

**New Milford Board of Education
 Operations Sub-Committee Minutes
 September 14, 2021
 Sarah Noble Intermediate School Library Media Center**

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NEW MILFORD, CT

Present:	Mrs. Wendy Faulenbach, Chairperson Mrs. Eileen P. Monaghan Mrs. Olga I. Rella, Alternate
Absent:	Mr. Pete Helmus
Also Present:	Ms. Alisha DiCorpo, Superintendent Mr. Anthony Giovannone, Director of Fiscal Services and Operations Mrs. Laura Olson, Director of Pupil Personnel and Special Services Ms. Holly Hollander, Assistant Superintendent Mrs. Catherine Gabianelli, Human Resources Director Mr. Matthew Cunningham, Facilities Director Mr. Nestor Aparicio, Assistant Facilities Director

1.	Call to Order The meeting of the New Milford Board of Education Operations Sub-Committee was called to order at 7:30 p.m. by Mrs. Faulenbach. Mrs. Rella was seated as an alternate in the absence of Mr. Helmus.	Call to Order
2.	Public Comment • There was none.	Public Comment
3.	Discussion and Possible Action A. Tuition Rates for 2021-2022 • Mrs. Faulenbach referenced the memo. She said the five year average was helpful. • Mrs. Monaghan asked what the differences are. • Mr. Giovannone said totals are enrollment driven. He said they do not include Sherman tuition which is in a separate agreement. Mrs. Rella moved to bring the Tuition Rates for 2021-2022 to the full Board for approval. Motion seconded by Mrs. Monaghan. Motion passed unanimously.	Discussion and Possible Action A. Tuition Rates for 2021-2022 Motion made and passed unanimously to bring the Tuition Rates for 2021-2022 to the full Board for approval.

	<p>B. New Milford High School Graduation Date 2022</p> <ul style="list-style-type: none"> • Mrs. Rella asked if there was any discussion about holding graduation at the high school versus at the O’Neill Center. • Ms. DiCorpo said that conversation will only take place if COVID protocols prohibit use of the O’Neill Center. She said using the high school is not ideal for several reasons: need for a raindate, limited seating for guests, and health issues due to heat. • Mrs. Faulenbach said the Board will be approving the date and time for now as well as reserving a spot at the O’Neill Center. This gives us time to see how the year goes and what options there are. • Ms. DiCorpo noted that there has been one inclement weather day already due to flooding, with the last day of school now June 6. A graduation date of June 11 will be tight if it is a rough winter weather-wise. <p>Mrs. Rella moved to bring the New Milford High School Graduation Date 2022 of Saturday, June 11, 2022 at 2:00 p.m. to the full Board for approval.</p> <p>Motion seconded by Mrs. Monaghan.</p> <p>Motion passed unanimously.</p> <p>C. Capital Five-Year Plan</p> <ul style="list-style-type: none"> • Mrs. Faulenbach noted this was discussed earlier in the evening at Facilities. The plan is a fluid document and will be discussed further as the Board moves into budget. <p>D. Twin Lakes Contract for PowerSchool Support</p> <ul style="list-style-type: none"> • Ms. DiCorpo said the district has experienced significant challenges with the integration of School Messenger and PowerSchool. Demographics need updating. The Tech 	<p>B. New Milford High School Graduation Date 2022</p> <p>Motion made and passed unanimously to bring the New Milford High School Graduation Date 2022 of Saturday, June 11, 2022 at 2:00 p.m. to the full Board for approval.</p> <p>C. Capital Five-Year Plan</p> <p>D. Twin Lakes Contract for PowerSchool Support</p>
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	<p>Director is part-time and this additional support will be used for data scrubbing and additional training. The contract will be in the Board packet for next week's meeting.</p> <ul style="list-style-type: none"> ● Mrs. Rella asked where the funding was coming from. ● Mrs. Faulenbach said it will come from the tech line and it is savings due to the absence of a full-time director. ● Mrs. Rella asked if the district can get out of the contract if they find a full-time director. ● Ms. DiCorpo said the contract is for 15 hours a week and is well under the savings amount available. It is scheduled to run through December, with a 30 day out clause. She is hopeful the district will have a new director onboard by then. ● Mrs. Rella said she hopes the new director will look to replace School Messenger which she said is outdated. ● Ms. DiCorpo said they will be reviewing alternatives as part of the budget process. ● Mrs. Monaghan asked if they are receiving applications. Ms. DiCorpo said they are. They are working to redo the posting so that it is TRB eligible too which should help attract applicants. <p>Mrs. Rella moved to bring the Twin Lakes Contract for PowerSchool Support to the full Board for approval.</p> <p>Motion seconded by Mrs. Monaghan.</p> <p>Motion passed unanimously.</p> <p>E. Myke Foo Media Contract</p> <ul style="list-style-type: none"> ● Ms. DiCorpo said Myke Fuhman sent a signed copy of the contract this afternoon and it will be included in Friday's Board packet. It mirrors last year's agreement. 	<p>Motion made and passed unanimously to bring the Twin Lakes Contract for PowerSchool Support to the full Board for approval.</p> <p>E. Myke Foo Media Contract</p>
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	<ul style="list-style-type: none"> Mrs. Faulenbach said they have been pleased with the service and would like to explore other avenues for promotion of the district. <p>Mrs. Rella moved to bring the contract for Myke Foo Media to the full Board for approval.</p> <p>Motion seconded by Mrs. Monaghan.</p> <p>Motion passed unanimously.</p>	<p>Motion made and passed unanimously to bring the contract for Myke Foo Media to the full Board for approval.</p>
<p>4</p>	<p>Items of Information</p> <p>A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence</p> <ul style="list-style-type: none"> Mrs. Gabianelli said there have been 7 resignations and 31 appointments, of which 11 are coaches. Certified staff show 2 resignations and 8 appointments. Non-certified staff show 5 resignations, of which 3 are retirements, and 12 appointments. Ms. DiCorpo gave kudos to the administrative team in filling these positions, many of which are in a shortage area. It shows a strong recruiting effort. Mrs. Rella asked about the enrichment teacher for SNIS. Ms. DiCorpo said this is the TAG teacher who also includes some students at SMS. She said there is a mandated policy coming that requires identification of talented and gifted students. The district already does this in practice, there is just no policy commemorating that as of now. <p>B. Monthly Reports</p> <ol style="list-style-type: none"> Budget Position dated August 31, 2021 Purchase Resolution D-750 Request for Budget Transfers <ul style="list-style-type: none"> Mr. Giovannone said salaries are still proving out and will be better informed by the October report. He referenced the capital reserve 	<p>Items of Information</p> <p>A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence</p> <p>B. Monthly Reports</p> <ol style="list-style-type: none"> Budget Position dated August 31, 2021 Purchase Resolution D-750 Request for Budget Transfers

