

**RECORD OF PROCEEDINGS**  
**Liberty Center Local Schools Regular Board Meeting**  
**June 24, 2024**

The Liberty Center Local Board of Education met in regular session on Monday, June 24, 2024 at 7:00 p.m. in the Board Room. Board members Mr. Neal Carter, Mr. Todd Spangler, Mr. John Weaver, Mrs. Andrea Zacharias, and Mr. Ryan Zeiter were in attendance. The Pledge of Allegiance was recited.

A public hearing was held for the re-employment of retired employees.

**#55-24 Approve Minutes**

The motion was made by Mr. Weaver and seconded by Mrs. Zacharias to approve the minutes of the regular meeting held on May 20, 2024 and the special meeting held on June 11, 2024 of the Liberty Center Board of Education.

VOTE: Ayes: Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Zeiter, Mr. Carter  
Nays: None – Motion Carried

Recognized and commended spring sports athletes.

**Treasurer's Report**

Mrs. Buenger reviewed the regular monthly reports. She noted the Budget vs. Actual Report was updated with the recently approved 5-Year Forecast. Mrs. Buenger thanked the very generous donors for their donations. The Athletic Boosters managed a fundraiser for the track program and donated the proceeds to the track camp account. They also donated funds to help offset the costs for cross country and wrestling athletes who attended state.

Mrs. Buenger explained the appropriation and amended certificate changes. The Ohio Department of Education and Workforce increased the grant amounts, requiring an update so the funds can be spent. She also talked about the insurance coverage for the 2024-25 school year. There is an increase of \$23,938.00 due to upgrades at the school, industry wide increases, a weather claim for damage to a roof last year, and changes in liability premiums. Mrs. Buenger provided information on the 2024-25 athletic ticket prices, with the league increasing adult ticket prices to \$8.00 and students remaining the same at \$5.00. The preschool transportation rate is remaining the same at \$100.00 per month for typical preschool students. Lastly, Mrs. Buenger discussed the FY25 temporary appropriations, which is \$21,778,856.51, an increase of \$795,495.75 more than last year's temporary appropriations.

**#56-24 CFO/Treasurer's Consent Agenda**

Upon the recommendation of the Treasurer, the motion was made by Mr. Spangler and seconded by Mrs. Zacharias that the Board approve the Treasurer's Consent Agenda items as follows:

Approve the financial reports, including the following:

- Monthly Bank Reconciliation
- Cash Summary Report
- Disbursement Summary Report
- Investment Report
- Budget vs. Actual

**RECORD OF PROCEEDINGS**  
**Liberty Center Local Schools Regular Board Meeting**  
**June 24, 2024**

Approve the following donations:

LC Athletic Boosters	Track Camp Account Fund Raiser	\$5,040.08
LC Athletic Boosters	State Wrestling Rooms	\$2,054.07
LC Athletic Boosters	State Cross Country Meals	\$226.51

Approve the following Appropriation Modifications and Amended Certificate Modifications:

**Appropriation Modifications**

572 9102	Title I-D Neglected	\$17,735.45
572 9104	Title I-A Improving Basic Programs	\$6,119.52
590 9204	Title II-A Supporting Effective Instruction	\$2,432.10
584-9022	Title IV-A Student Support and Academic Enrichment	\$1,723.90

**Amended Certificate Modifications**

572 9102	Title I-D Neglected	\$17,735.45
572 9104	Title I-A Improving Basic Programs	\$6,119.52
590 9204	Title II-A Supporting Effective Instruction	\$2,432.10
584-9022	Title IV-A Student Support and Academic Enrichment	\$1,723.90

Approve the renewal of the property, fleet, and liability insurance policies with SORSA (Schools of Ohio Risk Sharing Authority), Frost Insurance Agency, at a total annual premium of \$108,116.00. This policy will be effective July 1, 2024 through June 30, 2025.

Approve the 2024-25 ticket prices for athletic events as presented.

