

DEMAREST BOARD OF EDUCATION

REGULAR MEETING AGENDA

County Road School – Media Center
November 15, 2022
7:00 P.M.

I. OPENING

- A. Meeting called to order.
- B. Roll Call

II. ADJOURN TO EXECUTIVE SESSION

- A. The Board has determined it will enter into executive session for the following reasons:

- 1. Negotiations
- 2. Legal
- 3. Student matter - discipline

- B. Move to approve the following resolution to enter the executive Session:

WHEREAS, in order to protect the personal privacy and to avoid situations wherein the public interest might be disserved, the Open Public Meetings Act permits public bodies to exclude the public from that portion of a meeting at which certain matters are discussed;

WHEREAS, the length of the closed executive session is estimated to be thirty minutes, after which the Regular Public Meeting will reconvene and proceed with business where formal action may or may not be taken;

NOW THEREFORE BE IT RESOLVED, that consistent with the provision of N.J.S.A. 10:4-12(b), the Board of Education will now adjourn to executive session to discuss items stated above; and

BE IT FURTHER RESOLVED, that the Board hereby declares that its discussion of the aforementioned subjects will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

- C. Move to enter executive session

III. REOPEN PUBLIC MEETING

- A. Move to reopen the Regular Meeting to the public.
- B. Board President's Announcement

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.

IV. FLAG SALUTE

V. ROLL CALL

VI. APPROVAL OF MINUTES OF THE MEETINGS

- October 11, 2022 COW and Regular Meeting Minutes

VII. REVIEW OF CORRESPONDENCE

VIII. BOARD PRESIDENT'S REPORT

IX. SUPERINTENDENT'S REPORT

X. COMMITTEE REPORTS

XI. OTHER REPORTS/PRESENTATIONS

- Principal Reports

XII. REVIEW OF AGENDA

- A. Board members review the items.

XIII. PUBLIC COMMENT (AGENDA ITEMS ONLY)

- A. Move to open the meeting to public comment limited to agenda items.
B. Public comment.
C. Move to close the meeting to public comment.

XIV. ACTIONS

A. Instruction – Staffing

1. Move to approve the provisional employment of the following substitute teachers, for remainder of the 2022/2023 school year, as recommended by the Chief School Administrator. Employment status would become effective upon candidates compliance with P.L.1986, c.116 (revised 6/30/98) and N.J.S.A. 19A:6-7.7

- Bernadine Avila
- James Berbig

2. Move to approve the request of Katelyn Hubener, second grade teacher at Luther Lee Emerson School, budget code 11-120-100-101-050-00-00, for paid sick leave from August 30, 2022 through November 11, 2022, and unpaid FMLA/NJFLA and child rearing leave from November 14, 2022 through June 21, 2023, returning to work on the first day of the 2023/2024 school year, as recommended by the Chief School Administrator.

*modified from August 23, 2002 A, 9.

B. Instruction – Pupils/Programs

1. Move to approve the following field trips, as recommended by the Chief School Administrator:

Location/Date	Grade/Class
Museum of Mathematics, NY 4/12/23	Math Team
NVD 01/05/23 and 1/12/23	Band and chorus
Northvale, Harrington Park, Old Tappan, Norwood and Haworth 10/19, 11/15, 12/19, 2/8, 3/31 back up dates 10/20, 11/22, 12/20, 2/9, 4/3	Brain Busters

2. Move to approve the following contracts with Bergen County Special Services, as recommended by the Chief School Administrator:

Student	Contract/Service	Fee
1683624460	SoDi2257903 Sound Solutions Services	1320.00/month
3834674358	AsAt2262280 Audiological Evaluation	\$950.00

C. Support Services – Staffing

1. Move to rescind the offer of employment to Stephanie Dean as substitute lunch aide for the 2022/2023 school year, as recommended by the Chief School Administrator.
*approved 9/20/2022 C.6.
2. Move to approve the provisional employment of Rhoda Hernandez, lunch aide, Step 8, beginning November 21, 2022, as recommended by the Chief School Administrator. Employment status would become effective upon candidates compliance with P.L.1986, c.116 (revised 6/30/98) and N.J.S.A. 19A:6-7.7
3. Move to approve the employment of Daniel Moran, 1:1 aide at Luther Lee Emerson School, Step 2, SID 2273019823, beginning November 11, 2022 and for the remainder of the 2022/2023 school year, as recommended by the Chief School Administrator.

D. Support Services – Board of Education

1. Move to approve the following request for facilities use on the following dates, in accordance with policy 7510, as recommended by the Chief School Administrator:

Event	Date(s) and time	Location
PTO Book Fair	11/28-12/2	LLE gymnasium
PTO Book Fair	3/7-3/10	DMS gymnasium and courtyard

2. Move to approve the attendance of the following workshops, with all hotel, meals and travel reimbursed at the statutory rates per NJ OMB guidelines, as recommended by the Chief School Administrator:

Name/Title	Event	Registration Fee
Kelly Stevens Supervisor of Curriculum, Instruction and Assessment	Techspo Atlantic City 1/25-1/27	\$515.00

3. Move to approve the second and final reading of the following Policy, as recommended by the Chief School Administrator:

