

INGRAM ELEMENTARY SCHOOL

2025-2026 INFO SHEET

Post this on your fridge or keep it somewhere safe — you'll want it all year long.

OFFICE HOURS:
7:15 AM-4:00 PM

IES PHONE NUMBER:
830-955-8547

IES CLASS DOJO:
**JOIN TO STAY IN THE
IES LOOP!**

SCHOOL HOURS

DOORS OPEN: 7:15 AM

FIRST BELL: 7:40 AM

TARDY BELL: 7:45 AM

OFFICIAL ATTENDANCE: 9:30 AM

DISMISSAL: 3:35 PM

NO STUDENT DROP-OFFS PRIOR TO 7:15.
**PARENTS MUST CHECK IN STUDENTS AT THE FRONT
OFFICE IF NOT AT SCHOOL PRIOR TO THE 7:45 BELL.**

LUNCH TIMES

PK: 12:35-1:05

KINDER: 10:45-11:10

1ST: 11:10-11:30

2ND: 11:30-11:50

3RD: 11:45-12:05

4TH: 12:15-12:35

5TH: 12:00-12:20

TRANSPORTATION CHANGES:

**--MUST CALL THE OFFICE
NO LATER THAN 2:45PM
FOR ANY
TRANSPORTATION
CHANGES.**

**--STUDENTS MUST BE
PICKED UP BEFORE 3:15 IF
PICKING UP EARLY.**

NURSE INFORMATION:

**--STUDENTS MUST BE FEVER
FREE FOR 24 HOURS
WITHOUT MEDICATION
BEFORE RETURNING TO
SCHOOL.**

**--MEDICATION AT SCHOOL
SHOULD BE ADMINISTERED
THROUGH THE NURSE.**

LUNCH VISITORS:

**--LUNCH VISITORS MUST
HAVE A VALID ID TO VISIT.
YOU MAY ONLY EAT/BRING
FOOD FOR YOUR CHILD(S).**

**--PLEASE MONITOR CLASS
DOJO FOR DAYS THAT
LUNCH VISITORS MAY NOT
BE PERMITTED.**

ATTENDANCE NOTES

**ATTENDANCE
NOTES/EXCUSES SHOULD
BE TURNED IN OR
EMAILED TO THE OFFICE
WITHIN 72 HOURS.**

JMUNDAHL@INGRAMISD.NET

ATTENDANCE INFORMATION

**--TEXAS LAW REQUIRES 90% ATTENDANCE OF
SCHOOL DAYS TO EARN GRADE LEVEL CREDIT.**

**--SET A GOAL THIS YEAR TO "STRIVE FOR 5"
OR FEWER ABSENCES.**

**YOU WILL RECEIVE A CALL ON THE DAY YOUR CHILD
IS ABSENT. ATTENDANCE LETTERS ARE SENT HOME
WITH REPORT CARDS WHEN APPLICABLE.**