically erase data from magnetic media. Two types of degaussing exist: strong magnets and electric degausses. Note that common magnets (e.g., those used to hang a picture on a wall) are fairly weak and cannot effectively degauss magnetic media.
- 3) Destruction – a method of destroying magnetic media. As the name implies, destruction of magnetic media is to physically dismantle by methods of crushing, disassembling, etc., ensuring that the platters have been physically destroyed so that no data can be pulled.

IT systems that have been used to process, store, or transmit FBI or CBI CJI and/or sensitive and classified information must not be released from Centennial BOCES's control until the equipment has been sanitized and all stored information has been cleared using one of the above methods.

Account Management

Centennial BOCES must manage information system accounts, including establishing, activating, modifying, reviewing, disabling, and removing accounts. Centennial BOCES must validate information systems accounts at least annually and must document the validation process.

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All accounts must be reviewed at least annually by the designated CJIS point of contact or their designee to ensure that access and account privileges commensurate with job functions, need-to-know, and employment status on systems that contain CJI. The CJIS point of contact may also conduct periodic reviews.

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Reporting Information Security Events/Incident and Disciplinary Response

The security of information and systems in general, and of CHRI in particular, is a top priority for Centennial BOCES. Therefore, we have established appropriate operational incident handling procedures for instances of an information security breach. It is each individual's responsibility to adhere to established security guidelines and policies and to be attentive to situations and incidents which pose risks to security. Furthermore, it is each individual's responsibility to immediately report potential or actual security incidents to minimize any breach of security or loss of information. The following security incident handling procedures must be followed by each individual;

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- a. All incidents will be reported directly to the LASO,
- b. If any records were stolen, the incident will also be reported to appropriate authorities,
- c. Once the cause of the breach has been determined, disciplinary measures will be taken in accordance with the disciplinary policy,

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In addition to the above, the LASO shall report all security-related incidents to the CBI within 24 hours,

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All Centennial BOCES personnel with access to FBI and/or CBI CHRI has a duty to protect the system and related systems from physical and environmental damage and are responsible for correct use, operation, care and maintenance of the information. All existing

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laws and Centennial BOCES regulations and policies apply, including those that may apply to personal conduct. Misuse or failure to secure any information resources may result in temporary or permanent restriction of all privileges up to employment termination.

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~~Centennial BOCES must promptly report incident information to appropriate authorities to include the CBI's Information Security Officer (ISO). Information security events and weaknesses associated with information systems must be communicated in a manner allowing timely corrective action to be taken. Formal event reporting and escalation procedures must be in place. Wherever feasible, Centennial BOCES must employ automated mechanisms to assist in the reporting of security incidents.~~

All employees, contractors, and third party users must be made aware of the procedures for reporting the different types of event and weakness that might have an impact on the security of Centennial BOCES assets and are required to report any information security events and weaknesses as quickly as possible to the designated point of contact.

Policy Violation/Misuse Notification

Violation of this policy or misuse of CHRI by any personnel can result in significant disciplinary action, up to and including loss of access privileges, civil and criminal prosecution, and/or termination.

Likewise, violation of this policy or misuse of CHRI by any visitor can result in similar disciplinary action against the sponsoring employee, and can also result in termination of services with any associated consulting organization or prosecution in the case of criminal activity.

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- LEGAL REFS.: P.L. 92-544 (authorizes the FBI to exchange CHRI with officials of state and local governmental agencies for licensing and employment purposes)
- 28 C.F.R. 20.33 (b) (limited dissemination of criminal history record information)
- 28 C.F.R. 50.12 (b) (notification requirements regarding fingerprints)
- C.R.S. 22-2-119.3 (6)(d) (name-based criminal history record check – definition)
- C.R.S. 22-32-109.8 (non-licensed personnel – submittal of fingerprints and name-based criminal history record check)
- C.R.S. 22-32-109.9 (licensed personnel – submittal of fingerprints and name-based criminal history record check)
- C.R.S. 24-72-302 (definition of criminal justice information)
- CJISD-ITS DOC-08140-5.9 Section 5.8.4 Disposal of Physical Media
- CJISD-ITS DOC-08140-5.9 Section 5.12.4 Personnel Sanctions
- CJISD-ITS DOC-08140-5.9 Section 5.3 Incident Response

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- CROSS REFS.: GBEB, Staff Conduct (and Responsibilities)
- GCE/GCF, Professional Staff Recruiting/Hiring
- GDE/GDF, Support Staff Recruiting/Hiring

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Revised June 2021
Adopted: January 21, 2021

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Centennial BOCES

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SUPPORT STAFF SUPPLEMENTARY PAY/OVERTIME

Overtime

The administration ~~will shall~~ determine which Centennial BOCES employees are subject to the ~~state~~ minimum wage and overtime requirements of federal law. These non-exempt employees ~~will shall~~ be paid overtime at the rate of one and one-half times the regular rate of pay for hours worked in excess of 40 in any work week.

Alternatively, in lieu of overtime compensation non-exempt employees may receive compensatory time off at a rate not less than one and one-half hours for each hour of employment for which overtime compensation is required.

A determination as to whether overtime ~~will shall~~ be compensated by overtime pay or by compensatory time ~~will shall~~ be made prior to the performance of the work.

An employee ~~will shall~~ be permitted to use compensatory time within a reasonable period of time after making a request to his or her supervisor. Such requests ~~will shall~~ be granted if the use of the compensatory time does not unduly disrupt the operations of Centennial BOCES.

A non-exempt employee may accrue no more than 240 hours of compensatory time in accordance with federal law unless the employee's supervisor gives advice that accrual of additional hours is allowed under the law.

All overtime work ~~requires shall require~~ the advance approval of the employee's immediate supervisor. An effort ~~must shall~~ be made whenever possible not to schedule non-exempt employees for more than 40 hours per week.

All hours worked ~~must shall~~ be accurately recorded in the manner required by the employee's supervisor.

Rates for supplementary services

Centennial BOCES employees who put in extra hours to supervise and/or serve community groups using Centennial BOCES facilities ~~will shall~~ be paid at the rate established by the Board for such contract services. Any supplementary pay ~~will shall~~ be in accordance with ~~the greater of state or~~ federal law.

LEGAL REFS.: Colo. Const. art. XVIII, § 15 (state minimum wage rate)
29 U.S.C. §201 et seq. Fair Labor Standards Act
29 C.F.R. Parts 510 to 794

Revised June, 2021

Adopted: January 18, 2018
Centennial BOCES

SCHOOL YEAR/SCHOOL CALENDAR/ INSTRUCTION TIME

Prior to the end of the school year, the Board must determine the length of time during which Centennial BOCES school(s) must be in session during the next school year. The number of hours/days of planned teacher-student instruction and of teacher-student contact must be consistent with the Board's definition of "actively engaged in the educational process," must **meet** or exceed the requirements of state law and must include a sufficient number of days to allow the executive director or designee flexibility in preparing a calendar that supports the Centennial BOCES educational objectives.

The Board defines "actively engaged in the educational process" as time when students are working toward achieving educational objectives under the supervision of a licensed teacher, including:

- classroom instruction time
- individual student work time while at school, including study hall and library research
- school-related field trips
- independent study insofar as such study is allowed under Centennial BOCES policy
- assemblies

For the 2021-2022 school year, the definition of "actively engaged in the educational process" includes all of the above and remote learning as a result of COVID-19 health concerns for students provided under the supervision of a certificated or licensed teacher. "Supervision of a certificated or licensed teacher" means a certificated or licensed educator, including teachers, counselors, paraprofessionals, or other certificated or licensed staff as assigned.

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Synchronous and asynchronous teacher-pupil instruction and contact time may occur during remote learning and may include the use of the Centennial BOCES or member district online school or program, services provided with Colorado Digital Learning Solutions, assigned and prepared work packets, video conferencing, pre-recorded classes, or other method(s) utilized by Centennial BOCES. Teacher-pupil instruction and contact time may be tracked and counted for attendance purposes occur in the following ways:

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1. Presence during in-person instruction:
2. Assignments completed at home:
3. Logging into the online learning platform:
4. Signing an online form attesting to work completed at home:
5. Student demonstration of learning
6. Responding to teacher emails or communication

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Attendance will be recorded at least once daily for days when instructional hours are provided, meaning a student is "actively engaged in the educational process."

"Actively engaged in the educational process" does not include:

- lunch
- time students spend before school waiting for classes to begin and time after the last class of the day, including waiting for the bus
- recess time
- teacher preparation time
- passing periods between classes

Supervision by a licensed teacher must not require that the teacher be in the student's physical presence at all times, but that the teacher is exercising direction and control over the nature of the student's activities.

Centennial BOCES will ensure that all students who are participating in remote learning will receive equitable instruction and services. Further, Centennial BOCES will ensure that, within the constraints of COVID-19, equitable and appropriate instruction will continue to be offered to those students requiring accommodations.

The Centennial BOCES calendar for the school building(s) and Centennial BOCES offices for the next school year must be prepared by the executive director or designee and presented to the Board for approval in the spring of each year. The executive director must also consult with school district members when preparing the calendar.

LEGAL REFS.: C.R.S. 22-1-112 (school year and national holidays)
C.R.S. 22-5-108 (1)(c) (board power to operate schools and classes as authorized by its members)
C.R.S. 22-33-102 (1) (definition of academic year)
C.R.S. 22-33-104 (1) (compulsory attendance law)
C.R.S. 22-44-115.5 (fiscal emergency)
1CCR 301-39, Rules 2254-R-2.06 (school year and instruction hours; definition of contact/instruction time)

CROSS REF.: EBCE, School Closings and Cancellations
JH, Student Absences and Excuses

Revised June, 2021

Revised: November 19, 2020

Revised: May 17, 2018

Reviewed: CASB 2005

Centennial BOCES

CONCURRENT ENROLLMENT

The Board believes that students who wish to pursue postsecondary level work while in high school should be permitted to do so. In accordance with this policy and accompanying regulation, high school students may receive course credit toward the fulfillment of high school graduation requirements for successful completion of approved postsecondary courses offered by institutions of higher education.

This policy and accompanying regulation do not apply to students seeking to enroll in postsecondary courses pursuant to the Accelerating Students through Concurrent Enrollment (ASCENT) program or a "dropout recovery program" pursuant to the Concurrent Enrollment Programs Act (the Act). Students seeking to enroll in the ASCENT program or a dropout recovery program ~~will~~ work with the executive director or designee and meet the Act's applicable requirements.

Definitions

For purposes of this policy and accompanying regulation, the following definitions ~~will~~ apply.

"Concurrent enrollment" means the simultaneous enrollment of a qualified student in a Centennial BOCES high school and in one or more postsecondary courses at an institution of higher education. Concurrent enrollment does not include a student's simultaneous enrollment in: a CBOCES high school and in one or more secondary career and technical education courses, advanced placement courses, or international baccalaureate courses; an early college course and a postsecondary course; a p-tech school and a postsecondary course; or a CBOCES high school and a postsecondary course that does not fall within the definition of concurrent enrollment.

"Qualified student" means a person who is less than 21 years of age and is enrolled in the ninth grade or higher grade level.

"Postsecondary course" means a course offered by an institution of higher education and includes coursework resulting in the acquisition of a certificate; an associate degree of applied sciences, general studies, arts, or science; and all baccalaureate degree programs.

"Institution of higher education" means:

- a. A state university or college, community college, junior college, or area vocational school as described in title 23, C.R.S.;
- b. A postsecondary career and technical education program that offers postsecondary courses and is approved by the state board for community colleges and occupational education pursuant to applicable state law; and
- c. An educational institution operating in Colorado that meets the Act's specified criteria.

Eligibility

Qualified students seeking to enroll in postsecondary courses at Centennial BOCES's expense and receive high school credit for such courses ~~must~~ follow the procedure accompanying this policy, including but not limited to timely submitting an application and establishing an academic plan of study. Qualified students must meet the minimum prerequisites and academic readiness for the postsecondary courses in which they seek to enroll.

The Board determines the manner in which it provides opportunities for concurrent enrollment. However, the CBOCES ~~may~~ not unreasonably deny approval for concurrent enrollment or limit the number of postsecondary courses in which a qualified student may enroll unless the CBOCES is unable to provide access due to technological capacity.

Academic Credit

Academic credit granted for postsecondary courses successfully completed by a qualified student ~~willshall~~ count as high school credit toward the Board's graduation requirements, unless such credit is denied.

High school credit ~~willshall~~ be denied if a qualified student does not receive a passing grade for the postsecondary course. High school credit ~~willshall~~ be denied for postsecondary courses that do not meet or exceed Centennial BOCES's or applicable district's academic standards. High school credit ~~willshall~~ also be denied for a postsecondary course substantially similar to a course offered by Centennial BOCES, unless the qualified student's enrollment in the postsecondary course is approved due to a scheduling conflict or other reason deemed legitimate by Centennial BOCES. Concurrent enrollment is not available for summer school.

Agreement with Institution of Higher Education

When a qualified student seeks to enroll in postsecondary courses at an institution of higher education and receive high school credit for such courses, Centennial BOCES and the participating institution ~~willshall~~ enter into a written cooperative agreement in accordance with the Act.

Payment of Tuition and Additional Costs

Centennial BOCES ~~willshall~~ pay the tuition for postsecondary courses successfully completed by a qualified student and for which the qualified student receives high school credit.

The tuition paid by Centennial BOCES for the qualified student's successful completion of an approved postsecondary course ~~willshall~~ be in accordance with the Act and Centennial BOCES's cooperative agreement with the institution of higher education.

Prior to paying the tuition for any qualified student, Centennial BOCES ~~willshall~~ require the student and student's parent/guardian to sign an agreement stating if the student fails or otherwise does not complete the postsecondary course for any reason without consent of the principal of the high school in which the student is enrolled, the student and/or the student's parent/guardian ~~mustshall~~ repay the amount of tuition paid by Centennial BOCES on the student's behalf.

The qualified student and the student's parent/guardian shall be responsible for the cost of textbooks and fees for postsecondary courses.

Transportation

Centennial BOCES ~~willshall~~ not provide or pay for the qualified student's transportation to the institution of higher education.

Notice

Information about concurrent enrollment options ~~willshall~~ be made available to high school students and their parents/guardians on an annual basis. In addition, at least six weeks prior to the beginning of the enrollment period for postsecondary concurrent enrollment courses, written notice (which may be sent electronically) ~~willshall~~ be provided to high school students and their parents/guardians of the postsecondary courses offered at no tuition cost to qualified students at Centennial BOCES and at an institution of higher education, any anticipated costs of textbooks and fees to the qualified student for those courses, and the number and transferability of course credits that a qualified student may earn by enrolling in and successfully completing a concurrent enrollment course.

LEGAL REFS.: C.R.S. 22-35-101 et seq. Concurrent Enrollment Programs Act
1 CCR 301-86 State Board of Education rules regarding the Administration of

the Concurrent Enrollment Program

CROSS REF.: IKF, Graduation Requirements

| Revised June 2021

Revised: November 19, 2020

Adopted: May 17, 2018

Centennial BOCES

IMMUNIZATION OF STUDENTS

The Board directs the executive director or designee(s) to annually provide parents/guardians of each student enrolled in any Centennial BOCES school a copy of the standardized immunization document developed by the Colorado Department of Public Health and Environment. The standardized immunization document includes a list of required and recommended immunizations and the age at which each immunization should be given, the school's specific immunization and exemption rates for the measles, mumps, and rubella vaccine [optional: the school may also include immunization and vaccination rates for any other vaccine] for the school's enrolled student population for the previous school year compared to the vaccinated children standard, and a statement that the school is required to collect and report the information, but the school does not control the school's specific immunization rates or establish the vaccinated children standard.

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No student is permitted to attend or continue to attend any Centennial BOCES school without meeting the legal requirements of immunization against disease unless the student has ~~a valid exemption for health, religious, personal or other reasons as provided by law~~ presented one of the following, as provided by law:

- a written authorization signed by a parent/guardian requesting local public health officials administer the immunizations;
- a certificate of medical exemption;
- a certificate of completion of the online education module administered by the Colorado Department of Public Health and Environment; or
- a certificate of nonmedical exemption.

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Students who do not submit an up-to-date certificate of immunization, ~~or~~ a written authorization signed by one parent/guardian requesting local health officials to administer the immunizations, or a valid certificate of medical or nonmedical exemption will be suspended and/or expelled from school according to the regulation accompanying this policy.

All information distributed to parents/guardians by Centennial BOCES will inform them of their rights to seek an exemption from immunization requirements.

LEGAL REFS.: C.R.S. 22-33-106 (grounds for suspension, expulsion and denial of admission)
C.R.S. 25-4-901 et seq. (school entry immunizations)
6 CCR 1009-2 (school immunization requirements)

CROSS REFS.: JF, Admission and Denial of Admission
JKD/JKE, Suspension/Expulsion of Students
JRA/JRC, Student Records/Release of Information on Students

Revised June, 2021

Adopted: September 20, 2018
Centennial BOCES

IMMUNIZATION OF STUDENTS

1. No student may attend Centennial BOCES schools unless the student has presented to the school an up to date certificate of immunization, a written authorization signed by a parent/guardian requesting local public health officials administer the immunizations, or a valid certificate of medical or nonmedical exemption completed exemption form.
2. A student ~~will~~shall be exempted from required immunizations only upon submission of:
 - a. a completed certificate of medical exemption certification from a licensed physician, qualified physician assistant, or advanced practice nurse that the student's physical condition is such that immunization would endanger the student's life or health or is otherwise medically contraindicated due to other medical conditions;
 - b. a completed certificate of completion of the online education module administered by the Colorado Department of Public Health and Environment; or a statement signed by the parent/guardian or the emancipated student that the student adheres to a religious belief whose teachings are opposed to immunizations.
 - c. a completed certificate of nonmedical exemption signed by a parent/guardian or an emancipated student and a physician, qualified physician assistant, or advanced practice nurse. statement signed by the parent/guardian, or the emancipated student that the student holds a personal belief that is opposed to immunizations.

