

July 15, 2025  
Marion, Ohio

CALL TO ORDER                      A regular meeting of the NCOESC Board of Governors was called to order by President Jim McFarland at 7:00 p.m. at North Central Ohio Educational Service Center, Marion, Ohio.

ROLL CALL                              Roll call found the following members present: Mr. Bumgarner, Mr. Landon, Mr. Pelter, Mrs. Pinney, Mr. Sayre, Mr. Snavelly and Mr. McFarland. Mr. Koschnick and Mrs. West were absent.

PLEDGE OF ALLEGIANCE          The Pledge of Allegiance to the Flag was recited by all present.

PUBLIC COMMENT                      No public comment.

APPROVAL OF AGENDA  
AND ADDENDUM                      It was moved by Mrs. Pinney and seconded by Mr. Pelter to approve the agenda and addendum as distributed.

NCO-25-36

Vote:      Yeas:      Mr. Bumgarner, Mr. Landon, Mr. Pelter, Mrs. Pinney, Mr. Sayre,  
                                 Mr. Snavelly and Mr. McFarland  
                         Nays:      None

APPROVAL OF MINUTES              Mr. Bumgarner made the motion, seconded by Mr. Sayre to approve the minutes of the June 24, 2025 Regular Board meeting.

NCO-25-37

Vote:      Yeas:      Mr. Bumgarner, Mr. Landon, Mr. Pelter, Mrs. Pinney, Mr. Sayre,  
                                 Mr. Snavelly and Mr. McFarland  
                         Nays:      None

TREASURER'S REPORT              It was moved by Mrs. Pinney and seconded by Mr. Snavelly to approve the following items contained in the Treasurer's Report:

-Financial Report  
-Healthcare Trust Fund  
Report

**A. Financial Report for June, 2025**

-REVISED FY25 Final  
Appropriations

**B. Healthcare Trust Fund Report for June, 2025**

-REVISED Advances  
-Donation

**C. Approval of the following REVISED FY25 Final Appropriations:**

-Appropriations  
NCO-25-38

<u>Fund Name</u>	<u>Fund Number</u>	
General Fund	001	25,506,335.02
Debt Service	002	305,705.12
Cafeteria	006	18,768.61
Scholarship	007	1,067.23
Activity Funds	018	61,547.35
Other Local Grants	019	84,616.34
District Agency	022	82,224.33
Family & Children First	022	1,132,378.58
Self-Insurance Trust Fund	024	22,056,385.36
NCOT Member School Payments	026	1,000,000.00
Scholarship	029	3,500.00
Public School Preschool	439	804,946.50
Network Connectivity	451	3,982.28
Miscellaneous State Grants	499	334,382.44
ESSER	507	203,423.77
SST Title VI-B	516	1,918,095.63
Title III	551	89,820.94
Delinquent and Abused Youth	572	390,791.76
Early Childhood Special Education	587	64,788.85
SST Early Learning Discretionary/ELSR	587	108,896.49
Miscellaneous Federal Grants	599	86,081.12
		<u>54,257,737.72</u>

D. Approval of the following advances:

From: General Fund	001-0000	\$(88,024.70)
To: FCFC TANF Programs	022-999A	\$33,909.08
To: Parent Mentor Grant FY25	499-9251	\$873.35
To: SST School Improvement Grant FY25	499-9252	\$788.04
To: SST Secondary Transition FY25	499-9254	\$56.39
To: SST Title Grant VI B FY25	516-9251	\$31,542.60
To: SST Title Grant VI B ELSR FY25	516-9252	\$511.35
To: SLP/SP Regional Consultants Grant	516-9254	\$2,392.71
To: Limited English Grant FY25	551-9251	\$17,951.18

E. Approval of the following donations:

\$2,500.00	United Way of Central Ohio	to	SMYL
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F. Approval of the following appropriations:

Appropriations	Description	Amount	
001	General Fund – Programs	\$ 11,200.00	<i>increase</i>
019	Other Local Grants	\$ 75.00	<i>increase</i>
	<b>Total</b>	<b>\$ 11,275.00</b>	

Vote: Yeas: Mr. Bumgarner, Mr. Landon, Mr. Pelter, Mrs. Pinney, Mr. Sayre,  
Mr. Snavelly and Mr. McFarland  
Nays: None

Mrs. West entered the meeting at 7:10 p.m.

COMMUNICATIONS  
Tri-Rivers Career Center  
NCOESC Superintendent

Tri-Rivers Career Center Report (Mr. Landon, Mr. McFarland, Mrs. Pinney)

- They chose K12 to perform their Superintendent search. They will continue with an interim for this school year and then hire someone next summer for the following year.

