

SECTION 001116

INVITATION TO BID

1.01 PROJECT INFORMATION

- A. Notice to Bidders: **Qualified** bidders are invited to submit proposals, including bid costs, for Project as described in this Document according to the Instructions to Bidders.
- B. Project Identification: 23010 Interior Renovation for Westside Elementary School.
  - 1. Project Location: Westside Elementary School, 201 North Pleasant Hill Rd., Warner Robins, GA 31093
- C. Owner: Houston County School District.
  - 1. Owner's Representative: Forrest Walker, Director of Facilities.
- D. Architect: Altman + Barrett Architects, P.O. Box 665 Hahira, GA 31632.
- E. Project Description: Project consists of architectural, plumbing, electrical and minor mechanical work associated with an interior renovation of the existing campus.
  - 1. Project cost range is approximately \$3,500,000.
- F. Construction Contract: Bids will be received for the following Work:
  - 1. General Contract (all trades).

1.02 PROPOSAL SUBMITTAL AND OPENING

- A. Owner will receive sealed proposals until the bid time and date at the location indicated below. Owner will consider proposals prepared in compliance with the Instructions to Bidders, and delivered as follows:
  - 1. Bid Date: **January 09, 2024.**
  - 2. Bid Time: **2:00 p.m.**, local time.
  - 3. Location: Houston County Board of Education – Facilities Building, 1100 Main Street, Perry, GA 31069.
- B. Proposal evaluation and scoring by a Houston County School District Committee will occur following the receipt of sealed proposals with results being issued soon thereafter, but not the same day. Each proposal will be evaluated against specified criteria and required submittals to determine the most responsible and responsive firm for this project. The specified criterion is listed as follows;
  - 1. Bid Amount
  - 2. Relevant Construction Experience
  - 3. Project Team Availability
  - 4. Company History
  - 5. Local Participation
  - 6. References

1.03 BID SECURITY

- A. Bid security shall be submitted with each bid in the amount of **[5]** percent of the bid amount. No bids may be withdrawn for a period of **[60]** days after submission of bids. Owner reserves the right to reject any and all bids and to waive informalities and irregularities.

1.04 MANDATORY PREBID CONFERENCE

- A. A mandatory prebid conference for all bidders will be held at Westside Elementary School on **December 15, 2023 at 10:00 a.m.**, local time. Prospective bidders are **required** to attend.

1.05 DOCUMENTS

- A. Printed Procurement and Contracting Documents: Obtain after November 30, 2023, by contacting Print Life Printing and Supplies, Inc., 1006 Williams St. Valdosta, GA 31601 or by calling (229)244-5598. Documents will be provided to prime bidders only; only complete sets of documents will be issued.
  - 1. Payment: \$300.00 made payable to Print Life Printing and Supplies.
  - 2. Shipping: Additional shipping charges may apply.
- B. Viewing Procurement and Contracting Documents: Examine after November 30, 2023, at the locations below:
  - 1. [www.altmanbarrettarchitects.com](http://www.altmanbarrettarchitects.com)

1.06 TIME OF COMPLETION

- A. Successful bidder shall begin procuring materials on receipt of the Notice to Proceed (est. January 12, 2024), begin work on May 23, 2024, and shall complete the Work prior to July 30, 2024. Work during the schools spring break holiday is acceptable to the Owner provided scope and schedules are agreed to prior to beginning work.

1.07 BIDDER'S QUALIFICATIONS

- A. Bidders must be properly licensed under the laws governing their respective trades and be able to obtain insurance and bonds required for the Work. **A Performance Bond, separate Labor and Material Payment Bond, and Insurance in a form acceptable to Owner will be required of the successful Bidder.**
- B. **Prior to submission of a proposal, it is strongly encouraged for bidders to evaluate their current and future workload as it relates to the project timelines specified above.**

1.08 NOTIFICATION

- A. This Invitation to Bid document is issued by Altman + Barrett Architects, P.C.

END OF DOCUMENT 001116