In the event of an outbreak of any communicable disease ~~for against~~ which immunization is required, no exemption will be recognized and those students will be excluded from school.

3. Parents/guardians or emancipated students who assert a nonmedical exemption must an exemption from immunizations based on a religious or personal belief ("non-medical exemption") shall submit either a completed certificate of completion of the online education module administered by the Colorado Department of Public Health and Environment or a completed certificate of nonmedical exemption that is signed by a parent/guardian or emancipated student and a physician, qualified physician assistant, or advanced practice nurse on the required exemption form to the school on an annual basis. Such submission ~~will~~shall occur at the beginning of each school year that the non-medical exemption is asserted.
4. Parents/guardians or emancipated students who assert an exemption from immunizations based on a medical reason ~~must~~shall submit the required medical exemption form to the school one time. The medical exemption form ~~must~~shall be maintained on file at each new school the student attends.
5. Each Centennial BOCES school annually provides the school's specific immunization and exemption rates for the measles, mumps, and rubella vaccine for the school's enrolled student population for the previous school year compared to the vaccinated children standard.
- 5.6. Centennial BOCES will provide, upon request, an immunization reporting form. The principal is responsible for seeing that required information is included on the form and transferred to an official certificate of immunization as required.
- 6.7. If there is a failure to comply with the immunization requirements, the principal will personally notify the parent/guardian or emancipated student. Such notification will be accomplished either by telephone, email, or in person. If this is not possible, contact will be by physical mail. Emancipated students must be contacted directly, rather than through their parents/guardians.
The parent/guardian or emancipated student will be notified of the following:

- a. that up to date immunizations are required under Colorado law;
- b. that within 14 days of notification, the parent/guardian must submit one of the following: either an authorization for administration of the immunization by public health officials; or a completed certificate of medical or nonmedical valid exemption; a completed certificate of completion of the online education module administered by the Colorado Department of Public Health and Environment; or documentation to the school showing that the next required immunization has been given and a written plan for completion of all required immunizations.
- c. that if the required documentation is not submitted within 14 days of notification, or if the student begins but does not continue or complete the written plan, the student will be suspended or expelled.

~~7.8.~~ A student who fails to comply will be suspended by the principal or designee for up to five days and notice of the suspension sent to the Health Department in accordance with applicable law.

~~8.9.~~ If no certificate of immunization is received during the period of suspension, the executive director will institute proceedings for expulsion.

~~9.10.~~ Any suspension or expulsion under this policy will terminate automatically upon compliance.

~~10.11.~~ Record of any such suspension or expulsion will be contained in the student's health file, with an appropriate explanation – not in the student's disciplinary file.

Any student expelled for failure to comply with the immunization requirements will not be included in calculating the dropout rate, but will be included in the annual report to the State Board of Education.

Students in Out-of-Home Placements

The following procedure ~~applies~~shall apply to students in out-of-home placements, as that term is defined by C.R.S. 22-32-138(1)(e).

Unless Centennial BOCES or the school is otherwise authorized to deny enrollment to a student in out-of-home placement, Centennial BOCES or the school ~~must~~shall enroll the student regardless of whether Centennial BOCES or the school has received the student's immunization records. Upon enrolling the student, the school ~~must~~shall notify the student's legal guardian that unless the school receives the student's certificate of immunization or a written authorization for administration of immunizations within 14 days after the student enrolls, the school ~~will~~shall suspend the student until such time as the school receives the certificate of immunization or authorization.

Revised: June, 2021

Revised: September 20, 2018

Reviewed: CASB 2005

Centennial BOCES

ADMINISTERING MEDICATIONS TO STUDENTS

Centennial BOCES personnel ~~may~~**shall** not administer prescription or nonprescription medications to students unless appropriate administration cannot reasonably be accomplished outside of school hours.

Medication may be administered to students by Centennial BOCES personnel whom a registered nurse has trained and delegated the task of administering such medication. For purposes of this policy, the term “medication” includes both prescription medication and nonprescription medication, but does not include medical marijuana.

Student possession, use, distribution, sale or being under the influence of medication inconsistent with this policy will be considered a violation of Board policy concerning drug and alcohol involvement by students and may subject the student to disciplinary consequences, including suspension and/or expulsion, in accordance with applicable Board policy.

The administration of medical marijuana ~~must~~**shall** be in accordance with the Board’s policy on administration of medical marijuana to qualified students.

The term “nonprescription medication” includes but is not limited to over-the-counter medications, homeopathic and herbal medications, vitamins and nutritional supplements.

Medication may be administered to students by the school nurse or other designee only when the following requirements are met:

1. Medication ~~must~~**shall** be in the original, properly labeled container. If it is a prescription medicine, the student’s name, name of the medication, dosage, how often it is to be administered, and name of the prescribing health care practitioner ~~must~~**shall** be printed on the container.
2. The school ~~must~~**shall** have received written permission from the student’s parent/guardian to administer the medication to the student and either:
 - a. written permission to administer the medication from the student’s health care practitioner with prescriptive authority under Colorado law; or
 - b. a standing medical order, if the medication is an over-the-counter medication such as Advil or Tylenol.
3. The parent/guardian ~~is~~**shall be** responsible for providing all medication to be administered to the student ~~unless it is an over-the-counter medication such as Advil or Tylenol.~~
4. The nonprescription medication is a product that has been approved by the federal Food and Drug Administration (FDA).

Self-administration of Medication for A**sthma, **A**llergies, ~~or~~ **A**naphylaxis, **or other prescription medication****

A student with asthma, a food allergy, other severe allergies, or related, life-threatening conditions, or who is prescribed medication by a licensed health care practitioner may possess and self-administer medication to treat the student’s asthma, food or other allergy, anaphylaxis or related life-threatening condition, or other condition for which the medication is prescribed. Self-administration of such medication may occur during school hours, at school-sponsored

activities, or while in transit to and from school or a school-sponsored activity. Student possession and self-administration of such medication ~~must~~ shall be in accordance with the regulation accompanying ~~this policy.~~regulation.

Authorization for a student to possess and self-administer medication to treat the student's asthma, food or other allergy, anaphylaxis or related, life-threatening condition, or other condition for which the medication is prescribed may be limited or revoked by the school principal or designee after consultation with the school nurse and the student's parent/guardian if the student demonstrates an inability to responsibly possess and self-administer such medication.

~~Student possession, use, distribution, sale or being under the influence of medication inconsistent with this policy shall be considered a violation of Board policy concerning drug and alcohol involvement by students and may subject the student to disciplinary consequences, including suspension and/or expulsion, in accordance with applicable Board policy.~~

LEGAL REFS.: C.R.S. 12-38-132 (delegation of nursing tasks)
C.R.S. 12-38-132.3 (school nurses-over-the-counter medication)
C.R.S. 22-1-119 (no liability for adverse drug reactions/side effects)
C.R.S. 22-1-119.5 Colorado Schoolchildren's Asthma, Food Allergy and Anaphylaxis Health Management Act
C.R.S. 22-1-119.3 (3)(c), (d) (no student possession or self-administration of medical marijuana, but schools must permit the student's primary caregiver to administer medical marijuana to the student on school grounds, on a school bus or at a school-sponsored event)
C.R.S. 22-1-119.5 (Colorado School Children's Asthma, Food Allergy, and Anaphylaxis Health Management Act)
C.R.S. 22-2-135 (Colorado School Children's Food Allergy and Anaphylaxis Management Act)
C.R.S. 24-10-101 et seq. (Colorado Governmental Immunity Act)
1 CCR 301-68 (State Board of Education rules regarding student possession and administration of asthma, allergy and anaphylaxis management medications or other prescription medications)
6 CCR 1010-6, Rule 6.13 (requirements for health services in schools)

CROSS REFS.: JICH, Drug and Alcohol Involvement by Students
JKD/JKE, Suspension/Expulsion of Students (and Other Disciplinary Interventions)
JLCDB, Administration of Medical Marijuana to Qualified Students
JLCE, First Aid and Emergency Medical Care

Revised June, 2021
Revised: November 19, 2020
Revised: April 18, 2019
Revised: September 20, 2018
Revised: January 16, 2006
Adopted: October 25, 2001
Centennial BOCES

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ADMINISTERING MEDICATIONS TO STUDENTS

If under exceptional circumstances, a student is required to take medication during school hours, only the school nurse, or the nurse's designee may administer the medication to the student in compliance with the following regulation. In the alternative, the parent/guardian may come to school to administer the medication.

1. All directives of the accompanying policy **mustshall** be followed.
2. Written orders from the student's health care practitioner with prescriptive authority under Colorado law **mustshall** be on file in the school stating:
 - a. Student's name
 - b. Name of medication
 - c. Dosage
 - d. Purpose of the medication
 - e. Time of day medication is to be given
 - f. Anticipated number of days it needs to be given in school
 - g. Possible side effects
3. The medication **mustshall** be brought to school in a container appropriately labeled by the pharmacy or health care practitioner.
4. An individual record **mustshall** be kept of medications administered by school personnel.
5. Medication **mustshall** be stored in a clean, locked cabinet or container. Emergency medications (such as epinephrine) **mustshall** be inaccessible to students, but immediately available to trained school personnel and not in a locked cabinet.

Unless these requirements are met, medication will not be administered to students at school.

Self-administration of mMedication for aAsthma, aAllergies ~~or~~ aAnaphylaxis, or other prescription medication

A school **mayshall** permit a student to possess and self-administer medication, such as an inhaler, ~~or~~ epinephrine, **or other prescription medication**, if all of the following conditions are met:

1. Written authorization signed by the student's health care practitioner must be on file with the school which **mustshall** include the student's name; the name, purpose, prescribed dosage, frequency, and length of time between dosages of the medication(s) to be self-administered; and confirmation that the student has been instructed and is capable of self-administration of the medication.
2. The school nurse or school administrator, in consultation with the school nurse, the student's health care practitioner, and the student's parent/guardian collaborate to make an assessment of the student's knowledge of his or her condition and ability to self-administer medication.
3. A written statement signed by the student's parent or guardian must be on file with the school, which **mustshall** include permission for the student to self-administer his/her medication and a release from liability for any injury arising from the student's self-administration of such medication.
4. A written contract between the school nurse, school administrator, the student, and the student's parent or guardian must be on file with the school, assigning levels of responsibility to the student's parent/guardian, student, and school employees.

A treatment plan authorizing a student to possess and self-administer medication for asthma or anaphylaxis **isshallbe** effective only for the school year in which it is approved.

| A student ~~must~~ report to the school nurse or designee or to some adult at the school immediately after the student uses an epinephrine auto-injector during school hours. Upon receiving such report from a student, the school nurse, designee, or other adult will provide appropriate follow-up care to the student, which ~~must~~ include making a 911 emergency call.

| Revised June, 2021

Revised: September 20, 2018

Revised: February 16, 2006

Centennial BOCES

September 16, 2021 Board notes for the Investment and Financial Reports

The one page investment report (Page A) shows the interest earned for the twelve months of the 2020-21 fiscal year at \$3,260.10. This represents a negative budget variance for the year of \$-4,239.90. The June 30, 2021 balances for Centennial BOCES bank and investment accounts are also listed on the report.

The next two reports show the Cash Flow Analysis (Page B) and the Cash Flow Chart (Page C) for the 18 month period of January 1, 2020 – June 30, 2021. The cash flow chart continues to show a similar pattern between 2019-20 and 2020-21, with a larger increase during the month of September due to receiving the state Special Education ECEA funds for the entire year. June 30, 2021 net cash balance is lower than June 30, 2020, due to more receivables at year end compared to the previous year.

The two financial reports represent July 2020 – June 2021 year to date. This represents 100% of the fiscal year. Page 1 of the two page summary shows the non-grant totals for 2020-21 at 95.6% spent compared to 95.3% spent for 2019-20. Page 2 of the summary shows the grant totals and the combined totals. Grant totals for 2020-21 are at 84.3% spent compared to 94.3% spent for 2019-20. The year-end combined totals for the twelve months of 2020-21 are 90.4% spent compared to 94.8% for 2019-20. The projected fund balance is noted at the bottom of page 2, including the audited Ending Fund Balance for 2019-20 and the estimated Ending Fund Balance for 2020-21. Pending the completion of the annual audit, Centennial BOCES anticipates an increase to the fund balance of \$2,424 for the 2020-21 fiscal year.

The second report contains the expenses by project and is detailed by the major object groups. The information presented in the 11 page report is the same per project expense amounts as those on the two page summary report.

Beginning with Administration, the first section's totals and percentages are listed on page 2. The overall Administration expenses for 2020-21 are very similar as a percentage compared to 2019-20 (82.1% versus 80.0%).

Technology starts on page 3 and concludes on page 4. Technology as a total trended slightly lower as a percentage compared to last year (96.0% versus 97.0%). One reason is Project 205 Student Information Services which finished lower in 2020-21 compared to 2019-20 at 88.9% versus 100.1%.

Starting on page 5 and finishing on page 7, is the Special Education department. Spending as a percentage of the budget also finished lower in 2020-21 at 101.2% compared to 102.4% for 2019-20. The 2020-21 revenue received in Special Education exceeded the expenditures for the fiscal year. A number of the projects had similar percentages between 2019-20 and 2020-21.

Innovative Education Services begins on page 8 and concludes on page 9. Spending percentages for 2020-21 ran higher compared to 2019-20 at 99.2% versus 90.6%. One factor was Project 652 CBOCES State Ed Priorities where expenses finished higher this year at 89.2% compared to last year at 74.4%.

The final section of the report is the Federal Programs Department. Starting on page 10 and concluding on page 11, the Federal Programs totals are listed. Expenses as a percentage for the twelve months of 2020-21 are at 77.1% compared with 92.3% for 2019-20. As previously noted, Federal Program Title grant projects generally run lower during the first part of the year and end up closer to the budget amounts by year end. Both Project 705 Migrant Education and Project 722 Title II ended the fiscal year with larger uncommitted funds due to fewer reimbursement requests during the year. Also, Project 751 RISE (Response, Innovation, and Student Equity) Grant is a multi-year grant that had a low percentage of expenditures for fiscal year 2020-21.

At the bottom of page 11 are the grand total amounts: 90.4% committed for 2020-21 compared to 94.8% committed for 2019-20. These percentages are the same as the two page summary report since there are no encumbrances at fiscal year-end. The budget year is 100% completed as of June 30th.

CENTENNIAL BOCES
Investment Report as of June 30, 2021

<u>Investment Name</u>	<u>Description</u>	<u>Bank Balance</u>	<u>Book Balance</u>
Colostrust - Equity Savings	Investment Pool Keenesburg RE-3 Equity, including interest	54,304.75	54,304.75
Colostrust - CBOCES	Investment Pool G/F	1,216,738.08	1,216,738.08
Colostrust - CBOCES	Security Deposit	1,079.35	1,079.35
Colostrust - CBOCES	Health / Dental Insurance	119,205.39	119,205.39
Bank of Colorado Savings	Savings Account	4,496.06	4,496.06
Bank of Colorado Checking	CBOCES Checking Account	214,367.42	37,982.83
Bank of Colorado Checking	eNet Colorado Checking	12,630.88	12,630.88
	Total Investment Balance:	1,622,821.93	1,446,437.34

<u>Interest Earnings</u>	<u>Description</u>	<u>Bank Balance</u>	<u>Book Balance</u>
Colostrust Interest	Investment Pool - Regular Account	3,001.02	3,001.02
Colostrust Equity Interest	Investment Pool - Equity Account	80.59	80.59
Colostrust Interest	Investment Pool - Security	1.31	1.31
Colostrust Health/Dental Interest	Investment Pool - Health/Dental	176.74	176.74
Bank of Colorado	Savings Account	0.44	0.44
Bank of Colorado Checking P/C	Federal Programs P/C		
	Total Interest Earned:	3,260.10	3,260.10

Budgeted: \$ 7,500.00 Y-T-D: \$ 7,500.00

Year To Date Variance: \$ (4,239.90)

CENTENNIAL BOCES
Cash Flow Analysis for 2019-20 & 2020-21
As of June 30, 2021

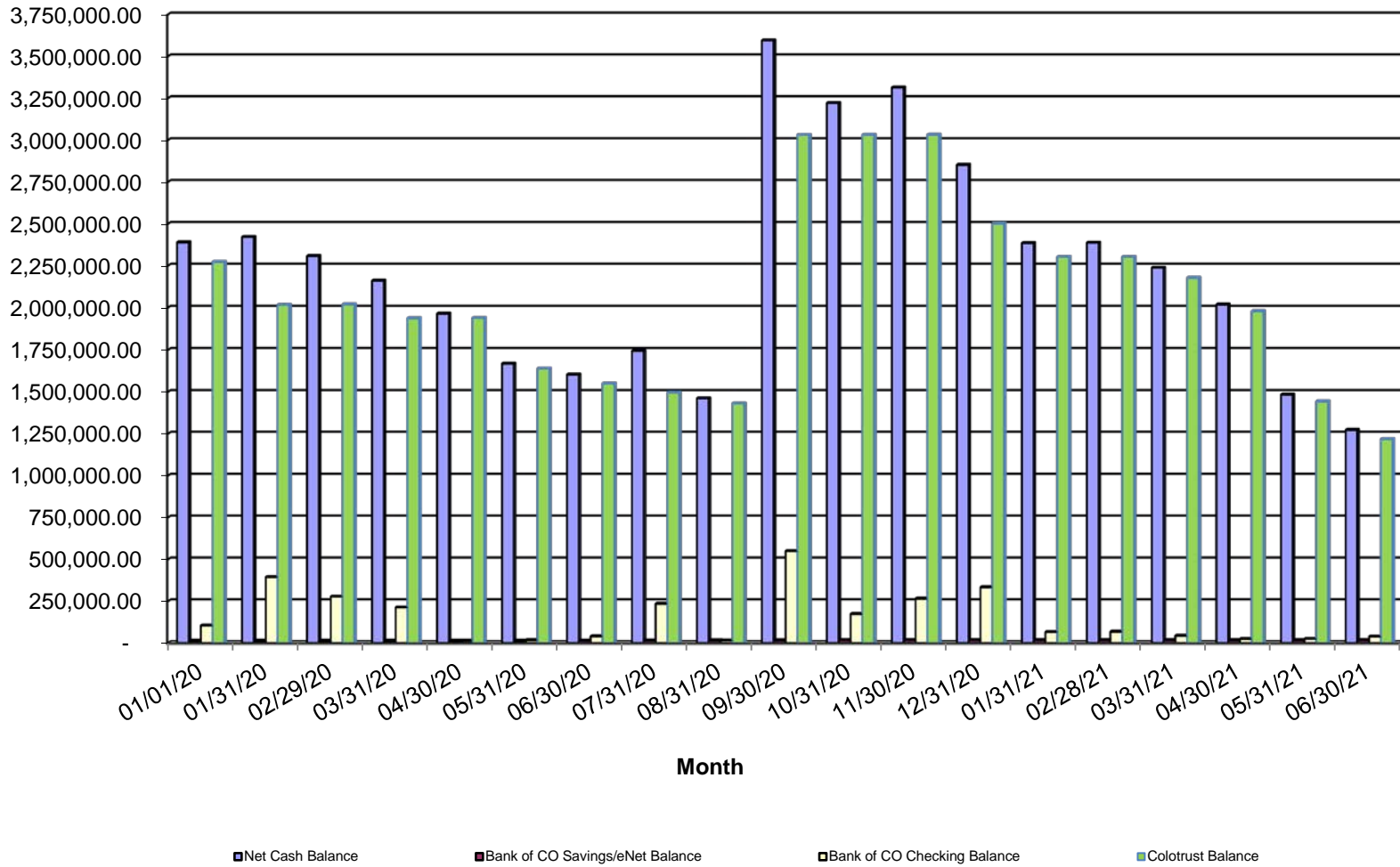
Bank Balance and Book Balance are the same ending periods reported to the board. The difference in ending balances from bank balance and book balance are the outstanding checks each month. The difference in Interest Earned/Deposits balances from bank balance and book balance are voided checks each month.