NCOESC Superintendent's Report (Ms. Luhring)

- We will be performing Old Fort's Superintendent search. We will provide an Interim Superintendent for them through December 31<sup>st</sup>. We will start the search in September/October with the person beginning January 1, 2026.
- Mr. Martin gave the board a budget bill update.
- Ms. Luhring announced our Administrative Retreat will take place on August 5<sup>th</sup> and the Opening Day will be on August 8<sup>th</sup>, both at Tiffin University.
- The Bus Driver Inservice will be on August 6<sup>th</sup> at 5:00 p.m. at the Wyandot County Fairgrounds.

NEW BUSINESS  
-Purchased Service  
Contracts  
-Program Contracts  
-FY26 SST Grant  
Agreement  
-FY26 Sen Reg Chamber  
Membership  
-FY26 Mansfield St. Peter's  
Pooling Agreements  
-FY26 Sp Ed Policies  
-FY26 Marion Cty  
Interagency Agreement  
-FY26 NCORC Title I-D  
Agreement

Mr. Bumgarner made the motion, seconded by Mr. Sayre to approve the following new business items:

A. Purchased Service Contracts:

- Tiffin University – FY26 Opening Day Facility Rental
- Tiffin University – FY26 Administrative Retreat Facility Rental
- Best Life Therapy – FY26 Speech Services
- Johnson Controls – Fire Panel Replacement Services
- American Fire & Safety Services – FY26 Fire Extinguisher Inspection Services
- All-Ohio Softwash & Sealing – FY26 Tiffin Campus Powerwashing Services
- Bryan Drost –Cuyahoga Falls/West Geauga Consulting Services
- Aya Healthcare – FY26 SLP Services
- Vulcan Fire Protection – FY26 Tiffin Campus Sprinkler Inspection Services
- AVI – FY26 Administrative Retreat Breakfast
- Shaver Window Cleaning – FY26 Tiffin Campus Window Cleaning Services

-FY26 OESCA Membership  
 -VSCTC MOU  
 -FY26 Shared Services Alliance Scope of Work  
 -FY26 NOELA Agreement  
 -Julian & Grube Agreement  
 -FY26 Ohio Schools Council Membership  
 -FY26 Marion Chamber Membership  
 NCO-25-39

B. Program Contracts:

- Fostoria City Schools – FY25 ESY Speech Services
- Hopewell-Loudon Local Schools – FY25 ESY Speech Services

C. Other:

- Approval of FY26 SST Grant Agreement
- Renewal of Seneca Regional Chamber of Commerce & Visitor Services Membership at a cost of \$380.00 for FY26
- Approval of FY26 Title I Nonpublic School Program Pooling Agreement between North Central Ohio ESC and Mansfield St. Peter's School for the following schools:
  - Clear Fork Valley Local
  - Crestline Exempted
  - Madison Local
  - Lexington Local
  - Mansfield City
  - Crestview Local
  - Ontario Local
- Approval of 2025 Special Education Model Policies for the 2025-2026 school year
- Approval of the FY26 Marion County Interagency Agreement for Program Coordination for Transition and Services
- Approval of FY26 Title I-D Partnership Agreement between River Valley Schools, North Central Ohio Rehabilitation Center and North Central Ohio ESC
- Renewal of Ohio Educational Service Center Association (OESCA) membership for FY26 at a cost of \$9,701.48
- Approval of memorandum of understanding between North Central Ohio ESC and Vanguard-Sentinel Career & Technology Center
- Approval of FY26 Scope of Work for Shared Services Alliance for transportation operation support for districts
- Approval of FY26 License Agreement between North Central Ohio ESC and NEOLA for board policies
- Approval of 3 year agreement between Julian & Grube and North Central Ohio Trust
- Approval of membership in Ohio Schools Council (07/01/25 - 06/30/26) at a cost of \$350.00
- Renewal of Marion Area Chamber of Commerce Membership at a cost of \$230.00 for FY26
- Approval of FY26 Member Service Agreement between North Central Ohio ESC and NOECA

D. COMMUNITY SCHOOL CONTRACTS AND NEW BUSINESS:

Purchased Service Contracts:

- None

Program Contracts:

- None

Other:

- None

Vote: Yeas: Mr. Bumgarner, Mr. Landon, Mr. Pelter, Mrs. Pinney, Mr. Sayre,  
 Mr. Snively, Mrs. West and Mr. McFarland  
 Nays: None

