



**SHIPPENSBURG AREA SCHOOL DISTRICT  
SCHOOL BOARD MEETING MINUTES  
January 22, 2024**

The Shippensburg Area Board of School Directors met on January 22, 2024  
in the Senior High School Library beginning at 8:00 p.m.

**ROLL CALL**

The Secretary called the roll with all members present except as designated:

**Board of School Directors**

Mrs. Steph Eberly  
Mr. Kirk Naugle  
Mr. Jim Bard  
Mr. Mike Carey  
Mr. Levi Cressler

Mr. Daren Donovan  
Dr. Nathan Goates  
Dr. Michael Lyman -**departed at  
9:45 p.m.**  
Mr. Fred Scott

**Administrative Staff**

Mr. William August, Superintendent  
Mrs. Leslee DeLong, Assistant to the Superintendent  
Dr. Susan Donat - Director of Curriculum, Instruction, and Assessment  
Dr. Troy Stevens, Director of Technology

**Student Representatives**

Lily Kell  
Aryan Gaonkar - **Absent**

**Board Secretary/Chief Financial Officer**

Mrs. Cristy Lentz

**AGENDA APPROVAL**

**Scott** made a motion, seconded by **Bard**, to approve the agenda as presented.

**The motion passed unanimously.**

**CITIZENS' COMMENTS (AGENDA ITEMS ONLY) -**

**Becky Wolfinger** - resident of SASD, expressed support of the Middle/High School parent loop and Administration's Lean Base Bid recommendation for facility projects. She expressed concerns with Action Item 5m on tonight's agenda.

**Susan Spicka** - resident of SASD, noted she appreciated Mrs. Lentz's expertise and feels Mrs. Lentz's budget presentation this evening was very informative. Mrs. Spicka shared information regarding the Basic Education Funding Commission final reports and what that could mean for SASD. She also shared her thoughts on future funding from the State for school districts.

**Robert Clayton** - resident of SASD, spoke in support of the Middle/High School parent loop. He also shared some national statistics regarding school transportation safety in particular school zones and accidents with students who walk to and from school.

**Drew Alosi** - resident of SASD, congratulated James Burd on their accomplishments. He noted his support to rehabilitate district facilities. He noted a previous Board had authorized the District's Foundation to raise money for a multi-purpose stadium. He inquired about this progress. He also noted a grant the District did not previously pursue for upgrading athletic facilities. He reminded the Board of the Shippensburg University President's offer to partner to help assist the District with its athletic facility needs. He inquired how much money has been set aside for future elementary construction.

## **REPORTS:**

### **STUDENT REPRESENTATIVES REPORT -**

Lily Kell - Student Representative reported happenings at the Middle School and High School. Details regarding their report can be found attached to the agenda.

### **FRANKLIN COUNTY CAREER & TECHNOLOGY CENTER (FCCTC) REPORT -**

Mrs. Eberly noted the next FCCTC meeting will be this Thursday, January 25, 2024.

Dr. Lyman presented a review of the December 20, 2023 FCCTC meeting including but not limited to: the current number of students who expressed interest to attend vo-tech and Shippensburg Area School District student, Lexi Wyrick's, accomplishments in the National Vet Tech Conference.

### **BOARD COMMITTEE REPORTS -**

**Athletic Committee Meeting** - met on January 10, 2024 at 4pm. Topics include but not limited to: update on winter sport teams accomplishments, girls first wrestling match, open coach positions, New Level Security, need for a field maintenance position, athletic transportation, Mid Penn Conference, Little Brown Jug game against Big Spring, how to improve student engagement in High School Athletic programs, uniform replacement cycle, and Greyhound Athletic Hall of Fame.

**Facilities Committee Meeting** - met on January 10, 2024 at 6pm. Topics include but not limited to: defining the purpose and role based on proposed Action Item 5m, possible avenues for hiring a Clerk of the Works, project costs, budget, concerns with lack of State funding, and ESSER positions.