	<u>Balance</u> Colotrust G/F	<u>Balance</u> Bank of Colorado Savings / eNet Acct.	<u>Bank Balance</u> Bank of CO Checking Bank Statement	<u>Book Balance</u> Bank of CO Checking Checks Written	<u>Net Balance</u> Colotrust /Bank of CO and Book Balance
Jan 1, 2020 End Balance	2,271,306.24	13,128.44	231,645.52	103,689.71	2,388,124.39
Interest Earned/Deposits	3,535.87	-	1,291,987.09	1,291,987.09	
Transfers out or Expenses	<u>(260,000.00)</u>	<u>(226.53)</u>	<u>(992,630.17)</u>	<u>(1,002,809.68)</u>	
Jan 31, 2020 End Balance	2,014,842.11	12,901.91	531,002.44	392,867.12	2,420,611.14
Interest Earned/Deposits	2,813.53	-	706,432.62	706,432.62	
Transfers out or Expenses	<u>-</u>	<u>(107.15)</u>	<u>(914,882.05)</u>	<u>(822,892.91)</u>	
Feb 28, 2020 End Balance	2,017,655.64	12,794.76	322,553.01	276,406.83	2,306,857.23
Interest Earned/Deposits	2,484.90	2.17	987,689.33	987,689.33	
Transfers out or Expenses	<u>(85,000.00)</u>	<u>(107.15)</u>	<u>(837,547.55)</u>	<u>(1,052,374.55)</u>	
March 31, 2020 End Balance	1,935,140.54	12,689.78	472,694.79	211,721.61	2,159,551.93
Interest Earned/Deposits	1,758.50	-	764,058.95	764,058.95	
Transfers out or Expenses	<u>-</u>	<u>(127.15)</u>	<u>(1,102,186.59)</u>	<u>(962,417.62)</u>	
April 30, 2020 End Balance	1,936,899.04	12,562.63	134,567.15	13,362.94	1,962,824.61
Interest Earned/Deposits	1,168.95	87.45	995,662.56	995,662.56	
Transfers out or Expenses	<u>(300,000.00)</u>	<u>-</u>	<u>(941,448.76)</u>	<u>(992,233.75)</u>	
May 31, 2020 End Balance	1,638,067.99	12,650.08	188,780.95	16,791.75	1,667,509.82
Interest Earned/Deposits	669.07	1,725.21	1,149,086.39	1,149,086.39	
Transfers out or Expenses	<u>(90,000.00)</u>	<u>(169.73)</u>	<u>(952,253.71)</u>	<u>(1,126,476.59)</u>	
June 30, 2020 End Balance	1,548,737.06	14,205.56	385,613.63	39,401.55	1,602,344.17
Interest Earned/Deposits	511.29	675.00	1,166,631.51	1,171,259.45	
Transfers out or Expenses	<u>(55,000.00)</u>	<u>(117.49)</u>	<u>(1,177,558.76)</u>	<u>(976,494.54)</u>	
July 31, 2020 End Balance	1,494,248.35	14,763.07	374,686.38	234,166.46	1,743,177.88
Interest Earned/Deposits	372.86	1,050.00	915,737.44	915,737.44	
Transfers out or Expenses	<u>(65,000.00)</u>	<u>(159.78)</u>	<u>(1,152,377.29)</u>	<u>(1,134,846.15)</u>	
August 31, 2020 End Balance	1,429,621.21	15,653.29	138,046.53	15,057.75	1,460,332.25
Interest Earned/Deposits	1,700,290.80	225.11	3,172,763.20	3,172,763.20	
Transfers out or Expenses	<u>(100,000.00)</u>	<u>(128.48)</u>	<u>(2,742,048.14)</u>	<u>(2,639,672.87)</u>	
Sept 30, 2020 End Balance	3,029,912.01	15,749.92	568,761.59	548,148.08	3,593,810.01
Interest Earned/Deposits	465.23	1,950.00	580,350.21	580,350.21	
Transfers out or Expenses	<u>-</u>	<u>(175.80)</u>	<u>(916,182.41)</u>	<u>(955,816.92)</u>	
Oct 31, 2020 End Balance	3,030,377.24	17,524.12	232,929.39	172,681.37	3,220,582.73
Interest Earned/Deposits	339.50	-	943,838.97	943,838.97	
Transfers out or Expenses	<u>-</u>	<u>(112.18)</u>	<u>(757,901.19)</u>	<u>(852,023.07)</u>	
Nov 30, 2020 End Balance	3,030,716.74	17,411.94	418,867.17	264,497.27	3,312,625.95
Interest Earned/Deposits	284.85	250.11	1,154,139.00	1,154,139.00	
Transfers out or Expenses	<u>(530,000.00)</u>	<u>(139.71)</u>	<u>(1,052,925.52)</u>	<u>(1,086,074.78)</u>	
Dec 31, 2020 End Balance	2,501,001.59	17,522.34	520,080.65	332,561.49	2,851,085.42
Interest Earned/Deposits	221.11	-	776,603.21	776,603.21	
Transfers out or Expenses	<u>(200,000.00)</u>	<u>(265.27)</u>	<u>(932,842.93)</u>	<u>(1,043,882.02)</u>	
Jan 31, 2021 End Balance	2,301,222.70	17,257.07	363,840.93	65,282.68	2,383,762.45
Interest Earned/Deposits	151.85	-	871,072.82	871,072.82	
Transfers out or Expenses	<u>-</u>	<u>(127.53)</u>	<u>(1,035,369.99)</u>	<u>(868,909.36)</u>	
Feb 28, 2021 End Balance	2,301,374.55	17,129.54	199,543.76	67,446.14	2,385,950.23
Interest Earned/Deposits	126.23	0.11	981,038.95	981,038.95	
Transfers out or Expenses	<u>(125,000.00)</u>	<u>(157.20)</u>	<u>(1,072,039.64)</u>	<u>(1,005,391.63)</u>	
March 31, 2021 End Balance	2,176,500.78	16,972.45	108,543.07	43,093.46	2,236,566.69
Interest Earned/Deposits	100.86	-	969,456.64	969,456.64	
Transfers out or Expenses	<u>(200,000.00)</u>	<u>(175.20)</u>	<u>(825,582.39)</u>	<u>(988,614.03)</u>	
April 30, 2021 End Balance	1,976,601.64	16,797.25	252,417.32	23,936.07	2,017,334.96

Interest Earned/Deposits	89.40	-	1,363,620.90	1,363,620.90	
Transfers out or Expenses	<u>(535,000.00)</u>	<u>(162.20)</u>	<u>(1,193,353.70)</u>	<u>(1,362,917.36)</u>	
May 31, 2021 End Balance	1,441,691.04	16,635.05	422,684.52	24,639.61	1,482,965.70
Interest Earned/Deposits	47.04	675.11	1,513,563.26	1,513,563.26	
Transfers out or Expenses	<u>(225,000.00)</u>	<u>(183.22)</u>	<u>(1,721,880.36)</u>	<u>(1,500,220.04)</u>	
June 30, 2021 End Balance	1,216,738.08	17,126.94	214,367.42	37,982.83	1,271,847.85

Centennial BOCES
Cash Flow Chart 01/01/2020 - 6/30/2021
Fiscal Years 2019-20 & 2020-21

Dollar Amount



CENTENNIAL BOARD OF COOPERATIVE EDUCATIONAL SERVICES

JULY 1, 2020 - JUNE 30, 2021

With Comparative Amounts for the Month Ended June 30, 2020

100% of Budget Year Completed

		JULY 1, 2020 - JUNE 30, 2021 FISCAL						JULY 1, 2019 - JUNE 30, 2020 FISCAL					
Project Accounts:		2020-2021	Actual	Actual	Cash	Budget	%	2019-2020	Actual	Actual	Cash	Budget	%
		Budget	Revenues	Expenditures	Position	Encumbrance	Spent	Budget	Revenues	Expenditures	Position	Encumbrance	Spent
1	101 Administration/Operations	\$ 953,900	\$ 990,383	\$ 975,801	\$ 14,582	\$ -	102%	\$ 976,850	\$ 1,014,796	\$ 948,924	\$ 65,872	\$ -	97%
2	103 Administration Greeley Building	109,683	18,000	83,368	(65,368)	-	76%	302,668	136,846	300,748	(163,902)	-	99%
3	107 Administration South Platte Building	3,600	3,600	2,665	935	-	74%	3,600	7,200	1,995	5,205	-	55%
4	152 Capital - Savings Plans	23,000	-	-	-	-	0%	23,000	-	-	-	-	0%
5	154 Capital - Courier Van Savings	17,500	-	-	-	-	0%	17,500	-	-	-	-	0%
6	166 Budgeted Reserves	250,000	-	-	-	-	0%	250,000	-	-	-	-	0%
7	172 Media/Coop Purchasing	3,940	3,940	3,736	205	-	95%	3,940	3,939	4,258	(318)	-	108%
8	174 Other Legal	4,305	4,305	4,200	105	-	98%	4,305	4,305	4,550	(245)	-	106%
9	205 Student Information Services	159,877	140,154	142,202	(2,049)	-	89%	202,295	189,849	202,497	(12,648)	-	100%
10	206 Financial Data Services	67,775	67,775	66,425	1,350	-	98%	69,158	69,159	60,655	8,504	-	88%
11	209 Computer Tech Support	-	-	-	-	-	-	2,192	2,192	1,712	480	-	78%
12	218 CBOCES Technology Support	198,809	208,092	208,734	(642)	-	105%	190,960	190,960	196,238	(5,278)	-	103%
13	230 Distance Education	15,308	15,308	18,288	(2,980)	-	119%	20,188	20,187	19,730	457	-	98%
14	238 eNet Learning	26,450	20,454	13,670	6,784	-	52%	26,450	11,600	14,962	(3,362)	-	57%
15	502 ESY	20,231	20,231	25,751	(5,520)	-	127%	19,019	19,019	8,897	10,122	-	47%
16	505 Special Education Local	133,824	161,961	154,851	7,111	-	116%	131,125	142,136	131,402	10,733	-	100%
17	508 Out of District	1,451,680	1,385,581	1,376,879	8,702	-	95%	1,448,603	1,619,636	1,479,293	140,343	-	102%
18	510 RN Services	43,924	43,924	45,223	(1,299)	-	103%	43,488	43,488	37,598	5,890	-	86%
19	516 Local Preschool	301,462	291,056	278,861	12,194	-	93%	448,806	442,966	444,211	(1,246)	-	99%
20	518 STEPS Program - Tennyson Center	244,990	248,549	215,604	32,945	-	88%	238,262	251,649	239,570	12,079	-	101%
21	520 Speech	842,970	836,779	849,842	(13,063)	-	101%	775,318	742,747	818,878	(76,131)	-	106%
22	521 Social Work	247,957	220,250	232,225	(11,975)	-	94%	243,863	173,329	176,599	(3,270)	-	72%
23	522 School Psychology	669,375	695,977	703,584	(7,607)	-	105%	650,663	693,267	684,675	8,592	-	105%
24	523 Motor Team	493,372	502,762	491,629	11,133	-	100%	477,662	522,765	497,172	25,593	-	104%
25	524 Audiology	113,648	118,222	107,597	10,625	-	95%	109,766	117,617	106,189	11,428	-	97%
26	525 Transition	96,913	96,913	93,233	3,680	-	96%	98,306	98,306	93,381	4,925	-	95%
27	535 Sp Ed Contracted Services	67,269	67,268	65,599	1,669	-	98%	65,824	65,825	64,225	1,599	-	98%
28	607 Learning Services	107,419	113,411	105,772	7,639	-	98%	83,246	120,863	101,813	19,051	-	122%
29	616 Alternate Licensure Program	336,000	397,838	334,598	63,239	-	100%	323,367	336,489	331,863	4,626	-	103%
30	685 Centennial BOCES High School	504,000	517,350	552,623	(35,273)	-	110%	724,500	589,975	586,826	3,149	-	81%
31	687 I-Connection High School	279,392	243,075	256,701	(13,626)	-	92%	268,100	260,078	286,803	(26,725)	-	107%
32	731 Homeless Ed Asssistance Program	155,000	146,946	146,946	-	-	95%	25,000	37,492	37,492	-	-	150%
33	770 Federal Programs Entrepreneurial	25,500	70,104	65,668	4,436	-	258%	25,500	20,799	16,651	4,148	-	65%
34	Non-Grant Totals	7,969,073	7,650,208	7,622,276	27,932	-	95.6%	8,293,524	7,949,479	7,899,809	49,671	-	95.3%

CENTENNIAL BOARD OF COOPERATIVE EDUCATIONAL SERVICES

JULY 1, 2020 - JUNE 30, 2021

With Comparative Amounts for the Month Ended June 30, 2020

100% of Budget Year Completed

		JULY 1, 2020 - JUNE 30, 2021 FISCAL						JULY 1, 2019 - JUNE 30, 2020 FISCAL						
Project Accounts:		2020-2021	Actual	Actual	Cash	Budget	%	2019-2020	Actual	Actual	Cash	Budget	%	
		Budget	Revenues	Expenditures	Position	Encumbrance	Spent	Budget	Revenues	Expenditures	Position	Encumbrance	Spent	
1	145 Perkins	\$ 49,020	\$ 46,701	\$ 46,701	\$ -	\$ -	95%	\$ 183,906	\$ 122,689	\$ 122,689	\$ -	\$ -	67%	
2	146 Coronavirus Relief Fund	5,507	5,507	5,507	-	-	100%	-	19,493	19,493	-	-	0%	
3	147 ESSER I Grant Funds	126,281	105,276	105,276	-	-	83%	21,005	-	-	-	-	-	
4	148 Grant Writing	22,948	19,685	22,964	(3,279)	-	100%	22,948	28,369	28,369	-	-	124%	
5	149 ESSER II Grant Funds	185,626	190,230	190,230	-	-	102%	(4,604)	-	-	-	-	-	
6	504 Administration	525,614	529,137	540,087	(10,950)	-	103%	(14,473)	507,958	471,354	517,396	(46,042)	-	102%
7	509 SWAP	560,000	544,922	559,868	(14,946)	-	100%	580,000	552,653	573,024	(20,370)	-	99%	
8	526 ECEA Reimbursement	-	144,012	144,012	-	-	0%	(144,012)	-	107,341	107,341	-	-	0%
9	615 Gifted/Talented - Consultant	71,424	71,424	71,424	-	-	100%	71,424	71,424	71,424	-	-	-	100%
10	625 Gifted/Talented - Regional	149,274	149,274	149,274	-	-	100%	146,760	145,133	145,133	-	-	-	99%
11	626 Gifted Ed Universal Screening	33,432	33,432	33,432	-	-	100%	32,263	32,263	32,263	-	-	-	100%
12	652 CBOCES State Educational Priorities	312,697	282,697	279,031	3,667	-	89%	311,903	281,903	232,153	49,750	-	74%	
13	681 Title III - Professional Learning	32,524	28,087	28,087	-	-	86%	113,000	90,334	90,334	-	-	-	80%
14	705 Migrant Ed Combined Region Program	2,200,000	1,844,290	1,844,290	-	-	84%	1,962,200	1,942,149	1,942,149	-	-	-	99%
15	715 Title I	1,376,756	1,262,203	1,262,203	-	-	92%	1,196,528	1,170,984	1,170,984	-	-	-	98%
16	722 Title II - Teacher Quality	388,089	182,665	182,665	-	-	47%	297,383	173,762	173,762	-	-	-	58%
17	725 Title III - English Language	148,347	61,910	61,910	-	-	42%	138,834	105,148	105,148	-	-	-	76%
18	726 Title IV Part A	213,091	124,893	124,893	-	-	59%	174,071	75,806	75,806	-	-	-	44%
19	730 McKinney Homeless	70,251	70,251	70,251	-	-	100%	65,000	63,480	63,480	-	-	-	98%
20	733 Title III Immigrant Set-Aside	10,625	10,107	10,107	-	-	95%	519	-	-	-	-	-	0%
21	751 RISE Education Fund Grant	482,091	138,652	138,652	-	-	29%	343,439	-	-	-	-	-	-
22	Grant Totals	6,963,597	5,845,355	5,870,863	(25,508)	-	84.3%	5,804,697	5,454,285	5,470,947	(16,662)	-	333,750	94.3%
23	Y-T-D Combined Totals	\$ 14,932,670	\$ 13,495,563	\$ 13,493,139	\$ 2,424	\$ -	90.4%	\$ 14,098,221	\$ 13,403,765	\$ 13,370,756	\$ 33,009	\$ -	\$ 727,465	94.8%



