

## School Administrative Unit #7

### Spring Meeting Minutes

<b>Date</b>	April 11, 2024
<b>Time</b>	6:00 p.m.
<b>Location</b>	Columbia Town Hall

#### Attendance

**P = Present R = Remote E = Excused A = Absent**

#### School Board Members

Clarksville		Colebrook		Columbia		Pittsburg	
E	Erin Blanchard	P	Julie Brunault	P	Kristin Brooks	P	Jamie Gray
P	Julie Semprebbon	P	David Brooks	P	Stacey Campbell	P	Lindsey Gray
E	Linda White	P	Rhonda Lyons	E	Diane Little	P	Willard Ormsbee
<b>Stewartstown</b>		P	Nathan Lebel			E	Hannah Kingsbury
P	Betsy Gray	P	Robert Murphy			E	Reggie Parker
E	Philip Pariseau	P	Tim Stevens				
P	Courtney Sierad	P	Cayenne Amey				

	SAU #7	Public
P	Debra Taylor, Superintendent	Dana Hilliard, Lisa Brooks
P	Bridget Cross, Business Manager	
P	Jennifer Noyes, Special Services Coordinator	
E	Shane Cloutier, IT Director	
P	Jennifer Mathieu, Curriculum Director	

**Public in Attendance:** None

#### Roll Call:

- The meeting was called to order at 6:00 pm by Debra Taylor, Superintendent.

#### Organizational Meeting:

- Superintendent Presiding:
  - Welcome newly\* elected and re-elected board members
    - Julie Semprebbon\* – Clarksville
    - David Brooks\* – Colebrook
    - Cayenne Amey\* – Colebrook
    - Julie Brunault\* – Colebrook
    - Diane Little\* – Columbia
    - Bob Ormsbee – Pittsburg
    - Reggie Parker – Pittsburg
    - Courtney Sierad - Stewartstown
  - Thank you to our departing board members for their service
    - Michel Dionne - Clarksville
    - Deb Greene - Colebrook
    - Tanya Young – Colebrook
    - Bryan Griffin - Colebrook
    - Eric Brungot – Columbia
  - Election of Chairman –

**S.Campbell/C.Seirad** : Motion to nominate Nate Lebel at SAU 7 Board.

VOTE: MOTION CARRIES

- Chairman Presiding:
  - Election of other Officers
    - Vice-Chairperson –

**L.Gray/S.Campbell:** Motion to nominate Jamie Gray as the Vice-Chair of the SAU 7 Board.  
 VOTE: MOTION CARRIES

- Secretary –

**T.Steven/B.Gray:** Motion to nominate Julie Brault as Secretary.  
 VOTE: MOTION CARRIES

- Volunteers and/or Appointments
  - Technology Committee – Nate Lebel, Philip Pariseau, David Brooks, Jamie Gray, Julie Semprebon
  - Wellness Committee –Julie Semprebon, Cayenne Amey, Kristin Brooks, Rhonda Lyons, Hannah Kingsbury
  - Professional Development Committee – Nate Lebel, Kristin Brooks
  - Professional Development Committee Community Member at Large – vacant
  - Policy Committee – Erin Blanchard, Kristin Brooks, Hannah Kingsbury, Robert Murphy, David Brooks, Philip Pariseau
    - 1.
    2. SAU 7 Treasurer and Deputy Treasurer

**T.Stevens/B.Gray:** Motion to appoint Eldonna Brooks, as SAU 7 treasurer, and Jan Carpino, as SAU 7 Deputy Treasurer.  
 VOTE: MOTION CARRIES

Policy BBBH-S – Organization and Operation of SAU Joint Board  
 The board reviewed the policy concerning SAU board operation.