EMPLOYMENT AND PERSONNEL  
 -Certified Staff  
 -Substitute Teachers

It was moved by Mr. Snively and seconded by Mr. Landon to approve the following employment and personnel items:

A. APPROVE EMPLOYMENT OF CERTIFICATED & CLASSIFIED STAFF:

-Non-Certified Staff  
 -Supplemental Contracts  
 -Substitute Aides  
 -Salary Schedules  
 -Resignations  
 -Retirement  
 -Special Substitutes  
 -M. Wolph Alternate Admin License  
 -M. Schafer title change  
 -A. Fields title change  
 -K. Johnson unused vacation days  
 COMMUNITY SCHOOL  
 -Supplemental Contract  
 NCO-25-40

# 1. Certified staff:

- Rescind the following contracts previously approved at 04/15/2025 board meeting:  
*Jean Fox* – AIMS/Sentinel Program Teacher – effective 08/01/2025 – (resigning at this meeting)  
*Shaun Gunnell* – Intervention Specialist (TDC) – effective 08/01/2025 – 07/31/2026
- *Melissa Weston* – Gifted Intervention Specialist – effective 08/01/2025 – 07/31/2028
- *Curt'lynn Garner* – Behavior Specialist – \$32.57/hr - effective 08/01/2025 – 07/31/2026
- *Tara Rozzell* – Intervention Specialist (SCYC) – effective 08/01/2025 – 07/31/2026
- *Ann Graham* – Special Education Consultant/Supervisor – effective 08/01/2025 – 07/31/2027
- *Mya Beron* – School Psychologist – effective 08/01/2025 – 07/31/2028
- *Robert Keller* – Tutor (Mansfield St. Peter's) – \$46,500 - effective 08/01/2025 – 07/31/2026
- *Anne Petrie* – Tutor & STEM Enrichment (Mansfield St. Peter's) - \$24,000 – effective 08/01/2025 – 07/31/2026
- *Melissa Weston* – Gifted Intervention Specialist – Tuition Agreement
- *Mya Beron* – School Psychologist Sign-on Bonus Agreement
- *Paul Hall* – Teacher (NCORC) – effective 08/01/2025 – 12/31/2025

# 2. Substitute Teachers for the 2025-2026 school year:

Last Name	First Name	Last Name	First Name
<i>Baker</i>	<i>Bradley</i>	<i>Parker</i>	<i>Vicki</i>
<i>Bame</i>	<i>Hannah</i>	<i>Plisky</i>	<i>Jeanette</i>
<i>Billock</i>	<i>Delaney</i>	<i>Porter</i>	<i>Paul</i>
<i>Bouillon</i>	<i>Stephen</i>	<i>Rettig</i>	<i>Micah</i>
<i>Bowman</i>	<i>Craig</i>	<i>Rose</i>	<i>Sara</i>
<i>Brenner</i>	<i>Victoria</i>	<i>Scaife</i>	<i>Jody</i>
<i>Chapman</i>	<i>Amy</i>	<i>Schimpf</i>	<i>Kathryn</i>
<i>Collins</i>	<i>Patricia</i>	<i>Schlenker</i>	<i>Jessica</i>
<i>Crapo</i>	<i>Bryan</i>	<i>Slingwine</i>	<i>Erika</i>
<i>Distel</i>	<i>Gregory</i>	<i>Smith</i>	<i>Kaye</i>
<i>Eyestone</i>	<i>Bonnie</i>	<i>Smith</i>	<i>Elizabeth</i>
<i>Gaster</i>	<i>Maeley</i>	<i>Smith</i>	<i>Glen</i>
<i>Goshe</i>	<i>Donna</i>	<i>Souter</i>	<i>Laurie</i>
<i>Harless</i>	<i>Julie</i>	<i>Spiegel</i>	<i>Patti</i>
<i>Hendricks</i>	<i>Brian</i>	<i>Steffan</i>	<i>Brittany</i>
<i>Hicks</i>	<i>Lucas</i>	<i>Swickard</i>	<i>Lisa</i>
<i>Hillis</i>	<i>Angelica</i>	<i>Tobolt</i>	<i>Rebecca</i>
<i>Huffman</i>	<i>Terry</i>	<i>Trausch</i>	<i>Jane</i>
<i>Inglis</i>	<i>Miranda</i>	<i>Trausch</i>	<i>Jaclyn</i>
<i>Kiesel</i>	<i>Stacey</i>	<i>Utz</i>	<i>Amy</i>
<i>Kin</i>	<i>Julie</i>	<i>Vance</i>	<i>Dakota</i>
<i>Koehler</i>	<i>Carol</i>	<i>Watson</i>	<i>Kristin</i>
<i>Leitzzy</i>	<i>Cindy</i>	<i>Weaver</i>	<i>Deborah</i>

