

**PORTAGE AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
DECEMBER 1, 2021**

<u>Mrs. Susan Berardinelli</u>	2023_____
<u>Mr. Jason Corte</u>	2025_____
<u>Mr. Matthew Decort, Secretary</u>	2025_____
<u>Mrs. Kathy Hough</u>	2023_____
<u>Mr. John Jubina</u>	2025_____
<u>Mrs. Tina Latoche</u>	2023_____
<u>Mr. Christian Smith</u>	2025_____
<u>Mr. Dennis Squillario, Treasurer</u>	2023_____
<u>Mr. Erik Thrower</u>	2023_____
<u>Mr. Eric A. Zelanko</u> Superintendent of Schools	_____
<u>Mr. Ralph J. Cecere</u> Junior-Senior High School Principal	_____
<u>Mr. Pete Noel</u> Elementary School Principal	_____
<u>Mr. Jeff Vasilko</u> Business Manager	_____
<u>Mrs. Denise Moschgat</u> Recording Secretary	_____
<u>McGlynn and Moore, Attorneys at Law</u> Solicitor	_____

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I. CALL TO ORDER

The meeting of the Portage Area Board of School Directors will please come to order. Pledge of Allegiance and a moment of silence will be led by the board Vice-President.

II. ROLL CALL

The Recording Secretary will please call the roll.

III. RECOGNITION OF VISITORS

Those who wish to speak should limit their remarks to three but no longer than five minutes.

IV. NOTICE TO PERSONNEL

There may be reductions and/or reassignments of personnel due to fiscal circumstances.

V. THIRD READING OF BOARD POLICIES

004-BOG-7 Oath of Office Certificate
006-BOG-0 Publish, Post and Notify – Board Meetings/Agendas
137.1 Extracurricular Participation by Home Education Students
146.1 Trauma-Informed Approach
150 Title 1 - Comparability of Services
218.3 Discipline of Student Convicted/Adjudicated of Sexual Assault
236-AR-0 Student Assistance Program
236.1-AR-0 Threat Assessment Intake Form
236.1 Threat Assessment
252 Dating Violence
800.1 Electronic Signatures/Records
805.2 School Security Personnel

VI. ROUTINE MATTERS

1. NEXT REGULAR MEETING

The Committee of the Whole Meeting will be held **Wednesday, January 18, 2022**, beginning at 6:30 p.m. in the elementary school auditorium, 84 Mountain Avenue, Portage, PA with the Regular Meeting immediately following.

2. APPROVING THE MINUTES

Motion _____ Second _____ Vote _____

The Administration recommends approving the November meeting minutes. A copy of the minutes was distributed with the advance agenda.

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3 REPORTS

IU 08 Operating Committee representative **Mrs. Kathy Hough**

Vo-Tech Operating Committee representative **Mr. Jason Corte**

Superintendent **Mr. Eric A. Zelanko**

High School Principal **Mr. Ralph Cecere**

Elementary School Principal **Mr. Pete Noel**

School Solicitor **Dennis McGlynn, Esquire**

Business Administrator **Mr. Jeff Vasilko**

Athletic Director **Mr. Jeremy Burkett**

4. APPROVING PROPOSAL FOR K-12 CURRICULUM DEVELOPMENT IN MATH AND ENGLISH LANGUAGE ARTS

Motion_____Second_____Vote_____

The Administration recommends approving the Proposal, Option #3 from the IU8 for K-12 curriculum development in math and English language arts (Phase 1). The cost for this service is \$30,400.

5. APPROVING PURCHASE OF GRAND PIANO

Motion_____Second_____Vote_____

(Roll Call Vote)

The Administration requests permission to purchase a digital grand piano from _____ in the amount of \$_____. The quotes are listed below:

- | | |
|-------------------|-------------|
| 1. The Piano Guys | \$15,599.99 |
| 2. Sweetwater | \$16,505.83 |
| 3. Kraft Music | \$16,244.99 |

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VI. PERSONNEL MATTERS

1. ADDING TO THE SUBSTITUTE LIST

Motion_____Second_____Vote_____
(Roll Call Vote)

The Administration recommends adding Sean Kelly as a substitute custodian.

2. ACCEPTING LETTER OF RESIGNATION DUE TO RETIREMENT

Motion_____Second_____Vote_____

The Administration recommends accepting, with regret, Lisa Civis's letter of resignation due to retirement effective at the end of the 2021-2022 school year. The district further requests permission to advertise this position.

3. ACCEPTING LETTER OF RESIGNATION DUE TO RETIREMENT

Motion_____Second_____Vote_____

The Administration recommends accepting, with regret, Michael Duffy's letter of resignation due to retirement effective at the end of the 2021-2022 school year. The district further requests permission to advertise this position.

4. ACCEPTING LETTER OF RESIGNATION DUE TO RETIREMENT

Motion_____Second_____Vote_____

The Administration recommends accepting, with regret, Elena Bandzuh's letter of resignation due to retirement effective April 1, 2022.

5. ACCEPTING LETTER OF RESIGNATION

Motion_____Second_____Vote_____

The Administration recommends accepting, with regret, Olivia Kudlawiec's letter of resignation as the school psychologist/special education coordinator effective December 23, 2021. The administration requests permission to advertise this position.

6. ACCEPTING LETTER OF RESIGNATION

Motion_____Second_____Vote_____

The Administration recommends accepting, with regret, Joel Holsopple's letter of resignation as an assistant varsity football coach.

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7. REQUESTING PERMISSION TO ADVERTISE FOR POSITIONS

Motion_____Second_____Vote_____

The Administration requests permission to advertise for a high school ski club adviser for the 2021-2022 school year. The Administration further requests permission to advertise for a half time music teacher and a full time sixth grade teacher for the 2022-2023 school year.

7. APPROVING REQUEST FOR FAMILY MEDICAL LEAVE OF ABSENCE

Motion_____Second_____Vote_____

The Administration recommends a staff member's request for a Family Medical Leave of Absence for the eight week period of December 14, 2021 to February 8, 2022. All necessary documentation has been submitted.

8. APPROVING REQUEST FOR DAYS OFF WITHOUT PAY

Motion_____Second_____Vote_____

The Administration recommends approving a staff member's request for the following days off without pay: November 9, 10 and 24, 2021

VII. BOARD REQUESTS / USE OF FACILITIES

Motion_____Second_____Vote_____

(Roll Call Vote)

Request for Approved Travel:

Requester	Destination	Date(s)	Approximate Cost	Budgeted Y/N

Request for Approved Field Trip:

Requester	Destination	Date(s)	Approximate Cost	Budgeted Y/N
Addison Holyfield	Take band students to the Chatterbox to play at Winterfest	December 10, 2021 4:30 p.m. to 6:30 p.m.	No Charge	N/A
Addison Holyfield	Take the marching band to play at Winterfest	December 11, 2021 2:20 p.m. to 4:15 p.m.	\$186.24	Yes
Mary Ann George	Take the 10 th grade class to Admiral Peary Vo Tech	January 27, 2022 11:40 a.m. to 2:30 p.m.	\$134.70	Yes

Requests for Use of Facilities:

Requester	Purpose	Facility	Date(s)	Rental Fee/ Amount

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VIII. MOTION TO MAKE THE AGENDA PART OF THE MINUTES

Motion _____ Second _____ Vote _____

IX. MOTION SHOULD BE MADE TO ADJOURN THE MEETING

Motion _____ Second _____ Vote _____

Time: _____