P5512 Harassment, Imitation and Bullying

4. Move to approve the agreement with Northern Valley Regional High School, for shared services for Bergen County Region III Special Services in the amount of \$682,290.00, for the 2022/2023 school year, as recommended by the Chief School Administrator.
5. Move to approve the agreement with Northern Valley Regional High School, for shared services with the Northern Valley Curriculum Consortium, in the amount of 3.5% of the NVCC budget for the 2022/2023 school year, as recommended by the Chief School Administrator.
6. Move to approve the agreement with Northern Valley Regional High School, for shared LDTC/Psych/Speech services, in the anticipated amount of \$78,400.00, for the 2022/2023 school year, as recommended by the Chief School Administrator.
7. Move to approve the agreement with Northern Valley Regional High School, for joint purchasing transportation agreement, for the 2022/2023 school year, as recommended by the Chief School Administrator.
8. Move to approve the architectural and engineering proposal from district architects EI and Associates, for Demarest Middle School gymnasium addition, including phase II, contract documentation and phase III, bidding and construction administration, at a cost of 6.5 percent of the final project construction cost, inclusive of designed alternates, as recommended by the Chief School Administrator.
9. Move to approve the acceptance of the following school bus emergency evacuation drills, [as attached](#), in compliance with NJAC 6A:27-11.2, as recommended by the Chief School Administrator:
 - A drill for Demarest Middle School was conducted on October 20, 21 and 25th in the Middle School parking lot (basketball court area) supervised by custodian Bolt and teacher Gonzales. .
 - A drill for County Road School was conducted on October 24, 2022 in the school parking lot supervised by Principal Mazzini.
 - A drill for Luther Lee Emerson school was conducted on October 24, 2022 in the school parking lot supervised by Principal Mazzini.

10. Move to approve purchase of cafeteria refrigerator and freezer from MAP Restaurant Supply through bid #HCEC-Cat-22-08, co-op #34HUNCCP, in the amount of \$14,960.60, as recommended by the Chief School Administrator.
11. Move to approve the following resolution for submission of the Comprehensive Maintenance Plan to the Executive County Superintendent, as recommended by the Chief School Administrator:

WHEREAS, the Department of Education requires New Jersey School Districts to submit three year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities listed in the attached document for the various school facilities of the Demarest School District are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW THEREFORE, BE IT RESOLVED that the Demarest Board of Education hereby authorizes the school business administrator to submit the attached Comprehensive Maintenance Plan for the Demarest School District in compliance with the Department of Education requirements.

E. Support Services – Fiscal Management

1. Move to confirm the following October 2022 payrolls as recommended by the Chief School Administrator:

October 15	\$ 501,161.19
October 31	\$ 459,746.90

2. Move to approve the October 2022 in office checks in the amount of \$223,107.00, November 15, 2022 budget checks in the amount of \$501,645.08, as recommended by the Chief School Administrator, as follows:

<u>Subtotal Per Fund</u>	<u>Amount</u>
11 General Current Expense	\$ 553,664.14
12 Capital Outlay	\$ 153,696.22
20 Special Revenue Fund	\$ 1,344.01
30 Capital Projects Fund	<u>\$ 16,047.71</u>
Total Bills:	\$724,752.08

3. Move to approve the following resolution, as recommended by the Chief School Administrator:

Receipt of Certification from Board Secretary

Pursuant to N.J.A.C 6:20-2.13 (d), I, Antoinette Kelly certify that as of October 31 ,2022, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1.

4. Move to confirm the following budget transfer for October 2022, as recommended by the Chief School Administrator:

To:

Account Number	Description	Amount
11-105-100-101	Preschool-Salaries of Teachers	52.00
11-213-100-106	Resource Room-Other Salaries for Instruction	17,810.37
11-230-100-580	Basic Skills-Other Purchased Services	50.00
11-240-100-101	Bilingual Education-Salaries of Teachers	1.00
11-402-100-610	School Sponsored Athletics-Supplies and Materials	150.68
11-000-213-330	Health Services-Purchased Professional Services	2,975.82
11-000-219-105	Child Study Team-Salaries of Secretarial Assistants	3,759.91
11-000-222-177	Ed Media/Library Services-Salaries of Technology Coordinator	3,507.01
11-000-223-610	Instruct. Staff Training Services-Supplies and Materials	65.98
11-000-263-110	Grounds Salaries	5,366.27

From:

Account Number	Description	Amount
11-110-100-101	Kindergarten-Salaries of Teachers	52.00
11-213-100-101	Resource Room Salaries of Teachers	17,810.37
11-230-100-610	Basic Skills-General Supplies	50.00
11-240-100-101	Bilingual Education-General Supplies	1.00
11-402-100-890	School Sponsored Athletics-Other Objects	150.68
11-000-213-104	Health Services-Salaries	2,975.82
11-000-219-104	Child Study Team-Salaries of Other Professional Staff	3,759.91
11-000-223-320	Instruct. Staff Training Services-Purchased Prof. Services	3,507.01
11-000-223-320	Instruct. Staff Training Services-Purchased Prof. Services	65.98
11-000-263-420	Grounds Repair and Maintenance	5,366.27

5. Move to approve change order #5 with district architect EI Associates for the County Road School addition, in the amount of \$12,780.00, for additional design development and revisions, as recommended by the Chief School Administrator.
6. Move to approve change order #8 for Addition and Renovations at County Road School with contractor Daskal, NJDOE #1070-030-21-1000, for additional cost for change in scope due to unforeseen conditions in the amount of \$16,141.78, as recommended by the Chief School Administrator. The revised contract amounts is as follows:

Original Bid Amount	\$2,796,000.00
Change Order #1 to 6	117,555.38
Change Order #7	16,141.78
Revised Contract	\$2,929,697.16

XV. PUBLIC COMMENT

- A. Move to open the meeting to public comment.
- B. Move to close the meeting to public comment.

XVI. NEW BUSINESS

XVII. EXECUTIVE SESSION (if necessary)

- A. Move to enter the executive session to discuss personnel/legal matters/negotiations.
- B. Move to close the executive session and reenter the public session.

XVIII. ADJOURNMENT

- A. Move to adjourn.