Approve the following student activity budgets for the 2024-25 school year:

- Elementary Principal's Fund
- Middle School Principal's Fund
- High School Principal's Fund
- After Prom
- Art Club
- High School Quiz Team
- Middle School Writer's Club
- Future Business Leaders of America
- Liberty Center FFA
- High School Student Council
- Elementary Student Council
- Middle School Student Council
- SADD/Stand for the Silent
- Class of 2031
- Class of 2025
- Class of 2026
- Class of 2027
- Class of 2028

**RECORD OF PROCEEDINGS**  
**Liberty Center Local Schools Regular Board Meeting**  
**June 24, 2024**

Class of 2029  
Class of 2030  
National Honor Society  
LC Bands  
Athletic Team Supporters  
Boys Basketball Camp Fund  
Football Camp Fund  
Football Mom's Group  
Cross Country Camp Fund  
Girls Soccer Camp Fund  
Track and Field Camp Fund  
Girls Basketball Camp Fund  
Archery Club  
High School Cheerleaders  
Junior High Cheerleaders  
Tigeron Yearbook  
Volleyball Camp Fund  
Bowling Camp Fund  
Boys Soccer Camp Fund

Approve the 2024-25 preschool transportation rate for typical preschool students at \$100.00 per month.

Approve the following Cafeteria prices for the 2024-25 school year:

Extra Milk: All Grades	\$0.55 (no change)
Breakfast K-12	\$1.50 (no change)
Breakfast: Reduced K-12	\$0.25 (no change)
Lunch K-8	\$3.10 (no change)
Lunch 9-12	\$3.25 (no change)
Lunch: Reduced K-12	\$0.40 (no change)
Breakfast Adult	\$2.50 (no change)
Lunch Adult	\$4.75 (no change)

Approve the FY25 temporary appropriations in the amount of \$21,778,856.51.

VOTE: Ayes: Mr. Weaver, Mrs. Zacharias, Mr. Zeiter, Mr. Spangler, Mr. Carter  
Nays: None – Motion Carried

**Superintendent's Report**

Mr. Peters explained the increase in the substitute teacher pay increase from \$100.00 per day to \$110.00 per day, beginning with the 2024-25 school year. Local superintendents discussed the sub pay rate and this will keep Liberty Center competitive with other schools. He noted finding substitute teachers has become more difficult since the pandemic; however, it was not as much of an issue during the 2023-24 school year. Mr. Peters also noted the retirement resignation of Deb Light, Bus Driver, effective September 30, 2024. He thanked Deb for her years of service to the students at Liberty Center. The position was posted with the

**RECORD OF PROCEEDINGS**  
**Liberty Center Local Schools Regular Board Meeting**  
**June 24, 2024**

expectation of having it filled prior to the start of the school year. The hope is this will increase the likelihood of finding a quality candidate and ensure a smooth transition for the new driver.

**#57-24 Superintendent's Consent Agenda**

Upon the recommendation of the Superintendent, the motion was made by Mr. Spangler and seconded by Mr. Weaver to board approve the Superintendent's Consent Agenda items as follows:

Commend the following spring sports athletes who competed at state:

Elle Mohler – 100m Dash and 200m Dash  
Emersyn Gerken – High Jump  
Gracie Miller – 800m Run  
MaKayla Meller – 1600m Run  
Hunter Spangler – Shot Put

Approve the Nursing Services Agreement between Henry County Hospital, Inc., Holgate Local, Patrick Henry Local, and Liberty Center Local School Districts, commencing August 20, 2024 and continuing for one year, at a cost of \$59,824.80.

Approve the Educational Agreement with the Northwest Ohio Juvenile Detention Training & Rehabilitation Center (NWOJDT&RC) beginning July 1, 2024 through June 30, 2025 at a cost of \$80.00 per student, per week day for students assigned to NWOJDT&RC.

Approve the 6<sup>th</sup> grade students (Class of 2031) and teachers to attend Camp Willson from May 5-7, 2025.

Approve the girls soccer team and coaches for an overnight trip to attend a soccer tournament in Grand Haven, Michigan from July 26-28, 2024.