	<u>Current Budget</u>	<u>YTD Expenses</u>	<u>Outstanding Encumbrance</u>	<u>Uncommitted Funds</u>	<u>% of Budget committed</u>	<u>Prev. Yr. Budget</u>	<u>Prev. Yr. Expenses</u>	<u>Prev. Yr. Encumbrance</u>	<u>Prev. Yr. Uncommitted</u>	<u>% of Prev Yr. Budget</u>	
Administration											
1	Project: 101 ADMINISTRATION/OPERATIONS										
2	Object class 01: Salaries	478,904.00	474,870.19		4,033.81	99.2%	491,011.00	457,824.81	33,186.19	93.2%	
3	Object class 02: Benefits	158,711.00	183,597.42		(24,886.42)	115.7%	159,606.00	175,403.26	(15,797.26)	109.9%	
4	Object class 03: PS- Professional	25,050.00	27,053.88		(2,003.88)	108.0%	24,500.00	22,849.00	1,651.00	93.3%	
5	Object class 04: PS- Property	82,680.00	81,162.98		1,517.02	98.2%	71,672.00	73,654.58	(1,982.58)	102.8%	
6	Object class 05: Other Purchased Svc	94,980.00	74,845.53		20,134.47	78.8%	101,529.00	92,674.90	8,854.10	91.3%	
7	Object class 06: Supplies	47,350.00	50,604.34		(3,254.34)	106.9%	42,200.00	50,205.02	(8,005.02)	119.0%	
8	Object class 07: Property	2,500.00	618.00		1,882.00	24.7%	2,500.00	2,057.97	442.03	82.3%	
9	Object class 08: Other Expenses	63,725.00	83,048.94		(19,323.94)	130.3%	83,832.00	74,254.51	9,577.49	88.6%	
10		953,900.00	975,801.28	-	(21,901.28)	102.3%	976,850.00	948,924.05	-	27,925.95	97.1%
11	Project: 103 GREELEY BLDG CAP IMPVMT										
12	Object class 03: PS- Professional	-	-		-	0.0%	-	-	-	0.0%	
13	Object class 04: PS- Property	19,683.00	2,150.43		17,532.57	10.9%	302,668.00	300,747.87	1,920.13	99.4%	
14	Object class 07: Property	90,000.00	81,217.87		8,782.13	90.2%	-	-	-	0.0%	
15		109,683.00	83,368.30	-	26,314.70	76.0%	302,668.00	300,747.87	-	1,920.13	99.4%
16	Project: 107 FT.MORGAN CAPITAL IMPROVEMENT										
17	Object class 04: PS- Property	3,600.00	2,665.00		935.00	74.0%	3,600.00	1,995.00	1,605.00	55.4%	
18		3,600.00	2,665.00	-	935.00	74.0%	3,600.00	1,995.00	-	1,605.00	55.4%
19	Project: 145 CARL PERKINS GRANT										
20	Object class 01: Salaries	-	450.00		(450.00)	0.0%	-	-	-	0.0%	
21	Object class 02: Benefits	-	101.93		(101.93)	0.0%	-	-	-	0.0%	
22	Object class 03: PS- Professional	2,700.00	1,350.00		1,350.00	50.0%	69,901.00		69,901.00	0.0%	
23	Object class 05: Other Purchased Svc	4,100.00	2,035.00		2,065.00	49.6%	26,797.00	8,122.61	18,674.39	30.3%	
24	Object class 06: Supplies	1,269.00	1,040.58		228.42	82.0%	64,740.00	88,595.77	(23,855.77)	136.8%	
25	Object class 07: Property	34,700.00	36,465.96		(1,765.96)	0.0%	7,745.00	14,926.00	(7,181.00)	192.7%	
26	Object class 08: Other Expenses	6,251.00	5,258.00		993.00	84.1%	14,723.00	11,044.62	3,678.38	75.0%	
27		49,020.00	46,701.47	-	2,318.53	95.3%	183,906.00	122,689.00	-	61,217.00	66.7%
28	Project: 146 CORONAVIRUS RELIEF GRANT										
29	Object class 06: Supplies	5,480.00	5,480.00		-	100.0%	-	8,171.83	(8,171.83)	0.0%	
30	Object class 07: Property	-	-		-	0.0%	-	11,240.79	(11,240.79)	0.0%	
31	Object class 08: Other Expenses	27.00	27.00		-	100.0%	-	80.38	(80.38)	0.0%	
32		5,507.00	5,507.00	-	-	100.0%	-	19,493.00	-	(19,493.00)	0.0%
33	Project: 147 ESSER I GRANT										
34	Object class 01: Salaries	28,986.00	17,863.76		11,122.24	61.6%					
35	Object class 02: Benefits	10,134.00	6,711.05		3,422.95	66.2%					
36	Object class 04: PS- Property	9,839.00	13,359.00		(3,520.00)	135.8%					
37	Object class 05: Other Purchased Svc	12,000.00	17,613.50		(5,613.50)	146.8%					
38	Object class 06: Supplies	27,950.00	18,090.60		9,859.40	64.7%					
39	Object class 07: Property	25,373.00	21,634.19		3,738.81	85.3%					
40	Object class 08: Other Expenses	11,999.00	10,003.57		1,995.43	83.4%					
41		126,281.00	105,275.67	-	21,005.33	83.4%					
42	Project: 148 GRANT WRITING										
43	Object class 01: Salaries	17,353.00	17,261.30		91.70	99.5%	16,930.00	17,400.00	(470.00)	102.8%	
44	Object class 02: Benefits	5,595.00	5,702.84		(107.84)	101.9%	5,490.00	5,661.60	(171.60)	103.1%	
45	Object class 03: PS- Professional	-	-		-	0.0%	528.00	5,307.19	(4,779.19)	1005.1%	
46		22,948.00	22,964.14	-	(16.14)	100.1%	22,948.00	28,368.79	-	(5,420.79)	123.6%

100% of Budget Year Completed



**CENTENNIAL
BOCES**

"Joining forces to enrich educational opportunities for students."

Current Year Information
July 1, 2020 - June 30, 2021

Detailed Expense Report

Prior Year Information
July 1, 2019 - June 30, 2020

	<u>Current Budget</u>	<u>YTD Expenses</u>	<u>Outstanding Encumbrance</u>	<u>Uncommitted Funds</u>	<u>% of Budget committed</u>	<u>Prev. Yr. Budget</u>	<u>Prev. Yr. Expenses</u>	<u>Prev. Yr. Encumbrance</u>	<u>Prev. Yr. Uncommitted</u>	<u>% of Prev Yr. Budget</u>
1 Project: 149 ESSER II GRANT										
2 Object class 01: Salaries	90,000.00	86,650.00		3,350.00	96.3%					
3 Object class 02: Benefits	20,655.00	29,860.96		(9,205.96)	144.6%					
4 Object class 03: PS- Professional	-			-	0.0%					
5 Object class 06: Supplies	43,200.00	41,160.00		2,040.00	95.3%					
6 Object class 08: Other Expenses	31,771.00	32,559.05		(788.05)	102.5%					
7	185,626.00	190,230.01	-	(4,604.01)	102.5%					
8 Project: 152 CAPITAL SAVINGS PLANS										
9 Object class 07: Property	23,000.00			23,000.00	0.0%	23,000.00	-		23,000.00	0.0%
10	23,000.00	-	-	23,000.00	0.0%	23,000.00	-	-	23,000.00	0.0%
11 Project: 154 CAPITAL IMPROVEMENT										
12 Object class 07: Property	17,500.00			17,500.00	0.0%	17,500.00	-		17,500.00	0.0%
13	17,500.00	-	-	17,500.00	0.0%	17,500.00	-	-	17,500.00	0.0%
14 Project: 166 BUDGETED RESERVES										
15 Object class 08: Other Expenses	250,000.00			250,000.00	0.0%	250,000.00	-		250,000.00	0.0%
16	250,000.00	-	-	250,000.00	0.0%	250,000.00	-	-	250,000.00	0.0%
17 Project: 172 MEDIA/COOP										
18 Object class 01: Salaries	1,855.00	2,146.11		(291.11)	115.7%	2,262.00	1,911.00		351.00	84.5%
19 Object class 02: Benefits	428.00	473.44		(45.44)	110.6%	506.00	423.26		82.74	83.6%
20 Object class 03: PS- Professional	-			-	0.0%	-	-		-	0.0%
21 Object class 04: PS- Property	825.00	354.83		470.17	43.0%	330.00	670.61		(340.61)	203.2%
22 Object class 05: Other Purchased Svc	-	41.06		(41.06)	0.0%	-	212.22		(212.22)	0.0%
23 Object class 06: Supplies	645.00	533.30		111.70	82.7%	654.00	852.67		(198.67)	130.4%
24 Object class 08: Other Expenses	187.00	187.00		-	100.0%	188.00	188.00		-	100.0%
25	3,940.00	3,735.74	-	204.26	94.8%	3,940.00	4,257.76	-	(317.76)	108.1%
26 Project: 174 LEGAL										
27 Object class 03: PS- Professional	4,305.00	4,200.00		105.00	97.6%	4,305.00	4,550.00		(245.00)	105.7%
28	4,305.00	4,200.00	-	105.00	97.6%	4,305.00	4,550.00	-	(245.00)	105.7%
29 ADMINISTRATION TOTALS:	1,755,310.00	1,440,448.61	-	314,861.39	82.1%	1,788,717.00	1,431,025.47	-	357,691.53	80.0%



Current Year Information
July 1, 2020 - June 30, 2021

Detailed Expense Report

Prior Year Information
July 1, 2019 - June 30, 2020

	<u>Current Budget</u>	<u>YTD Expenses</u>	<u>Outstanding Encumbrance</u>	<u>Uncommitted Funds</u>	<u>% of Budget committed</u>	<u>Prev. Yr. Budget</u>	<u>Prev. Yr. Expenses</u>	<u>Prev. Yr. Encumbrance</u>	<u>Prev. Yr. Uncommitted</u>	<u>% of Prev Yr. Budget</u>	
TECHNOLOGY											
Project: 205 STUDENT INFORMATION SERVICES											
1											
2	Object class 01: Salaries	50,097.00	43,127.59		6,969.41	86.1%	52,333.00	50,678.70	1,654.30	96.8%	
3	Object class 02: Benefits	19,671.00	17,447.26		2,223.74	88.7%	20,059.00	19,879.58	179.42	99.1%	
4	Object class 03: PS- Professional	78,796.00	69,598.00		9,198.00	88.3%	115,052.00	116,432.00	(1,380.00)	101.2%	
5	Object class 04: PS- Property	-	-		-	0.0%	-	-	-	0.0%	
6	Object class 05: Other Purchased Svc	650.00	1,360.62		(710.62)	209.3%	700.00	1,133.32	(433.32)	161.9%	
7	Object class 06: Supplies	50.00	55.92		(5.92)	111.8%	50.00	272.66	(222.66)	545.3%	
8	Object class 07: Property	-	-		-	0.0%	-	-	-	0.0%	
9	Object class 08: Other Expenses	10,613.00	10,613.00		-	100.0%	14,101.00	14,101.00	-	100.0%	
10		159,877.00	142,202.39	-	17,674.61	88.9%	202,295.00	202,497.26	-	(202.26)	100.1%
Project: 206 FINANCIAL DATA SERVICES											
11											
12	Object class 01: Salaries	20,781.00	19,760.03		1,020.97	95.1%	20,374.00	19,839.96	534.04	97.4%	
13	Object class 02: Benefits	6,538.00	6,202.63		335.37	94.9%	6,236.00	6,145.15	90.85	98.5%	
14	Object class 03: PS- Professional	2,364.00	2,500.00		(136.00)	105.8%	4,000.00	1,638.45	2,361.55	41.0%	
15	Object class 04: PS- Property	500.00	-		500.00	0.0%	1,000.00	-	1,000.00	0.0%	
16	Object class 05: Other Purchased Svc	-	-		-	0.0%	-	-	-	0.0%	
17	Object class 06: Supplies	27,100.00	30,970.49		(3,870.49)	114.3%	27,000.00	25,981.56	1,018.44	96.2%	
18	Object class 07: Property	3,500.00	-		3,500.00	0.0%	3,500.00	-	3,500.00	0.0%	
19	Object class 08: Other Expenses	6,992.00	6,992.00		-	100.0%	7,048.00	7,050.00	(2.00)	100.0%	
20		67,775.00	66,425.15	-	1,349.85	98.0%	69,158.00	60,655.12	-	8,502.88	87.7%
Project: 209 COMPUTER TECH SUPPORT											
21											
22	Object class 01: Salaries						1,400.00	1,050.00	350.00	75.0%	
23	Object class 02: Benefits						320.00	240.00	80.00	75.0%	
24	Object class 03: PS- Professional						50.00		50.00	0.0%	
25	Object class 05: Other Purchased Svc						-	-	-	0.0%	
26	Object class 06: Supplies						-	-	-	0.0%	
27	Object class 08: Other Expenses						422.00	422.00	-	100.0%	
28							2,192.00	1,712.00	-	480.00	78.1%
Project: 218 CBOCES TECHNOLOGY SUPPORT											
29											
30	Object class 01: Salaries	131,942.00	140,430.94		(8,488.94)	106.4%	130,021.00	134,577.28	(4,556.28)	103.5%	
31	Object class 02: Benefits	44,872.00	44,817.17		54.83	99.9%	43,317.00	43,202.88	114.12	99.7%	
32	Object class 03: PS- Professional	120.00	-		120.00	0.0%	200.00	1,310.00	(1,110.00)	655.0%	
33	Object class 04: PS- Property	-	-		-	0.0%	-	-	-	0.0%	
34	Object class 05: Other Purchased Svc	10,400.00	11,160.43		(760.43)	107.3%	7,740.00	11,615.37	(3,875.37)	150.1%	
35	Object class 06: Supplies	6,350.00	12,078.41		(5,728.41)	190.2%	4,950.00	3,532.99	1,417.01	71.4%	
36	Object class 07: Property	5,125.00	246.92		4,878.08	4.8%	4,633.00	1,999.37	2,633.63	43.2%	
37	Object class 08: Other Expenses	-	-		-	0.0%	99.00	-	99.00	0.0%	
38		198,809.00	208,733.87	-	(9,924.87)	105.0%	190,960.00	196,237.89	-	(5,277.89)	102.8%

100% of Budget Year Completed



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	<u>Current Budget</u>	<u>YTD Expenses</u>	<u>Outstanding Encumbrance</u>	<u>Uncommitted Funds</u>	<u>% of Budget committed</u>	<u>Prev. Yr. Budget</u>	<u>Prev. Yr. Expenses</u>	<u>Prev. Yr. Encumbrance</u>	<u>Prev. Yr. Uncommitted</u>	<u>% of Prev Yr. Budget</u>
1 Project: 230 DISTANCE ED COORDINATION										
2 Object class 01: Salaries	10,000.00	12,004.03		(2,004.03)	120.0%	12,000.00	12,704.04		(704.04)	105.9%
3 Object class 02: Benefits	3,235.00	4,208.90		(973.90)	130.1%	3,521.00	4,426.15		(905.15)	125.7%
4 Object class 04: PS- Property	-	-		-	0.0%	-	-		-	0.0%
5 Object class 05: Other Purchased Svc	-	-		-	0.0%	2,360.00	294.00		2,066.00	12.5%
6 Object class 06: Supplies	-	-		-	0.0%	-	-		-	0.0%
7 Object class 08: Other Expenses	2,073.00	2,075.00		(2.00)	100.1%	2,307.00	2,306.00		1.00	100.0%
8	15,308.00	18,287.93	-	(2,979.93)	119.5%	20,188.00	19,730.19	-	457.81	97.7%
9 Project: 238 eNET LEARNING										
10 Object class 03: PS- Professional	12,500.00	5,408.06		7,091.94	43.3%	12,500.00	6,224.26		6,275.74	49.8%
11 Object class 05: Other Purchased Svc	1,000.00	89.77		910.23	9.0%	7,000.00	565.80		6,434.20	8.1%
12 Object class 06: Supplies	11,453.00	6,675.00		4,778.00	58.3%	5,453.00	6,675.00		(1,222.00)	122.4%
13 Object class 08: Other Expenses	1,497.00	1,497.00		-	100.0%	1,497.00	1,497.00		-	100.0%
14	26,450.00	13,669.83	-	12,780.17	51.7%	26,450.00	14,962.06	-	11,487.94	56.6%
15 TECHNOLOGY TOTALS:	468,219.00	449,319.17	-	18,899.83	96.0%	511,243.00	495,794.52	-	15,448.48	97.0%



