

**NEW MILFORD BOARD OF EDUCATION
New Milford Public Schools
50 East Street
New Milford, Connecticut 06776**

**BOARD OF EDUCATION
SPECIAL MEETING NOTICE**

DATE: January 5, 2022
TIME: 7:15 P.M.
PLACE: Virtual via Zoom

Join Zoom Meeting

<https://zoom.us/j/98408558220?pwd=dXp6UWNVaVJNZk9WdEdBSFVKMkRLZz09>

Meeting ID: 984 0855 8220

Passcode: 225558

One tap mobile

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Meeting ID: 984 0855 8220

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Find your local number: <https://zoom.us/u/adUMRq3A1t>

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NEW MILFORD, CT

AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

1. CALL TO ORDER

A. Pledge of Allegiance

2. PUBLIC COMMENT

An individual may address the Board concerning any item on the agenda for the meeting subject to the following provisions:

A. A three-minute time limit may be allocated to each speaker with a maximum of twenty minutes being set aside per meeting. The Board may, by a majority vote, cancel or adjust these time limits.

B. If a member of the public comments about the performance of an employee or a Board member, whether positive, negative, or neutral, and whether named or not, the Board shall not respond to such comments unless the topic is an explicit item on the agenda and the employee or the Board member has been provided with the requisite notice and due process required by law. Similarly, in accordance with federal law pertaining to student confidentiality, the Board shall not respond to or otherwise discuss any comments that might be made pertaining to students.

3. **DISCUSSION AND POSSIBLE ACTION**

A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated January 5, 2022

B. EdAdvance Proposal for Human Resources and Fiscal Office Service and Support

4. **ADJOURN**

NEW MILFORD PUBLIC SCHOOLS

EXHIBIT A

Special Meeting of the Board of Education
New Milford, Connecticut
January 5, 2022

ACTION ITEMS

A. Personnel

1. CERTIFIED STAFF

a. RESIGNATIONS

- 1. Mrs. Catherine Gabianelli**, Director of Human Resources, Central Office effective January 8, 2022.

- 2. Ms. Sasha Salem**, Assistant Principal, Schaghticoke Middle School effective January 19, 2022.

Took position elsewhere

Took position elsewhere

2. CERTIFIED STAFF

b. NON-RENEWALS

- 1. None**

3. CERTIFIED STAFF

c. APPOINTMENTS

- 1. None**

4. MISCELLANEOUS STAFF

a. RESIGNATIONS

- 1. None**

5. MISCELLANEOUS STAFF

b. APPOINTMENTS

- 1. None**

6. NON-CERTIFIED STAFF AND LICENSED STAFF

a. RESIGNATIONS

- 1. Mrs. Ann Plude**, General Worker, New Milford High School effective December 10, 2021.

- 2. Mrs. Grace Rossell**, Paraeducator, Hill and Plain School effective January 1, 2022.

- 3. Mrs. Nancy Schindelar**, Secretary to Principal, Hill and Plain School effective April 1, 2022.

Personal reasons

Retirement

Retirement

7. NON-CERTIFIED AND LICENSED STAFF

b. APPOINTMENTS

- 1. None**

8. ADULT EDUCATION STAFF

a. RESIGNATIONS

1. None

9. ADULT EDUCATION STAFF

b. APPOINTMENTS

1. None

10. BAND STAFF

a. RESIGNATIONS

1. None

11. BAND STAFF

b. APPOINTMENTS

1. None

12. COACHING STAFF

a. RESIGNATIONS

1. None

13. COACHING STAFF

b. APPOINTMENTS

1. **Mrs. Daniella Brooks**, Intramural Boys' and Girls' Baseball Coach, Sarah Noble Intermediate School effective February 22, 2022.

2021-2022 Stipend: \$1985

Current Staff Member

2. **Mrs. Daniella Brooks**, Intramural Boys' and Girls' Unified Sports, Sarah Noble Intermediate School effective April 18, 2022.

2021-2022 Stipend: \$1985

Current Staff Member

3. **Mr. David Mumma**, Intramural Boys' and Girls' Baseball Coach, Sarah Noble Intermediate School effective February 22, 2022.

2021-2022 Stipend: \$1985

Current Staff Member

4. **Mr. David Mumma**, Intramural Boys' and Girls' Unified Sports Coach, Sarah Noble Intermediate School effective April 18, 2022.

2021-2022 Stipend: \$1985

Current Staff Member

14. LEAVES OF ABSENCE

1. **Mrs. Victoria Murray**, Physical Education Teacher, New Milford High School requests an unpaid personal leave of absence from February 4, 2022 through the end of the 2021-2022 school year.

Unpaid leave of absence

PROPOSAL

Human Resources Service and Support Fiscal Office Service and Support

EdAdvance will work with the New Milford Public Schools to provide in-district Human Resources and Fiscal Office services and supports.

Term:

The New Milford Public Schools will be billed at the rate of \$85 per hour for Human Resources support AND/OR at the rate of \$85 per hour for Fiscal Office support. EdAdvance will make the Human Resources Consultant and the Fiscal Services Consultant available for up to 20 hours per week on a mainly remote basis. However, both the HR Consultant and the Fiscal Services Consultant will be available to attend in-person meetings on a schedule agreed upon by EdAdvance and the New Milford Public Schools. EdAdvance will be flexible in terms of the number of days per week and the term of the arrangement.

Human Resources Consultant Responsibilities:

The Human Resources Consultant will work to provide as needed supports to the New Milford Public Schools. Specific areas of work could include, but not be limited to:

- Onboarding of new employees
- HR, disciplinary and/or discrimination investigations
- Personnel policy compliance
- Other duties as assigned by the Superintendent

Fiscal Services Consultant Responsibilities:

The Fiscal Services Consultant will work to provided as needed supports to the New Milford Public Schools. Specific areas of work could include, but not be limited to:

- Making adjustments to the 2022-23 budget
- Working with the current Director of Fiscal Services and Operations to provide other supports as needed.
- Other duties as assigned by the Superintendent

EdAdvance will:

- Provide a HR and Fiscal Consultant with direct supervision by the EdAdvance Director of Personnel and Human Resources and the Chief Operations Officer
- Provide all necessary training and professional development for the HR and Fiscal Consultants
- Make our internal Personnel/HR and Fiscal team available to the HR and Fiscal Consultants for technical assistance, expertise, guidance, and project support.

The New Milford Public Schools will:

- Provide work/office space, and all required network/infrastructure access, to the Consultants.
- Agree to the cost associated with this service and remit a payment monthly.

Signatures of agreement:

Dr. Jeffrey Kitching
Executive Director, EdAdvance

Ms. Alisha DiCorpo
Superintendent, New Milford Public Schools