<i>Lofton</i>	<i>Molly</i>	<i>Wentling</i>	<i>Macy</i>
<i>McAllister</i>	<i>Catherine</i>	<i>Zender</i>	<i>Amy</i>
<i>Paolella</i>	<i>Michael</i>	<i>Supon</i>	<i>Patricia</i>
<i>Rohde</i>	<i>Stephanie</i>		

### 3. Classified/Non-certified Staff:

- Rescind the following contract previously approved at 05/20/2025 board meeting:  
*Abbigail Holbrook* – Administrative Assistant – effective 08/01/2025 – 07/31/2026
- *Greg Sehlhorst* – TDC Student Attendant – effective 08/01/2025 – 07/31/2026
- *Michael Wolbert* – Student & Family Support Specialist (Elgin) – effective 08/01/2025 – 07/31/2026
- *Jenna Bradford* – Paraprofessional (SCOC) – effective 08/01/2025 – 07/31/2026
- *Linda Keeran* – Paraprofessional (SCOC) – effective 08/01/2025 – 07/31/2026
- *Carmella Fabrizio* – Paraprofessional (SCOC) – effective 08/01/2025 – 07/31/2026
- *Brianne McCain* – Brailist - \$23.64/hr – effective 08/01/2025 – 07/31/2026

### 4. Supplemental Contract(s):

- *Amy Drusback* – Science of Reading Training – effective 03/15/2024 – 06/30/2025
- *Mitzi Ellis* – Science of Reading Training – effective 03/15/2024 – 06/30/2025
- *Victoria Ledel* – Additional Duties – not to exceed 5 days at her current daily rate – effective 08/01/2025 – 07/31/2026
- *Tara Mullen* – Additional Duties – not to exceed 5 days at her current daily rate – effective 08/01/2025 – 07/31/2026
- *Jennifer Bartsch* – ESL Teacher Retention – effective 08/01/2025 – 07/31/2026
- *Katie Chandler* – ESL Teacher Retention – effective 08/01/2025 – 07/31/2026
- *Tricia Stradtman* – Educational Interpreter Evaluations – effective 08/01/2025 – 06/30/2026
- *Jennifer Noah* – Additional Duties – effective 08/01/2025 – 07/31/2026
- *Jennifer Kuhn* – AMENDED Objective 2 SLDS Grant Work – effective 04/01/2024 – 06/30/2025
- *Autumn Fields* – Additional Duties – effective 08/01/2025 – 07/31/2026
- *Emily Hall* – Occupational Therapist Additional Duties – up to 6 days at her current daily rate – effective 08/19/2024 – 05/30/2025
- *Claudette Simon* – Additional Duties – 1 day at her current daily rate – effective 05/27/2025 – 07/31/2025
- *Shannyn Swinehart* – Additional Duties – 1 day at her current daily rate – effective 05/27/2025 – 07/31/2025
- *Janet Koerper* – Lead PT – effective 08/01/2025 – 07/31/2026
- *Emily Hall* – Lead OT – effective 08/01/2025 - 07/31/2026
- *Bridget Piottter* – Lead School Psychologist – effective 08/01/2025 – 07/31/2026
- *Shannon Crouch* – Lead SLP – effective 08/01/2025 – 07/31/2026
- *Brandie Bohney* – Recruiting Bonus – effective 07/01/2025 – 07/31/2025
- *Shannon Crouch* – Play-Based Assessments – up to 7 days at her current daily rate – effective 05/27/2025 – 08/15/2025
- *Denise Mitchell* – Play-Based Assessments – up to 7 days at her current daily rate – effective 05/27/2025 – 08/15/2025
- *Jeffrey Holbrook* – Additional Duties – effective 08/01/2025 – 12/31/2025

### 5. Approval of Substitute Educational Aides for the 2025 - 2026 school year:

<b>Last Name</b>	<b>First Name</b>	<b>Last Name</b>	<b>First Name</b>
<i>Bogard</i>	<i>Geri</i>	<i>Rose</i>	<i>Sara</i>
<i>Bouillon</i>	<i>Stephen</i>	<i>Schimpf</i>	<i>Kathryn</i>