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SPECIAL EDUCATION											
1	Project: 502 ESY										
2	Object class 01: Salaries	14,000.00	18,491.10	(4,491.10)	132.1%	13,000.00	5,600.25		7,399.75	43.1%	
3	Object class 02: Benefits	3,236.00	4,185.63	(949.63)	129.3%	2,942.00	1,267.64		1,674.36	43.1%	
4	Object class 03: PS- Professional	-	-	-	0.0%	-	-		-	0.0%	
5	Object class 05: Other Purchased Svc	1,600.00	1,317.26	282.74	82.3%	1,500.00	698.76		801.24	46.6%	
6	Object class 06: Supplies	250.00	611.80	(361.80)	244.7%	500.00	252.93		247.07	50.6%	
7	Object class 08: Other Expenses	1,145.00	1,145.00	-	100.0%	1,077.00	1,077.00		-	100.0%	
8		20,231.00	25,750.79	-	(5,519.79)	127.3%	19,019.00	8,896.58	-	10,122.42	46.8%
9	Project: 504 ADMINISTRATION/OVERHEAD										
10	Object class 01: Salaries	304,930.00	318,983.66	(14,053.66)	104.6%	285,225.00	285,856.77		(631.77)	100.2%	
11	Object class 02: Benefits	100,722.00	103,908.33	(3,186.33)	103.2%	93,118.00	93,007.82		110.18	99.9%	
12	Object class 03: PS- Professional	4,200.00	6,364.36	(2,164.36)	151.5%	200.00	7,239.90		(7,039.90)	3620.0%	
13	Object class 04: PS- Property	1,350.00	378.30	971.70	28.0%	2,100.00	598.40		1,501.60	28.5%	
14	Object class 05: Other Purchased Svc	15,100.00	14,304.30	795.70	94.7%	25,500.00	34,243.54		(8,743.54)	134.3%	
15	Object class 06: Supplies	3,500.00	1,360.12	2,139.88	38.9%	6,400.00	1,521.42		4,878.58	23.8%	
16	Object class 07: Property	5,000.00	4,547.00	453.00	90.9%	7,000.00	6,739.05		260.95	96.3%	
17	Object class 08: Other Expenses	90,812.00	90,240.75	571.25	99.4%	88,415.00	88,189.09		225.91	99.7%	
18		525,614.00	540,086.82	-	(14,472.82)	102.8%	507,958.00	517,395.99	-	(9,437.99)	101.9%
19	Project: 505 SPECIAL ED LOCAL										
20	Object class 01: Salaries	71,198.00	79,587.17	(8,389.17)	111.8%	69,803.00	74,740.31		(4,937.31)	107.1%	
21	Object class 02: Benefits	24,299.00	23,618.79	680.21	97.2%	23,149.00	22,443.69		705.31	97.0%	
22	Object class 03: PS- Professional	21,000.00	37,068.31	(16,068.31)	176.5%	21,000.00	21,283.05		(283.05)	101.3%	
23	Object class 05: Other Purchased Svc	9,700.00	6,209.14	3,490.86	64.0%	9,700.00	5,213.31		4,486.69	53.7%	
24	Object class 06: Supplies	50.00	468.88	(418.88)	937.8%	50.00	40.92		9.08	81.8%	
25	Object class 08: Other Expenses	7,577.00	7,898.27	(321.27)	104.2%	7,423.00	7,681.04		(258.04)	103.5%	
26		133,824.00	154,850.56	-	(21,026.56)	115.7%	131,125.00	131,402.32	-	(277.32)	100.2%
27	Project: 508 OUT OF DISTRICT PLACEMENT										
28	Object class 01: Salaries	26,220.00	26,237.00	(17.00)	100.1%	25,706.00	25,722.00		(16.00)	100.1%	
29	Object class 02: Benefits	14,414.00	14,668.36	(254.36)	101.8%	14,081.00	14,613.86		(532.86)	103.8%	
30	Object class 03: PS- Professional	-	-	-	0.0%	-	-		-	0.0%	
31	Object class 04: PS- Property	30,620.00	44,748.14	(14,128.14)	146.1%	56,420.00	50,805.52		5,614.48	90.0%	
32	Object class 05: Other Purchased Svc	1,302,798.00	1,214,947.89	87,850.11	93.3%	1,280,680.00	1,296,513.00		(15,833.00)	101.2%	
33	Object class 06: Supplies	8,500.00	7,149.62	1,350.38	84.1%	8,200.00	7,774.16		425.84	94.8%	
34	Object class 07: Property	-	-	-	0.0%	-	-		-	0.0%	
35	Object class 08: Other Expenses	69,128.00	69,128.00	-	100.0%	63,516.00	83,864.90		(20,348.90)	132.0%	
36		1,451,680.00	1,376,879.01	-	74,800.99	94.8%	1,448,603.00	1,479,293.44	-	(30,690.44)	102.1%
37	Project: 509 SWAP-GREELEY										
38	Object class 01: Salaries	172,580.00	173,832.80	(1,252.80)	100.7%	180,263.00	161,609.32		18,653.68	89.7%	
39	Object class 02: Benefits	73,907.00	75,107.32	(1,200.32)	101.6%	74,244.00	67,140.29		7,103.71	90.4%	
40	Object class 04: PS- Property	-	1,200.00	(1,200.00)	0.0%	1,000.00	500.00		500.00	50.0%	
41	Object class 05: Other Purchased Svc	26,080.00	13,297.32	12,782.68	51.0%	26,580.00	20,068.78		6,511.22	75.5%	
42	Object class 06: Supplies	6,000.00	2,668.57	3,331.43	44.5%	5,000.00	4,376.63		623.37	87.5%	
43	Object class 07: Property	-	-	-	0.0%	3,000.00	2,881.90		118.10	96.1%	
44	Object class 08: Other Expenses	53,213.00	27,407.02	25,805.98	51.5%	55,113.00	26,947.42		28,165.58	48.9%	
45	Object class 09: Up Front Matching Funds	228,220.00	266,354.57	(38,134.57)	116.7%	234,800.00	289,499.18		(54,699.18)	123.3%	
46		560,000.00	559,867.60	-	132.40	100.0%	580,000.00	573,023.52	-	6,976.48	98.8%

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Project: 510 RN SERVICES											
1											
2	Object class 01: Salaries	31,974.00	34,020.30	(2,046.30)	106.4%	30,968.00	27,762.28		3,205.72	89.6%	
3	Object class 02: Benefits	7,338.00	7,705.56	(367.56)	105.0%	6,952.00	6,149.32		802.68	88.5%	
4	Object class 03: PS- Professional	-	50.00	(50.00)	0.0%	-	200.00		(200.00)	0.0%	
5	Object class 05: Other Purchased Svc	2,000.00	1,135.09	864.91	56.8%	2,747.00	1,031.59		1,715.41	37.6%	
6	Object class 06: Supplies	520.00	219.87	300.13	42.3%	750.00	384.00		366.00	51.2%	
7	Object class 08: Other Expenses	2,092.00	2,092.00	-	100.0%	2,071.00	2,071.00		-	100.0%	
8		43,924.00	45,222.82	-	(1,298.82)	103.0%	43,488.00	37,598.19	-	5,889.81	86.5%
Project: 516 LOCAL PRESCHOOL											
9											
10	Object class 01: Salaries	194,948.00	183,872.27	11,075.73	94.3%	191,125.00	185,560.06		5,564.94	97.1%	
11	Object class 02: Benefits	79,899.00	70,333.55	9,565.45	88.0%	75,887.00	72,507.16		3,379.84	95.5%	
12	Object class 03: PS- Professional	-	-	-	0.0%	-	-		-	0.0%	
13	Object class 05: Other Purchased Svc	10,400.00	8,971.62	1,428.38	86.3%	157,900.00	159,769.07		(1,869.07)	101.2%	
14	Object class 06: Supplies	500.00	19.90	480.10	4.0%	500.00	923.74		(423.74)	184.7%	
15	Object class 08: Other Expenses	15,715.00	15,663.92	51.08	99.7%	23,394.00	25,451.14		(2,057.14)	108.8%	
16		301,462.00	278,861.26	-	22,600.74	92.5%	448,806.00	444,211.17	-	4,594.83	99.0%
Project: 518 STEPS CENTER											
17											
18	Object class 01: Salaries	165,588.00	142,552.63	23,035.37	86.1%	162,369.00	160,921.12		1,447.88	99.1%	
19	Object class 02: Benefits	64,534.00	56,101.58	8,432.42	86.9%	61,951.00	61,115.76		835.24	98.7%	
20	Object class 03: PS- Professional	-	-	-	0.0%	-	-		-	0.0%	
21	Object class 04: PS- Property	-	-	-	0.0%	-	-		-	0.0%	
22	Object class 05: Other Purchased Svc	1,975.00	2,720.10	(745.10)	137.7%	1,750.00	2,681.28		(931.28)	153.2%	
23	Object class 06: Supplies	750.00	838.64	(88.64)	111.8%	750.00	482.14		267.86	64.3%	
24	Object class 07: Property	-	-	-	0.0%	-	-		-	0.0%	
25	Object class 08: Other Expenses	12,143.00	13,391.11	(1,248.11)	110.3%	11,442.00	14,370.04		(2,928.04)	125.6%	
26		244,990.00	215,604.06	-	29,385.94	88.0%	238,262.00	239,570.34	-	(1,308.34)	100.5%
Project: 520 SPEECH											
27											
28	Object class 01: Salaries	492,569.00	492,976.16	(407.16)	100.1%	473,107.00	508,131.60		(35,024.60)	107.4%	
29	Object class 02: Benefits	196,075.00	185,487.04	10,587.96	94.6%	178,282.00	191,391.31		(13,109.31)	107.4%	
30	Object class 03: PS- Professional	30,000.00	40,865.75	(10,865.75)	136.2%	-	-		-	-	
31	Object class 05: Other Purchased Svc	82,185.00	78,650.65	3,534.35	95.7%	78,044.00	74,399.52		3,644.48	95.3%	
32	Object class 06: Supplies	2,000.00	2,793.47	(793.47)	139.7%	2,000.00	1,245.94		754.06	62.3%	
33	Object class 08: Other Expenses	40,141.00	49,068.85	(8,927.85)	122.2%	43,885.00	43,709.87		175.13	99.6%	
34		842,970.00	849,841.92	-	(6,871.92)	100.8%	775,318.00	818,878.24	-	(43,560.24)	105.6%
Project: 521 SOCIAL WORK											
35											
36	Object class 01: Salaries	127,424.00	119,016.00	8,408.00	93.4%	159,279.00	116,478.28		42,800.72	73.1%	
37	Object class 02: Benefits	50,151.00	44,475.39	5,675.61	88.7%	60,280.00	43,698.69		16,581.31	72.5%	
38	Object class 05: Other Purchased Svc	56,097.00	54,249.01	1,847.99	96.7%	10,250.00	5,058.47		5,191.53	49.4%	
39	Object class 06: Supplies	250.00	-	250.00	0.0%	250.00	-		250.00	0.0%	
40	Object class 08: Other Expenses	14,035.00	14,484.91	(449.91)	103.2%	13,804.00	11,363.38		2,440.62	82.3%	
41		247,957.00	232,225.31	-	15,731.69	93.7%	243,863.00	176,598.82	-	67,264.18	72.4%

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Project: 522 SCHOOL PSYCHOLOGY											
1											
2	Object class 01: Salaries	409,730.00	449,919.62	(40,189.62)	109.8%	357,578.00	388,239.70		(30,661.70)	108.6%	
3	Object class 02: Benefits	171,227.00	163,468.72	7,758.28	95.5%	147,985.00	139,600.64		8,384.36	94.3%	
4	Object class 03: PS- Professional	24,530.00	22,848.00	1,682.00	93.1%	75,271.00	82,952.70		(7,681.70)	110.2%	
5	Object class 05: Other Purchased Svc	15,000.00	12,589.05	2,410.95	83.9%	22,000.00	11,109.03		10,890.97	50.5%	
6	Object class 06: Supplies	11,000.00	13,840.54	(2,840.54)	125.8%	11,000.00	21,484.99		(10,484.99)	195.3%	
7	Object class 08: Other Expenses	37,888.00	40,918.56	(3,030.56)	108.0%	36,829.00	41,288.02		(4,459.02)	112.1%	
8		669,375.00	703,584.49	-	105.1%	650,663.00	684,675.08	-	(34,012.08)	105.2%	
Project: 523 MOTOR TEAM											
9											
10	Object class 01: Salaries	245,086.00	234,031.26	11,054.74	95.5%	240,281.00	258,990.75		(18,709.75)	107.8%	
11	Object class 02: Benefits	89,855.00	87,996.62	1,858.38	97.9%	83,325.00	99,317.13		(15,992.13)	119.2%	
12	Object class 03: PS- Professional	116,604.00	130,879.60	(14,275.60)	112.2%	114,318.00	93,314.14		21,003.86	81.6%	
13	Object class 05: Other Purchased Svc	11,900.00	8,936.86	2,963.14	75.1%	10,900.00	10,214.79		685.21	93.7%	
14	Object class 06: Supplies	2,000.00	913.05	1,086.95	45.7%	1,800.00	7,158.62		(5,358.62)	397.7%	
15	Object class 08: Other Expenses	27,927.00	28,871.28	(944.28)	103.4%	27,038.00	28,176.85		(1,138.85)	104.2%	
16		493,372.00	491,628.67	-	99.6%	477,662.00	497,172.28	-	(19,510.28)	104.1%	
Project: 524 AUDIOLOGY											
17											
18	Object class 01: Salaries	75,732.00	75,857.28	(125.28)	100.2%	74,247.00	74,609.98		(362.98)	100.5%	
19	Object class 02: Benefits	26,667.00	22,725.49	3,941.51	85.2%	23,777.00	22,348.01		1,428.99	94.0%	
20	Object class 03: PS- Professional	-	-	-	0.0%	-	-		-	0.0%	
21	Object class 04: PS- Property	2,000.00	1,683.00	317.00	84.2%	2,000.00	1,956.04		43.96	97.8%	
22	Object class 05: Other Purchased Svc	2,000.00	1,168.65	831.35	58.4%	2,100.00	1,292.53		807.47	61.5%	
23	Object class 06: Supplies	250.00	-	250.00	0.0%	250.00	-		250.00	0.0%	
24	Object class 07: Property	600.00	80.00	520.00	13.3%	1,250.00	-		1,250.00	0.0%	
25	Object class 08: Other Expenses	6,399.00	6,082.97	316.03	95.1%	6,142.00	5,982.48		159.52	97.4%	
26		113,648.00	107,597.39	-	94.7%	109,766.00	106,189.04	-	3,576.96	96.7%	
Project: 525 TRANSITION											
27											
28	Object class 01: Salaries	72,334.00	68,604.82	3,729.18	94.8%	70,916.00	67,352.82		3,563.18	95.0%	
29	Object class 02: Benefits	16,518.00	15,769.01	748.99	95.5%	17,751.00	15,224.42		2,526.58	85.8%	
30	Object class 05: Other Purchased Svc	2,200.00	-	2,200.00	0.0%	3,700.00	1,480.04		2,219.96	40.0%	
31	Object class 06: Supplies	375.00	-	375.00	0.0%	375.00	466.07		(91.07)	124.3%	
32	Object class 08: Other Expenses	5,486.00	8,859.25	(3,373.25)	161.5%	5,564.00	8,858.11		(3,294.11)	159.2%	
33		96,913.00	93,233.08	-	96.2%	98,306.00	93,381.46	-	4,924.54	95.0%	
Project: 526 ECEA DISTRICT REIMBURSEMENT											
34											
35	Object class 05: Other Purchased Svc	-	144,012.00	(144,012.00)	0.0%	-	107,341.00		(107,341.00)	0.0%	
36		-	144,012.00	-	0.0%	-	107,341.00	-	(107,341.00)	0.0%	
Project: 535 CONTRACTED RE-5J SERVICES											
37											
38	Object class 01: Salaries	42,219.00	42,119.01	99.99	99.8%	41,597.00	41,595.78		1.22	100.0%	
39	Object class 02: Benefits	13,389.00	11,819.17	1,569.83	88.3%	13,196.00	11,598.60		1,597.40	87.9%	
40	Object class 08: Other Expenses	11,661.00	11,661.00	-	100.0%	11,031.00	11,031.00		-	100.0%	
41		67,269.00	65,599.18	-	97.5%	65,824.00	64,225.38	-	1,598.62	97.6%	
42	SPECIAL EDUCATION TOTALS:	5,813,229.00	5,884,844.96	-	(71,615.96)	101.2%	5,838,663.00	5,979,852.85	-	(141,189.85)	102.4%