**Budget and Finance Committee of the Whole Meeting** - met on January 22, 2024 at 6pm.

**SUPERINTENDENT'S REPORT** - Mr. August reported on the following items:

- **Donation Report** - See Agenda Manager
- **The Greyhound Foundation Highlights** - See Agenda Manager
- **Board Recognition Presentations**
- **PBIS Grant Award**

**Curriculum Report** - **Dr. Susan Donat** - Presented information to the Board regarding the following topics:

- **In-Service day of Professional Development and Activities**
- **Curriculum Review and Revision Process** - See attached in Agenda Manager.

## **CONSENT AGENDA:**

**Lyman** made a motion, seconded by **Goates** to approve 4a through 4g of the Consent Agenda.

### **Approval of Minutes**

Minutes from the following meeting:

- January 8, 2024 Planning/Action Board meeting

### **Finance**

- Bills of Payment
- Regular Bills of Payment
- Construction Fund Paid Bills for January 2024
- Financial Reports - December Reports
- Treasurers
- Capital Reserve Fund
- Cafeteria Fund
- Construction Fund - Series 2022 and Series 2023
- Tax Report - December

2024-2025 Senior High School Program of Studies

E-Rate Letter of Agency & Contract Renewal

Exchange Students

Policies for Second Reading and Approval

### **Personnel - Professional and Support**

#### **Professional Staff**

**Administration recommends approval of the following retirement:**

1. Shelly Kwiatkowski – School Nurse at Shippensburg Area High School effective the last day of the 2023-2024 school year

**Administration recommends approval of a salary adjustment for the following professional staff member, having successfully completed additional courses for a degree change and/or the achievement of a different credit hour level:**

2. Heather M. Bear Wingert – Masters 60

**Administration recommends approval of the following new appointments: (All new hires are dependent upon successful completion of all required paperwork and clearances)**

3. Ryan K. Applegarth –Long-Term Substitute Social Studies Teacher at Shippensburg Area High School, effective approximately March 6, 2024 and continuing through the last day of the 2023-2024 school year. Mr. Applegarth will be paid pursuant to SAEA long-term substitute MOU (covering the vacancy created by the board approved leave of Anna M. Thiessen)

4. Debra L. Spencer –Long-Term Substitute Emotional Support Teacher at Nancy Grayson Elementary School, effective February 9, 2024 and continuing through April 5, 2024. Ms. Spencer will be paid pursuant to SAEA long-term substitute MOU (covering the vacancy created by the board approved leave of Lindsay J. Glunt)

## **Support Staff**

### **Administration recommends the following terminations:**

5. Tayana B. Diggs – Part-Time Kitchen Helper at Shippensburg Area High School effective retroactive January 10, 2024

6. Geraldlynn N. Brown – Part-Time Kitchen Helper at Nancy Grayson Elementary School effective retroactive January 10, 2024

### **Administration recommends the approval of the following qualifying leave of absence request:**

7. Katie M. Rhone – Classroom Assistant at James Burd Elementary School is requesting leave retroactive January 17, 2024 and continuing through approximately March 18, 2024, with an expected return to work date of approximately March 19, 2024, 2024

### **Administration recommends the approval of the following leave without pay absence request:**

8. Paula J. Morris – Head Custodian at Shippensburg Area High School is requesting leave approximately January 22, 2024 and continuing through approximately January 26, 2024, with an expected return to work date of January 29, 2024

### **Administration recommends approval of the following transfer:**

9. Autumn R. Crowder – Part-Time Kitchen Helper at the Shippensburg Area Middle School working 3.75 hours/day, 180 days per year TO Part-Time Kitchen Helper at the Shippensburg Area High School working 2.5 hours/day, 180 days per year effective retroactive January 17, 2024. Hourly rate to remain the same (replacing Logan M. Trembly – resignation)

### **Administration recommends approval of the following support staff employees who have successfully completed the thirty (30) day probationary period and achieved regular employment status. This is in accordance with the SAESP Bargaining Agreement, Article III, 3.02:**