Approve the following handbooks for the 2024-25 school year:

Elementary Student-Parent Handbook  
Middle School Student-Parent Handbook  
High School Student-Parent Handbook

Approve the FY25 NWOCA Membership Contract at a cost of \$42,558.45 with Northern Buckeye Education Council for the 2024-25 school year.

Approve the NBEC NOVA Agreement for the administration of certain virtual courses with Northern Buckeye Education Council from August 1, 2024 through July 31, 2025.

Approve the Technical Services Agreement with Northern Buckeye Education Council from July 1, 2024 through June 30, 2025.

Approve the Agreement for Athletic Training Services with The University of Toledo, effective July 1, 2024 through June 30, 2027.

**RECORD OF PROCEEDINGS**  
**Liberty Center Local Schools Regular Board Meeting**  
**June 24, 2024**

Approve the Contract, Software License and Hosting Agreement with Transfinder for a period of one year, beginning July 1, 2024, for software for the Transportation Department at a cost of \$13,635.00.

VOTE: Ayes: Mrs. Zacharias, Mr. Zeiter, Mr. Spangler, Mr. Weaver, Mr. Carter  
Nays: None – Motion Carried

**#58-24 Superintendent’s Personnel Recommendations**

Upon the recommendation of the Superintendent, the motion was made by Mr. Weaver and seconded by Mrs. Zacharias to board approve the Superintendent’s Personnel Consent Agenda items as follows:

Approve increasing the substitute teacher pay to \$110.00 per day, beginning with the 2024-25 school year.

Approve the athletic ticket takers pay per the schedule presented, as well as the Athletic Director to hire event help as needed.

Retroactively offer employment to the following individual as a part-time summer (2024) custodial employee at minimum wage, \$10.45 per hour, with no benefits, beginning approximately June 10, 2024 through approximately August 16, 2024, pending completion of all necessary paperwork:

Ashlyn Lamb

Offer the following certified individuals each a one-year supplemental contract for the position indicated for the 2024-25 school year, contingent upon the completion of all necessary paperwork. Their salary will be per the LCCTA Negotiated Agreement’s Supplemental Salary Schedule:

Nicole Carter – Drug Free Club  
Diane Mott – Chess Club  
Shelley Ahleman – High School Writer’s Club  
Pam Righi – Amazing Shake  
Stacy Bowers – Amazing Shake  
Stacy Bowers – District Publicist  
Nicole Carter – Archery  
Luke Hutchinson – Archery

Approve paying Brittany Meyer and Kaite Yungmann each \$375.00, plus benefits, for teaching at the 2024 NwOESC Summer Honors Academy at Archbold Schools from June 3-6, 2024. Payment will be received from NwOESC.

Whereas the Board of Education has offered and advertised the following supplemental position per ORC 3313.53, and received no interested or qualified licensed employees, move to offer the following non-certified individual a one-year supplemental contract for the position indicated for the 2024-25 school year, pending completion of all necessary paperwork with salary as stipulated per the LCCTA Negotiated Agreement:

James Whitmire – JH Football Coach

**RECORD OF PROCEEDINGS**  
**Liberty Center Local Schools Regular Board Meeting**  
**June 24, 2024**

Retroactively accept the resignation of Haley Rhodes, Educational Aide/Crossing Guard, effective at the end of the 2023-24 school year.

Approve the following volunteers for the activity indicated for the 2024-25 school year, contingent upon completion of all necessary paperwork:

Jerry Brown – Music	Rhonda Brown – Music
Tim Ordway – Music	Michelle Ordway – Music
Josh Huber – Music	Jennifer Huber – Music
Dustin Mays – Music	Tammy Mays – Music
Jessica Trapp – Music	Korey Trapp – Music
Bryce Trapp – Music	Rachel Louiselle – Music
Rex Louiselle – Music	Kelly Leatherman – Music
Peter Leatherman – Music	Vicky Leatherman – Music
Michelle Kunz – Music	Erin Hernandez – Music
Danny Hernandez – Music	Amanda Miller – Music
Jeremy Miller – Music	

Approve Renee Ellis, Intervention Specialist, for Extended School Year (ESY) Services for a middle school student, for a maximum of 12 total hours (3 hours per week) for the month of July, with the week of July 4<sup>th</sup> off, at the tutor rate.