	<u>Current Budget</u>	<u>YTD Expenses</u>	<u>Outstanding Encumbrance</u>	<u>Uncommitted Funds</u>	<u>% of Budget committed</u>	<u>Prev. Yr. Budget</u>	<u>Prev. Yr. Expenses</u>	<u>Prev. Yr. Encumbrance</u>	<u>Prev. Yr. Uncommitted</u>	<u>% of Prev Yr. Budget</u>	
INNOVATIVE EDUCATION SERVICES											
Project: 607 LEARNING SERVICES											
1											
2	Object class 01: Salaries	65,676.00	59,944.94		5,731.06	91.3%	45,379.00	50,912.32	(5,533.32)	112.2%	
3	Object class 02: Benefits	21,874.00	21,342.25		531.75	97.6%	15,755.00	26,186.30	(10,431.30)	166.2%	
4	Object class 03: PS- Professional	500.00	39.50		460.50	7.9%	500.00	852.50	(352.50)	170.5%	
5	Object class 04: PS- Property	-			-	0.0%	-		-	0.0%	
6	Object class 05: Other Purchased Svc	3,000.00	1,795.69		1,204.31	59.9%	5,750.00	8,804.00	(3,054.00)	153.1%	
7	Object class 06: Supplies	1,700.00	3,450.59		(1,750.59)	203.0%	2,000.00	1,985.51	14.49	99.3%	
8	Object class 07: Property	439.00	2,858.96		(2,419.96)	651.2%	800.00		800.00	0.0%	
9	Object class 08: Other Expenses	14,230.00	16,340.00		(2,110.00)	114.8%	13,062.00	13,072.00	(10.00)	100.1%	
10		107,419.00	105,771.93	-	1,647.07	98.5%	83,246.00	101,812.63	-	(18,566.63)	122.3%
Project: 615 GIFTED ED REGION CONSULTANT											
11											
12	Object class 01: Salaries	44,992.00	44,884.00		108.00	99.8%	44,110.00	44,004.00	106.00	99.8%	
13	Object class 02: Benefits	9,403.00	7,079.54		2,323.46	75.3%	8,998.00	6,285.85	2,712.15	69.9%	
14	Object class 03: PS- Professional	6,912.00	11,954.81		(5,042.81)	173.0%	8,200.00	11,372.44	(3,172.44)	138.7%	
15	Object class 05: Other Purchased Svc	5,250.00	627.23		4,622.77	11.9%	5,250.00	8,853.96	(3,603.96)	168.6%	
16	Object class 06: Supplies	4,867.00	6,878.42		(2,011.42)	141.3%	4,866.00	907.75	3,958.25	18.7%	
17	Object class 07: Property	-			-	0.0%	-		-	0.0%	
18		71,424.00	71,424.00	-	-	100.0%	71,424.00	71,424.00	-	-	100.0%
Project: 616 ALTERNATIVE TCHR LICENSURE PRG											
19											
20	Object class 01: Salaries	150,186.00	103,051.38		47,134.62	68.6%	142,496.00	128,163.16	14,332.84	89.9%	
21	Object class 02: Benefits	45,075.00	31,319.51		13,755.49	69.5%	39,635.00	33,103.06	6,531.94	83.5%	
22	Object class 03: PS- Professional	65,221.00	110,572.95		(45,351.95)	169.5%	67,044.00	100,040.24	(32,996.24)	149.2%	
23	Object class 05: Other Purchased Svc	29,800.00	42,215.72		(12,415.72)	141.7%	31,738.00	26,989.73	4,748.27	85.0%	
24	Object class 06: Supplies	3,000.00	1,227.87		1,772.13	40.9%	3,150.00	4,975.77	(1,825.77)	158.0%	
25	Object class 07: Property	500.00			500.00	0.0%	500.00		500.00	0.0%	
26	Object class 08: Other Expenses	42,218.00	46,211.00		(3,993.00)	109.5%	38,804.00	38,591.00	213.00	99.5%	
27		336,000.00	334,598.43	-	1,401.57	99.6%	323,367.00	331,862.96	-	(8,495.96)	102.6%
Project: 625 REGIONAL GIFTED/TALENTED											
28											
29	Object class 01: Salaries	21,750.00	25,273.00		(3,523.00)	116.2%	12,886.00	11,743.35	1,142.65	91.1%	
30	Object class 02: Benefits	7,206.00	8,193.68		(987.68)	113.7%	2,737.00	2,326.35	410.65	85.0%	
31	Object class 03: PS- Professional	109,868.00	108,573.00		1,295.00	98.8%	123,687.00	129,035.94	(5,348.94)	104.3%	
32	Object class 05: Other Purchased Svc	1,850.00			1,850.00	0.0%	1,850.00	1,116.53	733.47	60.4%	
33	Object class 06: Supplies	8,600.00	7,234.32		1,365.68	84.1%	5,600.00	911.00	4,689.00	16.3%	
34		149,274.00	149,274.00	-	-	100.0%	146,760.00	145,133.17	-	1,626.83	98.9%
Project: 626 GIFTED ED UNIVERSAL SCREENING											
35											
36	Object class 01: Salaries	24,135.00	24,499.00		(364.00)	101.5%	23,662.00	23,991.06	(329.06)	101.4%	
37	Object class 02: Benefits	8,128.00	8,026.19		101.81	98.7%	7,901.00	7,931.29	(30.29)	100.4%	
38	Object class 05: Other Purchased Svc	-	558.00		(558.00)	0.0%	500.00	264.76	235.24	53.0%	
39	Object class 06: Supplies	1,169.00	348.36		820.64	0.0%	200.00	75.89	124.11	37.9%	
40		33,432.00	33,431.55	-	0.45	100.0%	32,263.00	32,263.00	-	(0.00)	100.0%

100% of Budget Year Completed



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Project: 652 CBOCES STATE ED PRIORITIES											
1											
2	Object class 01: Salaries	131,983.00	124,406.67		7,576.33	94.3%	48,166.00	47,393.42	772.58	98.4%	
3	Object class 02: Benefits	50,601.00	46,248.91		4,352.09	91.4%	16,306.00	12,749.55	3,556.45	78.2%	
4	Object class 03: PS- Professional	59,635.00	52,321.61		7,313.39	87.7%	145,245.00	99,403.98	45,841.02	68.4%	
5	Object class 05: Other Purchased Svc	42,652.00	39,583.59		3,068.41	92.8%	49,418.00	39,986.22	9,431.78	80.9%	
6	Object class 06: Supplies	500.00	201.21		298.79	40.2%	21,376.00	224.78	21,151.22	1.1%	
7	Object class 07: Property	-	2,099.93		(2,099.93)	0.0%					
8	Object class 08: Other Expenses	27,326.00	14,169.00		13,157.00	51.9%	31,392.00	32,395.00	(1,003.00)	103.2%	
9		312,697.00	279,030.92	-	33,666.08	89.2%	311,903.00	232,152.95	-	79,750.05	74.4%
Project: 681 TITLE III PROFESSIONAL LEARNING											
11	Object class 01: Salaries	18,300.00	18,370.00		(70.00)	100.4%	54,895.00	51,695.00	3,200.00	94.2%	
12	Object class 02: Benefits	4,063.00	4,845.79		(782.79)	119.3%	19,975.00	19,298.39	676.61	96.6%	
13	Object class 03: PS- Professional	4,000.00	1,800.00		2,200.00	45.0%	15,265.00	12,243.24	3,021.76	80.2%	
14	Object class 05: Other Purchased Svc	523.00			523.00	0.0%	6,000.00	134.28	5,865.72	2.2%	
15	Object class 06: Supplies	-			-	0.0%	4,650.00	5,192.30	(542.30)	111.7%	
16	Object class 07: Property	5,000.00	2,520.00		2,480.00	50.4%	10,000.00		10,000.00	0.0%	
17	Object class 08: Other Expenses	638.00	550.72		87.28	86.3%	2,215.00	1,770.79	444.21	79.9%	
18		32,524.00	28,086.51	-	4,437.49	86.4%	113,000.00	90,334.00	-	22,666.00	79.9%
Project: 685 CENTENNIAL BOCES HIGH SCHOOL											
20	Object class 01: Salaries	263,412.00	291,545.22		(28,133.22)	110.7%	372,748.00	326,184.14	46,563.86	87.5%	
21	Object class 02: Benefits	90,988.00	108,655.33		(17,667.33)	119.4%	102,159.00	93,969.22	8,189.78	92.0%	
22	Object class 03: PS- Professional	18,000.00	15,886.75		2,113.25	88.3%	32,786.00	20,087.00	12,699.00	61.3%	
23	Object class 04: PS- Property	93,300.00	93,300.00		-	100.0%	99,498.00	85,525.00	13,973.00	86.0%	
24	Object class 05: Other Purchased Svc	7,800.00	16,063.72		(8,263.72)	205.9%	65,300.00	15,683.60	49,616.40	24.0%	
25	Object class 06: Supplies	6,000.00	3,171.72		2,828.28	52.9%	6,000.00	4,162.95	1,837.05	69.4%	
26	Object class 07: Property	500.00			500.00	0.0%	5,000.00		5,000.00	0.0%	
27	Object class 08: Other Expenses	24,000.00	24,000.00		-	100.0%	41,009.00	41,214.00	(205.00)	100.5%	
28		504,000.00	552,622.74	-	(48,622.74)	109.6%	724,500.00	586,825.91	-	137,674.09	81.0%
Project: 687 I-CONNECTION HIGH SCHOOL											
30	Object class 01: Salaries	180,182.00	169,168.55		11,013.45	93.9%	181,472.00	185,821.13	(4,349.13)	102.4%	
31	Object class 02: Benefits	75,050.00	64,770.12		10,279.88	86.3%	72,611.00	73,423.94	(812.94)	101.1%	
32	Object class 03: PS- Professional	750.00			750.00	0.0%	300.00		300.00	0.0%	
33	Object class 04: PS- Property	1,000.00	946.87		53.13	94.7%	1,000.00	955.18	44.82	95.5%	
34	Object class 05: Other Purchased Svc	12,810.00	13,973.91		(1,163.91)	109.1%	1,810.00	6,118.15	(4,308.15)	338.0%	
35	Object class 06: Supplies	1,900.00	1,381.82		518.18	72.7%	3,282.00	5,985.19	(2,703.19)	182.4%	
36	Object class 07: Property	1,350.00	109.46		1,240.54	8.1%	1,500.00	1,733.10	(233.10)	115.5%	
37	Object class 08: Other Expenses	6,350.00	6,350.00		-	100.0%	6,125.00	12,766.00	(6,641.00)	208.4%	
38		279,392.00	256,700.73	-	22,691.27	91.9%	268,100.00	286,802.69	-	(18,702.69)	107.0%
39	INNOVATIVE EDUCATION SERVICES TOTALS:	1,826,162.00	1,810,940.81	-	15,221.19	99.2%	2,074,563.00	1,878,611.31	-	195,951.69	90.6%



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FEDERAL PROGRAMS										
Project: 705 NC REGION MIGRANT ED PRGM										
1										
2	Object class 01: Salaries	714,301.00	713,512.54	788.46	99.9%	763,658.00	778,983.58	(15,325.58)		102.0%
3	Object class 02: Benefits	262,970.00	257,430.50	5,539.50	97.9%	267,659.00	277,365.80	(9,706.80)		103.6%
4	Object class 03: PS- Professional	53,800.00	51,057.53	2,742.47	94.9%	7,050.00	7,445.86	(395.86)		105.6%
5	Object class 04: PS- Property	5,800.00	5,111.45	688.55	88.1%	7,300.00	5,297.25	2,002.75		72.6%
6	Object class 05: Other Purchased Svc	694,950.00	465,693.52	229,256.48	67.0%	584,850.00	545,131.73	39,718.27		93.2%
7	Object class 06: Supplies	222,400.00	135,140.30	87,259.70	60.8%	120,684.00	109,722.51	10,961.49		90.9%
8	Object class 07: Property	15,600.00	13,313.23	2,286.77	85.3%	-	9,257.45	(9,257.45)		0.0%
9	Object class 08: Other Expenses	230,179.00	203,030.98	27,148.02	88.2%	210,999.00	208,944.82	2,054.18		99.0%
10		2,200,000.00	1,844,290.05	-	83.8%	1,962,200.00	1,942,149.00	-	20,051.00	99.0%
Project: 715 TITLE I										
11										
12	Object class 01: Salaries	18,222.00	18,204.11	17.89	99.9%	16,487.00	16,920.87	(433.87)		102.6%
13	Object class 02: Benefits	5,950.00	5,688.62	261.38	95.6%	6,402.00	6,032.00	370.00		94.2%
14	Object class 05: Other Purchased Svc	1,274,654.00	1,166,864.45	107,789.55	91.5%	1,105,910.00	1,081,748.87	24,161.13		97.8%
15	Object class 06: Supplies	-	-	-	0.0%	-	-	-		0.0%
16	Object class 08: Other Expenses	77,930.00	71,445.82	6,484.18	91.7%	67,729.00	66,282.26	1,446.74		97.9%
17		1,376,756.00	1,262,203.00	-	91.7%	1,196,528.00	1,170,984.00	-	25,544.00	97.9%
Project: 722 TTL-II (PART A)TEACHER QUALITY										
18										
19	Object class 01: Salaries	-	-	-	0.0%	-	-	-		0.0%
20	Object class 02: Benefits	-	-	-	0.0%	-	-	-		0.0%
21	Object class 05: Other Purchased Svc	366,122.00	172,325.22	193,796.78	47.1%	280,550.00	163,926.77	116,623.23		58.4%
22	Object class 06: Supplies	-	-	-	0.0%	-	-	-		0.0%
23	Object class 08: Other Expenses	21,967.00	10,339.78	11,627.22	47.1%	16,833.00	9,835.23	6,997.77		58.4%
24		388,089.00	182,665.00	-	47.1%	297,383.00	173,762.00	-	123,621.00	58.4%
Project: 725 TTL III-ENG/LANG ACQUISIT										
25										
26	Object class 01: Salaries	6,000.00	6,000.00	-	100.0%	5,100.00	5,100.00	-		100.0%
27	Object class 02: Benefits	1,917.00	1,755.28	161.72	91.6%	1,669.00	1,620.67	48.33		97.1%
28	Object class 05: Other Purchased Svc	137,521.00	52,940.83	84,580.17	38.5%	129,342.00	96,365.95	32,976.05		74.5%
29	Object class 06: Supplies	-	-	-	0.0%	-	-	-		0.0%
30	Object class 08: Other Expenses	2,909.00	1,213.89	1,695.11	41.7%	2,723.00	2,061.38	661.62		75.7%
31		148,347.00	61,910.00	-	41.7%	138,834.00	105,148.00	-	33,686.00	75.7%
Project: 726 TTL IV(PART A)										
32										
33	Object class 05: Other Purchased Svc	208,913.00	122,444.29	86,468.71	58.6%	170,658.00	74,319.38	96,338.62		43.5%
34	Object class 08: Other Expenses	4,178.00	2,448.71	1,729.29	58.6%	3,413.00	1,486.62	1,926.38		43.6%
35		213,091.00	124,893.00	-	58.6%	174,071.00	75,806.00	-	98,265.00	43.5%

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1 Project: 730 MCKINNEY HOMELESS GRANT										
2 Object class 01: Salaries	38,931.00	38,930.88		0.12	100.0%	38,075.00	38,167.53		(92.53)	100.2%
3 Object class 02: Benefits	8,934.00	8,461.66		472.34	94.7%	8,547.00	8,104.07		442.93	94.8%
4 Object class 04: PS- Property	-	-		-	0.0%	-	-		-	0.0%
5 Object class 05: Other Purchased Svc	6,650.00	6,894.44		(244.44)	103.7%	7,700.00	7,800.84		(100.84)	101.3%
6 Object class 06: Supplies	11,760.00	11,988.02		(228.02)	101.9%	6,999.00	5,814.54		1,184.46	83.1%
7 Object class 08: Other Expenses	3,976.20	3,976.20		-	100.0%	3,679.00	3,593.02		85.98	97.7%
8 70,251.20 70,251.20 - 0.00 100.0% 65,000.00 63,480.00 - 1,520.00 97.7%										
9 Project: 731 HOMELESS ED ASSISTANCE PROGRAM										
10 Object class 01: Salaries	6,904.00	6,870.12		33.88	99.5%	6,988.00	6,735.47		252.53	96.4%
11 Object class 02: Benefits	1,585.00	1,493.16		91.84	94.2%	1,457.00	1,430.04		26.96	98.1%
12 Object class 03: PS- Professional	2,010.00	2,010.00		-	100.0%	-	-		-	-
13 Object class 05: Other Purchased Svc	225.00	222.80		2.20	99.0%	1,550.00	1,435.68		114.32	92.6%
14 Object class 06: Supplies	141,276.00	133,647.78		7,628.22	94.6%	15,005.00	26,983.78		(11,978.78)	179.8%
15 Object class 07: Property	3,000.00	2,702.20		297.80	90.1%	-	906.89		(906.89)	0.0%
16 Object class 08: Other Expenses	-	-		-	0.0%	-	-		-	0.0%
17 155,000.00 146,946.06 - 8,053.94 94.8% 25,000.00 37,491.86 - (12,491.86) 150.0%										
18 Project: 733 TITLE III SET-ASIDE GRANT										
19 Object class 05: Other Purchased Svc	10,417.00	9,909.00		508.00	95.1%	490.00	-		490.00	0.0%
20 Object class 08: Other Expenses	208.00	198.00		10.00	95.2%	29.00	-		29.00	0.0%
21 10,625.00 10,107.00 - 518.00 95.1% 519.00 - - 519.00 0.0%										
22 Project: 751 RISE EDUCATION FUND GRANT										
23 Object class 01: Salaries	213,000.00	68,213.97		144,786.03	32.0%					
24 Object class 02: Benefits	88,000.00	24,130.85		63,869.15	27.4%					
25 Object class 03: PS- Professional	84,182.00	15,211.15		68,970.85	18.1%					
26 Object class 05: Other Purchased Svc	48,049.00	1,877.67		46,171.33	3.9%					
27 Object class 06: Supplies	20,620.00	8,845.96		11,774.04	42.9%					
28 Object class 07: Property	28,240.00	20,372.56		7,867.44	72.1%					
29 482,091.00 138,652.16 - 343,438.84 28.8%										
30 Project: 770 IND RESOURCES - FED PRGM										
31 Object class 03: PS- Professional	9,000.00	23,905.00		(14,905.00)	265.6%	12,000.00	-		12,000.00	0.0%
32 Object class 05: Other Purchased Svc	3,200.00	164.85		3,035.15	5.2%	4,700.00	2,566.93		2,133.07	54.6%
33 Object class 06: Supplies	5,800.00	31,597.93		(25,797.93)	544.8%	2,300.00	5,006.09		(2,706.09)	217.7%
34 Object class 07: Property	-	-		-	0.0%	-	-		-	0.0%
35 Object class 08: Other Expenses	7,500.00	10,000.00		(2,500.00)	133.3%	6,500.00	9,078.03		(2,578.03)	139.7%
36 25,500.00 65,667.78 - (40,167.78) 257.5% 25,500.00 16,651.05 - 8,848.95 65.3%										
37 FEDERAL PROGRAMS TOTALS:	5,069,750.20	3,907,585.25	-	1,162,164.95	77.1%	3,885,035.00	3,585,471.91	-	299,563.09	92.3%
38 GRAND TOTALS:	14,932,670.20	13,493,138.80	-	1,439,531.40	90.4%	14,098,221.00	13,370,756.06	-	727,464.94	94.8%



September 16, 2021
Board Report
Business Services/HR and Technology
Departments
Erich Dorn

ESSER & ARP-IDEA Funds

- ESSER I & II: CBOCES has received final approval on both ESSER I & II, with the ESSER II approval coming in late May. Funds are being used for a number of activities, including technology and software, special education services, and remote work support.
- ESSER III: The State Board of Education approved CDE's plan for use of state and discretionary ESSER III funds at its August 24th meeting. There are a myriad of activities and supports that will come out of these funds, and BOCES should receive a portion of the discretionary funds; though specific allocations are TBD.
- ARP-IDEA: Out of the ARP act, CBOCES was awarded supplemental IDEA funds, with allowable uses the same as that of the core IDEA grants. CBOCES was allocated \$364,627 of ARP-IDEA Part B and \$25,434 of ARP-IDEA Preschool. Funds are available through September 30, 2023. These funds will be used to supplement Special Education services through staffing, professional development, and technology upgrades.

