

# OAK VALLEY UNION ELEMENTARY SCHOOL DISTRICT

## REGULAR MEETING of the GOVERNING BOARD

Tuesday, June 13, 2023

### MINUTES

**TIME:** 4:00pm

**PLACE:** District Conference Room

### **CALL TO ORDER AND ROLL CALL**

### **BOARD MEMBERS:**

Mr. Doug Mederos, President	Present
Mr. John Mendonca, Clerk	Present
Mr. Joey Benevedes, Trustee	Present
Mr. Mark Nunes, Trustee	Present
Mr. Joseph Meneses, Trustee	Present

### **PLEDGE OF ALLEGIANCE**

#### **(1.0) APPROVAL OF AGENDA**

Motion by M. Nunes                      Second J. Mendonca                      ACTION (4-0)

#### **(2.0) APPROVAL OF MINUTES**

The minutes of the regular meeting held on May 23, 2023 are presented for Board approval.

Motion by J. Benevedes      Second J. Mendonca                      ACTION (4-0)

#### **(3.0) QUESTIONS FROM THE FLOOR AND INTRODUCTIONS OF GUESTS**

At this time, any person wishing to speak to any item not on the agenda for this meeting may be granted **(5) minutes** to speak to the Board with a maximum time of 15 minutes per item, unless otherwise extended by the board.

**(Action cannot be taken on anything that is not already on the agenda).**

*Supt. Pilgrim introduced CPA, Tyger Bates who will assist Business Manager, Gabby Gutierrez in proposing the 2023-2024 Fiscal Budget.*

#### **(4.0) CORRESPONDENCE:**

**(4.1)** Thank you card from Tulare Target Archers'

*Supt. Pilgrim read aloud the Thank You card from Tulare Target Archers' thanking Oak Valley for letting them use our facilities. The letter also included a generous donation.*

#### **(5.0) ADMINISTRATORS' REPORTS**

1. Superintendent's Report:
  - A. Local Performance Indicator Review

*Supt. Pilgrim reviewed each of the local indicators with the board indicating the status of how Oak Valley is performing and meeting state requirements.*

**(6.0) BUSINESS SERVICES**

- 1.) Approval authorization to pay vouchers as presented.

Motion by J. Mendonca      Second M. Nunes      ACTION (5-0)

- 2.) Approval of Budget Revisions as presented.

Motion by J. Benevedes      Second J. Meneses      ACTION (5-0)

- 3.) Approval of Oak Valley Union Elementary School District's 2023-2024 proposed Fiscal Budget.

Motion by J. Benevedes      Second M. Nunes      ACTION (5-0)

*Gabby Gutierrez, Business Manager reviewed the multi-year projections in detail. Discussion on its contents and questions were answered.*

- 4.) Approval of SB 858 Excess of State Recommended Reserves Disclosure for Proposal of 2022-2023 Budget

Motion by M. Nunes      Second J. Mendonca      ACTION (5-0)

*Gabby Gutierrez, Business Manager reviewed this document detailing how reserves are being allocated for future use.*

**(7.0) DISTRICT ADMINISTRATION**

- 1.) Approval of ProYouth-ELOP grants agreement for 23/24SY.

Motion by J. Benevedes      Second J. Meneses      ACTION (5-0)

*Supt. Pilgrim presented the agreement to keep the afterschool program, ProYouth HEART, ongoing for the 23-24 School to the board for approval.*

- 2.) Approval of GASB 74/75 actuarial valuation services contract with Total Compensation Systems, Inc  
Costs: 4,455.00  
Funding Source: General Fund

Motion by J. Meneses      Second J. Mendonca      ACTION (5-0)

*Supt. Pilgrim presented the renewal of the contract, GASB 74/75 that evaluates the OPEB cost.*

- 3.) Approval of math adoption: McGraw-Hill, Reveal Math for K thru 8<sup>th</sup> grade  
Costs: 21,604.32  
Funding Source: Restricted Lottery

Motion by M. Nunes      Second J. Benevedes    ACTION (5-0)

*Supt. Pilgrim stated that teachers were happy using McGraw-Hill, Reveal Math and would like to adopt it for the 2023-2024 school year.*

- 4.) Approval of Annual Statement of Need for the 23/24SY.

Motion by J. Benevedes    Second M. Nunes      ACTION (5-0)

*Supt. Pilgrim reviewed the statement of need for Substitutes and answered any questions from the board.*

- 5.) Approval of the Oak Valley Union Elementary School District's 2023-2024 Local Control Accountability Plan (LCAP), LCAP Supplement, Budget Overview for Parents, and LCAP/LCP Annual Update.