10. Sydney E. Doyle – Classroom Assistant at Nancy Grayson Elementary School effective retroactive December 14, 2023

11. Makeda Garcia Griffith – Executive Assistant to the Superintendent at Shippensburg Area Administration Building effective retroactive January 4, 2024

### **Administration recommends approval of the following new appointments: (All new hires are dependent upon successful completion of all required paperwork and clearances)**

12. Kathleen M. Kyle – Part-Time Cashier Helper at Shippensburg Area Middle School at an hourly rate of \$13.20, working 4.5 hours/day, 180 days/year, effective January 23, 2024 (replacing Shirley I. Ocker – resignation)

13. Kelly Moneyhun-Koch – Part-Time Cashier Helper at Nancy Grayson Elementary School at an hourly rate of \$13.20, working 4 hours/day, 180 days/year, effective January 23, 2024 (replacing Geraldlynn N. Brown – termination)

14. Mckenzie Wade – Part-Time Kitchen Helper at Nancy Grayson Elementary School at an hourly rate of \$13.20, working 3.5 hours/day, 180 days/year, effective January 23, 2024 (replacing Tayana B. Diggs – termination)

### **Supplemental Staff**

**Administration recommends approval of the following new appointment: (All new hires are dependent upon successful completion of all required paperwork and clearances)**

15. Dennis L. Carr – High School Assistant Baseball Coach at a supplemental salary of \$2,550.00 effective March 4, 2024 (replacing Jacob L. Frey – resignation)

**Administration recommends approval of the following volunteer coach:**

16. Ethan B. Davidson – Middle School Wrestling

**The motion to approve Consent Agenda Items 4a through 4g passed unanimously.**

### **ACTION AGENDA:**

**Scott** made a motion seconded by **Naugle**, to approve 5a on the Action Agenda.

- HUDL Camera

**The motion passed unanimously.**

**Scott** made a motion seconded by **Carey**, to approve 5b on the Action Agenda.

- Art Room Air Filter

**The motion passed unanimously.**

**Scott** made a motion seconded by **Lyman**, to approve 5c on the Action Agenda.

- WEX Fuel Program

A brief discussion occurred among the Board and Administration.

**The motion passed unanimously.**

**Carey** made a motion seconded by **Lyman**, to approve 5d on the Action Agenda.

- Shippensburg Area School District Speech Services Contract

**The motion passed unanimously.**

**Naugle** made a motion seconded by **Carey**, to approve 5e on the Action Agenda.

- Day of Service Mini Grant

**The motion passed unanimously.**

**Scott** made a Motion seconded by **Cressler**, to approve 5f on the Action Agenda.

- Contract with DJ Jennerg

**The motion passed unanimously.**

**Scott** made a motion seconded by **Lyman**, to approve 5g on the Action Agenda.

- Expulsion Waiver

**The motion passed unanimously.**

**Lyman** made a motion seconded by **Goates**, to approve 5h on the Action Agenda.

- Invitation to Bid - Paving of Parking Lot at the Administration Building

A brief discussion occurred among the Board and Administration.

**The motion passed unanimously.**

**Naugle** made a motion seconded by **Goates**, to approve 5i on the Action Agenda.

- Letter of Credit/Bonding - Paving of Parking Lot at the Administration Building

A brief discussion occurred among the Board and Administration.

**The motion passed unanimously.**

**Scott** made a motion seconded by **Bard**, to approve 5j on the Action Agenda.

- Turner Safety Grandstands Inspection

A discussion occurred among the Board and Administration.

**On roll call, all present voted yes except Cressler and Eberly who voted no. Motion carried.**

**Lyman** made a motion seconded by **Scott**, to approve 5k on the Action Agenda.

- Early Procurement for School Asset Protection

A discussion occurred among the Board and Administration.