**Hearing of the Public** None

**Reading of the Minutes:**

- SAU 7 Winter Meeting Minutes – December 14, 2023
- SAU 7 Special Meeting Minutes –February 8, 2024

**J.Gray/C.Sierad:** Motion to approve the December 14, 2023, and February 8, 2024 minutes as presented.  
 VOTE: MOTION CARRIES

**School Administrative Unit 7 Reports:**

- Superintendent – Debra Taylor  
 Dr. Taylor reviewed her report highlighting progress in the SAU 7 strategic plan and noting that the current plan will expire in June, 2025.
- Special Services – Jennifer Noyes  
 Jen reviewed her report highlighting that all school districts met the criteria for compliance with federal and state IDEA requirements.
- Technology – Shane Cloutier  
 Shane was absent. The board reviewed his written report.
- Curriculum – Jennifer Mathieu

Jen reviewed her report highlighting accomplishments and plans for the coming year which will focus on continued implementation of CBE and updated grading practices.

- Business Administrator – Bridget Cross  
Bridget provided an update on business practices and the SAU budget analysis.

## **BREAK**

### **Unfinished Business:**

### **New Business:**

- Action to authorize the Superintendent to sign and submit all SAU 7 and District Grants.

**L.Gray/S.Campbell:** Motion to approve the Superintendent to submit SAU 7 and District Grants

VOTE: MOTION CARRIES

- Action to adopt Policies.DID-Fixed Assets, GCG: Substitute Employment

**J. Gray/R.Lyons:** Motion to adopt policy DID – Fixed Assets.

VOTE: MOTION CARRIES

**T,Stevens/S.Campbell:** Motion to adopt policy GCG – Substitute Employment

VOTE: MOTION CARRIES

- Action to approve the General Assurances

**B Gray/S Campbell:** Motion to approve the General Assurances.

VOTE: MOTION CARRIES

**T,Stevens/S.Campbell :** Motion to approve the 24-25 Calendar

VOTE: MOTION CARRIES - 95% in favor; B.Ormsbee opposed

- Action to approve the end of the school year date for staff and students.

**B.Gray/J.Gray:** Motion to approve the last day of school for students as June 14. The staff will be required to complete the three make up days during the following week.

VOTE: MOTION CARRIES 100% in favor;

- Action to approve the SAU 7 Office Employee Handbook

**S.Campbell/C.Seirad:** Motion to approve the SAU 7 Office Employee Handbook.

VOTE: MOTION CARRIES – 95% in favor; B.Ormsbee opposed.

- Set Date and Time of the SAU 7 August Board Meeting

**T.Stevens/D.Brooks** Motion to hold the next SAU 7 board meeting on August 8, 2024 at 6:00 pm at Stewartstown School.

**Information:** Bob reminded SAU staff to return calls.

**Hearing of the Public:** None

**Non-Public Session:** RSA 91-A:3,II(a)

**B.Gray/C.Amey:** Motion to enter non-public session at 8:35 pm.

Roll Call Vote was unanimous.

**T.Stevens/D.Brooks:** Motion to return to public session at 9:56 pm.

Roll Call Vote is unanimous.

**T.Stevens/C.Sierad:** Motion to seal the minutes from the non-public session.

Roll Call Vote was unanimous.

**C.Amey/B.Gray:** Motion to authorize the Chair to sign the request from Superintendent Taylor.

VOTE; MOTION CARRIES

**J.Gray/J.Brunault:** Motion for the SAU Board Chair to approve all leave request and reimbursement forms for the Superintendent and for the Superintendent to notify the SAU Office as well as the SAU Board Chair of any absence.

VOTE; MOTION CARRIES

**Other Business: None**

**Meeting Dates:**

- SAU 7 Board Meeting: August 8, 2024 @ 6:00 pm – Stewartstown Community School

**Adjournment:**

**S.Campbell/B.Gray:** Motion to adjourn the meeting at 10:02 pm.

VOTE: MOTION CARRIES

Respectfully Submitted,  
Debra Taylor  
Superintendent

Board Approved with changes: June 25, 2024