<p>C. Tuition Students</p>	<p>amount on page 4 which is \$18,201 and said there have been discussions with the Mayor regarding what will happen if an emergency appropriation is needed prior to audit certification in January 2022. Once the audit is certified, \$2.5 million will be available for capital reserve request. Mr. Giovannone said the turf field account has been updated to show the Town deposit and team collected fees. It does not include an additional \$100,000 that is pending final audit.</p> <ul style="list-style-type: none">● Mrs. Faulenbach questioned line 53310 audit accounting. It is \$40,000 this year and was \$45,000 last year. Mr. Giovannone said that number comes from the Town and he will follow up with them.● Mrs. Faulenbach asked what year of the auditor contract we are in. Mr. Giovannone said year 2 of 3.● Mrs. Monaghan referenced line 53010 legal and suggested that line be upped at budget time since it seems to need additional funding each year.● Mr. Giovannone said that line is the retainer amount for Pullman Comley as well as additional funding for another vendor.● Mrs. Faulenbach said the Board is engaged in four negotiations this year, there is new leadership and people in new positions, policy changes, and COVID has complicated everything. All contribute to legal fees.● Ms. DiCorpo said it is on the list to review for budget.● Mrs. Faulenbach asked if revenue line 49103 is new this year. Mr. Giovannone said it is.● Mr. Giovannone said there would be a revised purchase resolution for the full Board meeting.	<p>C. Tuition Students</p>
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<p>D.</p>	<p>Feasibility Study and Enrollment Study Updates</p> <ul style="list-style-type: none"> Mrs. Faulenbach noted that this memo is provided for informational purposes. Mrs. Faulenbach said this was discussed early this evening at Facilities. A Special Meeting of the Board will be scheduled to review these studies and begin planning for the future. 	<p>D. Feasibility Study and Enrollment Study Updates</p>
<p>5.</p>	<p>Public Comment</p> <ul style="list-style-type: none"> There was none. 	<p>Public Comment</p>
<p>6.</p>	<p>Adjourn</p> <p>Mrs. Rella moved to adjourn the meeting at 8:03 p.m. seconded by Mrs. Monaghan and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 8:03 p.m.</p>

Respectfully submitted:



Wendy Faulenbach, Chairperson
 Operations Sub-Committee