Approve Raellen Merritt, Classroom Teacher, as a transition tutor for an elementary student for a maximum of 2 hours per day for 2 days.

Approve Annette Niekamp, Intervention Specialist, as a transition tutor for an elementary student for a maximum of 2 hours per day for 2 days.

Approve Regina Babcock, Classroom Teacher, as a transition tutor for elementary students for a maximum of 2 hours for 1 day.

Approve Renee Ellis, Intervention Specialist, as a transition tutor for an elementary student for a maximum of 2 hours for 1 day.

Approve Renee Ellis, Intervention Specialist, as a transition tutor for middle school students for a maximum of 1 hour per day for 3 days.

Approve Liz Halleck, Classroom Teacher, as a transition tutor for a middle school student for a maximum of 1 per day for 3 days.

Approve Cindy Hageman, Classroom Teacher, as a transition tutor for a middle school student for a maximum of 1 hour per day for 3 days.

Offer Nicole Ruiz a one-year probationary contract as an Educational Aide, with crossing guard and bus aide duties, effective at the beginning of the 2024-25 school year, pending completion of all necessary paperwork

**RECORD OF PROCEEDINGS**  
**Liberty Center Local Schools Regular Board Meeting**  
**June 24, 2024**

and certification. Placement on the salary schedule is pending verification of education and experience. All benefits will be per the OAPSE Negotiated Agreement.

Offer Andrea Boehm a one-year probationary contract as an Educational Aide, with crossing guard duties, effective at the beginning of the 2024-25 school year, pending completion of all necessary paperwork and certification. Placement on the salary schedule is pending verification of education and experience. All benefits will be per the OAPSE Negotiated Agreement.

Offer Lindsay Strayer a one-year probationary contract as an Educational Aide effective at the beginning of the 2024-25 school year, pending completion of all necessary paperwork and certification. Placement on the salary schedule is pending verification of education and experience. All benefits will be per the OAPSE Negotiated Agreement.

Grant the following individuals extended contracts for the 2024-25 school year as listed:

Pam Righi – 9 days  
Alexandra Geahlen – 19 days  
Shelley Ahleman – 19 days  
Brandon Readshaw – 35 days  
Katherine Bell – 35 days  
Lynn Leatherman – 20 days

Approve Allison Postl, Elementary Principal, as the Grants Coordinator for the 2024-25 school year with a stipend of \$4,000.00.

Accept the retirement resignation of Deb Light, Bus Driver, effective September 30, 2024.

VOTE: Ayes: Mr. Zeiter, Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Carter  
Nays: None – Motion Carried

**New Business**

The next Board meeting is July 15, 2024 at 7:00 p.m. in the Board Room.

**#59-24 Executive Session**

Mr. Weaver made the motion and Mr. Spangler seconded the motion that the Board adjourn to executive session at 7:10 p.m. for the purpose of considering the employment of a public employee of the School District.

VOTE: Ayes: Mr. Weaver, Mrs. Zacharias, Mr. Zeiter, Mr. Spangler, Mr. Carter  
Nays: None – Motion Carried

The Board returned from Executive Session 8:05 p.m.

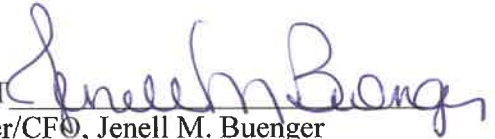
**RECORD OF PROCEEDINGS**  
**Liberty Center Local Schools Regular Board Meeting**  
**June 24, 2024**

**#60-24 Adjournment**

It was moved by Mr. Weaver and seconded by Mr. Zeiter to adjourn the June 24, 2024 regular meeting of the Liberty Center Local Board of Education at 8:06 p.m.

VOTE: Ayes: Mrs. Zacharias, Mr. Zeiter, Mr. Spangler, Mr. Weaver, Mr. Carter  
Nays: None – Motion Carried

  
\_\_\_\_\_  
President, Neal Carter

ATTEST   
Treasurer/CFO, Jenell M. Buenger