Motion by J. Mendonca    Second J. Benevedes    ACTION (5-0)

*Supt. Pilgrim reviewed the LCAP before the board and questions were answered.*

- 6.) Approval of the Resolution 2023-6 In the Matter of the Spending Determination for Funds Received from the Education Protection Account pursuant to Article XIII, Section 36 of the California Constitution 2023-24 Fiscal Year.

Motion by J. Mendonca    Second M. Nunes      ACTION (5-0)

Ayes: Mederos, Mendonca, Benevedes, Nunes, and Meneses  
Noes:  
Abstain:  
Absent:

*Supt. Pilgrim presented the Resolution in the matter of Spending Determination for Funds Received from the Education Protection Account for approval noting it is used for Certificated Personnel only*

- 7.) Approval of Resolution 2023-3 in the matter of Authorizing Inter-fund Loan for Cash Flow Purposes

Motion by J. Benevedes    Second J. Mendonca    ACTION (5-0)

Ayes: Mederos, Mendonca, Benevedes, Nunes, and Meneses  
Noes:  
Abstain:  
Absent:

*Supt. Pilgrim presented the resolution in the matter of Authorizing Inter-fund Loans for cash flow purposes for approval.*

- 8.) Approval of Resolution 2023-4 in the matter of Authorizing Inter-fund Transfers in Accordance with the Budget

Motion by M. Nunes      Second J. Benevedes    ACTION (5-0 )

Ayes: Mederos, Mendonca, Benevedes, Nunes, and Meneses

Nayes:

Abstain:

Absent:

*Gabby, Business Manager, explained that this allows the district to move cash from one account to the other while waiting for certain funds to be acquired.*

- 9.) Approval of Resolution 2023-5 in the matter of Authorization for County Superintendent of Schools to make year-end Budget Transfers.

Motion by J. Benevedes    Second J. Meneses    ACTION (5-0)

Ayes: Mederos, Mendonca, Benevedes, Nunes, and Meneses

Noes:

Abstain:

Absent:

*Supt. Pilgrim presented the resolution in the matter of Authorization for County Superintendent of Schools to make year-end Budget Transfers for approval.*

- 10.) Approval of annual certification regarding self-insured workers compensation claims indicating that the school district is not self-insured for workers' compensation claims.

Motion by J. Benevedes    Second J. Meneses    ACTION (5-0)

*Supt. Pilgrim presented the annual certification regarding the district is not self-insured for workers' compensation claims for approval.*

- 11.) Approval of Inter-District renewal list for 2023-2024 SY

Motion by M. Nunes      Second J. Meneses    ACTION (5-0)

Tulare - 274, Pixley – 4, Visalia – 12, Buena Vista – 4, Palo Verde – 1, Waukena – 13, and Lakeside Union – 1

*Inter-district transfers for renewal and initial requests were submitted by the Superintendent for the upcoming 23-24 school year and presented for approval.*

**(8.0) CLOSED SESSION**

- 1.) Employment, Resignations, Transfers, etc. of Certificated and Classified Personnel (Gov. Code, § 54957)
- 2.) Labor Negotiations (Gov. Code, 3549.1)

**(9.0) RECONVENE IN REGULAR SESSION**

- 1.) Approval of Employment, Resignations, Transfers, etc. of Certificated and Classified Personnel (Gov. Code, § 54957)

Classified Resignation: Haley Talley, Instructional Aide

Classified Transfer: Emily Herrera from Cafeteria Aide to PE Instructional Aide

Motion by J. Mendonca Second J. Meneses ACTION (5-0)

**(10.0) ORGANIZATIONAL BUSINESS**

(Consideration of any item any member of the Board wishes to place on the Agenda for the next meeting.)

**(11.0) ADJOURNMENT @ 6:40pm**

Motion by J. Meneses Second M. Nunes ACTION ( 5-0 )

**ANNOUNCEMENT OF NEXT REGULAR BOARD MEETING**

**June 27, 2023 @ 4:00 pm District conference room**

This agenda may be made available in an appropriate alternative format for a person with a disability, upon request. If a disability-related modification or accommodation, including auxiliary aids or services, is needed, please contact **Heather Pilgrim, Ed.S., Superintendent**, at least one week in advance of the meeting, at **688-2909**. Requests made closer to the meeting may not be able to be accommodated.