CBI Audit

CBOCES underwent a Criminal Justice Information Systems (CJIS) audit from the Colorado Bureau of Investigation in June and July. This is related to our arrangement to submit fingerprint-based background checks to the CBI. Overall, the process went pretty smoothly, only requiring three updates to board policies, which will be presented at the September 16th board meeting.

Fingerprinting System

We are gathering quotes for updating our fingerprinting system. Though the current system is fully functional for existing district fingerprinting arrangements, we have lost technical support for the system from the original vendor. We will be deciding on a new system soon, and will get that up and running as quickly as we can. If you are interested in submitting staff fingerprint background checks through CBOCES but are not currently set up, please reach out to Mandy Moss (mmoss@cbores.org), Terry, and/or me. This system is tied directly to the Colorado Bureau of Investigation, allowing us to receive the background check in as little as one day. Each district utilizing the system will receive a bill from CBI for their staff members. If the staff member is getting their fingerprinting completed for CDE, CBOCES will receive the bill and will invoice the respective district if the individual did not pay directly for the CDE background check. Your district will receive an invoice from CBOCES for a processing fee of \$5.50 for each fingerprint completed on your staff when applicable.

Fort Morgan Office Sewer System

The Fort Morgan office recently had significant repairs to the plumbing and sewer system. Issues were discovered in May and grew in scope until it was found that the sewer line to the building was getting crushed by a power pole. While the City of Fort Morgan covered some costs, CBOCES ended up spending approximately \$10,000 for Bob Staley's Plumbing & Heating to complete the repairs. This involved tearing up part of the parking lot, installing two sewer service lines, and concrete work for what was torn up.

Annual Audit

Centennial BOCES is having the annual onsite financial audit conducted during the week of September 20th. The audit will again be conducted by Mayberry & Company, led by Mr. Tim Mayberry. This process will include the Financial Statements as well as the Single Audit Report. We anticipate the final Financial Statements will be completed and presented to the Board at the November 18th Board meeting.



September 16, 2021
Board Report
Federal Programs
Maria Castillo Saenz

Title I Part C ~ Migrant Education Program (MEP)

- In August we received our Grant Award Notification (GAL) of \$2,400,000 for our MEP application/budget. This grant spans 2021-2024. There are currently over 2,300 migrant students in our region served by this grant.

Summer Supplemental Services:

- Reading Festival at UNC, June 5, 2021
- Family Academy: resource booths, presentations, and fun activities. Salida del Sol Academy, June 12, 2021
- Reading Festivals, in Fort Morgan, Gilcrest, Sterling, Burlington, and Yuma
- MEP Summer School in Fort Morgan and Holyoke and D6- Collaboration with STEM USA/ Cal Poly
- Transitional Program for 9th and 12th grade students
- Re-connecting with agribusinesses to find families
- RISE (Response, Innovation, and Student Equity) projects continuation

Titles I, II, III and IV (Consolidated Federal Grants Application)

- Consolidated Application, waiting for full approval
- Erich Dorn continues to serve as the CBOCES representative on the Committee of Practitioners (COP), an advisory group to CDE for federal grants

McKinney Vento Act (Homeless Education)

- Centennial BOCES received the Federal American Rescue Plan Act funds for students of the McKinney-Vento Homeless Assistance Act
- \$16,019 - Emergency resources for youth experiencing homelessness, including health/hygiene supplies, home supplies, school supplies, etc.
- \$16,000 - Cell phones (\$400 x 15 youth), laptops (\$600 x 15 youth), and related technology (\$1,000) for youth experiencing homelessness, who lack necessary technology resources.



Program Update

- CBOCES H.S. and IConnect Updates
 - Both high schools will conduct strategic planning in the fall to look at program delivery for future years.
 - Slot contracts for 21-22
- ATLP (Alternative Teacher License Program) 57 candidates at this time
 - Let us know if you have open positions so we can connect candidates to you.
- APLP – 6 candidates we are working with on their Individualized plans

- Perkins – Waiting for final approval for 21-22. Cara Heid is our program manager.

- June Educator Trainings- Jump Start Trainings Follow up
 - We held remote trainings in June and two face to face at the end of July.
 - Held discussion with NCLC about PD needs for the school year including format with the lack of substitute teachers.
 - ILearn Collaborative will attend our September meeting to discuss options for Blended Learning.
- NCLC -
 - Presentation – Trauma-Informed Practices / Metro State
 - Here is the information about the Mike Rowe Work Ethics program. Looking at possibility for next school year
 - <https://www.mikeroweworks.org/press/>
 - <https://www.mikeroweworks.org/sweat/>

Upcoming Trainings and Grants

- Title III BOCES Professional Development Grant. We are building out more online professional development models to offer 45 plus hours of standalone professional development hours for teachers in the state of Colorado. This process will be complete by mid-September. (<https://coellpd.org>)
- Developing Reading trainings for new teachers, PARA Professionals, ATLP candidates, and substitutes. This process will be complete by mid-September as well.
- Innovations in CTE Grant- Update
- HB 1345 Grant 2021-2022 has been received and funds will be used to provide professional development throughout the year.

Innovative Education Services is dedicated to supporting districts and opening opportunities for collaboration leading to educational change.

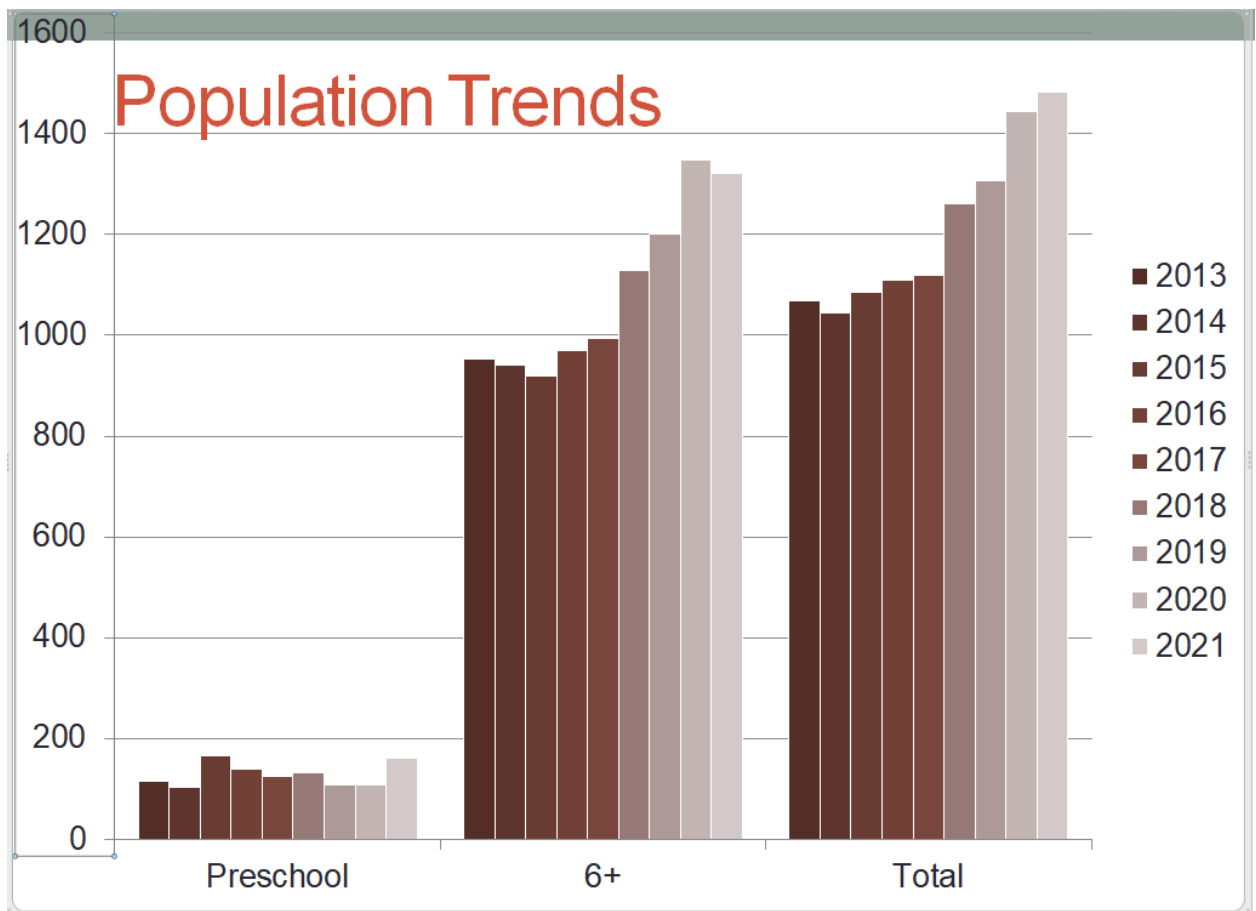
INNOVATIVE EDUCATION SERVICES HOMEPAGE: <http://www.cbocesinnovative.org>



End of Year Performance Report

July 1st the annual IDEA Performance Report was submitted to CDE. Results from that report include:

1. A total of fourteen hundred eighty-two (1482) students were served in special education during the 2020-2021 school year.
2. A total of thirteen hundred twenty-two (1322) students, ages six to twenty-one, were served in special education during the 2020-2021 school year.
3. For students between three and five years old, one hundred sixty (160) were served by special education in integrated preschool settings throughout the 2020-2021 school year.
4. One hundred thirty-eight (138) initial evaluations, for students between the ages of six to twenty-one, occurred with one hundred twenty-three students qualifying for special education services; hence, eighty-seven percent (87%) of students referred were found eligible for special education services.
5. For students between three and five years old, eighty-nine (89) initial evaluations occurred with eighty (80) students qualifying for special education services; hence, ninety percent (90%) of students referred were found eligible for special education services.





Annual Restraint and Seclusion Report

One (1) restraint was reported having lasted longer than 5 minutes for the 2020-2021 school year across the schools in the CBOCES AU. One (1) seclusion was reported for the 2020-2021 school year across the schools in the CBOCES AU.

- If restraint is used, school principal (or designee) shall verbally notify parents no later than the end of the school day on which the restraint is used. *See Rule 2.04(3)*
- A written report, based on the findings of a staff review (see below), must be submitted within one (1) school day to school administration. *See Rule 204(2)*.
- The written report must be e-mailed, faxed, or mailed to parent within five (5) calendar days of the use of the restraint. *See Rule 2.04(4)*.
- Per Rule 2.04(4)(a)-(g), the written report must contain:
 - The antecedent to the student's behavior, if known;
 - A description of the incident;
 - Efforts made to deescalate the situation;
 - Alternatives that were attempted;
 - The type and duration of the restraint used;
 - Injuries that occurred, if any; and
 - The staff present and staff involved in administering the restraint
- Report must also be placed in student's confidential file. *See Rule 2.04(5)*

Annual Review Process

- Must conduct annual review to ascertain whether restraint is being properly administered, to identify additional training needs, to minimize/prevent the use of restraint by increasing use of positive behavior interventions, and to reduce the incidence of injury to students/staff. *See Rule 2.05(2)*.
- Per Rule 2.05 (2)(a)-(d), this review must be in writing and include:
 - Analysis of "incident reports," including analysis of procedures used during restraint, preventative/alternative techniques tried, and compliance with documentation follow-up requirements;
 - Training needs of staff;
 - Staff to student ratio; and
 - Environmental consideration, including physical space, student seating arrangement, and noise levels.

Centennial BOCES Special Education department has developed a process to address this requirement related to special education students. Attached you will find an updated documentation form. After a restraint has been performed, the school principal (or designee) should contact the school psychologist who serves the building. The school psychologist will meet with the building team who participated in the restraint and will complete the Centennial BOCES review form that is required to meet the review processes stated above. The form will be filed in the student's confidential special education file



Discipline Report

For the 2020-2021 school year, the special education discipline report has been completed and submitted. For this report the AU reported a total of 96 discipline incidents. This is less than half compared to the following year. It is hypothesized that the environmental structures implemented during COVID significantly impacted the number of discipline incidents.

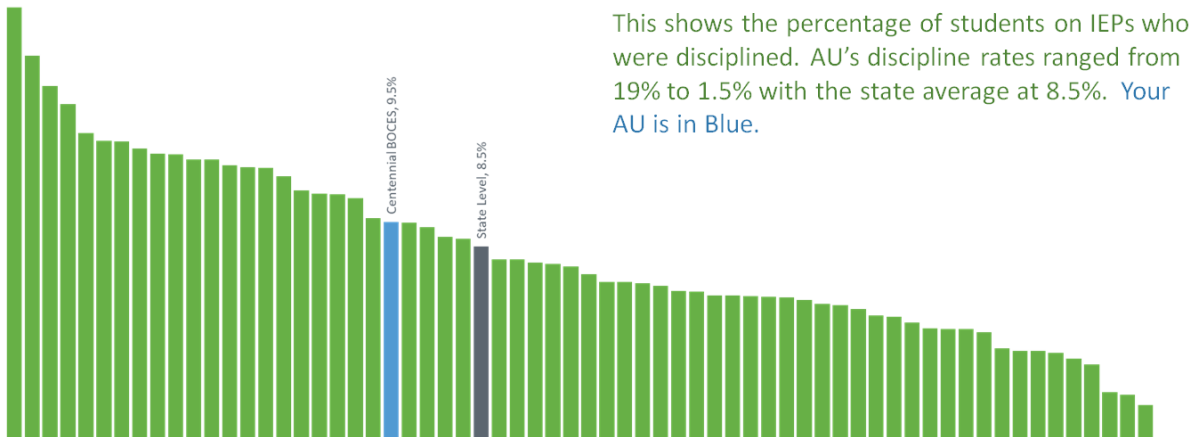
School Year	Number of Discipline Incidents
2020-2021	96
2019-2020	194
2018-2019	141
2017-2018	79
2016-2017	142
2015-2016	132
2014-2015	120
2013-2014	165
2012-2013	357

These next 3 slides are from the CBOCES Discipline data report submitted for the 2019-2020 school year comparing the discipline ratings to the state and other administrative units:

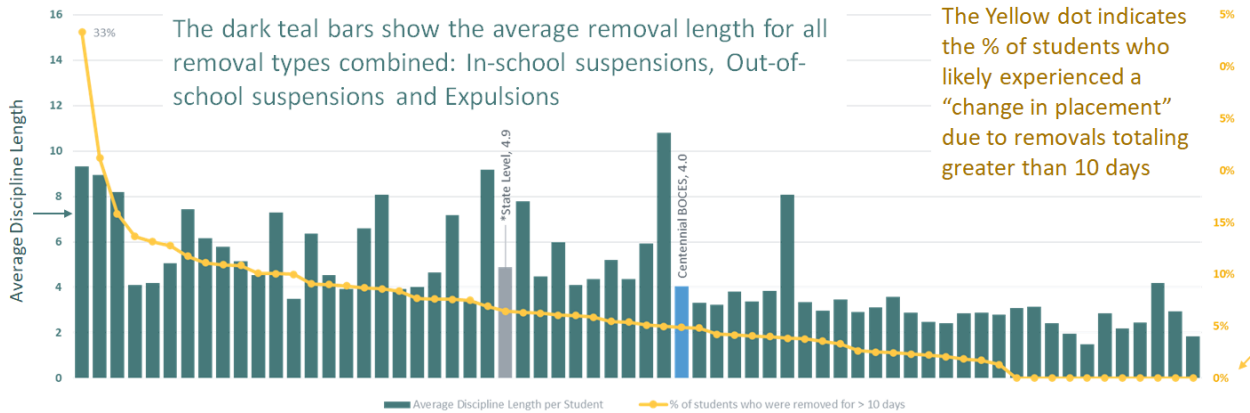
Discipline

- Statewide Data
- During the 2019-2020 school year, 8.5% of all SWD were suspended or expelled. On average, 4.9 school days were missed per student
- Centennial BOCES
- During the 2019-2020 school year, 9% of all SWD were suspended or expelled. On average, 4.0 school days were missed per student.

Special Education Students Disciplined



Student Removal Length



Administrative Unit Determinations

Centennial BOCES was again in "Meets Requirements" It is noted the determination for the 2019-2020 school year was made using only compliance indicators. We expect the 2020-2021 determination will use the performance data elements once again. That determination is scheduled to be disseminated April 2022.

Maintenance of Effort

Upon review of our AU's expenditure data, CDE has determined that our AU has the met the IDEA Maintenance of Effort requirement for the Fiscal Year 2019-2020.



Inclusion: 80/80/3

The number one way to improve student achievement outcomes for students with disabilities is to include the students in the general education classroom and accessing the general education curriculum to meet the grade level standards. Several years ago, I determined a goal for the AU that 80% of students in special education would be in the general education classroom 80% of the time. Here is the percentage of students with disabilities accessing general education by district:

LRE as of 8/2/2021				
District	>80%	40-79%	< 40%	Separate School
CBOCES	82%	12%	2%	4%
Weldon Valley	86%	14%	0%	0%
Brush	74%	23%	<1%	<4%
Wiggins	95%	2%	2%	
Gilcrest	86%	12%	2%	
Briggsdale	80%	20%		
Prairie	95%	5%		
Pawnee	100%			
Eaton	86%	12%	2%	
Platte Valley	88%	10%	2%	
Highland	84%	16%		

Meaningful Parent Participation—Indicator 8

Indicator 8 refers to the percent of parents with a child receiving special education services who report that schools facilitated parent involvement as a means of improving services and results for children with disabilities.

Colorado conducts a survey annually, targeting parents of students with disabilities. Participating parents respond to the 16-question survey with a 5-point Likert scale (1 = *strongly disagree*, 5 = *strongly agree*). Parents who respond to at least 13 questions are included in the calculation of Indicator 8. When a parent responds with 4.0 average Likert score, the parent is considered as believing that his/her child's school facilitates parent involvement.

Centennial BOCES had twenty-four (24) respondents from across the administrative unit. Ninety-six percent (96%) reported they experienced meaningful parent participation during the 2020-2021 school year. This is comparable to the 78% percent of parents across the state of Colorado who report the schools facilitated meaningful parent involvement.



