# COOK PRIMARY SCHOOL

# Student Handbook

2023-2024



### <u>Vision</u>

All students will succeed through *enrollment* in higher education, *enlistment* in the military, or *employment* in the workforce.

### <u>Mission</u>

To empower and inspire all learners to achieve

# <u>Beliefs</u>



ultivate a safe and positive environment.

ptimize creativity and learning.

ffer support through family and community partnerships.

indle challenging opportunities.

#### **Cook Primary School**

Jeanne Dixon, Principal Matt Holley, Assistant Principal

#### **Cook County Board of Education**

Tim Dixon, Superintendent Phone: 896-2294 timdixon@cook.k12.ga.us	Becky Ratts, Federal Programs Phone: 896-2294 bratts@cook.k12.ga.us	Joy Folsom, Assistant Superintendent Phone: 896-2294 jfolsom@cook.k12.ga.us
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Technology Coordinator	Education Director	Services Director
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School Coordinator	Transportation	Nutrition Director
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Courtney Holley, Human Resources Director/District Psychologist Phone: 896-2294 courtneyholley@cook.k12.ga.us	Leslie Folsom, Learning Loss Director Phone: 896-2294 Ifolsom@cook.k12.ga.us	Laural Heard, Professional Learning Director Phone: 896-2294 Irheard@cook.k12.ga.us

#### **Cook County Schools Contact Information**

Cook Primary School/PreK 1531 Patterson Street Adel, GA 31620 Office - 549-7713 Lunchroom - 549-6066 Fax - 549-8312	Cook Elementary School 1512 North Elm Street Sparks, GA 31647 Office - 549-6250 Lunchroom - 549-8568 Fax - 549-8568	Cook Middle School 1601 North Elm Street Sparks, GA 31647 Office - 549-5999 Lunchroom - 549-5985 Fax - 549-5986
Cook High School 9900 Hwy 37 Adel, GA 31620 Office - 896-2213 Gym- 236-3612 Fax - 896-3423	<u>Cook County BOE</u> 1109 N. Parrish Ave Adel, GA 31620 office - 896-2294 Fax - 896-3443	<u>Horizon Academy</u> 1200 N Hutchinson Ave Adel, GA 31620 Office - 896-1293
<u>School Nutrition</u> 105 E. Mitchell St. Adel, GA 31620 Office - 896-1891 Fax - 896-1861	Program for Exceptional Students 1102 N. Hutchinson Ave. Office - 896-2296 Fax - 896-8286	<u>Maintenance/Facilities</u> 801 Alabama Lane Sparks, GA 31647 Office - 549-7740 Fax - 549-7193
Technology   1102 N. Hutchinson Ave.   Adel, GA 31620   Office - 896-2296   Fax - 896-3443	<u>Student Services</u> 1200 N. Hutchinson Ave. Adel, GA 31620 Office - 896-1291	<u>Transportation</u> 801 Alabama Lane Sparks, GA 31647 Office - 549-6556

**Cook County Contact Information** 

#### **Cook Primary School**

Sheriff – 896-7471 Adel Police – 896-2224 Lenox Police – 546-4251 Jeanne Dixon, Principal Matt Holley, Assistant Principal Adel Fire – 896-3331 Hospital – 896-8000 Lenox Fire – 546-7471 Sparks Police – 549-8211 Sparks Fire – 546-7471 Ambulance – 896-2121

Dear Students and Parents,

Welcome to the CPS family! We look forward to providing a safe environment in which students have the opportunity to learn and have fun.

CPS, a place where students are prepared to succeed, is dedicated to laying a foundation for students to become life-long learners. Our goal is to make their learning experiences here both positive and productive.

We encourage our students to work hard and do their absolute best each day. We challenge each of them to conduct themselves in a manner that would make their parents proud.

Parents, we ask that you take the time to read and discuss the student handbook with your child. Not only will this help your child know what is expected of them, but it will assist your child in having a productive and successful school year. We also want each of you to take on a primary role in your child's education. You are your child's greatest influencer and encourager, and we strongly recommend that you make his/her education a top priority. If your child's education is important to you, it will be important to him/her also.

Once again, we welcome each of you to a new and exciting school year at CPS!

Sincerely,

Jeanne Dixon Principal

Matt Holley Assistant Principal

## **Important Information and Links**

- Faculty and Staff
- School Calendar
- <u>Cook Primary School Events</u>
- Bell Schedule
- Arrival and Dismissal Procedure
- Perfect Attendance
- <u>Celebrating Success at CPS</u>
- <u>APTT</u>
- <u>Cook Primary School Policies and Procedures</u>
- <u>CPS Code of Conduct</u>
- <u>Truancy</u>
- Tardies and Early Checkout
- Notice of Rights of Students and Parents Under Section 504
- <u>PACES/Gifted</u> <u>Program to Accelerate, Challenge, and Enrich</u> <u>Students</u>
- FERPA
- <u>Non-Discrimination Statement and Title IX Information</u>
- <u>Cook County Schools Board Policy Manual</u>
- Parent Contract