



Policy of the Board of Trustees

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STUDENT RELEASE PRECAUTIONS

All school personnel are to be instructed to refuse requests for students to leave the school grounds once they have arrived at the school. Students shall not leave the school grounds from the time they arrive until the time of their departure except as follows:

- a. No student may be dismissed before the regular hour for his/her dismissal except with the approval of the Principal or Center Director.
- b. No teacher may permit any individual student to leave school prior to the regular hour of his/her dismissal except by permission of the Principal.
- c. No student may be permitted to leave school prior to his/her dismissal hour for any reason unless permission of the parent or guardian has been first secured, nor sent home unless a responsible adult is at the home. Any student being released during the school day must be released through the Principal's office when he/she leaves and must report to the office when he/she returns. Students will be released only when legally authorized by the parent or legal guardian. Students traveling on school buses to school-sponsored activities will return from the activity on the bus unless released to their parents.

1st Reading: September 21, 2017

2nd Reading: October 19, 2017

Adoption: November 30, 2017

Proposed Reconsideration: November 2022