<i>Bowman</i>	<i>Craig</i>	<i>Schlenker</i>	<i>Jessica</i>
<i>Brenner</i>	<i>Victoria</i>	<i>Smith</i>	<i>Carol</i>
<i>Bridinger</i>	<i>Roberta</i>	<i>Souter</i>	<i>Laurie</i>
<i>Harless</i>	<i>Julie</i>	<i>Steffan</i>	<i>Brittany</i>
<i>Hendricks</i>	<i>Brian</i>	<i>Swickard</i>	<i>Lisa</i>
<i>Hicks</i>	<i>Lucas</i>	<i>Tobolt</i>	<i>Rebecca</i>
<i>Hillis</i>	<i>Angelica</i>	<i>Utz</i>	<i>Amy</i>
<i>Irving</i>	<i>Amy</i>	<i>Vance</i>	<i>Dakota</i>
<i>Kiesel</i>	<i>Stacey</i>	<i>Watson</i>	<i>Kristin</i>
<i>Kreais</i>	<i>Jennifer</i>		

6. Approval of Leave(s) of absence:

- None

7. Approval of Salary Schedule(s):

- AMENDED FY26 Assistant Superintendent of Student Services  
260 Days  
\$117,000
- AMENDED FY26 Director of Educational & Related Services  
235 Days  
\$101,050
- FY26 Student & Family Support Specialist (Elgin)  
201 Days  
\$50,032
- AMENDED FY26 Financial Associate II  
260 Days  
\$60,000
- FY26 Special Education Consultant/Supervisor  
205 Days  
\$86,000

8. Resignation(s), Retirement(s) and Reductions in Force (RIFs):

Resignations:

- *Kristin Johnson* – Assistant Treasurer – effective 07/31/2025
- *Abbigail Holbrook* – Administrative Assistant – effective 07/30/2025
- *Megan Siesel* – School Psychologist – effective 07/31/2025
- *Lexi Benfer* – Paraprofessional (SCOC) – effective 07/31/2025
- *Elizabeth Schank* – Intervention Specialist (SCYC) – effective 07/31/2025
- *Chelsea Schaadt* – Paraprofessional (SCOC) – effective 07/31/2025
- *Madison Flechtner* – TDC Student Attendant – effective 07/31/2025
- *Mackenzie Pytlarz* – COTA – effective 07/31/2025
- *Brenda Adams* – Special Education Supervisor – effective 07/31/2025
- *Paul Hall* – Paraprofessional (NCORC) – effective 07/31/2025

Retirement:

- *Brenda Luhring* – Superintendent/CEO – effective 12/31/2025

RIFs:

- None

**Non-Renewal:**

- None

**Terminations:**

- None

**9. Other:**

- Approval of the following special substitutes:  
*Tiffany Ellenberger* Nurse \$30.00/hr  
*Karissa Fenner* Nurse \$30.00/hr
- Approval of an alternate administrator (7-12 Principal) license application for *Matthew Wolph* – AIM/Sentinel Program Assistant Director
- Approval of title change for *Michelle Schafer* to Financial Associate III – effective 08/01/2025
- Approval of title change for *Autumn Fields* – to Financial Associate II – effective 08/01/2025
- Approval of payment of up to 5 unused vacation days for *Kristin Johnson*, Assistant Treasurer

**10. Community School – Employment and Personnel**

**Certified Staff:**

- None

**Non-Certified Staff:**

- None

**Substitute Teachers for the 2025-2026 School Year:**

- None

**Supplemental Contract(s):**

- *Amanda Wolph* – Additional Duties – up to 20 days at her current daily rate – effective 06/09/2025 – 07/11/2025

**Salary Schedule(s):**

- None

**Leave of Absence(s):**

- None

**Resignation(s):**

- None

**Retirement(s):**

- None

**RIF(s):**

- None

**Other:**

- None

Vote: Yeas: Mr. Bumgarner, Mr. Landon, Mr. Pelter, Mrs. Pinney, Mr. Sayre,  
Mr. Snavelly, Mrs. West and Mr. McFarland  
Nays: None

**NEXT MEETING**

The next regular meeting will be held on Tuesday, August 19, 2025 at 7:00 p.m. at North Central Ohio ESC (Tiffin Campus), 928 West Market Street, Tiffin, OH.

**ADJOURN**

Mr. Snavelly made the motion to adjourn, seconded by Mrs. Pinney.

Vote: Yeas: Mr. Bumgarner, Mr. Landon, Mr. Pelter, Mrs. Pinney, Mr. Sayre,  
Mr. Snavelly, Mrs. West and Mr. McFarland  
Nays: None

Meeting was adjourned at 7:35 p.m.

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President

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Treasurer