**On roll call, all present voted yes. Motion carried.**

**Goates** made a motion seconded by **Lyman**, to approve 5l on the Action Agenda.

- High School/Middle School Construction Project

A discussion occurred among the Board and Administration.

**On roll call, all present voted yes except Carey who voted no.**

On a motion from the floor, **Cressler** motioned to table Action Agenda 5m, seconded by **Lyman**

- Motion for Facilities

A discussion occurred among the Board and Administration.

**On roll call, all present voted yes except Bard, Carey, Donovan, Scott and Naugle who voted no. Motion to table failed.**

**Scott** made a motion seconded by **Donovan**, to approve 5m on the Action Agenda.

- Motion for Facilities

A discussion occurred among the Board and Administration.

**On roll call, all present voted yes except Cressler, Goates, Lyman, and Eberly who voted no. Motion carried.**

## **DISCUSSION AGENDA – For approval at the February 12, 2024 Meeting**

### **WHYTRY PROGRAM - SAMS**

Exchange Student

2022-2023 Local Audited Financial Statements

Appointment of Tax Collector - Shippensburg Borough

### **CITIZENS' COMMENTS REGARDING NON-AGENDA ITEMS -**

**Drew Alosi** - resident of SASD shared concerns with the percentage of the soft costs totaling 29% of the proposed projects. He noted taxpayers deserve better. He thanked the Board for the amount of time they devote to their position as a Board Member.

**Jonathan Triplett** - resident of SASD, readdressed the Board regarding concerns he spoke about during the January 8, 2024 Planning/Action Meeting in particular in regards to availability of job qualifications for coaching positions. He shared additional concerns with the Athletics Department including but not limited to: lack of communication, lack of encouraging student engagement in athletics, the District's out-of-sport play policy, administrative attendance at Athletic Banquet, and lack of posting student athletic accomplishments on District's social media accounts. He also expressed support for the Middle/High School parent loop

**A representative from the Mental Health Association from Franklin and Fulton Counties** spoke regarding the Whytry program. She noted she had the privilege to train all District's teachers during an in-service day and to consider using this program at the Elementary level.

### **BOARD COMMENTS -**

**Daren Donovan** - Noted the Facilities Committee did discuss a Clerk of the Works during the January 10, 2024 Committee meeting. He is in support of additional oversight on future facilities projects even if it would slow the process down. He noted when on the other side of the table (not a Board Member) he saw division and the same division still exists with a different Board structure. He feels everyone is here for the students, we just need to do better.

**Fred Scott** - He expressed concerns with the gym floor and feels it does not have the proper protection. Mr. August noted he would look into this. He also expressed his support for recognizing people in the community to name facilities. He personally thanked Mrs. Spicka for advocating for school district funding at the State.

**Levi Cressler** - Provided sport highlights of the various winter sport programs. He thanked everyone for their presentations this evening.

**Nathan Goates** - Expressed his excitement with the passing of Action Item 5L on tonight's agenda regarding High School/Middle School Construction Projects. He noted these decisions do not come easy.

**Steph Eberly** - Noted she was thrilled and inspired by the PBIS presentation from the students and staff. She expressed kudos to Mrs. Laird for her presentation and the accomplishments of student success. She congratulated James Burd for getting off the improvement plan. She also noted she was impressed with the Board recognition gifts made by the SASD High School Woodworking Club that was formed last year.

**ANNOUNCEMENTS/INFORMATION ITEMS:**

**Board Calendar**

**February 6** - Policy Committee Meeting

**February 12** - Committee of the Whole Meeting/Board Meeting

**February 22** - Transportation Committee Meeting

**February 26** - Budget and Finance Committee of the Whole/Committee of the Whole Meeting/Board Meeting

**Student Calendar**

ACT 80 Day – No School for Student – February 16<sup>th</sup>

President's Day – Snow Make Up day - February 19<sup>th</sup>

**ADJOURNMENT**

Mrs. Eberly adjourned the meeting at 10:02 p.m.

  
Cristy Lentz, Board Secretary