September 16, 2021
Board Report
Special Education Department
Jocelyn Walters

Post Secondary Outcomes


Special Education Grad Rate 2019				
	4 yr cohort rate	5 yr cohort rate	6 yr cohort rate	7 yr cohort rate
Centennial BOCES	71%	70%	84%	78%
Out of	65	54	64	67
State	59%	67%	72%	76%
Out of	6958	6626	6523	6398

4yr cohort includes students who received a regular high school diploma within 4 years of entering 9th grade during SY2018-19. Students who have been reported to have IEPs at any point during their high school careers are included as students with disabilities.

SPED Drop-Out Exit Rate 2019		
	Indicator 2	Out of
Centennial BOCES	12.24%	49
State	19.43%	5641

Ind2 – out of students with disabilities who were between the ages of 14 and 21 at the time of exiting school, the % of them who exited schools due to dropping

PSO Participation				
	2017	2018	2019	2020
Centennial BOCES % Participation	90%	94%	79%	98%
Out of (Sample Size)	42	47	38	47
State % Participation	56%	54%	52%	57%
Out of (Sample Size)	3588	3680	3931	3769



PSO Results 2020 (% and Count)									
		2017		2018		2019		2020	
Centennial BOCES	Higer Ed	18%	7	50%	22	23%	7	22%	10
	Comp Emp	50%	19	41%	18	60%	18	67%	31
	Comp Emp WIOA					43%	13	22%	10
	Other Ed	16%	6	7%	3	0%	0	0%	0
	Other Emp	3%	1	0%	0	0%	0	7%	3
	Not Engaged	13%	5	2%	1	17%	5	4%	2
State	Higer Ed	26%	524	27%	542	26%	542	24%	514
	Comp Emp	36%	718	42%	832	41%	842	45%	955
	Comp Emp WIOA					24%	498	17%	361
	Other Ed	7%	144	4%	82	6%	114	4%	88
	Other Emp	6%	116	7%	136	7%	139	6%	132
	Not Engaged	25%	506	20%	408	20%	409	21%	448

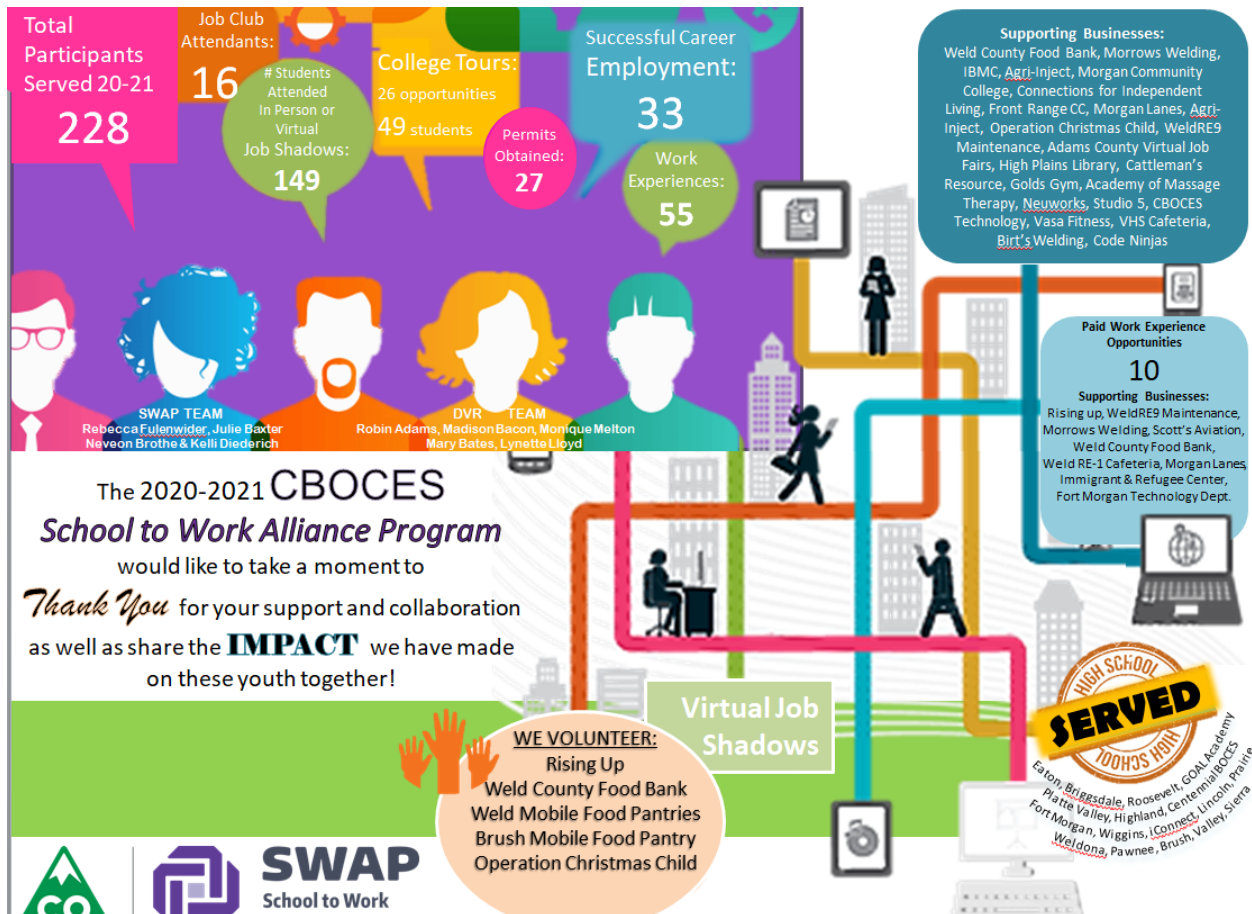
Ind14A = Higher Ed
 Ind14B = Higher Ed + Higher Ed + Com Emp
 Ind14C = All except Not Engaged

Indicator 14 (% and Target)									
		2017		2018		2019		2020	
Centennial BOCES	Ind 14A	18%	32.8%	50%	32.8%	23%	33.0%	22%	27.7%
	Ind 14B	68%	61.3%	91%	61.3%	83%	61.5%	89%	56.5%
	Ind 14C	87%	69.3%	98%	69.3%	83%	69.5%	96%	81.4%
State	Ind 14A	26%	32.8%	27%	32.8%	26%	33.0%	24%	27.7%
	Ind 14B	62%	61.3%	69%	61.3%	68%	61.5%	69%	56.5%
	Ind 14C	75%	69.3%	80%	69.3%	80%	69.5%	79%	81.4%

Red = Did not meet the state target
 Green = Met the state

SWAP Outcomes

During the 2020-2021 school year SWAP served two hundred twenty-eight (228) students and clients in a variety of opportunities with thirty-three (33) successfully long-term employed. Below are additional outcomes for CBOCES SWAP during the 2020-2021 school year.



Staffing: New Hires

New staff hires for the school year include:

- Emily Metzger—School Psychologist
- DeAnn Smith—Speech Language Pathologist
- Brittney Kirk—Speech Language Pathology Assistant
- Lisa Hernandez—SWAP Specialist
- Joshua Lopez—SWAP Specialist

Current posting for a preschool paraprofessional.



Remote Meetings and Electronic Files

After gathering end of year feedback, we will continue to offer team meetings and IEP meetings to be accessed via remote options, such as, Zoom. Across the AU, we had fewer IEP meetings rescheduled or cancelled by parent, increased parent participation in IEP meetings, and fewer participation excusals from staff.

We have also learned to let go of printed copies of IEPs. We will continue our process of finalizing and submitting IEPs by having staffing upload IEP documents into Enrich. This does reduce steps for staff members in sending reports to the CBOCES offices.

Sierra School

Emmie Swift resigned during the summer to move to Iowa. Carla Bautista, a teacher at the Sierra School, was named the new program director. Thirty-four students are currently enrolled with 15 students being from outside administrative units. At this time the high school academic classroom and the BEST classroom is currently at capacity.

New Teacher Training

Across the AU, sixteen (14) new special education teachers have been hired this school year. In order to support the new teachers, CBOCES will be offering new special education teacher training each month throughout the school year. We have structured the training around the High Leverage Practices in Special Education (HLP's). We will provide educational credit hours at the end of the school year for the number of hours they participated. We highly recommend new teachers attend this training. The trainings will be hosted remotely via Zoom.

**August 31, 2021 Welcome to BOCES and Enrich training 9:00-4:00 IN PERSON-
CBOCES-Greeley**

September 21, 2021 Behavior Management 3:30-5:00 Via Zoom

Behavior 101 Alisha Howard
Writing effective behavioral goals Alisha Howard
<https://us02web.zoom.us/j/82807032013>

October 19, 2021 Legal issues in SPED 3:30-5:00 Via Zoom

How to write a legally defensible IEP and hold a compliant IEP meeting Brad
<https://us02web.zoom.us/j/82807032013>

November 16, 2021 Effective Co-Teaching 3:30-5:00 Via Zoom

Co-Teaching in a Middle School Debra Hodson
<https://us02web.zoom.us/j/82807032013>

December 14, 2021 What Paraprofessionals need 3:30-5:00 Via Zoom

Scheduling and supervising paraprofessionals Brad
<https://us02web.zoom.us/j/82807032013>



September 16, 2021
Board Report
Special Education Department
Jocelyn Walters

January 18, 2022 Sensory issues in the Classroom 3:30-5:00 Via Zoom

Sensory Regulation Strategies for the Classroom Motor team
<https://us02web.zoom.us/j/82807032013>

March 8, 2022 Stress and the Brain 3:30-5:00 Via Zoom

How stress affects the brain and its ability to learn Jason or Brad
Added stress on ELL students, students of poverty Brad
<https://us02web.zoom.us/j/82807032013>

9 hours of training + 6 additional hours for teachers attending Enrich training

Enrich

The new state IEP system was made available July 1st to two administrative units and several charter schools. Centennial BOCES, along with the majority of other users of Enrich will continue with Enrich through the 2022-2023 school year. We anticipate transitioning to the statewide IEP system Ascent for the 2023-2024 school year.

Area Wide Trainings

We meet in person for our area wide trainings. Our first area wide will be *Monday, October 11, 2021* at the Island Grove Event Center. We will review IEP development in the morning and in the afternoon Bill Brown, CDE Social Worker, will be presenting on social emotional learning, using the 5 SEL standards from CASL and reviewing the role for each team member in supporting mental health of children.

Our second area wide will be *Monday, February 7, 2022* at the Island Grove Event Center. Bill Brown will be presenting of the Grief and Growth process when working with children and families experiencing trauma. We will be evaluating the difference between defense mechanisms and coping skills.

Substitutes will be reimbursed.

Social Emotional Learning Curriculum Requests

Based on feedback collected at the end of the school year about the needs for staff across the administrative unit, many communicated the need for SEL curriculum and support with affective education instruction. Using the American Recovery Program Funds, special education teachers may submit a curriculum request to address this need. Attached is the form to be completed and submitted by the special education staff members along with a supply request. A building administrator's signature is required to ensure the curriculum is aligned with the district's and school's current curricular program.

Principal Training

We will be hosting a training for building principals remotely to address alternatives to in-school and out-of-school suspensions in order to reduce the number of behavior incidents and increase the time students are in school, accessing instruction. This will be facilitated by Mr. Bill Brown from the CDE on Wednesday, *September 29, 2021 from 9:00-11:00* via Zoom.



September 16, 2021
Board Report
Special Education Department
Jocelyn Walters

Transitioning Child Find Responsibilities for birth to 3

On June 3, 2021, [Senate Bill 21-275](#) Child Find Responsibilities, assigning the responsibility for Early Intervention (EI) evaluations to the Colorado Department of Human Services (CDHS).

- Moves responsibilities for Part C evaluations from CDE to CDHS effective July 1, 2022
- Requires the review of the state Interagency Agreement between CDE and CDHS to address transition requirements for children exiting Part C who are potentially eligible for Part B preschool special education
- Establishes the timeline for Administrative Units (AUs) to be responsible for evaluations of children who are referred prior to May 1, 2022 and for CDHS to be responsible for all evaluations for referrals from that date forward

MEMORANDUM

TO: Centennial BOCES Board of Directors
FROM: Dr. Randy Zila, Executive Director
DATE: September 16, 2021
SUBJECT: Approval of Request for Reinstatement of the Weld RE-5J School District as a Centennial BOCES Member District

Background Information

The Weld RE-5J (Johnstown/Milliken) School District has been in discussion with Centennial BOCES to reinstate their membership during the 2021-22 school year, for administrative services and will NOT include Special Education oversight or services, in accordance with the Centennial BOCES Constitution and Bylaws as stated below in Section 6.

Section 6. Reinstatement. Centennial BOCES may, by an affirmative majority vote of all of the directors of the Board, reinstate a former member district's membership upon such terms as the Board may deem appropriate.

Please see the attached email reinstatement request from the Interim Superintendent Karen Trusler and the minutes from the August 18, 2021 Weld RE-5J Board Meeting (section B-Report from the Superintendent).

Recommended Action

Approve Action Item as presented.

From: Trusler, Karen [mailto:karen.trusler@weldre5j.org]
Sent: Tuesday, August 17, 2021 4:01 PM
To: Randy Zila
Cc: Everest, Michael
Subject: RE-5J becoming part of CBOCES as a member district

Dr. Zila,

The Weld RE-5J School District would like to become a member of the Centennial Board of Cooperative Educational Services. The District has in past years been a CBOCES member, and currently receives some services as a non-member district with professional development, innovative education, and Centennial High School. After conversations with our board president on the value of CBOCES, we both agree that becoming a member will help support our vision and mission of the district.

If the CBOCES Board of Directors approves our membership, Michael Everest CFO will complete the invoice needed on membership fees, and I will follow-up with accompanying paperwork.

Sincerely,

Karen Trusler

Superintendent 2021-2022

Weld RE-5J School District

110 South Centennial Dr. Ste A

Milliken, CO80543

970-587-6059

Regular Meeting (Wednesday, August 18, 2021)

Generated by Cil White on Friday, August 20, 2021

1. Opening Items

A. Call to Order

Board President, Michael Wailes, called the meeting to order at 7:01pm.

B. Pledge of Allegiance

C. Roll Call

Sara Hall - Present

Nate Sassano - Present

Jeremy Scott - Present

Peggy Wakeman - Present

Michael Wailes - Present

D. Approval of Agenda

Peggy Wakeman moved to approve the Agenda as presented; seconded by Sara Hall.

The motion passed by unanimous vote by acclamation.

E. Citizen Comments on Agenda Items

There were no citizen comments on Agenda items.

2. Celebrations and Recognitions

A. Staff and Student Celebrations and Recognitions

Superintendent, Karen Trusler, noted the first annual MES Popsicle Pop-In which was attended by approximately 300 families. Also noted were MMS 8th grade WEB leaders who were selected to orient incoming 6th graders to MMS. The "Unite to Ignite" back-to-school event coordinated by Kasey Ross and Angie Hays was well attended and a great success. The District Staff welcome-back breakfast and staff meeting featured noted "Freedom Writers" speaker Manny Scott on Friday 8/13/21. Peggy Wakeman also noted the RHS band participation in the recent Milliken Beef & Bean Day celebration.

3. Reports

A. Reports and Comments from Board Members

Jeremy Scott shared his participation in the "Unite to Ignite" event as well as the ribbon-cutting for the CIVICA Charter School at the Milliken Beef & Bean Day.

Michael Wailes reported the well attended Back-to-School nights at various schools.

Nate Sassano noted the inspirational presentation of Manny Scott as the keynote speaker at the District Staff breakfast. He also reported that the Weld Re-5J Foundation will hold a golf tournament on 9/17/21 at Pelican Lakes to raise funds for scholarships.

At the suggestion of community members, Michael Wailes recommended the development of a BOE Meeting video recap after each meeting to be posted to the District website.

B. Report from the Superintendent's Office

Interim-Superintendent, Karen Trusler, reported highlights from the first week of the new school year, the work of newly hired Instructional Coaches in the District, and updates regarding COVID issues. Of note was the federal ruling that school busses fall under the "public transportation" definition and required masks for those being transported. The District is following CDPHE recommendations for vaccinations, mask wearing if not vaccinated, good hygiene practices, and testing if symptomatic.

Ms. Trusler also stated that the District is petitioning to again become a CBOCES member, but only for administrative services.

Michael Wailes further clarified that this membership would NOT include Special Education oversight or services.

Superintendent Trusler announced the first "Coffee with the Superintendent" next Thursday (8/26) from 7:30 - 9:30 at the Cracked Egg in Milliken as an opportunity for community members to meet her and share questions and suggestions.

C. Report from the CFO's Office

Michael Everest, Chief Financial Officer, presented the schedule for this year's audit the week of October 4 with new auditors. He also shared current student enrollment numbers pertaining to budgeted expectations. Enrollment is up from last year, but a budget shortfall of 59 students is showing. Mr. Everest also presented the current property tax collection now at 98%.

4. Consent Agenda

A. Minutes

B. Personnel

C. Approval of Consent Agenda

Nate Sassano moved to approve the Consent Agenda as a single item; seconded by Jeremy Scott.
The motion passed by unanimous vote.

5. Bond Consent: Purchase Orders

6. Recess if Necessary

7. Old Business

A. Second Reading of Policies Updated to Reflect Changes in Legislation and CASB recommendations

Cara Anderson, Director of Human Resources, presented the current policies presented for second reading and approval.
Jeremy Scott moved to approve the policies presented; seconded by Sara Hall.

The motion passed by unanimous vote.

8. Special Business

9. New Business

10. Citizens Comments on General Topics

A. Citizens Comments on General Topics

There were no citizen comments on general topics.

11. Executive Session

A. The BOE may enter into executive session to discuss matters with attorneys and/or for other allowable reasons.

There was no need for the Board to enter into executive session.

12. Closing Items

A. Other Items as deemed necessary by the Board

There were no other items to be discussed by the Board.

B. Adjourn

The meeting was adjourned at 7:40pm