

NOTICE OF INTENT TO PROVIDE HOME INSTRUCTION

SY 20 _____ - 20 _____

I am providing notice of my intention to provide home instruction for the child(ren) listed below as provided by Section (§) [22.1-254.1 of the Code of Virginia](#), in lieu of having them attend school. **DO NOT SUBMIT THIS FORM TO THE VIRGINIA DEPARTMENT OF EDUCATION. PLEASE FORWARD THIS COMPLETED FORM TO YOUR LOCAL SCHOOL DIVISION.**

Name(s) of Child(ren) (last, first, middle) please print	Date of Birth (month, day, year)	Grade Level	Last School Attended
1.			
2.			
3.			
4.			
5.			
6.			

I wish to be recognized as eligible to provide home instruction by selecting the option indicated below.
(Check only one below and attached the required paperwork.)

- I have a high school diploma or a higher credential. (Attach a copy of the diploma AND list of subjects to be studied. GED is not acceptable.)
- I have the qualifications prescribed by the Board of Education for a teacher. (Attach a copy of a teaching license or a statement to this effect from the Virginia Department of Education and a list of the subjects to be studied.)
- I have provided a program of study or curriculum to be delivered through a correspondence course or distance learning program or in some other manner. (Attach a notice of acceptance or other evidence of enrollment showing the name and address of the school and a list of subjects to be studied for the coming school year if the child is enrolled in a correspondence course or distance learning program. If you choose to provide a program of study or curriculum in some other manner as specified in the Code, a list of the subjects to be studied for the coming school year must be submitted to the school division.)
- I have attached to this notice a statement which describes why I am able to provide an adequate education for my child/children. (Please contact your local school division to determine what its requirements are.)

As prescribed in [§ 22.1-254.1 of the Code of Virginia](#), I have included or will provide the school division with a description of the curriculum, limited to a list of subjects to be studied during the coming school year, and evidence of having met one of the above criteria along with this Notice by **August 15** of each year. If I begin home instruction after the school year has started, I will submit this Notice as soon as practicable and comply with the other requirements within 30 days of this Notice to the school division.

I understand that by **August 1** following this school year, I must provide evidence of educational achievement as prescribed in [§ 22.1-254.1 of the Code of Virginia](#), which defines the requirements for home instruction.

I hereby certify that I am the parent or guardian of the children listed above.

Parent or Guardian Name

Parent or Guardian Signature

Address: Street

City

State

Zip Code

Date

Phone Number

Email

RETURN TO: Warren County Public Schools, Home Instruction
210 North Commerce Avenue, Front Royal, VA. 22630
Email: homeinstruction@wcps.k12.va.us Fax: 540-636-4195
Phone: 540-635-2171 Visit the WCPS Home Instruction
Website at <https://www.wcpsva.org/homeinstruction>